

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM

TUESDAY, FEBRUARY 9, 2021 - 7:00 P.M.

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **7:00 pm Work Session Meeting called to order by Mayor Melissa D. Rubenstein**
2. **Roll call of Township Committee**

BOONSTRA ABSENT

MADIGAN YES

MELCHIONNE YES

SHANLEY YES

RUBENSTEIN YES
3. **Reading of "Open Work Session" statement by Acting Clerk, Nancy Brown**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJS10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, this meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm, Tuesday, February 9, 2021 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the day of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments as well as during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, February 5, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, February 5, 2021 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on February 9, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to

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view each meeting via Zoom technology will be posted at the "News" section of the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will *only* be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link posted on the "News" item announcing the Township Committee meeting on the homepage of our website and use this link for the February 9, 2021 Meeting set to begin at 7:00 pm.

This regular work session meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "Minutes & Agendas" on the Friday prior to this meeting.

4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**

6. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. #222 if you wish to make a comment.

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

Motion to close the Public Comment period:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

7. **Call with Ms. Valeri Guevarra, Ramapo High School student.**

8. **Review of 8:00 p.m. Business Meeting Agenda – Administrator**

9. **Review of Policy Action Items – Administrator**

10. **Reports of Township Committee Members**

11. **Report of Township Attorney**

12. **Adjourn**

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

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PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION
NOTICE TO PUBLIC

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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, January 12, 2021 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order
by Mayor Melissa D. Rubenstein
2. Flag Salute
3. Invocation by Community Clergy Member, Pastor Brian Neville from
Grace United Methodist Church
4. Reading of the "Open Public Meetings Act" statement by Nancy
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5. **Roll Call of the Township Committee Members Present:**

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

6. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**

7. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

If you wish to make a comment, please call 201-891-7000, ext. #222.

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

8. **Approval of the January 1, 2021 Sine Die meeting minutes:**

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA ABSENT MADIGAN YES MELCHIONNE ABSTAIN
SHANLEY YES RUBENSTEIN YES

9. **Approval of the January 1, 2021 Reorganization meeting minutes and the January 12, 2021 Work Session & Business meeting minutes:**

MOTION: MADIGAN SECOND SHANLEY
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

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10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #21-128 Award Contract – Tennis Camps and Clinics
- #21-129 Award Contract – Middle School Multi-Activity Camp
- #21-130 Award Contract – Soccer Skill Development Camp
- #21-131 Award Contract – Lacrosse Skill Development Camp
- #21-132 Award Contract – Supplemental Snowplow Operators / Vehicles
- #21-133 Authority to Publicly Bid Annual Recreation Sports Skill Development Camp - Baseball
- #21-134 Award Contract – Baseball Skill Development Camp
- #21-135 Authorize a Shared Service Agreement – Lending Vehicles & Equipment
- #21-136 Payment of Bills
- #21-137 Return of Certain Overpaid Taxes, etc.
- #21-138 Authorize Submission of a Grant Application to the NJDEP for Electric Vehicle Charging Stations
- #21-139 Authorize Shared Service with Bergen County – E Procurement
- #21-140 Invoke Title 59 Plan & Design Immunity – Hybrid Police Vehicles

II Ordinance – Introduction

No Ordinances for Introduction

III Motions

A. To approve and memorialize effective February 9, 2021 the application of Stephen Owens as Probationary Firefighter with Fire Company #1.

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
 SHANLEY YES RUBENSTEIN YES

IV Ordinances – Public Hearing / Further Consideration:

Madam Chairperson, I have two Ordinances for Public Hearing / Further Consideration.

The first is Ordinance #1928 which is:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$30,000.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

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COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1928, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #222.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1928 be closed.

COMMITTEE PERSON MADIGAN : Seconded

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1928, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

I also have Ordinance #1929 which is:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$386,000.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

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CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1929, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #222.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1929 be closed.

COMMITTEE PERSON MADIGAN: Seconded

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1929, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move the resolution.

COMMITTEE PERSON MADIGAN: Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

V Adjourn

Chairperson: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

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TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021 – 7:00 P.M.

PAUSE – Municipal Clerk posted the link to the live meeting on our website's homepage.

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA 10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm Tuesday, February 9, 2021 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment at the time for the public comment period. Members of the public may also e-mail their public comments to wyckoffclerk@wyckoff-nj.com before 4:00 p.m. on the date of the meeting. These comments will be read at the meeting during the public comment period.

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Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

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SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021 – 7:00 P.M.**

Mayor Melissa D. Rubenstein opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy Brown, Acting Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

Present: Mayor Melissa D. Rubenstein, Committeemen Thomas J. Madigan, Peter J. Melchionne and Timothy E. Shanley
Also Present: Township Administrator Robert J. Shannon, Acting Municipal Clerk Nancy Brown and Township Attorney Robert Landel
Absent: Committeeman Rudolf E. Boonstra

Mayor Rubenstein confirmed that the Finance Committee has reviewed and signed vouchers.

Acting Municipal Clerk Brown advised that no written comments have been received prior to this evening's meeting.

Mayor Rubenstein opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 222 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Madigan, all voting yes to open the ten (10) minute public comment period.

First Caller – Lisa Eidel, 408 Buckingham Circle- I'm just calling because I want to thank the Township Committee for raising the Black History Month Flag this month. But I also wanted to make sure if we could address the updating of the resolution with the flag list. I would like you to address the flags we're going to fly going forward so that the Black History Month is included, so we don't have to go through this every year. And also, the proclamation for Black History Month should be made for the month of February each year going forward.

Mayor Rubenstein: Thank you for your comment.

Mayor Rubenstein: Can you please state your name and your address?

Second Caller - Danyel Competiello, 731 Hickory Hill - Hi, I just want to say thank you so much for being the leaders that we need in this town. We really appreciate that you guys listen, made an attempt to try to make everybody happy, and I think it's just really great, how much you guys are trying to make a difference with people that unfortunately sometimes don't seem to, I don't know, be happy with everything, but we do appreciate it. There's many of us that are very happy with everything you guys are doing. You guys work tirelessly, and for every part of every person in this town. So, I just want to say thank you.

Mayor Rubenstein: Thank you for your comment.

Third Caller – Gina O'Rourke, 274 Birch Parkway – Disconnected before making her comment.

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Mayor Rubenstein: Can you please state your name and your address?

Fourth Caller - Sure. This is Carla Pappalardo, 717 Birchwood Drive, Wyckoff. I'm calling to thank you for flying the Black History Month Flag and to thank you for also recognizing the Heart Association and heart disease this month. I think both issues are recognized on a national basis that this is the month that these are recognized and celebrated or, or recognized. I don't know what other word to use honestly, Mayor Rubenstein. On the issue of raising flags and using that flagpole that we have there near the library, I'd like to, before we get too far into February, posit the idea of raising the flag next month for women's history. So, that is my comment to you, I'd like you to consider that and I think when, when the whole question of raising flags and gay pride came up we, if I recall correctly, there was a reference to what the Library of Congress publishes, and so I believe, you know, it may just be helpful if we can flesh out what those are on a month to month basis rather than waiting.

Mayor Rubenstein: We appreciate it. Thank you.

Fifth Caller – Gina O'Rourke, 274 Birch Parkway - Hi, my name is Gina O'Rourke I live at 274 Birch Parkway here in Wyckoff. I'd like to thank the Township Committee for raising the Black History Month Flag at the Memorial Town Hall Complex. At this time, I'd like to ask that the Black History Month Flag be added to the memorandum that states which flags will be flown in town. I'd like to ensure that the Black History Month Flag is flown every month, every February going forward. In addition, I ask that in the future the lines of communication be more open for discussion of such matters, it would be helpful to understand how residents can bring similar matters up for discussion with the Township Committee. I know that there were some, some gaps recently. Thank you.

Mayor Rubenstein: Thank you for your comments. I'd like to give it another two minutes so that we have a full 10 minutes for public comment.

Sixth Caller – Caren Scoropanos, 294 Wiley Place.

Mayor Rubenstein – What is your comment?

Caren Scoropanos: Oh, I don't have a comment, I was just trying to get to the Township Committee meeting.

Mayor Rubenstein – You've actually called in for public comment. You can view the Township Committee meeting on the Township's YouTube channel which is on our website. Thanks.

