

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 15, 2022

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 15, 2022 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown
5. Roll Call of the Township Committee Members Present:

MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
 SHANLEY YES BOONSTRA YES

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: SHANLEY SECOND MELCHIONNE
 MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
 SHANLEY YES BOONSTRA YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND MELCHIONNE
 MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
 SHANLEY YES BOONSTRA YES

7. Presentation of Proclamations to Ramapo Indian Hills Soccer team to celebrate that they are the 2021 Bergen County Champions.
8. Approval of the February 1, 2022, Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND MADIGAN
 MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
 SHANLEY YES BOONSTRA YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#22-129 Release Performance Cash Surety – 451 Wyckoff Avenue, Block 346, Lot 9.01

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- #22-130 Release Performance Bond & Performance Cash Surety – Ravine Avenue Drainage Improvements
- #22-131 Release Performance Cash Surety – 720 Hickory Hill Road, Block 443, Lot 13
- #22-132 Establish Computer Use Policies
- #22-133 Authorize 2021 LOSAP Qualifying Participants
- #22-134 Authorization of Vouchers and Payment of Bills
- #22-135 Authorize Redemption of Tax Sale Certificate – 8 Sherwood Lane, Block 263, Lot 45
- #22-136 Computation of Reserve for Uncollected Tax – 2022 Budget
- #22-137 2021 Cancel Taxes as per NJSA 54:4-3.3 Tax Exempt
- #22-138 Return of Certain Overpaid Taxes, Escrow Monies, Fees, etc.

II Ordinances – Introduction

#1956 – AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2022 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

#1957 - AN ORDINANCE TO VACATE A PORTION OF LEBANON STREET LOCATED IN BLOCK 498, LOT 23.02, BLOCK 498, LOT 18.01, BLOCK 500, LOT 1.01 AND BLOCK 500, LOT 18 WITHIN THE TOWNSHIP OF WYCKOFF.

III Motions

- A. Approve Christian Health's request to post signage promoting their annual Flower and Gift Sale at the Sicomac and Mountain Avenue entrances from March 25 to April 3, 2022.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
SHANLEY YES BOONSTRA YES

10. Ordinances – Public Hearing / Further Consideration:

None

11. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND MADIGAN
MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
SHANLEY YES BOONSTRA YES

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 15, 2022 – 7:00 P.M.**

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJS10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, February 15, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, February 11, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, February 11, 2022 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on February 15, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 15, 2022 – 7:00 P.M.**

Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Present: Mayor Rudolf E. Boonstra, Township Committee Thomas J. Madigan, Peter J. Melchionne and Timothy E. Shanley

Also Present: Interim Township Administrator/Municipal Clerk Nancy Brown and Township Attorney Robert E. Landel

Absent: Township Committeewoman Melissa D. Rubenstein

Nancy Brown, Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

At this time, the following proclamations were presented to the Wyckoff Recreation Program Junior & Senior Football Teams to congratulate the players for winning the League Championship "**Superbowl!**"

Junior Champions

WHEREAS, The Wyckoff Raider Junior Football Team is the 2021 Northern Bergen Junior Football League Super Bowl Champion by virtue of its 21-6 semifinal win over Ridgewood on November 6th, 2021 at Continental Soldier's Field in Mahwah, and its convincing 19-0 Super Bowl shutout victory over Fair Lawn on November 13th, 2021 at Ramapo High School in Franklin Lakes, NJ; and

WHEREAS, This exceptional group of players and coaches completed their season with an overall record of 9 wins and 1 loss and ended the season ranked #2 in the final NBJFL rankings. The team succeeded due, in large part, to its strong defense who, in their 9 victories, allowed only three scores, 18 total points, all season long and only allowed 5 scores overall on the season; and

WHEREAS, The Wyckoff Raider Junior Football team benefited greatly from the dedication, commitment, and leadership of head coach, Tim Murtha, and assistant coaches, Anthony Frisco, Ryan Kiely, Jason Stephens, Tom Willemann, Jack Conklin, and Jack Loughery; and

WHEREAS, The Wyckoff Raider Junior Football team would not have been as successful as they were this season without the constant energy and support from the Wyckoff Junior Cheerleaders; their enthusiastic and exuberant cheering during the games and at halftimes gave the team the extra boost they needed to win the Super Bowl; and

WHEREAS, Special thanks is extended to the parents, coaches, the Wyckoff Football Boosters, and the Wyckoff Recreation staff for their never-ending commitment and support; and

**TOWNSHIP OF WYCKOFF
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WHEREAS, A special group of boys – Jameson Arbuchio, Brandon

Bianchini, William Boothby, James Boothby, Ethan Brantly, Eric Brouwer, Travis Cannon, Michael Carpenter, Anthony Cavalieri, Jude Cicerchia, Domenic Colello, Albert Costello III, Daniel DelValle, Christopher DeMarco, Christian Dextraze, Asher Drapkin, Thomas Duca, Liam Faasse, Jake Feiner, Matthew Firstman, Joe Fitzgerald, Hudon Fox, Joseph Francica, Luca Frisco, Thomas Giovacco, Michael Gurba, Mason Hartevelde, Alex Hernandez, Jasper Ho, Charlie Jordan, Austin Kiely, Lucas Lynch, Charlie Lynch, Luke Magerko, Dylan Mapes, Luke Murray, Owen O'Connell, Ashton O'Hagan, Michael Pane, Nico Passano, Michael Petrella, Cole Petrevski, Matthew Pizanie, Grayson Polizzi, Oliver Porro, Maxwell Renshaw, Mason Roussos, Peter Santos, Brayden Schiller, Joseph Souhiakis, David Stojkovski, Jeffrey Sutley Jr., Alexander Thomas, Jonathan Treboski, Christopher Waleck, Matthew Willemann, Adrian Wrona, and Benjamin Yanowitz achieved these extraordinary feats due to their commitment to unselfish team play, tireless work ethic, outstanding football skills, and their overall commitment to the game of football.

NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2021 Wyckoff Raider Junior football team, their Head Coach Tim Murtha, and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Senior Champions

WHEREAS, The Wyckoff Raider Senior Football Team is the 2021 Northern Bergen Junior Football League Super Bowl Champion by virtue of its 25-0 semifinal win over River Dell on November 6th, 2021 at Continental Soldier's Field in Mahwah, and its hard fought 26-13 Super Bowl victory over Highlands Football on November 13th, 2021, at Ramapo High School in Franklin Lakes, NJ; and

WHEREAS, This exceptional group of players and coaches completed their season with an overall record of 10 wins and 0 losses and ended the season ranked #1 in the final NBJFL rankings. The team succeeded due, in large part, to its incredibly stout defense who allowed one score or less in 8 of its 10 games, including 4 shutout victories; and

WHEREAS, The Wyckoff Raider Football teams benefited greatly from the dedication, commitment, and leadership of head coach Marty Magerko and assistant coaches John Albanese, Rob Nightingale, Frank Pensallorto, Chris Liquori, John LaDuca, Mark DeVincentis, Peter Hartevelde, and Harrison Fenners; and

WHEREAS, The Wyckoff Raider Senior Football team would not have been as successful as they were this season without the constant energy and support from the Wyckoff Senior Cheerleaders; their enthusiastic and exuberant cheering during the games and at halftimes gave the team the extra boost they needed to defeat their opponents each and every week of the season; and

