

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

1. **Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra**
2. **Flag Salute**
3. **Invocation**
4. **Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown**

5. **Roll Call of the Township Committee Members Present:**

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

6. **Request motion to open the Public Comment Period:**

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: RUBENSTEIN SECOND SHANLEY  
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

**Request motion to close the Public Comment Period:**

MOTION: SHANLEY SECOND RUBENSTEIN  
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

7. **Approval of the March 1, 2022, Township Committee Work Session and Regular Business meeting minutes:**

MOTION: SHANLEY SECOND MADIGAN  
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- |         |   |
|---------|---|
| #22-145 | March is Designated as Developmental Disabilities Awareness Month |
| #22-146 | Award of Contract – Pay to Play Compliance                        |
| #22-147 | Release Performance Cash Surety – 515 Wyckoff Avenue              |
| #22-148 | Authorization of Vouchers and Payment of Bills                    |
| #22-149 | Return of Certain Overpaid Taxes, etc.                            |
| #22-150 | National Public Health Week, April 4-10, 2022                     |
| #22-151 | Emergency Temporary Appropriations                                |

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- #22-152      Authorize Signing of Civil Rights Compliance for American Rescue Plan
- #22-153      Self Examination of Municipal Budget Eligibility
- #22-154      Authorize Installment Payment Plans for Delinquent Sewer Users

**II      Ordinances – Introduction**

**ORDINANCE #1958 - AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.**

**III      Motions**

- A. Approve and memorialize Grace United Methodist Church’s installation of a 20’ x 30’ tent to hold outdoor Sunday School sessions & Vacation Bible School sessions, as well as an 18’ x 36’ sign promoting the Vacation Bible School which will hang from the side of the tent that faces Eder Avenue.
- B. Approve and memorialize a date change for Christian Health’s Flower and Gift Sale signage. On February 15, 2022, we approved Christian Health to post signage from March 25 to April 3, 2022. New dates of posting are April 1 to April 10, 2022.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION:    SHANLEY      SECOND    RUBENSTEIN  
MADIGAN YES    MELCHIONNE YES    RUBENSTEIN YES  
SHANLEY YES    BOONSTRA YES

- 9.      **The Following motion and vote are considered a separate motion – not on the Consent Agenda:**  
Motion to add Committee Member Thomas J. Madigan to the Fireworks Committee and to amend the 2022 Committee Liaison Assignments to reflect this change.

MOTION:    MADIGAN      SECOND    MELCHIONNE  
MADIGAN YES    MELCHIONNE YES    RUBENSTEIN YES  
SHANLEY NO    BOONSTRA YES

- 10.      **Additional resolution not included with Consent Agenda**

#22-155      **Introduction of 2022 Municipal Budget**

MOTION:    RUBENSTEIN      SECOND    MADIGAN  
MADIGAN YES    MELCHIONNE YES    RUBENSTEIN YES  
SHANLEY YES    BOONSTRA YES

**10.      Ordinances – Public Hearing / Further Consideration:**

Mayor Boonstra, I have an Ordinance for Public Hearing / Further Consideration on tonight’s agenda. It is **Ordinance #1957** which is

**AN ORDINANCE TO VACATE A PORTION OF LEBANON STREET LOCATED IN BLOCK 498, LOT 23.02, BLOCK 498, LOT 18.01, BLOCK 500, LOT 1.01 AND BLOCK 500, LOT 18 WITHIN THE TOWNSHIP OF WYCKOFF.**



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for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON RUBENSTEIN: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1957, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1957 be closed.

COMMITTEE PERSON RUBENSTIEN: Seconded

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1957, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move the resolution.

COMMITTEE PERSON RUBENSTEIN: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

**11. Adjournment**

Chair: May I have a motion to and a second to adjourn the Business Meeting and Reconvene the Open Work Session?

MOTION: RUBENSTEIN SECOND SHANLEY  
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

PAGE NO.