Sixth Caller – Valeri Guevarra, 545 Farview Avenue is calling at the request of Mayor Rubenstein. Mayor Rubenstein read the following congratulatory letter to Ms. Guevarra:

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Ms. Valeri Guevarra
545 Farview Avenue
Wyckoff, NJ 07481

Dear Ms. Guevarra:

On behalf of the Township of Wyckoff we would like to applaud you on your very inventive and inspirational Teen Health 101 project that was recently recognized by NorthJersey.com.

Your school project, which is developing into a highly notable and flourishing online multimedia platform for young adults, comes at no better time than now with so many teens struggling with the stress and worry about the Covid-19 pandemic, isolation from friends and family, academic concerns and not to mention mental health challenges that affect our youth today.

We wish you great success in continuing your endeavor to help this generation of teens as they navigate their way through this difficult time and know that there is a place where they can learn about suitable health information that is appropriate for their age.

We are always proud to learn of and acknowledge the outstanding efforts of our Wyckoff students. Keep up the great work!

-

Melissa D. Rubenstein
Mayor, Township of Wyckoff

mdr/dc

Cc: Township Committee

Indian Hills High School: Dr. Gregory Vacca, Principal

Mayor Rubenstein then asked Ms. Guevarra to describe the project and how she utilized it to help educate and assist teen youth. All governing body members congratulated Ms. Guevarra and wished her well in future endeavors.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Madigan with an affirmative voice vote.

Review of the 8:00 p.m. Business Agenda:

1. Two (2) ordinances are scheduled for public hearing and further consideration this evening. Both ordinances appropriate grants which the Township has obtained. The first ordinance appropriates a \$30,000 Community Development Block Grant from Bergen County to remove the existing windows at the Larkin House and replace them with energy efficient modern windows. The second ordinance appropriates two (2) New Jersey Department of Transportation Grants which totals \$386,000. This grant will be utilized this Summer to pave Mountain Avenue.
2. The Agenda includes a number of resolutions. Six (6) resolutions award contracts after advertising sealed, competitive bidding. Two (2) resolutions authorize shared service contracts; one with Franklin Lakes

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and Oakland and the second with Bergen County. Another resolution authorizes a grant application to apply for an electric vehicle charging station. A further resolution establishes Title 59 Immunity for our police officers who will be operating two (2) new hybrid police vehicles.

Policy Action Items:

1. The Bergen County Utilities Authority has released their regional waste/recycling collection dates for 2021. These dates have been placed on the municipal website and disseminated to the E-News site registrants. These dates have been added to the Recycle Coach App. The Administrator asked Mayor Rubenstein for leeway to promote the Recycle Coach App – a free application that sends the 2,162 registrants notice the day before their recycling and garbage collection, any regional household recycling dates and any weather related changes to the weekly garbage/recycling schedules.
2. Team Up to Tide Up, the Township's town-wide annual clean-up day is scheduled for Saturday, April 24, 2021. It will be a COVID Compliant event.
3. The Township's Personal Paper Shredding Event will be conducted on Friday, April 23, 2021 at the DPW Garage. It will also be COVID Compliant.
4. The Wyckoff Police Department has obtained free surgical masks from the Ford Motor Company and has distributed the masks to the Ambulance Corp, Volunteer Firefighters and Police Personnel.
5. An update was provided concerning COVID19 guidance from the municipal insurance program. The municipality continues to struggle with staffing and keeping the offices open when employees are quarantined or exposure to the coronavirus. Yesterday, a clerical employee was welcomed back to the office after a quarantine period. One (1) employee remains in quarantine in a critical office. To date, the Governor has not relaxed the statutory timeframes for building permits and other services that State statutes require municipalities to perform.
6. The Administrator advised the governing body that a letter has been sent to the Bergen County Open Space Program for an extension of the \$900,000 Open Space Grant to purchase Maple Lake. It is hopeful that the Planning Board will schedule a Special Meeting for placement of this application at the "top of the que."
7. The Township received notice that Orange & Rockland Utilities will begin tree service this week. The purpose of this service is to trim branches from trees in the unpaved right-of-way which have the potential to be damaged from storms and weather events causing in power outages.
8. The Administrator reported that the Office Staff has experienced an increase in "phishing" attempts to employee e-mails. The weekly cyber security reminders and coaching moments are hopefully working as employees are recognizing these attempts.
9. As it relates to the Nor'easter Snow Storm that fell 24" of snow over 2.5 days, the Administrator would like to extend an enormous thanks, firstly to the Wyckoff Volunteer Firefighters and the Wyckoff Ambulance EMT's who during the storm, staffed crews at each firehouse and the ambulance corp. building so that when calls for assistance were received they were

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able to respond rapidly. Also, thanks are extended to the Wyckoff Police Department Officers who were in the “eye of the storm” responding to voluminous calls during the lengthy storm.

Sincere thanks and appreciation is extended to the DPW Staff for their tireless efforts to plow the snow and ice through the storm from the Wyckoff roads.

Lastly, special thanks to the residents and motorists who remained off the roads to allow the DPW to do their job to clear the roadways. Thank you to all!!

10. The Administrator advised the governing body that the Wyckoff Police Department’s “Use of Force Policy” was recently certified to be in compliance with the United States Department of Justice regulations. As such, the Township of Wyckoff now is able to qualify for discretionary federal grants. The Administrator passed along the gratitude to the governing body from Police Chief Murphy and himself for funding the tools to make this policy possible. Thank yous are also extended to our officers for embracing the training and policy.

11. The late fee to license pets for 2021 will be extended thru March 1, 2021 due to the unavailability to access area veterinarian offices and specific concerns from pet owners in our community.

Township Committee Reports:

Thomas Madigan:

1. Mr. Madigan attended the ZOOM Safety Meeting this morning and complimented the Township’s Staff for their participation and level of detail with making our facilities safe for employees and visitors.
2. Mr. Madigan attended the February K-8 School Board Meeting where parents relayed frustration regarding the lack of communication relating to an event at Eisenhower Middle School. Grace White was appointed Interim Principal.
3. The Wyckoff Volunteer Fire Department conducted their meeting via ZOOM Technology last evening. The department is performing COVID19 Compliant virtual drills and has experienced an increase in firefighter participation of these drills.
4. Mr. Madigan reminded all residents to assist the fire department by shoveling snow from around the fire hydrants.
5. Mr. Madigan provided the following summary: “I just want to report on the flag subcommittee. A little background history of the subcommittee as Mayor Rubenstein and I served on the flag subcommittee and wrote a memo on July 3, 2019 entitled government speech. This is a little information about why the location was chosen and what our recommendation was. The Township shall fly the Township of Wyckoff Flag and flags that represent various messages that the Township committee chooses to convey.

The subcommittee recommends that government speech through the use of flags shall include at this time, in the month of February - Healthy Heart Awareness, May - Honor and Remember Flag to be flown in remembrance of every American veteran and our military fallen heroes, June - LGBTQ pride, October - Breast Cancer Awareness.

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I want to read part of resolution #19-263 from August 6, 2019 which can be seen on YouTube. This discussion appears on YouTube and was the second meeting recorded on the recommendation by Melissa and I as cochairs of the Finance Committee to foster transparency.

The Township of Wyckoff shall construct a flagpole within the Municipal Campus at Block 258 Lot 1. The flagpole will be located in Memorial Field just past the entrance to the Library parking lot off of Woodland Ave. This location has been chosen since it constitutes a central location of community recreation being directly adjacent to the municipal playground, recreational fields and the township's free public library. The site receives significant pedestrian and vehicular traffic and sits at a high elevation within the municipal campus which will provide for optimal visibility. The site will allow for the communication of both the sovereignty of the Township of Wyckoff and various messages the Township of Wyckoff chooses to convey.

The Township of Wyckoff shall fly atop this flagpole the official flag of the Township of Wyckoff, to be designed at the discretion of the Township, that shall generally bear the official seal of the Township of Wyckoff. Below the official flag, the Township may fly a flag or flags that communicate a position or principal espoused by the governing body of the Township of Wyckoff through Township Committee resolution. Such a flag or flags may be flown for a limited period of time to be determined by the Township Committee.

A plaque shall be placed at the base of the flagpole which states the following: "The Township of Wyckoff establishes this flagpole as a means of communicating messages of support, recognition, and acceptance, from the municipal government to its citizens and to all who bear witness.