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WHEREAS, Special thanks is extended to the parents, coaches, the Wyckoff Football Boosters, and the Wyckoff Recreation staff for their never-ending commitment and support; and

WHEREAS, A special group of boys – Peter Amerio, Taylan Aydin, Justin Bossolina, Mason Braen, Austin Cahill, Nicholas Carroll, Ryan Conlon, Gavin Cordisco, Aidan Crowley, Griffin DiMasi, Braddock DiMasi, Dario Ficca, Mac Fitzgerald, Brady Fox, Gabriel Galasso, Renzo Giraldo, Luke Gurba, Peter Hartevelde, Liam Hayward, Brody Ismael, Harrison Kearney, Finn Kirwan, Shane LaDuca, Scott Larsen, Finn McCarthy, Charlie Messineo, Kyle Opalinski, Robert Phillips, Gavin Porro, Jake Scoropanos, Cole Seyffer, Brian Shanley, Matthew Shanley, Tyler Sorafine, Carson Strzeminski, Marcello Tirri, Louis Treboski, Michael Viksjo, Hudson Villaruel, Alec Was, Luke Wiatrak, and Etai Young achieved these extraordinary feats due to their commitment to unselfish team play, tireless work ethic, outstanding football skills, and their overall commitment to the game of football.

NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2021 Wyckoff Raider Senior football team, their Head Coach Marty Magerko, and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Congratulations to the Junior & Senior Football Teams!!

Mayor Boonstra opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Melchionne, all voting yes to open the ten (10) minute public comment period.

No one came forward and no phone calls were received.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Melchionne with an affirmative voice vote.

Review of 8:00 p.m. Business Meeting Agenda:

1. This evening's Agenda includes the introduction of the sewer ordinance to increase fees by \$4.00 (.85%) for a single-family dwelling.
2. Ordinance #1954, previously introduced on January 18, 2022 required an amendment due to a typographical error. Therefore, Ordinance #1957 will replace Ordinance #1954 which has not yet been adopted.

Administrator's Report:

1. The Township Attorney was in receipt of a letter from the County of Bergen approving a six (6) month extension of the Township's \$900,000 grant from 2018 from the Bergen County Open Space Trust Fund to purchase a portion of the Maple Lake property.

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2. Ms. Brown provided a sample collections agreement for Municipal Court Debt Collection. A determination was reached to discuss this matter when the new administrator arrives on March 1st.
3. Denise Capparelli has forwarded a link to the governing body to complete the Elected Officials Risk Management Seminar in order to qualify for a \$1,250 credit towards the Township's annual insurance costs.

Township Committee Reports:

Timothy Shanley:

1. Mr. Shanley reported that the Recreation Department held tryouts for Travel Baseball last week resulting in the formation of three (3) travelling teams. Forty-nine (49) children signed up for the forum establishing three (3) teams; one (1) first grade team and two (2) second grade teams.
2. Mr. Shanley advised that the Annual Fireworks Display will be held on Saturday, September 24, 2022. Giuseppe Cassio from Lakeland Bank has committed to donate \$5,000 to this year's event.

Thomas Madigan:

1. Mr. Madigan extended congratulations to the Junior & Senior Football Teams present this evening. Many thanks and sincere appreciation to their coaches and parents for the support and time they dedicated to the players during the season.
2. Mr. Madigan attended the Fire Commissioners Meeting where they discussed potential September dates for the Annual Fireworks Display. A decision was reached to conduct the event on Saturday, September 24, 2022 due to prior firematic commitments throughout that month.
3. The Finance/Budget Committee continue to meet in preparation of the 2022 Municipal Budget introduction in March. Progress has been made during the previous six (6) meetings conducted.
4. The 2022 Memorial Day Parade Committee will kickoff their first meeting on Wednesday, February 16, 2022 at the VFW.

Peter Melchionne:

1. Mr. Melchionne congratulated the Junior & Senior Football Teams on winning their respective championships.
2. The Facilities Committee met last week to review five (5) project areas under consideration for renovation in Town Hall. The Town Hall exterior, the ladder back room, the Burgermeister Room, the Building Department and the Engineer's Office are under consideration. The Small Conference Room project is moving forward with many new and updated technology installations.
3. The Military Tribute Banner Program information will be made available in this week's E-News.

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Mayor Rudolf E. Boonstra:

1. The Planning Board met on Wednesday, February 9, 2022 to review a soil movement permit and wall at the same site on the corner of Ivy & Laurel Lanes.
2. The Municipal Planner is in the process to begin work on a midterm update to the Township's Master Plan, specifically, Historic Preservation. The Planner is also examining solar panels, as an amendment to the Township's current ordinance is projected.
3. Mayor Boonstra suggested the governing body may want to consider a discussion concerning outdoor dining in the near future.
4. A letter was sent to the fourteen (14) owners of the original Revolution era structures as the Historic Preservation Commission would like to include them as part of the Historic Preservation Element of the Master Plan.
5. Mayor Boonstra attended the Board of Health Meeting on Thursday, February 10, 2022 where OEM Coordinator Sgt. Ferreira delivered a comprehensive presentation relating to the Board of Health and the OEM working in tandem during emergency situations. It was also suggested updating the public health annex in conjunction with Standard Operating Procedure (SOP).
6. Mayor Boonstra and the Township Attorney met with the Township Planners to discuss and consider electric vehicle charging stations in Wyckoff.
7. On Monday, February 7, 2022 Mayor Boonstra, Committeeman Melchionne and the Township Engineer met with a group of residents from Birchwood Drive interested in connecting to the sanitary sewer on Terhune Terrace. Twenty-three (23) homes may possibly participate in this sewer extension should Birchwood Drive residents agree. Mr. Landel would then draft a sewer agreement once the final participants are calculated.

Attorney Report:

1. Mr. Landel advised that Ordinance #1957 on this evening's Agenda will amend Ordinance #1954 due to a typographical error.
2. The Maple Lake property acquisition continues to make progress. The property survey was completed last week and stakes were installed to mark the corner boundaries of the property on Cedar Hill Avenue. Mr. Landel expects to close on the property within the next two (2) weeks.
3. Mr. Landel inquired if the governing body was in receipt of the draft ordinance regarding charging stations.
4. Mr. Landel met with Doug Struyk, Director of the Christian Health Care, Beth McManus, the Township's Affordable Housing/Planner and Megan York, the Township's Affordable Housing Consultant with regard to the Evergreen Units at the Christian Health Care from Community Grants, Planning & Housing (CGP&H).
5. The Township has registered for the opioid settlement within the required timeline.

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Adjourn the Open Work Session Meeting at 7:40 p.m.

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT



Rudolf E. Boonstra
Mayor



Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 15, 2022**

Meeting Called to Order

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

Invocation

The Invocation was offered by Mayor Rudolf E. Boonstra.

RE: Township Committee Meeting of Tuesday, February 15, 2022, 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, February 15, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

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Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: Peter J. Melchionne, Thomas J. Madigan and Timothy E. Shanley.

Township Committee Member Absent: Melissa D. Rubenstein

Staff Present: Municipal Clerk Nancy Brown and Township Attorney Robert Landel.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Melchionne. All voted in favor.

There being no callers after several minutes had passed and with no written comments received via email, Boonstra requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the Public Comment Period; Seconded by Committeeman Melchionne. All voted in favor.