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PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE  
REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING



**TOWNSHIP OF WYCKOFF  
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**OPEN PUBLIC MEETINGS ACT**

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, March 22, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, March 18, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, March 18, 2022 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on March 22, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

**NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown  
Municipal Clerk

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Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

**Present:** Mayor Rudolf E. Boonstra, Township Committee Thomas J. Madigan, Peter J. Melchionne and Timothy E. Shanley

**Also Present:** Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney Robert E. Landel

**Absent:** Committeewoman Melissa D. Rubenstein

Nancy Brown, Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

This evening, the Township Committee is presenting the following proclamation to Dr. Kenneth Herman in celebration of his 95<sup>th</sup> Birthday.

- WHEREAS,** Kenneth Herman was born in Englewood, New Jersey and in 1945 entered WW II and served in George Patton's 3<sup>rd</sup> Army, qualifying for the communications unit and becoming Communications Chief within four short months; and
- WHEREAS,** as he served his country, Sgt. Herman found himself in a variety of posts, including being assigned to the warship USS America in command of a crew of 2,000, and guarded German prisoners during the Nuremburg Trials; and
- WHEREAS,** Sgt. Kenneth Herman earned the World War II Victory Medal, European Theater Medal, Army Occupation Medal, Good Conduct Medal, the New Jersey Distinguished Service Medal and a Certificate of Special Congressional Recognition; and
- WHEREAS,** after the war, utilizing the GI Bill, Ken Herman finished high school at night, while working during the day, and then attended Florida Southern College, Boston University, the State University of Iowa, and Columbia University, earning degrees in Psychology; and,
- WHEREAS,** Dr. Herman became a Board Certified Clinical Psychologist and a Fellow in the American Academy of Clinical Psychologists, opening the Psychological Service Center in Teaneck; and,
- WHEREAS,** Ken Herman has been married to his wife Benita for over 62 years, raising four children, Michael, Joseph, Debra and Rebecca, whom he reports as being, "thriving adults", crediting them with bringing nine grandchildren into their lives; and,



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- WHEREAS,** Ken and Benita have called Wyckoff their home since 1967 and Ken used his talents coaching baseball for his sons, Mike and Joe, where his background in psychology was constantly tested; and,
- WHEREAS,** Ken Herman adores his daughters, Debra and Rebecca, and supported them through the years enjoying several varieties of Girl Scout cookies and was their biggest fan on the softball diamond; and,
- WHEREAS,** Dr. Herman has taught at the university level, appeared many times on radio and television shows, lectured extensively and even authored a book, "Secrets from the Sofa: A Psychologist's Guide to Achieving Personal Peace"; and
- WHEREAS,** Dr. Herman is often invited to speak to veterans and seniors, offering advice on how to live their senior years in the most productive ways and continues to work out at the YMCA, encouraging others; and,
- WHEREAS,** Dr. Ken Herman, served as the Grand Marshall and guest speaker at our 2019 Memorial Day Parade where he gave an emotional and inspiring speech on his experiences and feelings for the Army, America and his love for his country.

**NOW THEREFORE, BE IT PROCLAIMED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Township of Wyckoff sincerely thanks Dr. Kenneth Herman, for his kind, professional, and extraordinary service to Wyckoff and to our country, as we celebrate him on the occasion of his 95<sup>th</sup> birthday.

Dr. Herman rendered the following:

"I do believe I have accomplished all those things. That's what happens when you live so long. I'm always really surprised when somebody compliments me for something that I did, because I just do what I can do to make the world a little better. That's why I think the "Good Lord" is keeping me around. I am His helper."

"It was a true privilege to have raised my children in this great community. I was fortunate to be the keynote speaker at the Wyckoff Family YMCA and at the Veteran's Program on Memorial Day. Furthermore, it was great fun to have coached baseball for thirteen (13) years."

"I cannot believe this evening that a little guy like me, who repeated the third grade was told to quit school and go to work. School is not for you. And here I am, standing before you nice people and you're informing me that I'm a pretty good guy."