The Township of Wyckoff declares the flag pole and general area around the flagpole, including but not limited to the grounds of the Wyckoff Public Library and field adjacent, shall not be a public forum and is designated as property for the purpose of government speech so that this government's message to the people is clear, unambiguous and without confusion.

In January 2021, we had a request from some residents who expressed a desire to fly a flag for February, Black History Month. Knowing that this Township Committee was not meeting until February 9th, it was recommended that Melissa and I, as members of the Flag Subcommittee meet and prepare a recommendation to present to the Township Committee.

We met in good faith and despite the many respectful comments and requests as well as many nasty, inappropriate and hurtful comments about the Township flying to Healthy Heart Flag as we had done in 2020.

Both Melissa and I met and then recommended that we could and would also fly a Black History Flag responding to residence petition that was forwarded to us. However, I want to state for the record that the number one killer of women in the US is heart disease!! And those that were critical should be aware of this! Also, it's a long tradition in Wyckoff to recognize "Wear Red Day" to promote Healthy Heart Month. Also as a 25 year member of Rotary, our Rotary District is particularly proud of our many charitable endeavors especially for providing "life-saving" heart surgery to youngsters from all over the world living in Third World

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countries where they would die without surgery. In fact, we have saved the lives of over 1000 children in our district these past 30 years including our first gift of life child from Uganda, Followed by children from the Philippines, Nicaragua, Guatemala, Ukraine, Bolivia, Nigeria, Jamaica, Dominican republic, Haiti, Peru, just to name a few!

And Mary and I hosted four children from overseas and welcome them into our home with our seven children and provided the love and support that all mothers and fathers ask for! And we were blessed by the doctors at Montefiore and NYU that performed the life-saving open-heart surgery for these for children with whom we still communicate today. And after our 10-year-old daughter Bitsy was killed in a tragic accident here in town, Mary and I donated her organs to help other families including kidneys, liver, lungs, eyes, pancreas, and her heart! There were eight beneficiaries of Bitsy's organs. And we were heartbroken, 10 years ago when our daughter Alicia died from a sudden and rare heart disease. Therefore, those insensitive and mean-spirited people that emailed and texted that Healthy Heart Month has no meaning, well please don't tell that to me!"

Peter Melchionne:

1. Mr. Melchionne thanked the DPW, police officers, firefighters and EMT's for their diligent work during the Nor'easter. Extended thanks to the Township Staff including the Administrator and Municipal Clerk who worked nights and weekends providing public information through the Township's social media accounts and E-News communications.
2. Mr. Melchionne attended the Wyckoff Family YMCA's Annual Reorganization Meeting.
3. Mr. Melchionne participated in the "Wear Red Day" Event at Town Hall to celebrate American Heart Month. He was pleased to wear his "Team Danielle" T-shirt which is a charity established after his cousin was born with a heart defect. This team works tirelessly to raise money for heart causes.
4. Mr. Melchionne is pleased to raise the Black History Month Flag to celebrate Black History Month in February.
5. Mr. Melchionne wished to correct the misleading information that has been circulating throughout the community. Mr. Melchionne read the following statement:
The following message is from the Wyckoff Township Committee and our Board of Health. Wyckoff is one of thirty-eight (38) municipalities in Bergen County that contract with the Bergen County Department of Health for its professional health services as a shared service. Bergen County Department of Health will not be providing COVID19 vaccinations in any of these thirty-eight (38) municipalities at this time, including our FLOW area towns.

The Township and Board of Health have requested that the State Department of Health operate a vaccination site here in Wyckoff and the State has advised they are not currently approving any local sites. The Bergen County Health Department recommends that residents access the sites established by the New Jersey Department of Health. Register for the State's program: <https://covidvaccine.nj.gov/>. This information is provided due to the misleading and incorrect information that is being circulated.

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6. A notice was sent from the Village of Ridgewood Administration that although the Village was approved as a vaccine site primarily because they are a hospital municipality, The County of Bergen will retain the supply of COVID vaccine and will only distribute to regional sites. Mr. Melchionne advised that the Township continues to "push" Bergen County and the State of New Jersey to consider additional local sites including Wyckoff.
7. Mr. Melchionne thanked Mayor Rubenstein for her leadership in the last six (6) weeks.

Timothy Shanley:

1. Mr. Shanley thanked the DPW, Police, Fire and Ambulance for performing a superb job as it relates to their response with the Nor'easter. He also thanked the residents who stayed off the roads and allowing the DPW to plow the roads.
2. An update was provided regarding the Recreation Department specifically, the Torpedoes Soccer Club is paying the vendor who installed the field to plow snow off the field so the children may utilize the Pulis Synthetic Turf Field during the Winter.
3. Mr. Shanley reported that the UA Tryouts were conducted this week for the travelling baseball program.
4. Mr. Shanley also participated in the "Wear Red Day" and recognized Nancy Brown for her creativity with the Brady Style, COVID Compliant Group Photo.
5. Mr. Shanley is pleased the Township is flying both the Black History Month Flag and the Healthy Heart Flag. Special thanks to the DPW for modifying the flagpole to accommodate flying three (2) flags.

Mayor Rubenstein:

1. Mayor Rubenstein thanked the Police, Fire, Ambulance and DPW for their outstanding work during the Nor'easter. Thanks to the residents for remaining off the roadways so the DPW could plow. Special thanks is extended to Kyle Ferreira, the new OEM Director for his updates.
2. Mayor Rubenstein attended the Grand Opening of Open Spa 9 and the Ribbon Cutting Ceremony for the Eastern Christian Children's Retreat new residential home on Newtown Road.
3. Mayor Rubenstein had the pleasure of administering the Oath of Office to the new members of the Wyckoff Family YMCA Board of Directors. It is always special to attend a YMCA Event.
4. Mayor Rubenstein thanked Nancy Brown for the very creative photo to celebrate "Wear Red Day."
5. The Library Board and the Planning Board meetings are scheduled for next week. Mayor Rubenstein is pleased the library has a display which coordinates with the flying of the flags at the Government Speech Flagpole.

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6. The Black History Month Flag includes faces of famous Black Americans who have made a contribution to our society. Mayor Rubenstein encouraged everyone to visit the flagpole to observe and reflect.
7. The Township's Official Facebook Page is Wyckoff Local Government. Mayor Rubenstein encouraged all residents to obtain their news concerning municipal matters from the Wyckoff Local Government Facebook Page as it is more reliable than an independent Facebook page. Mayor Rubenstein encouraged residents to sign-up for the user friendly Free Recycle Coach App.
8. Mayor Rubenstein thanked the parents, teachers and coaches for their work during the last six (6) weeks in attempting to create some sense of normalcy and staying connected.

Township Attorney Report:

1. On January 25, 2021 a final hearing was conducted before Judge Padavano where the Township's Housing Element and Fair Share Plan, filed in July 2015, received a Final Judgement of Compliance and Repose. Mr. Landel stated the Township now has protection from builders remedy lawsuits through 2025 and described the approach as a great team effort. Mr. Landel thanked Bob Shannon who assisted him greatly as well as Beth McManus and previous Planner Elizabeth McKenzie. The Mayor and governing thanked Mr. Landel for his leadership and diligent follow-through.
2. Yesterday, Mr. Landel filed the subdivision application regarding the contract to purchase Maple Lake of which the Township must close within forty-five (45) days prior to obtaining a subdivision approval. An application has also been filed with the Bergen County Planning Board.
3. Mr. Landel is finalizing the review on a legal opinion regarding the State of New Jersey Marijuana Bill and how it will impact the Township of Wyckoff. That legal opinion will be provided to the governing body soon.
4. Mr. Landel has been working with the Police Department and Recreation Department to strengthen the Township's ordinance and resolution regarding the use of recreation fields and the ability of the Police Department to enforce our rules, policies and regulations when informally organized pick-up groups attempt to utilize the fields to the detriment of our Recreation Department.

The Open Work Session Meeting concluded and adjourned at 7:53 p.m.

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES



Melissa D. Rubenstein
Mayor



Nancy A. Brown
Acting Municipal Clerk

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Meeting Called To Order

Mayor Melissa D. Rubenstein called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Melissa D. Rubenstein.