Presentation of Proclamations to Ramapo Indian Hills Soccer team to celebrate that they are the 2021 Bergen County Champions.

Mayor Boonstra stated: "Tonight we will present proclamations for their 2021 championship season to the Ramapo Varsity Soccer team. I personally am very grateful because I am a Ramapo High School graduate from a very long time ago. We have winning season after winning season, with the soccer team, the soccer program is a very strong program. Back when I was there, it was a great program, and that's continued. You are all continuing this tradition. I for one, really appreciate it and I'm glad to have you here tonight. And as your mayor, I'd like to present you with proclamations for you and your coaching staff. Let me read the proclamation."

WHEREAS; The 2021 Ramapo High School Boys Varsity Soccer Team is the 2021 Bergen County Soccer Tournament Champion by virtue of three tournament shutouts culminating in the their 1-0 win over Northern Highlands in the County Semifinal game on October 23rd, 2021 at Ramsey High School, and their hard fought 2-1 victory over Ramsey High School on October 30th, 2021 at Indian Hills High School marking the 14th time that the Ramapo High School Boys Soccer Team has captured the Bergen County Championship, the most ever by any Bergen County school; and

WHEREAS; The 2021 Ramapo High School Boys Varsity Soccer Team is also the 2021 Big North Freedom Division Champion with its 8-0-1 league record; and

WHEREAS; This exceptional team completed their season with an overall record of 17 wins, 1 losses, and 2 ties during which time the team went 29 consecutive games without a loss going back to the 2020 season; and

WHEREAS; This outstanding team's hard work and dedication, combined with its great skill and determination, led to being ranked #15 in the State of New Jersey by the Star Ledger, the #1 ranked team in North Jersey by the Bergen Record for the 5th time in 10 years, and the #1 ranked Group 3/4 team by the Bergen County Coaches Association; and

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WHEREAS; The Ramapo High School Boys Soccer Team benefited greatly from the dedication, commitment, and leadership of head coach, Evan Baumgarten, and assistant coaches Jerry Lewis, Frank Rocchio, and Brian Winiarski; and

WHEREAS; Special thanks is extended to the parents, coaches, and all of the Ramapo students, educators, and administration for their never ending commitment and support; and

WHEREAS; A special group of student athletes – Sophomores Albert Carilli, Ryan DeKorte, Jacob Marcos, and Antonia Spina, juniors Robert Achter, MJ Dungo, Cole Duschang, Anthony Giampietro, Travis Harrington, Nick Marino, Kevin McDonough, AJ McElkenny, Jayden Onal, and Gabriel Tafuri-DelVecchio, and seniors Matthew Albino, Anthony Carollo, Brian Chung, Daniel Costa, Johnny DiMarco, Alim Lita, Darias Redzematovic, Samuel Ware, and Lucas Weis achieved these extraordinary accomplishments and honors by virtue of their commitment to unselfish team play, tireless work ethic, outstanding soccer skills, and their overall commitment to the sport of soccer.

NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2021 Ramapo High School Boys Varsity Soccer Team, Coach Evan Baumgarten and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Approval of the February 1, 2022, Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND MADIGAN
MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

**#22-129 Release Performance Cash Surety – 451 Wyckoff Avenue
 Block 346, Lot 9.01**

WHEREAS, Mr. Josh Braen, homeowner at 451 Wyckoff Avenue, Wyckoff, New Jersey 07481, in an email dated January 25, 2022, has requested the release of a \$4,500 Performance Cash Surety for landscaping work performed at 451 Wyckoff Avenue; and

WHEREAS, the Township issued a road opening permit for curb work to Mark Borst, President of Borst Landscape and Design, 260 W. Crescent Avenue, Allendale, New Jersey 07401 for work to be completed at 45 Wyckoff Avenue; and

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WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated February 2, 2022, states that the \$1,000 being held as Maintenance Bond Cash Surety and the \$4,500 being held as Performance Cash Surety are approved to be released; and

WHEREAS, Mr. Josh Braen, homeowner at 451 Wyckoff Avenue, Wyckoff, New Jersey 07481 posted the following with the Municipal Clerk on July 17, 2020, for site improvements/road opening permit:

Performance Cash Surety	\$4,500.00
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WHEREAS, Mr. Mark Borst, President of Borst Landscape and Design, 260 W. Crescent Avenue, Allendale, New Jersey 07401 posted the following with the Municipal Clerk on July 17, 2020, for site improvements/road opening permit:

Maintenance Bond Cash Surety	\$1,000.00
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NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$4,500 Performance Cash Surety to Mr. Josh Braen and the \$1,000 Maintenance Bond Cash Surety to Mr. Mark Borst.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro, Mr. Mark Borst, President of Borst Landscape and Design, 260 W. Crescent Avenue, Allendale, New Jersey 07401, and to Mr. Josh Braen, 451 Wyckoff Avenue, Wyckoff, New Jersey 07481

**#22-130 Release Performance Bond & Performance Cash Surety –
Ravine Avenue Drainage Improvements**

WHEREAS, Ms. Karly Meyer Savas, Managing Member, D.S. Meyer Enterprises, Inc., 2 North Street, Suite 2A, Waldwick, New Jersey 07463, in an email dated February 1, 2022, has requested the release of a \$25,573.00 Performance Cash Surety for road opening to facilitate drainage improvements in Ravine Avenue on behalf of Christian Health/The Vista; and

WHEREAS, the Township issued a road opening permit for road opening to D.S. Meyer Enterprises, Inc., 2 North Street, Suite 2A, Waldwick, New Jersey 07463 for work to be completed in Ravine Avenue; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in a note dated February 3, 2022, states that the \$25,573.00 Performance Cash Surety is approved to be released; and

WHEREAS, Ms. Karly Meyer Savas, Managing Member, D.S. Meyer Enterprises, Inc., 2 North Street, Suite 2A, Waldwick, New Jersey 07463 posted the following with the Municipal Clerk on February 19, 2020 for drainage improvements/road opening permit:

Performance Cash Surety	\$25,573.00
Performance Bond	\$230,159.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$25,573.00 Performance Cash Surety and to return the original \$230,159.00 to Ms. Karly Meyer Savas, Managing Member, D.S. Meyer Enterprises, Inc., 2 North Street, Suite 2A, Waldwick, New Jersey 07463.

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BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Ms. Karly Meyer Savas, Managing Member, D.S. Meyer Enterprises, Inc., 2 North Street, Suite 2A, Waldwick, New Jersey 07463.

**#22-131 Release Performance Cash Surety – 720 Hickory Hill Road
Block 443, Lot 13**

WHEREAS, Mrs. Jennifer Kindergan, of Kindergan Landscaping, 11 Foster Street, Bergenfield, New Jersey 07621, in an email dated January 24, 2022, has requested the release of a \$3,000 Performance Cash Surety and Performance Bond of \$30,000 for a private sewer lateral connection performed at 720 Hickory Hill Road; and

WHEREAS, the Township issued a road opening permit for a private sewer lateral connection to Daniel Kindergan, President of Kindergan Landscaping, 11 Foster Street, Bergenfield, New Jersey 07621 for work to be completed at the Kindergan residence, 720 Hickory Hill Road; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated February 2, 2022, states that the \$3,000 being held as Performance Cash Surety and the \$30,000 Performance Bond are approved to be released; and

WHEREAS, Mr. Daniel Kindergan, Managing Member, Kindergan Landscaping, 11 Foster Street, Bergenfield, New Jersey 07621 has posted the following with the Municipal Clerk:

Performance Bond	\$30,000.00	February 26, 2020
Performance Cash Surety	\$ 3,000.00	March 2, 2020
Initial Professional Escrow	\$ 1,500.00	May 29, 2018
Secondary Professional Escrow	\$ 2,500.00	March 2, 2020

WHEREAS, Township Engineer, Mr. Mark Di Gennaro recommends that the Professional Escrow amounts remain held until such time as a thorough accounting of expenses to be charged against the funds is completed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$3,000 Performance Cash Surety and the \$30,000 Performance Bond.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Daniel Kindergan, Managing Member of Kindergan Landscaping, 11 Foster Street, Bergenfield, New Jersey 07621.