"People ask me what attributes to my longevity. Do the best you can and do the things that make you proud. Help someone that's in need. Make every day count and that's what's made my life beautiful. My wife is eighty-seven (87) years old – she wasn't that old when I married her. I've raised four (4) great children. I count my blessings every day. So, if I were going to give you any advice, I would say to make your days meaningful. Help somebody in need. Be grateful for every day. It's a gift to be alive. I can't imagine something like this happening to me. I can't imagine I'm standing here speaking to you tonight and being told I'm a good guy because I've done a few good things. I've just tried my best and you can't ask any more than that. Try your best. Thank you Thank you very much folks."



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**Presentation of Proclamations to Eisenhower Middle School's Boys Soccer Team to congratulate them for winning the League Championship.**

**WHEREAS;** The 2021 Dwight D. Eisenhower Middle School Generals Boys Soccer Team, representing Wyckoff in the North Bergen Middle School Athletic League (NBMSAL), is the 2021 NBMSAL Champion by virtue of their 5-2 victory in the Championship Game over Franklin Lakes on November 9, 2021 at the Eisenhower Middle School field in Wyckoff, New Jersey; and

**WHEREAS;** This exceptional group of players completed their season with a combined record of 12 wins and only 1 loss, avenging that sole loss to Franklin Lakes in the championship game; and

**WHEREAS;** This outstanding team's hard work and dedication, combined with its great offensive and defensive skill, led the team to a #1 seed in the playoffs and the eventual championship; and

**WHEREAS;** The championship soccer team benefited greatly from the dedication, commitment, and leadership of their head coach, Aldo Cascio; and

**WHEREAS;** A special group of boys – Zach Calderon, Kayleth Castro, Declan Conkling, Luke D'Altilio, Logan Durand, James Fitzmaurice, Alex Johnson, Kyle Kientopp, Jack Kleinschmidt, Ethan Kwak, Justin Madigan, Caden O'Connell, Sean O'Neill, Dylan Petruzzi, Jake Preziosi, Gabriel Senande, Philip Strauf, Declan Tosney, and Adam Werminski achieved these extraordinary feats due to their commitment to unselfish team play, tireless work ethic, outstanding soccer skills, and their overall commitment to the game of soccer.

**NOW, THEREFORE,** be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2021-22 Dwight D. Eisenhower Middle School Boys Soccer Team of Wyckoff, New Jersey and their Head Coach, Aldo Cascio, are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

**Presentation of Proclamations to Eisenhower Middle School's Girls' Basketball Team to congratulate them for winning the League Championship.**

**WHEREAS;** The 2021-22 Dwight D. Eisenhower Middle School Generals Girls Basketball Team, representing Wyckoff in the North Bergen Middle School Athletic League (NBMSAL), is the 2022 NBMSAL Champion by virtue of their convincing 55-38 victory in the Championship Game over River Dell on February 15<sup>th</sup>, 2022 at the Eisenhower Middle School in Wyckoff, New Jersey; and

**WHEREAS;** This exceptional group of players completed their season with a combined record of 12 wins and 0 losses; and

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**WHEREAS;** This outstanding team's hard work and dedication, combined with its great offensive and defensive skill, led the team to an overall margin of victory during the season of 620-230; and

**WHEREAS;** The undefeated championship basketball team benefited greatly from the dedication, commitment, and leadership of their head coach, James Ciarlo, and their assistant coach, Brian Saxton; and

**WHEREAS;** A special group of girls – Emily Carollo, Ashley DeLeo, Emily Dyer, Camden Epstein, Grace Gilbert, Trinity Horn, Toni Perneti, Ellie Sanborn, Grace Saxton, and Maddie Saxton achieved these extraordinary feats due to their commitment to unselfish team play, tireless work ethic, outstanding basketball skills, and their overall commitment to the game of basketball.