Invocation

The Invocation was given by Community Clergy Member, Pastor Brian Neville from Grace United Methodist Church.

RE: Township Committee of Tuesday, February 9, 2021 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

Acting Municipal Clerk, Nancy Brown read the following notice:

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, this meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm, Tuesday, February 9, 2021 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the day of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments as well as during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, February 5, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, February 5, 2021 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on February 9, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to view each meeting via Zoom technology will be posted at the "News" section of

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the Township's home page, Wyckoff-nj.com before 8:10 pm. This second method is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will ***only*** be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link posted on the "News" item announcing the Township Committee meeting on the homepage of our website and use this link for the February 9, 2021 Meeting set to begin at 8:00 pm.

This regular business meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "Minutes and Agendas" on the Friday prior to this meeting.

Attendance

Township Committee Present: Mayor Melissa D. Rubenstein; Committee Present: Peter J. Melchionne, Thomas J. Madigan and Timothy E. Shanley.

Township Committee Absent: Committeeman Rudolf E. Boonstra

Staff Present: Township Administrator Robert J. Shannon; Acting Municipal Clerk Nancy Brown and Township Attorney Robert Landel.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for public Comment; Seconded by Committeeman Melchionne. All voted in favor.

Caller identified herself as Celeste Homaychek, 553 Helena Avenue – I just called to say thank you. I think that the Township Committee is doing a great job. I know you probably don't hear this often enough, so I wanted to call in to let you know. I am happy with what's going on, I am happy with the snow removal. That's my comment. Thank you!

Mayor Rubenstein thanked this caller for her comment.

There were no other callers.

No written comments received via email, Mayor Rubenstein requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the meeting for public Comment; Seconded by Committeeman Melchionne. All voted in favor.

Approval of the January 1, 2021 Sine Die meeting minutes:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA ABSENT MADIGAN YES MELCHIONNE ABSTAIN
SHANLEY YES RUBENSTEIN YES

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Approval of the January 1, 2021 Reorganization meeting minutes and the January 12, 2021 Work Session & Business meeting minutes:

MOTION: MADIGAN SECOND SHANLEY
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#21-128 Award Contract – Tennis Camps and Clinics

WHEREAS, the Recreation Director has determined it is more cost effective to contract out for summer camp recreation programs rather than performing this service with hiring municipal staffing; and,

WHEREAS, the Township Committee approved the specifications and authorized bidding; and,

WHEREAS, the Township Committee adopted Resolution #16-227 invoking concession bidding; and,

WHEREAS, a legal advertisement was published in the January 8, 2021 issue of the Ridgewood News; and,

WHEREAS, a notice of bid package availability was posted on the Township's official website, www.wyckoff-nj.com at Bids and Jobs Quick Link easily accessed from the Home Page on January 8, 2021; and,

WHEREAS, on January 20, 2021 at 11:00 a.m. the following bid was publicly opened and read aloud:

Bidder 1

Tennis Dynamics
2 Athena Ave.
Clifton, NJ 07013

TGA of Bergen County
72 Fardale Avenue
Mahwah, NJ 07430

Bidder 2

Summer Tennis Camp – K through 1st Grade
Summer 2021 \$80 per student
Summer 2022 \$80 per student

Summer Tennis Camp – K through 1st Grade
Summer 2021 \$75 per student
Summer 2022 \$75 per student

Summer Tennis Camp – Grades 2 through Adult
Summer 2021 \$225 per student
Summer 2022 \$225 per student

Summer Tennis Camp – Grades 2 through Adult
Summer 2021 \$75 per student
Summer 2022 \$75 per student

Spring and Fall Tennis Clinics – K – Adult
Spring/Fall 2021 \$80 per student
Spring/Fall 2022 \$80 per student

Spring and Fall Tennis Clinics – K – Adult
Spring/Fall 2021 \$200 per student
Spring/Fall 2022 \$200 per student

WHEREAS, attached please find a recommendation from the Recreation Director for award of this contract to TGA of Bergen County, 72 Fardale Avenue, Mahwah, NJ 07430; and,

WHEREAS, in accordance with NJSA 40A11:15 this contract is subject to the availability and appropriation annually of sufficient funds in 2021, 2022, and 2023 and 2024 if extended; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur with the recommendation.

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a contract is hereby awarded to TGA of Bergen County, 72 Fardale Avenue, Mahwah, NJ 07430 for year 2021 and 2022 in accordance with the requirements of the specifications for the following costs:

Summer Tennis Camp – K through 1st Grade
Summer 2021 \$75 per student
Summer 2022 \$75 per student

Summer Tennis Camp – Grades 2 through Adult
Summer 2021 \$75 per student
Summer 2022 \$75 per student

Spring and Fall Tennis Clinics – K – Adult
Spring/Fall 2021 \$200 per student
Spring/Fall 2022 \$200 per student

BE IT FURTHER RESOLVED, that in accordance with the local public contract law as amended the Township Committee may extend this contract for two future one year periods if recommended by the Recreation Director and approved by the Township Committee for years 2023 and 2024.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 BUDGET ACCOUNT NUMBER 1-1-28-370-020 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

#21-129 Award Contract – Middle School Multi-Activity Camp

WHEREAS, the Recreation Director has determined it is more cost effective to contract out for summer camp recreation programs rather than performing this service than hiring municipal staffing; and

WHEREAS, the Township Committee approved the specifications and authorized bidding; and

WHEREAS, the Township Committee adopted Resolution #16-228 invoking concession bidding; and

WHEREAS, a legal advertisement was published in the January 8, 2021 issue of the Ridgewood News; and

WHEREAS, a notice of bid package availability was posted on the Township's official website, www.wyckoff-nj.com at Bids and Jobs Quick Link easily accessed from the Home Page on January 8, 2021; and

WHEREAS, on January 20, 2021 at 11:00 a.m. the following bid was publicly opened and read aloud:

Wyckoff Family YMCA
691 Wyckoff Avenue
Wyckoff, NJ 07481

\$115.00 per camper paid by the
Township in 2021
\$115.00 per camper paid by the
Township in 2022

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WHEREAS, the attached please find a recommendation from the Recreation Director for award of this contract to the Wyckoff Family YMCA; and

WHEREAS, the CFO has provided a certificate of available funds indicating that the 2021 temporary budget will include user fee revenues to fund this camp program. Based on the enrollments of past years, adequate revenue from user fees is anticipated to fund Recreation other expense account # 1-01-28-370-020; and

WHEREAS, in accordance with NJSA 40A 11:15 this contract is subject to the availability and appropriation annually of sufficient funds in 2021, 2022 and 2023 and 2024 if extended; and

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur with the recommendation.

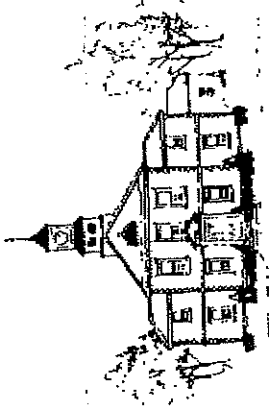
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that a contract is hereby awarded to Wyckoff Family YMCA, 691 Wyckoff Avenue, Wyckoff, New Jersey 07481 to provide a middle school camp in accordance with the bid specifications at \$115.00 per camper in 2021 and \$115.00 per camper in 2022.