#22-132 Establish Computer Use Policies

WHEREAS, the Township Committee has an obligation to establish prudent procedures for the business operation of the local government.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Resolution #22-104 is hereby amended and the described policy attached, as well as all policies set forth and approved by resolution #22-99, as if set forth at length, shall serve as Township of Wyckoff policies for all employees and officials.

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1. Procedures as per 5:30 Local Finance Board (LFB) Government Electronic Receipt Acceptance for acceptance of online forms and online payment dated April 3, 2018.
2. Must comply with Remote Access Policy #2430 P.O. adopted January 1, 2022, as Resolution #22-99.

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TOWNSHIP OF WYCKOFF
Memorandum

April 3, 2018

To: All Departments
From: Diana McLeod, CFO/CTC
Re: Procedure for acceptance of Online Forms and Online Payments

As per NJAC 5:30-9 et seq, Government Electronic Receipt Acceptance, the collection of fees through online form and payment processes are subject to policies and procedures that will ensure accuracy, proper recording of collected fees and audit compliance. These rules and regulations are promulgated by the State of New Jersey. Online payments are considered a cash receipt and are subject to all accounting, internal controls and auditing requirements. Daily reconciliation, procedures for monthly proofs and review will become the responsibility of the using department. The Finance Department will no longer have the ability to detail individual receipts. Online payments must be set up to comply with the Finance Departments reporting procedures, State of New Jersey Local Finance Board rules and regulations, and audit compliance. Procedures are listed and may change as necessary to ensure compliance.

1. No department may authorize the use of online payment of forms without prior authorization from the Chief Financial Officer. All forms being paid on-line are required to have a "payment code" associated with the form established by the CFO and that reconciles with the Township's revenue and payment recording system. Any vendor being used to create such online form and payment systems must be able to establish the necessary codes for each individual form that coincide with the Finance Departments reporting system to ensure that payments can be properly processed in the Finance reporting system. These codes are a requirement of the State of New Jersey Local Finance Board and Division of Local Government Services.
2. All online forms and payment reports are subject to all Record Retention laws as required by the State of New Jersey. Each department must maintain written documentation of each receipt.
3. Any vendor contracted to create online reporting and payment systems must deposit all monies collected to the Township not to exceed 72 hours from time of collection. They must be able to provide a daily and date generated reports, in both summary and detail form, that will breakdown the payments by the pre-assigned payment codes and the amount paid that reconciles to the daily and monthly deposit made to the Township's bank account.
4. The Finance Department will record to the Township's reporting system the total collected under each payment code and reconcile the bank accounts for payments taken in. The Finance Department will no longer be able to input receipts by block/lot or individual payment. As a result, the Finance Office will no longer be able to generate a detailed report.
5. Therefore, each department that uses online form and payment systems must prove and reconcile their departments receipts in a detailed report and must provide a subsidiary report each month to the Chief Financial Officer. These reports must include each individual receipt information (block, lot, fee type). Any discrepancies between the Department's report and the deposits made to the bank must be reconciled by the Department.

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6. Each Department will be audited annually during the Township's state required annual audit by the Township Committee selected Independent/Third Party Audit Firm and **each department is responsible for ensuring all documents and proofs are up to date and available to the auditor upon request.** It is the Department's responsibility to maintain accurate, detailed records and reports of their Department's on-line form and payment records.
7. Any questions please ask immediately. Do not wait until you are being audited!!

Diana McLeod
CFO/CTC

Cc: Township Committee
Robert Landel, Township Attorney
Gary W. Higgins, RMA
cc: Matthew Cavallo, Administrator
Nancy A. Brown, Municipal Clerk
Mark DeGennaro, Engineer
Cindy Rasceuw, Building Department
Thomas Gensheimer, CCO, Building Inspector
Andy Wingfield, Recreation Department

Attachment: NJAC 5:30-9.5 State Mandated Accounting and Controls

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5:30-9
**LOCAL FINANCE BOARD - GOVERNMENT ELECTRONIC RECEIPT
ACCEPTANCE**

5:30-9.1 Purpose and authority

- (a) This subchapter includes rules and guidance for local government units to utilize credit cards, debit cards, and electronic fund transfer mechanism as means of collecting local unit obligations.
- (b) The rules are authorized pursuant to section 5 of P.L. 1995, c.325 (N.J.S.A. 40A:5-43 et seq.), the Government Electronic Payment Acceptance Act.
- (c) While the title of the legislation refers to "electronic payment," these rules utilize the phrase "electronic receipt," as the use of "payment" could be confused with the ability of a local government unit to pay its own obligations electronically, a procedure not authorized by law.

5:30-9.2 Definitions

The following words and terms, as used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise.

"Bulk receipt" means a single deposit by a single party that represents multiple transactions.

"Card issuer" means any organization or association that issues or licenses others to issue any credit card or debit card.

"Credit card" means any instrument or device linked to an established line of credit, whether known as a credit card, charge card, credit plate, or by any other name, issued with or without fee by an issuer for the use of the cardholder in satisfying outstanding financial obligations, obtaining money, goods, services, or anything else of value on credit.

"Debit card" means any instrument or device, whether known as a debit card, automated teller machine card, or by any other name, issued with or without fee by an issuer for the use of the cardholder in obtaining money, goods, services, or anything else of value through the electronic authorization of a financial institution to debit the cardholder's account.

"Delinquent local unit obligation," in a municipality that conducts its tax sale after the close of the fiscal year, means a municipal charge that is unpaid on the 30th day prior to the completion of the tax sale list pursuant to the Tax Sale Law, N.J.S.A. 54:5-1 et seq. In a municipality that conducts an accelerated tax sale, "delinquent local unit obligation" means a municipal charge that is unpaid on the 11th day of the 11th month of the fiscal year. For all other local units, a delinquent local unit obligation means any debt or charge that has been turned over to a municipality for collection through the tax sale process.

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"Director" means the director of the Division of Local Government Services.

"Electronic funds transfer" means any transfer of funds, other than a transaction originated by check, draft, or similar paper instrument, that is initiated through an electronic terminal, telephone, or computer or magnetic tape for the purpose of ordering, instructing, or authorizing a financial institution to debit or credit an account.

"Electronic receipt" means any receipt transaction made through the use of a credit card, debit card, or electronic funds transfer.

"Local unit" means any unit of government subject to the provisions of chapters 5 or 5A of Title 40A of the New Jersey Statutes, and the constituent parts of those units, including, but not limited to, independent local authorities, public libraries, municipal courts and joint municipal courts.