**NOW, THEREFORE,** be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2021-22 Dwight D. Eisenhower Middle School Girls Basketball Team of Wyckoff, New Jersey and their Head Coach, James Ciarlo, are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Mayor Boonstra opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Madigan, all voting yes to open the ten (10) minute public comment period.

Janet Toumey, 501A Aspen Lane stated:

"I've lived here in Wyckoff for just five years, so I'm new here after living in Ridgewood for over 30 years. I just wanted to let you know that there was a wonderful, you know, opportunity for the Spring Meadow people to donate to the Ukrainian people. I don't know if any of you heard about it, but I only heard about it in the beginning of the week, it was a one-week notice. They filled three (3) full SUV's plus a truck and sent it to the Ukrainian Church in I believe it was Passaic. And, it was just by word of mouth that we heard about it. I just thought it was wonderful that two (2) people just said, let's get some stuff together, you know, and so we are good neighbors. I'm happy to tell you. I said to them, you know, I'm at the town meetings and if anyone has any questions, let me know. I can ask about them, because really, I'm learning myself about our town. I have lived in Ridgewood for 45 years, I'm a slow learner, I stay a long time. But anyway, this is a lovely town. The people giving their donations for the Ukranian people, they heard I was coming to the meeting tonight and there were quite a few questions."

"The first question was an odd one I thought, but they wanted to know about the Brownstone restaurant and why it isn't sold. I think they said that. They heard that the owner doesn't want to sell it. Which is the best reason I could think."

The Township Attorney indicated that the owner of the property resides at this location."



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Ms. Toumey then informed the governing body there is a non-operational street light on Spring Meadow Drive. The Administrator volunteered to contact the proper authority in this regard.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Madigan with an affirmative voice vote.

**Administrator's Report:**

1. This morning, the Administrator and governing body attended the Eastern Christian Children's Retreat Breakfast to present Resolution #22-145 designating the month of March as Developmental Disabilities Awareness Month.
2. Resolution #22-150 acknowledges April 4-10, 2022 as National Public Health Week.
3. Resolution #22-155 introduces the 2022 Municipal Budget.

**Township Committee Reports:**

**Timothy Shanley:**

1. The Zoning Board of Adjustment conducted their meeting on Thursday, March 17, 2022. There were no new applications however, resolutions were memorialized from the prior meeting.
2. The Recreation Advisory Board met and approved the coaches for the upcoming baseball season.
3. The Fireworks Committee met with the Administrator, Fire Chief, the Fire and Ambulance Corps Captains and the Police Chief to discuss and review the continued progress for the Annual Fireworks Display on Saturday, September 24, 2022. An agreement was reached to provide food trucks at the event this year. Additionally, a fundraising flyer will be distributed the first week of June to members of the Chamber of Commerce with varying levels of contribution and recognition.
4. Mr. Shanley attended the closing for the Maple Lake Property. After years and years of hard work, this is a tremendous accomplishment for the Township of Wyckoff. Mr. Shanley thanked Bob Shannon and Rob Landel for "piloting" the Township in the right direction.

**Thomas Madigan:**

1. Mr. Madigan advised that Mayor Boonstra will provide an extensive commentary regarding Maple Lake.
2. Mr. Madigan attended the Eastern Christian Children's Retreat Breakfast as well.
3. The Finance Committee will introduce the 2022 Municipal Budget this evening.



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4. Mr. Madigan congratulated the Wyckoff Volunteer Fire Department, especially Fire Company # 1 for winning the Annual Fire Inspection. Mr. Madigan provided the following remarks and requested they be added to the record as remarks he gave as Fire Commissioner at the Inspection Dinner last Saturday night:

“Tonight is a night to celebrate Dedication to the community and our Wyckoff Fire Department Family! I am proud to be the Fire Commissioner last year and this year. It astounds me to frequently witness our Fire Department members with their commitment to the town and the pride they hold for their specific company.

Yet, reflecting on the time and effort of our firefighters... one cannot help realize that they sacrifice time away from their families for their neighbors in Wyckoff. As we celebrate tonight, let us celebrate the mothers, fathers, spouses, brothers, sisters, and children, who are an integral part of this department!