BE IF FURTHER RESOLVED that in accordance with the Local Public Contracts Law this contract may be extended for one (1) two (2) year period if recommended by the Recreation Director and approved by the Township Committee for the years of 2023 and 2024.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 BUDGET ACCOUNT NUMBER 1-1-28-370-020 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

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WYCKOFF RECREATION AND PARKS

195 WOODLAND AVENUE
WYCKOFF, NEW JERSEY 07481
PHONE 201-891-3350
FAX 201-891-0572
wyckoffrec@wyckoff-nj.com

ANDY WINGFIELD
DIRECTOR OF RECREATION AND PARKS

January 21, 2021

TO: BOB SHANNON

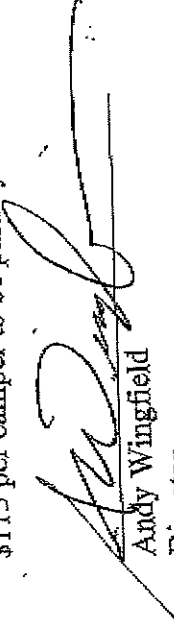
RE: BID RECOMMENDATIONS

Upon review of the responsibly submitted bid, please find my recommendation for the awarding of the Middle School Summer Camp bid below:

Middle School Summer Camp (Grades 5-8)

Wyckoff Family YMCA
691 Wyckoff Avenue
Wyckoff, NJ 07481

\$115 per camper to be paid by the Township of Wyckoff to Provider in 2021
\$115 per camper to be paid by the Township of Wyckoff to Provider in 2022


Andy Wingfield
Director

Cc: Recreation Dept. Board

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

#21-130 Award Contract – Soccer Skill Development Camp

WHEREAS, the Recreation Director has determined it is more cost effective to contract out for summer camp recreation programs rather than performing this service with hiring municipal staffing; and

WHEREAS, the Township Committee approved the specifications and authorized bidding; and

WHEREAS, the Township Committee adopted Resolution #16-230 invoking concession bidding; and

WHEREAS, a legal advertisement was published in the January 8, 2021 issue of the Ridgewood News; and

WHEREAS, a notice of bid package availability was posted on the Township's official website, www.wyckoff-nj.com at Bids and Jobs Quick Link easily accessed from the Home Page on January 8, 2021 ; and

WHEREAS, on January 20, 2021 at 11:00 a.m. the following bid was publicly opened and read aloud:

Bidder

BBSC
180 Coolidge Terrace
Wyckoff, NJ 07481

\$25.00 per player paid to the
Township in 2021 and 2022

WHEREAS, attached please find a recommendation from the Recreation Director for award of this contract to North Jersey Lacrosse Camp, Inc.; and

WHEREAS, a certificate of available funds is not required since the bidder is paying the Township for the use of Township facilities to provide this summer camp; and

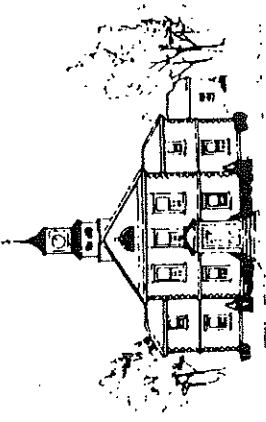
WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur with the recommendation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Town of Wyckoff that a contract is hereby awarded to North Jersey Lacrosse Camp, Inc., 63 Lake Trail East, Wayne, New Jersey 07470 for years 2021 and 2022 in accordance with the specifications and for the payment of \$25.00 per player to the Township of Wyckoff.

BE IT FURTHER RESOLVED, that in accordance with the local public contract law as amended this contract may be extended for two one year periods or one two year period if recommended by the Recreation Director and approved by the Township Committee for year 2023 and 2024.

PAGE NO.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021



WYCKOFF RECREATION AND PARKS

195 WOODLAND AVENUE
WYCKOFF, NEW JERSEY 07481
PHONE 201-891-3350
FAX 201-891-0672
wyckoffrec@wyckoff-nj.com

ANDY WINGFIELD
DIRECTOR OF RECREATION AND PARKS

January 21, 2021

TO: BOB SHANNON

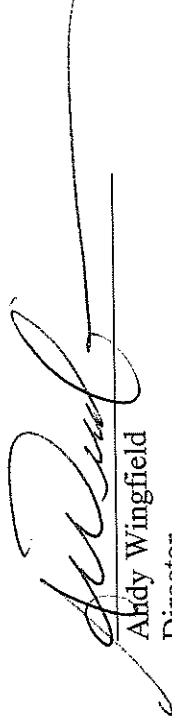
RE: BID RECOMMENDATIONS

Upon review of the responsibly submitted bid, please find my recommendation for the awarding of the Soccer Instructional Summer Camp bid below:

Soccer Camp

Bergen's Best Soccer Camp
Evan Baumgarten
180 Coolidge Terrace
Wyckoff, NJ 07481

\$25 per player payable to the Township of Wyckoff in 2021
\$25 per player payable to the Township of Wyckoff in 2022


Andy Wingfield
Director

Cc: Recreation Dept. Board

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

#21-131 Award Contract – Lacrosse Skill Development Camp

WHEREAS, the Recreation Director has determined it is more cost effective to contract out for the provision of a summer camp recreation skill development programs rather than performing this service with municipally hired staffing; and,

WHEREAS, the Township Committee approved the specifications and authorized bidding; and,

WHEREAS, the Township Committee adopted Resolution #17-110 invoking concession bidding; and,

WHEREAS, a legal advertisement was published in the January 8, 2021 issue of the Ridgewood News; and,

WHEREAS, a notice of bid package availability was posted on the Township's official website, www.wyckoff-nj.com at Bids and Jobs Quick Link easily accessed from the Home Page on January 8, 2021; and,

WHEREAS, bid packages were provided free of charge to encourage competitive bidding; and,

WHEREAS, on January 20, 2021 at 11:00 a.m. the following bid was publicly opened and read aloud:

Bidder

Emerge Lacrosse	
Thomas Albano	\$25.00 per player paid to the
209 Van Houten Avenue	Township in 2021 and 2022
Wyckoff, NJ 07430	

WHEREAS, attached please find a recommendation from the Recreation Director for award of this contract to Thomas Albano; and,

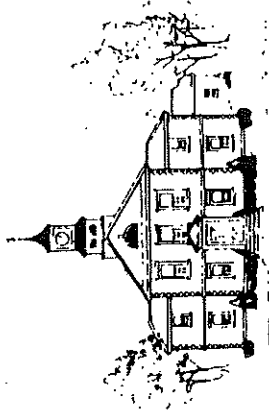
WHEREAS, a certificate of available funds is not required since the bidder is paying the Township for the use of Township facilities to provide this summer camp; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur with the recommendation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Town of Wyckoff that a contract is hereby awarded to Thomas Albano, 689 Plum Terrace, Mahwah, NJ 07430 for years 2021 and 2022 in accordance with the specifications and for the payment of \$25.00 per player to the Township of Wyckoff.

BE IT FURTHER RESOLVED, that in accordance with the local public contract law as amended this contract may be extended for two one year periods or one two year period if recommended by the Recreation Director and approved by the Township Committee for year 2023 and 2024.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021



WYCKOFF RECREATION AND PARKS

185 WOODLAND AVENUE
WYCKOFF, NEW JERSEY 07481
PHONE 201-891-3350
FAX 201-891-0672
wyckoffrec@wyckoff-nj.com

ANDY WINGFIELD
DIRECTOR OF RECREATION AND PARKS

January 21, 2021

TO: BOB SHANNON

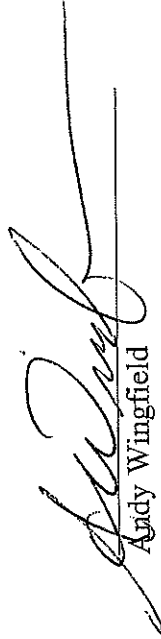
RE: BID RECOMMENDATIONS

Upon review of the responsibly submitted bid, please find my recommendation for the awarding of the Lacrosse Instructional Summer Camp bid below:

Lacrosse Camp

Emerge Lacrosse
Tom Albano
209 Van Houten Avenue
Wyckoff, NJ 07481

\$25 per player payable to the Township of Wyckoff in 2021
\$25 per player payable to the Township of Wyckoff in 2022


Andy Wingfield
Director

Cc: Recreation Dept. Board

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

#21-132 Award Contract – Supplemental Snowplow Operators/Vehicles

WHEREAS, The Township of Wyckoff consist of over 92 miles of municipal roads, approximately 12 municipal facilities that require snow plowing and 2.5 miles of county roads that require snow plowing and salting; and,

WHEREAS, The Township Committee has determine to supplement the municipal DPW in times of snow emergencies with six (6) additional contracted snow plow vehicles and operators; and,

WHEREAS, a legal advert soliciting competitive bids was published in the January 8, 2021 issue of the Ridgewood News; and,

WHEREAS, a notice was posted on The Township of Wyckoff's official website in the jobs and bids section easily accessed from the home page indicating bid specifications are available on January 8, 2021; and,

WHEREAS, on January 20, 2021 at 11a.m. the below listed bids were received, publicly opened and their contents read aloud as follows:

Bidders

1. J.R Haftek Co., Inc. 179 Ryerson Ave Paterson, NJ 07502	02/10/21 – 02/09/22 A. standard rate \$195.00 per hour B. Sat./Sun./Holiday rate \$195.00 per hour	02/10/22 – 08/09/23 A. \$205.00 per hour B. \$205.00 per hour
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WHEREAS, the Township Administrator and the Certified DPW Manager have reviewed the bids and recommend an award to the lowest responsive and responsible bidder for each of the service levels; and,

WHEREAS, the Chief Financial Officer has issued a certificate reflecting that available funds exist for this purpose; and

WHEREAS, in accordance with NJAC 5:34-5.3, d (2), this contract award is subject to the availability and appropriation annually of sufficient funds in future years.