"Local unit obligations" means any local unit tax, charge, fee, penalty, fine, assessments, service or utility charge, payment transactions by the public for goods or services, except for credit card payment of delinquent local unit obligations or for the redemption of local unit liens.

"Payor identification" means information, such as an account number, property block and lot number, or other identifying characteristic, used to sufficiently identify the purpose of the receipt and person or organization using electronic receipt to pay a local unit obligation.

"Processor" means any organization with whom the local unit contracts to process or make electronic receipt transactions.

5:30-9.3 General grant of authority

- (a) Local units may enter into agreements with processors to utilize electronic receipts as an alternative to acceptance of cash and checks as receipt for local unit obligations.
- (b) Authorization of the local unit obligations that shall be accepted as electronic receipts shall be made by resolution of the governing body of the local unit. The resolution shall specify both the types of local unit obligations approved for electronic receipt, and the types of electronic receipt that shall be permitted.
- (c) The use of specialized techniques of processing electronic receipt such as, but not restricted to, computer assisted, telephone based transactions, computer network based, and other related transactions are permitted.
- (d) Forms of surcharges, fees or other mechanisms that are assessed to the originator of an electronic receipt transaction for the purpose of recouping any or all costs the local unit incurs in processing electronic receipt transactions may be utilized unless prohibited by the processor or by contract with a card issuer.
- (e) Transactions related to municipal court obligations shall be authorized in accordance with Rules of the Court promulgated by the State Supreme Court.

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5:30-9.4 Contracting for services

- (a) Contracts for acquisition of electronic receipt equipment and services shall be subject to provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.
- (b) A local unit may have contracts with more than one processor, but shall have only one contract to process transactions of any single card issuer for similar types of transactions. For example, a local unit may have a contract with one bank to process Master Cards and Visa cards for over-the-counter transactions, and separate contracts with other processors for processing Discover and American Express over the counter card transactions; but it may not have more than one contract to process Master Cards, unless it is a specialized service not available from the processor, for example, a voice response or interactive computer based system. A single contract with an independent service organization to process transactions of any number of issuers shall be permitted.
- (c) Contracts shall require that processors shall transmit or otherwise deposit in the local unit's bank account the proceeds of electronic receipt transactions at any interval not to exceed 72 hours after the transmission or processing of the transactions by the local unit, weekends and holidays excepted.
- (d) All contracts shall provide that chargebacks or electronic debits of returned or otherwise failed transactions shall require either paper based or electronic confirmation of the debit transaction and identification of individual debits.

5:30-9.5 Accounting and control

- (a) Electronic receipt transactions shall be transmitted or otherwise sent to the processor on a daily basis at the close of the business day, or if done automatically by computer program, prior to the close of the business day of the processor.
- (b) Electronic receipt transactions shall be considered a form of cash receipt and shall be subject to all local unit accounting, internal control, and auditing requirements relating to cash receipts, including, but not limited to, daily reconciliation, cash counts, reporting to the governing body, and account testing.
- (c) The local unit shall retain printed documentation of all electronic receipt transactions for a period of time as required by the relevant State records retention law with regard to cash receipts or the local unit's contract with the processor, whichever is longer.
- (d) All refunds of electronic receipt transactions shall be performed in accordance with all other statutory requirements related to the refunds of monies to the local unit.
- (e) The local unit shall secure authorization of the processor of all credit or debit card transactions prior to execution.

5:30-9.6 Preauthorized transactions

Current through October 20, 2003

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- (a) Local units may enter into processing contracts to permit individual persons desiring to make electronic receipt transactions for any combination of a specified or unlimited period of time, or number of fixed or variable payments. This permits the local unit to initiate a transaction that electronically debits the person's bank account and deposit it in the local unit's bank account.
- (b) The local unit may contract with a processor to manage and conduct such transactions.
- (c) Agreements providing for preauthorized transactions shall be in writing with the person responsible for completing the transaction. Such agreement shall include the person assuming responsibility for appropriate penalties if the electronic receipt transaction is denied by the processor. Cancellation of such transactions shall be in writing and submitted to the local unit 30 days in advance of the cancellation.
- (d) Notwithstanding the provisions of N.J.A.C. 5:30-9.4(c), the local unit may enter into contracts that provide for scheduling of transactions in such a way that take into account the requirements of transaction clearing systems.

5:30-9.7 Bulk payments

- (a) The bulk electronic receipt of property taxes by property tax processing organizations and servicing organizations, as defined in N.J.S.A. 17:16F-15, is specifically permitted and encouraged.
- (b) When deposits are made, the processor shall provide appropriate payor documentation detailing the individual transactions that make up the transfer. Such documentation may be data files designed for input to the local unit's computer system or printouts.
- (c) The tax collector shall prove all deposits prior to posting the transactions to individual accounts.

5:30-9.8 Individual electronic receipts

- (a) Local units may permit electronic receipts generated by individuals, generically known as "bank-by-phone," where an individual authorizes a bank or other processor organization to process a payment transaction to the local unit on the individual's behalf.
- (b) The record of the transaction provided by the local unit's depository bank must provide payor identification and date of transaction.

5:30-9.9 Surcharges or convenience fees

- (a) When permitted to be charged by the processor, local units may charge a percentage of the transaction or a flat fee to offset the costs of electronic receipt transactions. Such

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fees shall not exceed the cost of handling and processing the transaction to the local unit.

(b) Such fees shall be authorized by ordinance or resolution, as appropriate to the local unit and form of government and in accordance with procedures established by the local unit for setting other local unit fees.

(c) Any surcharge or convenience fee shall be itemized separately on the invoice, charge slip, or receipt, and shall be disclosed to the payor at the time the transaction occurs.

(d) Local units subject to the provisions of the Local Budget Law, N.J.S.A. 40A:4-1 et seq., assessing such surcharges or convenience fees shall establish a dedicated trust fund account entitled "Electronic Receipt Fees" pursuant to N.J.S.A. 40A:4-39, through which such fees shall be deposited and expended. Local units subject to the provisions of the Local Authority Fiscal Control Law, N.J.S.A. 40A:5A-1 et seq., shall utilize the procedures of that law for handling these transactions.

5:30-9.10 Payment of electronic receipt fees

(a) Service charges or fees charged to the local unit for electronic receipt transactions shall be paid in one of the following ways:

1. Charged against a suitable appropriation in the local unit's annual budget. The appropriation may be a sub-account of an Other Expense line item.
2. Transactions that include fees that are offset by surcharges or convenience fees collected pursuant to N.J.A.C. 5:30-9.9 which shall be paid through a trust funds transaction pursuant to N.J.A.C. 5:30-9.9(d).
3. When included in a contract, as a cost charged against the local unit's banking service compensating balance account.

(b) Local units are authorized to permit a processor to routinely debit the bank account to which deposits are made, or other agreed upon account, in payment of fees and service charges for electronic receipt transactions. When such transfers are made, the processor shall provide a written statement itemizing the charges. The local unit's chief financial officer or designee shall complete and attach it to a voucher, and certify that the payment was correct and was paid. Statements shall be provided anytime prior to, or within 48 hours after the execution of the debit.

5:30-9.11 Interpretations of the rules

At the request of a local unit, the Director shall provide interpretations of this subchapter to address unanticipated circumstances or new technologies.
Current through October 20, 2003

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#22-133 Authorize 2021 LOSAP Qualifying Participants

WHEREAS, NJSA 5:30 et seq. allows municipalities to create a length of service program for volunteer fire and first aid organizations; and,

WHEREAS, Township of Wyckoff Ordinance #1328 was adopted on August 31, 1999 establishing the Township of Wyckoff Length of Service Award Program; and,

WHEREAS, on November 2, 1999, a referendum to establish a Length of Service Award Program was approved by the voters of the Township of Wyckoff; and,

WHEREAS, a Length of Service Award Program (LOSAP) was established to provide an inducement to obtain volunteers and to retain volunteers by establishing a tax-deferred income benefits to active volunteer members of the Township of Wyckoff's Volunteer Fire Department and Volunteer Ambulance Corp.; and,

WHEREAS, the 2021 year of active emergency service has been completed and all qualifying volunteer fire department and first aid participants has been calculated in accordance with NJSA 5:30 et seq.; and,

WHEREAS, the Chief of the Volunteer Fire Department and the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster have satisfied the minimum requirements of participation established by the Township of Wyckoff LOSAP on a consistent and uniform basis.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff approves the 2021 Qualifying Volunteer Fire Department and First Aid Squad roster as attached; and,

BE IT FURTHER RESOLVED the Township Committee of the Township of Wyckoff hereby requests this resolution and attachment be posted at the Municipal Clerk's Office, each Volunteer Fire Company and the Volunteer Ambulance Corps Building for 30 days; and,

BE IT FURTHER RESOLVED the payment of LOSAP shall be authorized on a future payment of claims resolution.

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WYCKOFF TOWNSHIP LOSAP 2021

CR32713

xxxx-xx-	Last	First	Contribution 2021
#####	6556 ABMA	ANNA	K
#####	8875 ABMA JR	JAMES	
#####	9192 ABMA	PAMELA	J
#####	5234 AKELLIAN	SUSAN	
#####	0633 ALFANO	RONALD	A
#####	9303 ALNOR	CLAYTON	
#####	1402 ALNOR	RICHARD	
#####	8630 ALVAREZ	JOSEPH	
#####	6715 ALVAREZ	JOSEPH	
#####	6782 ALVAREZ	PATRICK	
#####	6474 AMANTEA	SCOTT	D
#####	4728 AMENDOLA	JAKE	
#####	5578 BAGNUOLO	DARYL	
#####	2542 BAKER	B	B
#####	6398 BANDAZIAN	RICHA	
#####	6249 BANKS	RANDALL	C
#####	8855 BECK	PATRICIA	J
#####	7594 BEHNKE	KEVIN	
#####	4864 BEHNKE	MATTHEW	
#####	7800 BELL	COLIN	F
#####	5262 BELLUCCI	CHARLE	
#####	9730 BLAIR	DENNIS	E
#####	4442 BLEEKER	KYLE	J
#####	2222 BRICKMAN	WARREN	
#####	9068 BRIENZA	LIZA	
#####	1049 BROCK	LINDA	
#####	9212 BROCK	TIMOTHY	W
#####	2947 BROCK	WILLIAM	J
#####	6017 BROCK	WILLIAM	K
#####	0820 BUIS	JOHN	J
#####	2375 BUIS	JOSEPH	
#####	8509 CANOVA	NICHOLAS	
#####	6238 CAPOMAGGI	MATTH	
#####	7527 CASCARDO	ALEXAN	
#####	8219 CASCARDO	PETER	
#####	2810 CHARNESKY	CHRIS	
#####	9154 CHARNESKY	DANIE	
#####	7798 CHRISTIE	DOUGLA	
#####	8391 CIAMPO	JOHN	
#####	8839 CIAMPO	KEVIN	
#####	7861 CIAMPO	NICOLO	J
#####	8699 COLE	BRIAN	
#####	5475 COSTANZA	EVAN	
#####	0165 COX	JOHN	
#####	9352 DALOISIO	JOANNE	
#####	8940 DANSEN	ALLISON	
#####	6764 DEBLOCK	LEONAR	
#####	5750 DEHAAS	BRIAN	
#####	6141 DENEKAMP	JON	
#####	9636 DEPKEN	FRED	W
#####	8807 DEVITA	JOSEPH	
#####	3370 DURKIN	THOMAS	A
#####	9226 DYER	KENNETH	R

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WYCKOFF TOWNSHIP LOSAP 2021

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#####	8414	ESPIE	AUSTIN			\$1,150.00	✓
#####	9792	FISHER	SCOTT	A			
#####	1748	FORSYTH	ANDREW			\$1,150.00	✓
#####	3750	FRANCICA	FRANK			\$1,150.00	✓
#####	7223	FRY	CARL	W			
#####	7619	GAETA	JOSEPH				
#####	6214	GALENKAMP	KENNE				
#####	7831	GARVEY	REGINA			\$1,150.00	✓
#####	8499	GETTLEMAN	AARON				
#####	4600	GRAGLIA	LOUIS			\$1,150.00	✓
#####	3973	HARRIGAN	JOHN	J			
#####	6459	HARRIS	DAVID				
#####	1809	HEALEY	DONALD			\$1,150.00	✓
#####	1301	HEALEY	JANET				
#####	9961	HECK	THERESA	L			
#####	1992	HENDRICKSON	BRI				
#####	6678	HOEFFS	RUSSELL				
#####	3657	HOFMARKSRICHTER	HAROLD				
#####	1789	HOOK	SUSAN	B		\$1,150.00	✓
#####	9312	HOOYMAN	DEBRA			\$1,150.00	✓
#####	5185	HOVAN JR	JOHN				
#####	5711	JENSEN	WILLIAM				
#####	0798	JOACHIM	CHRISTO			\$1,150.00	✓
#####	7553	KALMAR	LOUIS	S			
#####	6265	KASABIAN	PAUL	K			
#####	2671	KEHOE	ROBERT			\$1,150.00	✓
#####	6771	KELLY	THOMAS	E			
#####	8118	KICKS	ALAN			\$1,150.00	✓
#####	4739	KICKS	JANE			\$1,150.00	✓
#####	2058	KOEBER	WILLIAM				
#####	0763	KOFER	CARL	P		\$1,150.00	✓
#####	7387	KOPSHAW	STEPHEN				
#####	7668	KOZLOWSKI	WOJCI			\$1,150.00	✓
#####	7202	LABARCK	JOSEPH				
#####	1232	LABARCK	MICHAEL				
#####	5365	LACORTE	ANDREA				
#####	8410	LAIRD	THOMAS	JA			
#####	3618	LAWLER	EDWARD	J		\$1,150.00	✓
#####	7010	LEMBO	ANTHONY				
#####	8921	LEVINE	JESSE	J		\$1,150.00	✓
#####	5472	LIEDEL	CHRISTOP				
#####	0108	LORUSSO	DOUGLA			\$1,150.00	✓
#####	7681	LOVE	CHRISTOPHE				
#####	7959	MACFAYDEN	RICH				
#####	3247	MARRINAN	MICHAEL				
#####	7474	MARTIN	JENNIFER			\$1,150.00	✓
#####	5613	MARTIN	RICHARD				
#####	9837	MARTIN	THOMAS	J			
#####	9632	MCCRACKEN	KEVI				
#####	7202	MCGUIRE	JAIME				
#####	9508	MCINTIRE	GORDON			\$1,150.00	✓
#####	0937	MILLER	BRYAN	K			
#####	3778	MOFFA	SUSAN			\$1,150.00	✓
#####	6558	MURPHY	DANIEL			\$1,150.00	✓