WHEREAS, the Township Attorney has reviewed and approves this procurement; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the following contract is hereby awarded to the lowest responsive and responsible bidder; J.R. Haftek Co., Inc., 179 Ryerson Avenue, Paterson for six (6) snow plow trucks with operators for a cost of;

02/10/21 – 02/09/22	02/10/22 – 08/09/23
A. standard rate \$195.00 per hour	A. \$205.00 per hour
B. Sat./Sun./Holiday rate \$195.00 per hour	B. \$205.00 per hour

BE IT FURTHER RESOLVED, that the Township Committee at its' sole discretion may extend the contract for two (2) one (1) year periods in accordance with the bid specifications.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 BUDGET ACCOUNT NUMBER 1-01-26-290-020 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

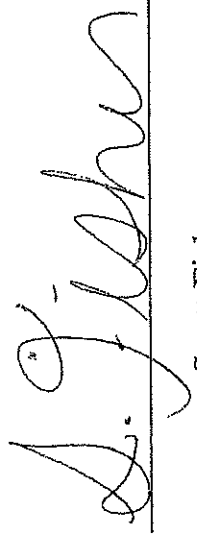
TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

MEMO

To: Township Committee
From: Scott Fisher, Certified Public Works Manager
Re: Recommendation for Award of Contract for Six (6)
Supplemental Snow Plow Vehicles and Operators
Date: January 26, 2021

The January 20, 2021 bid opening resulted in one bidder, - J.R. Haftek. My research indicates the bidder is a responsible bidder and the bidder has adequate experience plowing snow. The price bid is a reasonable price based on my research for prices in the area for this service.

I recommend the Township Committee award the contract to J.R. Haftek, as per the specifications.


Scott Fisher

Certified Public Works Manager

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

#21-133 Authority to Publicly Bid Annual Recreation Sports Skill Development Camp-Baseball

WHEREAS, The Township of Wyckoff considers the provision of Summer Sports Skill development camps a concession defined in NJSA 40A:11-2(37) et. seq.; and

WHEREAS, the Township Attorney has opined that the decision by the Parks & Recreation Advisory Board to provide summer sport skill development camps through the use of a private contracted service on and in Township recreational facilities is legally procured through a public bidding procurement; and

WHEREAS, the following recreation service is provided as a public conveyance under the "police powers" of the Township through a publicly advertised bidding process":

- Baseball skill development camp.
- The benefits of satisfying a community recreational need in-town outweighs the risk of not providing summer programming of this character and caliber.
- Estimated value of each camp is based on the number of participants. A 50 minimum participant camp may result in \$12,500.00 gross revenue with \$1,250.00 of that gross revenue paid to the Township. A 75 minimum participant camp may result in \$18,750.00 gross revenue with \$1,875.00 of that gross revenue paid to the Township.
- Award is based on highest responsive and responsible bidder
- No additional cost is anticipated to provide these programs.
- No endorsement of any camp provider by the Township shall be included in this public bid or stated by the Recreation Director and his staff.

WHEREAS, the Recreation Director has requested the Township Committee authorize public bidding for this camp; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed NJAC 5:34-9.4 and concur with the recommendation.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization is hereby provided to invoke public bidding to implement the above stated sport skill program explained in this resolution in accordance with NJAC 5:34-9.4.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide certified copies of this resolution to the Recreation Director and Chief Financial Officer.

#21-134 Award Contract – Baseball Skill Development Camp

WHEREAS, the Recreation Director has determined it is more cost effective to contract out for the provision of a summer camp recreation skill development programs rather than performing this service with municipally hired staffing; and,

WHEREAS, the Township Committee approved the specifications and authorized bidding; and,

WHEREAS, the Township Committee adopted Resolution #21-133 invoking concession bidding; and,

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

WHEREAS, a legal advertisement was published in the January 15, 2021 issue of the Ridgewood News; and,

WHEREAS, a notice of bid package availability was posted on the Township's official website, www.wyckoff-nj.com at Bids and Jobs Quick Link easily accessed from the Home Page on January 26, 2021; and,

WHEREAS, bid packages were provided free of charge to encourage competitive bidding; and,

WHEREAS, on January 26, 2021 at 11:00 a.m. the following bid was publicly opened and read aloud:

Bidder

G. Teel Sports, Inc.
495 Braen Avenue
Wyckoff, NJ 07430

\$25.00 per player paid to the
Township in 2021 and 2022

WHEREAS, attached please find a recommendation from the Recreation Director for award of this contract to G. Teel Sports, Inc.; and,

WHEREAS, a certificate of available funds is not required since the bidder is paying the Township for the use of Township facilities to provide this summer camp; and,

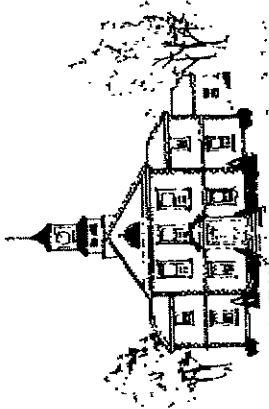
WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur with the recommendation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Town of Wyckoff that a contract is hereby awarded to G. Teel Sports, Inc., 495 Braen Avenue, Wyckoff, NJ 07481 for years 2021 and 2022 in accordance with the specifications and for the payment of \$25.00 per player to the Township of Wyckoff.

BE IT FURTHER RESOLVED, that in accordance with the local public contract law as amended this contract may be extended for two one year periods or one two year period if recommended by the Recreation Director and approved by the Township Committee for year 2023 and 2024.

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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WYCKOFF RECREATION AND PARKS

195 WOODLAND AVENUE
WYCKOFF, NEW JERSEY 07481
PHONE 201-891-3350
FAX 201-891-0672
wyckoffrec@wyckoff-nj.com

ANDY WINGFIELD
DIRECTOR OF RECREATION AND PARKS

January 26, 2021

TO: BOB SHANNON

RE: BID RECOMMENDATIONS

Upon review of the responsibly submitted bid, please find my recommendation for the awarding of the Baseball Instructional Summer Camp bid below:

G. Teel Sports, Inc.
445 Braen Ave.
Wyckoff, NJ 07481


Andy Wingfield
Director

Cc: Recreation Dept. Board

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

#21-135 Authorize a Shared Service Agreement – Lending Vehicles & Equipment

WHEREAS, the Municipalities of Wyckoff, Oakland and Franklin Lakes have formed a shared service group known as The WOLF SHARED SERVICE GROUP; and

WHEREAS, representatives of all three municipalities meet frequently to identify common areas where saving and/or cost avoidance may be achieved through volume purchasing to capture discount pricing or shared service agreements to benefit our tax payers; and

WHEREAS, the WOLF Group has achieved many successful shared efforts such as; savings through volume bidding for annual recreation equipment, PEOSHA mandate compliance and garbage disposal; and

WHEREAS, a shared lending agreement between the three municipalities that comprise the WOLF Group will increase services to the public, while decreasing operational cost for each municipality.

NOW THEREFOR BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Mayor and Municipal Clerk are authorized to execute the WOLF Shared Service Group agreement for the lending of vehicles and equipment.