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 15, 2022

2/3/2022

WYCKOFF TOWNSHIP LOSAP 2021

CR32713

#####	0022	MURPHY	DAVID	V	\$1,150.00	✓
#####	5355	MURRAY	TIMOTHY		\$1,150.00	✓
#####	0758	NATALE	EDWARD		\$1,150.00	✓
#####	3435	NEUENHAUS	WILLI		\$1,150.00	✓
#####	8431	NOON	RYAN	G		
#####	7495	OSGOOD	BRUCE		\$1,150.00	✓
#####	2524	PALLOKAT	STEVEN			
#####	9896	PARAS	ANTHONY	M		
#####	9018	PENSALLORTO	JOH			
#####	0458	PETERS	BRUCE		\$1,150.00	✓
#####	6327	PETIT	EDWARD	A	\$1,150.00	✓
#####	2933	PETIT	WILLIAM			
#####	5043	PRUIM	EDWARD		\$1,150.00	✓
#####	7928	PRUIM	EDWARD	J	\$1,150.00	✓
#####	0169	PRUIM	HEATHER		\$1,150.00	✓
#####	0787	PRUIM	LUKE		\$1,150.00	✓
#####	9184	REYNEN	JANICE	R		
#####	4568	REZZONICO	MICHA			
#####	7306	RIEPER	EDWARD	W		
#####	9227	RISSEEUW	THOMAS		\$1,150.00	✓
#####	9135	ROLL	DAVID			
#####	2194	ROONEY	HAYLEY	J	\$1,150.00	✓
#####	8789	RUIT JR	JOHN			
#####	5387	RUSSO	SAM			
#####	4628	SALERNO	JOSEPH		\$1,150.00	✓
#####	8908	SALIU	PETER			
#####	6227	SHELL	MICHAEL			
#####	6133	SCHULZ	KEVIN			
#####	4423	SHANNON	ROBERT			
#####	8994	SHERWIN	ROBERT			
#####	7921	SMITH	DONALD	C		
#####	0530	SMOLINSKI	JOSEP			
#####	6037	SPAROZIC	MICHAEL			
#####	6914	SQUILLACE	JOSEP		\$1,150.00	✓
#####	2859	STEENVOORDEN	KA			
#####	5366	STEINER	RICHARD			
#####	1560	STEPHEN	SCOTT	A		
#####	4801	TANI	JONATHAN			
#####	6232	TANI	MATTHEW		\$1,150.00	✓
#####	3819	TANI	NICOLE	ASH		
#####	0198	TANI	PETER	J	\$1,150.00	✓
#####	5712	TANUCILLI	JOHN			
#####	4101	TANUCILLI	MARK			
#####	7894	TAUBER	ERNEST	J		
#####	0035	VANDERPLAAT	JO		\$1,150.00	✓
#####	1094	VIAPIANO	JAMES		\$1,150.00	✓
#####	2768	VITOLO	EMILIO		\$1,150.00	✓
#####	6993	WALLENDAL	JANET		\$1,150.00	✓
#####	3751	WARNET	LOUIS			
#####	6267	WENDELAAR	KENNE			
#####	8383	WIECHMANN	KEVIN			
#####	9102	WOODBURY	HOWARD			
#####	6722	YUDIN	ROBERT	B	\$1,150.00	✓
#####	3636	ZIMMERMANN	WILL			

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#####	3393	ZIVKOVICH	BRIAN		
		NEW			
2E+08		VERHAGE	LYNN		\$1,150.00
1E+08		REA	CHRISTOPHER		\$1,150.00
					\$79,350.00
		MISSING APP; CANNOT ACCEPT FUNDS			
		NAUMANN	LIAM		\$1,150.00

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#22-134 Authorization of Vouchers and Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 20020 – 20044 Payroll A/C, Direct Deposit Vouchers no. 16169 - 16242, Library Payroll check nos. 1618 - 1620, Library Direct Deposit Vouchers no. 6902 - 6926, Claims Wire nos. 220204 - 220206, check nos. 1170, 1171, 1172 & 1173 Accutrack A/C, Claims check nos. 087183 - 087278 and Trs. Dog Trust - \$1160.80.

**#22-135 Authorize Redemption of Tax Sale Certificate –
8 Sherwood Lane, Block 263, Lot 45**

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2018 on Block 263/Lot 45, aka 8 Sherwood Lane, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$7,294.02 and,

WHEREAS, on the 24th day of October 2019, the Township of Wyckoff executed a "Tax Sale Certificate" numbered 19-00001, on the above-described property in the amount above-described; and,

WHEREAS, said Tax Sale Certificate was purchased by US Bank Cust Actlein, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate #19-00001 for redemption and make refund in the amount of \$75,338.82 being lien amount of \$7,294.02, subsequent taxes, and interest in the amount of \$32,409.80 recording fees in the amount of \$65.00 foreclosure fees of \$1,470.00 and a

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premium of \$34,100.00 to US Bank Cust Actlein, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

#22-136 Computation of Reserve for Uncollected Tax- 2022 budget

WHEREAS, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for "Reserve for Uncollected Taxes" in its annual budget where less than 100% of current tax collections may be and are anticipated; and,

WHEREAS, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and,

WHEREAS, if tax appeal judgements of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgements; and,

WHEREAS, Current Taxes – 2021 Levy of the Township's Annual Financial Statement for the year 2021 reflects reductions due to tax appeals of \$134,023.00 which when reduced from the 2021 tax levy results in the 2021 tax collection rate being 99.49 percent; and,

WHEREAS, the election of this choice to calculate the "Reserve for Uncollected Taxes" for the 2022 Municipal Budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2022 Municipal Budget pursuant to N.J.S.A. 40A:4-5.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Wyckoff, County of Bergen, State of New Jersey elects to calculate the "Reserve for Uncollected Taxes" appropriation for the 2022 Municipal Budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq. and State tax court pursuant to R.S. 54:48-1 et seq. in order to calculate the prior year tax collection rate.

#22-137 2021 Cancel Taxes as per NJSA 54:4-3.3 Tax Exempt

WHEREAS, N.J.S.A. 54:4-3.3 certifies the Department of Veterans Affairs to certify service connected total disability and,

WHEREAS, the Tax Assessor has deemed the property(ies) listed below as tax exempt status as per this certification,

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Tax Collector is hereby authorized and directed to cancel all taxes as indicated below as per the date of tax exempt status certification.