BE IT FURTHER RESOLVED, that a copy of this agreement shall be provided by the Municipal Clerk to the Public Work Manager, the CFO, the Administrator and the Township Risk Management Consultant who assists the Township with its participation in the Bergen JIF and MEL insurance consortium.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

**SHARED SERVICES AGREEMENT
LENDING OF VEHICLES AND EQUIPMENT**
Township of Wyckoff, Borough of Oakland and Borough of Franklin Lakes

WHEREAS, the Township of Wyckoff, a municipal corporation of the State of New Jersey, with its principal office located at 340 Franklin Avenue, Wyckoff, NJ 07481 (hereinafter "Wyckoff") and the Borough of Oakland, a municipal corporation of the State of New Jersey, with its principal office located at One Municipal Plaza, Oakland, NJ 07436 (hereinafter "Oakland") and the Borough of Franklin Lakes, a municipal corporation of the State of New Jersey, with its principal office at 480 DeKorte Drive, Franklin Lakes, NJ 07417 (hereinafter "Franklin Lakes") have a need to lend to each other vehicles and equipment commonly used in Public Works; and

WHEREAS, this joint lending agreement between all three municipalities will increase services to the public, while decreasing operational costs for each municipality; and

WHEREAS, the governing bodies of Wyckoff, Oakland and Franklin Lakes believe that it is in the best interests of the public to create a joint vehicle and equipment lending program between all three municipalities; and

NOW, THEREFORE, Wyckoff, Oakland and Franklin Lakes shall engage in the mutual covenants and agreements set forth below as follows:

1. In order to more economically and efficiently provide the described Joint Lending Agreement, Wyckoff, Oakland and Franklin Lakes agree to share fleet and equipment inventories (Attachment A) and update said inventories on a semi-annual basis.
2. The Superintendents of Public Works from Wyckoff, Oakland and Franklin Lakes shall jointly establish a set of guidelines and recordkeeping for this lending program.
3. The term "Lender" shall constitute the municipality loaning out a vehicle, piece of equipment or labor. The term "Borrower" shall constitute the municipality that is receiving a vehicle, piece of equipment or labor.
4. It is the responsibility of each Borrower to make a formal request for a loan of any inventory listed in attachment at least 72 hours in advance to the Lender. Request forms (Attachment B) will be provided to each participating municipality. In the event of an emergency, this time limit policy will be waived.
5. Pre and post inspections will be conducted on all vehicles and equipment scheduled to be loaned out. It will be the responsibility of both the Lender and the Borrower to conduct a walk around inspection of the loaned item prior to its release, and again upon its return. A standard pre and post trip check list form (Attachment C) will be provided to each participating municipality.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021**

6. It is the responsibility of the Borrower to incur any additional costs for parts, materials, fuels, and oils required to maintain and operate the vehicle or equipment on loan and return the equipment in the same condition as when it was loaned.
7. If a borrowed vehicle or piece of equipment breaks down while on loan, the Borrower shall immediately notify the Lender of the breakdown. Within reasonable industry standards, the Borrower shall assume all costs associated to repair said vehicle or piece of equipment. The Lender will be responsible to make necessary repairs in-house, to the extent feasible, and bill the Borrower for parts and materials costs. Labor costs will be waived by the Lender. In the event repair work must be outsourced to a private vendor, the Lender will be required to provide the Borrower with two quotes from certified companies before repair work commences, to the extent feasible.
8. The Lender is responsible to insure all borrowed vehicles will carry necessary insurance and have valid registrations and inspection stickers.
9. Nothing in this agreement requires the participating municipalities to lend vehicles or equipment if the lending of such vehicles or equipment interferes with the operations of the municipality that owns the vehicle or equipment, such as, but not limited to, when the vehicle or equipment is scheduled for use by the municipality that owns the vehicle or equipment at the time requested by the requesting municipality.
10. The Borough Administrators for Wyckoff, Oakland and Franklin Lakes shall be responsible for resolving any disputes over the operation of this Agreement. Should these officials be unable to resolve the dispute, the involvement of an outside third party for review may be appropriate.
11. Wyckoff, Oakland and Franklin Lakes shall not loan any inventory items currently on loan to them to any municipality who is not part of this agreement. Items currently on loan must be returned to the loaning agency before it is transferred to another municipality.
12. Wyckoff, Oakland and Franklin Lakes agree to indemnify and hold harmless the other from all losses, costs, expenses and reasonable attorney's fees for any claim of personal injury or property damage arising out of or connected with its use of any item listed in attachment A.
13. Wyckoff, Oakland and Franklin Lakes represent to each other that all necessary municipal action to authorize and effectuate this agreement has been taken and that each municipality will take all future action reasonably necessary to effectuate the terms and conditions of this agreement during its term.
14. The parties agree that operators of equipment borrowed in accordance with this agreement will be qualified and adequately trained to operate said equipment. Operators of trucks, or other equipment operated on the public streets shall be properly licensed to operate said equipment.

**TOWNSHIP OF WYCKOFF
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TUESDAY, FEBRUARY 9, 2021**

15. This agreement shall expire on December 31, 2021. However, the agreement shall automatically renew upon expiration for an additional one (1) year period unless any party to said agreement submits written notification to the other participants of their desire to withdraw from said agreement. Said written notification shall be submitted to the other parties at least 60 days before the expiration of the agreement.
16. Construction of this Agreement. The parties acknowledge that this Agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of the State.
17. Amendments. This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.
18. Invalid Clause. The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Agreement shall be binding upon all parties hereto.
19. Entire Agreement. This document comprises the entire Agreement of the parties and it is acknowledged that there is no side or oral Agreement relating to this undertaking as set forth herein.
20. Assignability. This Agreement and all rights, duties and obligations contained herein may not be assigned without all parties' prior written permission.
21. Waiver. It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Agreement by either of the parties shall not be construed as a waiver of those provisions.

IN WITNESS WHEREOF, the appropriate elected officials of the Township of Wyckoff, Borough of Oakland and Borough of Franklin Lakes have placed their signatures and appropriate seals on this ____ day of ____, 2021.

ATTEST:

Nancy A. Brown, Acting Township Clerk

TOWNSHIP OF WYCKOFF

Melissa D. Rubenstein, Mayor

ATTEST:

Lisa Duncan, Borough Clerk

BOROUGH OF OAKLAND

Linda Schwager, Mayor

ATTEST:

Gail Rulli, Borough Clerk

BOROUGH OF FRANKLIN LAKES

Frank Bivona, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 9, 2021

#21-136 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 19378 – 19411 Payroll A/C, Direct Deposit Vouchers no. 14081 - 14224, Library Payroll check nos. 1545 - 1547, Library Direct Deposit Vouchers no. 6070 - 6131, Claims Wire nos. 210104, 210105, 210106, 210201, 210202 & 210203, check no. 1146 Accutrack A/C and Claims check nos. 084902 – 085041.

#21-137 Return of Certain Overpaid Taxes, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BUILDING DEPT.:

Gary & Miriam Parkinson, 417 New York Avenue, Wyckoff, New Jersey 07481 – Block 452/Lot 4 - Refund of test hole fee due to duplicate payment - \$100.00

BOARD OF ADJUSTMENT:

Fortunato Puleo, 300 Wiley Place, Wyckoff, New Jersey 07481 – Return of Escrow Fee – Block 214/Lot 76 - \$348.20

Brian Allain, 388 Cornell Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 479/Lot 3 - \$192.63

PLANNING BOARD:

Franklin Monroe Realty, LLC, 383 Dorothy Lane, Wyckoff, New Jersey 07481 – Return of Escrow – Block 239/Lot 2 - \$3,133.50

TAX REFUND:

Margaret Karsky-Zaffarese, 464 Louisa Avenue, Wyckoff, New Jersey 07481 – Refund of 2020 Tax Overpayment – Block 491/Lot 41.02 - \$2,956.30

Spiotti Associates, 271 US Highway 46, Suite F105-106, Fairfield, New Jersey 07004 – County Tax Board Judgement – Block 449/Lot 1.02 C179 – 264 Barnstable Drive - \$2,458.90

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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Martin Downes, Jr., 445 Shelbourne Drive, Wyckoff, New Jersey 07481 – County Tax Board Reduction – Block 202.02/Lot 93 - \$1,242.30

Martin Sharit, Esq., 141 Main Street, Hackensack, New Jersey 07601 – County Tax Board Judgement – Block 282/Lot 22 – 481 Carlton Road - \$1,015.21

Bruce J. Stavitsky, Esq., 350 Passaic Avenue, Fairfield, New Jersey 07004 – County Tax Board Judgement – Block 411/Lot 35 – 504 Harvest Court - \$797.31