<u>Block/Lot</u>	<u>Name</u>	<u>Address</u>	<u>Effective date</u>
222/5	Robert W Sibson	468 W Main St	2/8/2021
354/8.01	Paul Jaffa	301 Evers St	11/5/2021

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#22-138 Return of Certain Overpaid Taxes, Escrow Monies, Fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

David & Anastasia Fowler, 310 Windham Court, Wyckoff, New Jersey 07481 – Return of Escrow – Block 206/Lot 51 - \$120.42

Marla Tusk, 104 Willow Pond Court, Wyckoff, New Jersey 07481 – Return of Escrow – Block 421/Lot 81 - \$150.42

Raymond Renshaw & Debra Grossano, 446 Radcliffe Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 489/Lot 8 - \$124.05

TAX REFUND:

Spiotti & Associates, 271 US Highway 46, Ste. F105-106, Fairfield, New Jersey 07004 – State Tax Court Judgement – Block 483/Lot 50 – 144 Ravine Avenue - \$3,047.74

Inwin & Heinze, PA, 383 Main Street, Ste. 101, Chatham, New Jersey 07928 – State Court Tax Reduction – Block 259/Lot 25.01 – 261 Godwin Avenue - \$13,199.77

Bruce J. Stavitsky, Esq., 350 Passaic Avenue, Fairfield, New Jersey 07004 – State Tax Court Judgement – Block 216.01/Lot 21.02 – 430 Greenwood Avenue - \$112,588.78

II Ordinances – Introduction

ORDINANCE #1956

AN ORDINANCE TO AMEND CHAPTER 157 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SEWERS, BY REPLACING SECTION 157-62, SCHEDULE OF CHARGES, CHARGES FOR SEWER SERVICE, ESTABLISHING 2022 SEWER CHARGES FOR THE USE OF THE SANITARY SEWER SYSTEM OF THE TOWNSHIP OF WYCKOFF, BERGEN COUNTY, NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, Bergen County, New Jersey, that an Ordinance entitled "An Ordinance Providing for and Establishing Sewer Service Charges for the Use of the Sanitary Sewer System of the Township of Wyckoff, Bergen County, New Jersey," (adopted April 1, 1970, as Ordinance No. 607), be amended as follows:

SECTION 1. Chapter 157, Sewers, Part 2, Article XI, Section 157-62, Schedule of Charges, is hereby replaced with the following:

A. The sewer service charge hereby established for 2022 shall be sufficient to:

- (1) cover all the charges, costs and expenses related to the sewer service, such as, but not limited to, the charges of the Northwest Bergen County Utility Authority, the charges of the Boroughs of Midland Park and Waldwick, pump stations and ejector station operation and maintenance costs, and all the costs incurred by the Township of Wyckoff in collecting its sewer service charges; and,
- (2) create a reasonable reserve for maintenance and repairs.

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B. The sewer service charge shall be an annual charge commencing upon the date upon which a building connection is approved by the Township, and such charge shall be on the following basis and this rate shall stay in effect until subsequently modified by ordinance amendment:

<u>TYPE OF SERVICE</u>	<u>ANNUAL CHARGE</u>
A. Single Family Residential Dwelling Unit - (house, condominium, townhouse or six or more apartment units contained in same building.....charge per unit -	\$476.00
B. Two Family Residential Dwelling plus \$2.79 per 1000 gallons for flow in excess of 156,000 gallons.	\$535.00
C. Three (3) to Five (5) Family Residential dwelling units..... charge per unit - \$257.00 each plus \$2.79 per 1,000 gallons for flow in excess of 208,000 gallons.	
D. Commercialplus \$2.79 per 1,000 gallons for flow in excess of 104,000 gallons.	\$476.00
E. Combination Commercial/Residential Dwelling Unit: 1. Commercial and one separate detached residential dwelling unitplus \$2.79 per 1,000 gallons for flow in excess of 145,600 gallons.	\$880.00
2. Commercial with one residential dwelling unit within same structure.....plus \$2.79 per 1,000 gallons for flow in excess of 145,600 gallons	\$638.00
F. Commercial(s) with two (2) to five (5) residential dwelling units.....charge per unit - \$476.00 plus \$214.00 per dwelling unit. Flow in excess of 104,000 gallons plus 41,600 gallons for each residential dwelling unit will be charged at \$2.79 per 1,000 gallons.	

SECTION 2. Except as hereby amended, Chapter 157 is hereby ratified and reaffirmed and shall continue in full force and effect.

SECTION 3. The invalidity of any section or provisions of this amendment to the ordinance shall not invalidate any other sections or provisions thereof.

SECTION 4. This ordinance shall take effect upon passage and publication as required by law.

**ORDINANCE #1957
AN ORDINANCE TO VACATE A PORTION OF LEBANON STREET LOCATED
IN BLOCK 498, LOT 23.02, BLOCK 498, LOT 18.01, BLOCK 500, LOT 1.01
AND BLOCK 500, LOT 18 WITHIN THE TOWNSHIP OF WYCKOFF.**

WHEREAS, it appears at one time a continuation of Lebanon Street was contemplated connecting Fordham Avenue and Colgate Avenue between Block 498, Lot 23.02, Block 498, Lot 18.01, Block 500, Lot 1.01 and Block 500, Lot 18, as the public right of way extends into the side yards of the above-referenced Lots pursuant to a Map of "West

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Ridgewood Heights Manor", filed with the Clerk of Bergen County on August 20, 1926; and,

WHEREAS, such portion of Lebanon Street between Fordham Avenue and Colgate avenue has never been utilized by the Township of Wyckoff as a public street; and,

WHEREAS, the Township Committee wishes to vacate such the portion of Lebanon Street between Fordham Avenue and Colgate Avenue; and

WHEREAS, the Township Committee of the Township of Wyckoff has determined that the public interest will be better served by vacating such portion of Lebanon Street;

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

SECTION 1. That the portion of the public street situated in the Township of Wyckoff, County of Bergen, State of New Jersey known as Lebanon Street, starting at the North side of Fordham Avenue where Fordham Avenue meets Lebanon Street and continuing in a northerly direction until such portion of Lebanon street intersects with Colgate Avenue, or as more particularly described in Exhibit "A" attached hereto, which is an enlarged portion of the Tax Map of the Township of Wyckoff, Sheet 55, being the same, is hereby vacated and all public rights within the portion therein extinguished, subject however, to the reservations hereinafter set forth. Such portion of Lebanon street to be vacated is located directly adjacent to a portion of lot 23.02 Block 498, Lot 18.01 Block 498, Lot 1.01 Block 500 and Lot 18 Block 500 and consists of the public right of way having an area of 50 feet wide and 220 feet in length between Fordham Avenue and Colgate Avenue.

SECTION 2. The Township of Wyckoff, for itself, its successors and assigns, reserves unto itself the right to construct, install, build, operate, maintain, use, repair, replace and relocate such public utilities, emergency services equipment and cable television facilities, within the described premises, which it may, at any time hereafter, deem necessary for the public health, safety, convenience, and welfare. The Township of Wyckoff further reserves for the benefit of the Public Service Electric & Gas Company, Northwest Bergen County Utilities Authority, Ridgewood Water Company and any cable television company, the right to maintain, repair, and replace utilities and facilities installed by them in, adjacent to, under, over or through the aforesaid land. All of the aforesaid rights shall be unaffected by this Ordinance.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

SECTION 4. This Ordinance shall take effect after final passage and publication as provided by law.

III Motions

A. Approve Christian Health's request to post signage promoting their annual Flower and Gift Sale at the Sicomac and Mountain Avenue entrances from March 25 to April 3, 2022.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
SHANLEY YES BOONSTRA YES

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With an affirmative vote, the motion is approved.

Ordinances – Public Hearing / Further Consideration:

None

Meeting was adjourned at 8:23pm

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND MADIGAN
MADIGAN YES MELCHIONNE YES RUBENSTEIN ABSENT
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

During the course of this live meeting there were between two and eight concurrent viewers watching on YouTube.



Mayor, Rudolf E. Boonstra



Nancy A. Brown
Municipal Clerk