Douglas M. Standriff, 25 E. Spring Valley Road, Suite 330, Maywood, New Jersey 07607 – County Board Tax Judgement – Block 320/Lot 117 – 352 Canterbury Lane - \$1,299.18

Wirtz Property Tax Law, LLC, 4 14th Street, #521, Hoboken, New Jersey 07030 – County Board Tax Judgement – Block 208.01/Lot 5 – 274 Brookside Avenue – 2,206.25

Spioti & Associates, 271 US Highway 46, Suite F105-106, Fairfield, New Jersey 07481 County Tax Board Judgement – Block 432/Lot 1 – 731 Birchwood Drive - \$2,457.52

Michael I. Schneck, Esq., 301 S. Livingston Avenue, Suite 105, Livingston, New Jersey 07039 – County Tax Board Judgement – Block 231/Lot 6 – 516 Clinton Avenue - \$14,757.07

Douglas M. Standriff, 25 E. Spring Valley Road, Suite 330, Maywood, New Jersey 07607 – State Tax Court Judgement – Block 421/Lot 40 – 783 Charnwood Drive - \$7,913.20

Constantine & Lumenita Dardac, 536 Richard Place, Wyckoff, New Jersey 07481 – County Tax Board Reduction – Block 379/Lot 3 - \$421.71

McKirdy, Riskin, Olson & Della Pelle, Thomas M. Olson, Esq., 201 Littleton Road, Suite 135, Morris Plains, New Jersey 07950 – County Tax Board Judgement – Block 282/Lot 9 – 444 Hartung Drive - \$13,927.92

Anthony J. Graceffo, 555 Main Street, Hackensack, New Jersey 07601 – Tax Court Reduction – Block 293/Lot 10.01 – 157 Godwin Avenue - \$3,013.18

RECREATION:

Trisha Zimmer, 60 Saxonia Avenue, Wyckoff, New Jersey 07481 – Basketball Refund - \$190.00

Margaret Stagg, 246 Eastview Terrace, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

Tami Mackle, 382 Dorothy Lane, New Jersey 07481 – Basketball Refund - \$95.00

Annie Minieri, 309 Voorhis Avenue, Wyckoff, New Jersey 07481 – Basketball Refund - \$95.00

#21-138 Authorize Submission of a Grant Application to the NJDEP for Electric Vehicle Charging Stations

WHEREAS, the Township shall apply for funding from the NJ Department of Environmental Protection's (NJDEP) Drive Green, It Pays to Plug In Program, for installation of two (2) Level 2 Electric Vehicle Charging Stations (EVCS) at 340 Franklin Ave., Wyckoff, for fleet vehicle use; and,

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WHEREAS, the Township just recently purchased and received two more police hybrid vehicles that will help reduce energy consumption and emissions; and,

WHEARAS, the Township of Wyckoff, as part of their commitment to energy conservation, pledges to help reduce vehicle emissions, improve air quality and slow climate change; and,

WHEREAS, the Township agrees to provide matching or cost sharing amounts for the balance of the installation and maintenance of the electric vehicle charging stations; and,.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey is authorized to submit a grant application for 60% up to a maximum of \$12,000 with the NJ Department of Environmental Protection for the installation of two (2) electric vehicle charging stations.

#21-139 Authorized Shared Service with Bergen County – E Procurement

WHEREAS, the Bergen County Purchasing Agent has negotiated a shared service for E-Procurement Software Services for all Bergen County municipalities; and,

WHEREAS, the Bergen County Purchasing Agent has provided this service for Bergen County municipalities at no cost through March 1, 2025; and,

WHEARAS, sharing services is in the best interest of taxpayers as it allows services to be provided more effectively and in this case at no cost; and,

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the authorization is provided to enter into the shared service agreement for E-Procurement Software Services.

#21-140 Invoke Title 59 Plan & Design Immunity – Hybrid Police Vehicles

WHEREAS, the Township Committee of the Township of Wyckoff awarded a contract for the purchase of two (2) new never been used before 2020 Ford Utility Interceptor Hybrid Police Vehicles from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 via State Contract #NJ88728; and,

WHEREAS, the two (2) Hybrid Police Interceptors have been received, inspected and are in service; and,

WHEREAS, before issuing a purchase order alternate items were selected and approved by the Township Committee which are reflected on the original purchase order #20-00597 from the State Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the governing body of the Township of Wyckoff approves the final "as built" condition of two (2) hybrid police interceptors as approved through Purchase Order #20-00597 and manufactured and delivered by Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034; and that the Township Committee invokes title 59 defenses.

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BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be placed in the bid file together with one (1) copy of the successful vendor's purchase order with a notation referring to the resolution of approval placed thereon.

II Ordinance – Introduction

No Ordinances for Introduction

III Motions

A. To approve and memorialize effective February 9, 2021 the application of Stephen Owens as Probationary Firefighter with Fire Company #1.

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

Mr. Madigan asked to speak as Fire Commissioner to acknowledge the application of Stephen Owens as Probationary Firefighter with Fire Company #1.

IV Ordinances – Public Hearing / Further Consideration:

Madam Chairperson, I have two Ordinances for Public Hearing / Further Consideration.

The first is Ordinance #1928 which is:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$30,000.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1928, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #222.

Administrator Shannon interjected to say that the Township has received notice from the Bergen County Community Development Grant office that this grant has been approved and will be funded for \$30,000.

Mayor Rubenstein replied with her thanks to Mr. Shannon and the staff of Town Hall for their hard work in obtaining grants. She also added, that with grants like these, we are able to keep taxes low.

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At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1928 be closed.

COMMITTEE PERSON MADIGAN : Seconded

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1928, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

ORDINANCE #1928

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$30,000.

WHEREAS, the Township of Wyckoff has made an application to the Bergen County Community Development Block Grant Program to receive grant funds for improvements to the Wyckoff Larkin House Senior Center, Block 205, Lot 32.01, 380 Godwin Avenue; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$30,000 for improvements to The Wyckoff Larkin House Senior Center; and,

WHEREAS, the Township of Wyckoff shall enter into a contract with the Bergen County Community Development Block Grant Program to participate in the receipt of grant funds made available.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with improvements to The Larkin House Senior Center which shall include; removal and disposal of existing windows and the purchase and installation of new energy efficient windows and necessary carpentry for window installation.

SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds:

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- a. \$30,000 to be authorized specifically for said purpose from the Bergen County Community Development Block Grant Program.
- b. Total appropriation authorized is \$30,000.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$30,000.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Bergen County Open Community Development Block Grant Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

I also have Ordinance #1929 which is:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$386,000.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1929, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial

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201-891-7000, ext. #222.

Administrator Shannon interjected to say: Madam Mayor, the Township has received a letter from the New Jersey Department of Environmental Protection which has confirmed that two grants totaling \$386,000 for this project have been approved and will be funded.

Mayor Rubenstein replied with her thanks to Mr. Shannon and the staff of Town Hall for their hard work in obtaining grants.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1929 be closed.

COMMITTEE PERSON MADIGAN: Seconded

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1929, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move the resolution.

COMMITTEE PERSON MADIGAN: Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

ORDINANCE #1929

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$386,000.

WHEREAS, the Township of Wyckoff has made applications to the New Jersey Department of Transportation (NJDOT) Trust Fund Program to receive grant funds for improvements to Mountain Avenue; and,

WHEREAS, the Township of Wyckoff has received notice that it is the recipient of two (2) grants for improvements to Mountain Avenue, a 2020 grant for \$195,000 and a 2021 grant for \$189,000; and,

WHEREAS, the Township of Wyckoff shall enter into a contract with the NJDOT Trust Fund Program to participate in the receipt of grant funds made available.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with improvements to Mountain Avenue in the Township of Wyckoff.

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SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds:

- a. \$195,000 to be authorized specifically for said purpose from the NJDOT.
- b. \$189,000 to be authorized specifically for said purpose from NJDOT.
- b. Total appropriation authorized is \$386,000.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- b.
- c. The total authorized appropriation in the ordinance is \$386,000.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the NJDOT Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

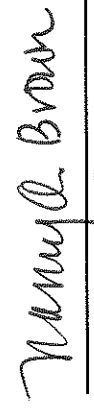
V Meeting was adjourned at 8:26pm

Chairperson: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES



Mayor Melissa D. Rubenstein



Nancy A. Brown
Acting Municipal Clerk