As Fire Commissioner and on behalf of the Township Committee... WE THANK YOU! They thank you! We are so blessed to live in this wonderful town with its volunteer spirit and rich traditions.

On behalf of all the families in Wyckoff, we salute all of you, our firefighters, and our families”!!

A brief discussion resulted concerning the Township Committee Liaison assignments to reflect the Fire Commissioner as a member of the Fireworks Committee. After review and consideration, the governing body consensus determined that a motion and vote to appoint the Fire Commissioner to the Fireworks Committee would be considered separately at the 8:00 p.m. Business Meeting.

**Peter Melchionne:**

1. Mr. Melchionne reported that the Town Hall renovations are underway. The DPW Staff is making great progress – the Small Conference Room is being transported to the 21<sup>st</sup> Century with various new technologies. The Burgermeister Room in the Ladderback Room is complete. The carpeting for the upstairs hallways should be installed next week. The majority of the painting has been completed. Mr. Melchionne thanked the DPW Staff for doing an amazing job with these renovations.
2. Mr. Melchionne also extended kudos to the DPW for another great salting job on Saturday, March 19, 2022.
3. The Environmental Commission met last evening; however, Mr. Melchionne was unable to attend the meeting. The recertification process for the Township’s Silver Certification from Sustainable Jersey is moving forward.
4. The Annual Shredfest is scheduled for Friday, April 22, 2022. The Team Up Tidy Up Annual Clean Up Day will be held on Saturday, April 23, 2022.
5. A Memorial Day Parade Committee Meeting will be conducted on Wednesday, March 23, 2022 at the VFW. The Military Tribute Banner Program is going live and the deadline to purchase a banner is April 29<sup>th</sup>.

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6. Mr. Melchionne attended his first Wyckoff Volunteer Fire Department Inspection on Friday, March 18, 2022. He also attended the Annual Inspection Dinner at the Brownstone. Many thanks to all the members of the volunteer fire department for their commitment to service.

**Mayor Rudolf E. Boonstra:**

1. The Planning Board conducted a short meeting where a resolution was amended for a minor subdivision on Terhune Terrace. A soil movement permit for 311 Evers Street was approved. A fence permit application for 59 Colgate Avenue was carried as well as the T-Mobile application.
2. Saturday, March 26, 2022, is Maker's Day at the Wyckoff Public Library. This event has been postponed for two (2) years due to COVID. The Library Board of Trustees is thoroughly reviewing their meeting room usage policies. And, the Library has received a gift from the Franco Family of Holocaust books. A dedication ceremony is scheduled for Tuesday, May 31, 2022, at 7:00 p.m. More information to follow.
3. The Wyckoff Board of Health conducted a very short meeting whereby President Steve Clarke completed the "tasks" in just fifteen (15) minutes.
4. Mayor Boonstra advised there has been significant discussion about the location of the restrooms for the new athletic facility at the Memorial Campus specifically, a free-standing restroom facility. The Facilities Committee and Committeeman Shanley, Liaison for the Recreation Advisory Board will further discuss the preliminary designs, size, height and location of the imminent facility. Committeeman Madigan commented that as a former member of the now dissolved Parks & Recreation Advisory Board, the \$40,000 donation for the new gazebo/pavilion near the snack stand and library needs to be finalized. Mr. Madigan was only familiar with the snack stand with incorporated bathrooms. A lengthy discussion ensued, and the Township Committee determined considerable additional information is necessary to move forward on this matter. Committeeman Shanley asked who would be preparing the site plan for the snack stand project at the Memorial Campus. Mayor Boonstra advised that the last site plan was prepared by Steve Eid's company. Committeewoman Rubenstein reiterated again that not all governing body members were contacted to walk the snack stand project site.

During this discussion, Committeewoman Rubenstein arrived at the Work Session Discussion.

**Attorney Report:**

1. This evening's agenda includes the ordinance to vacate a portion of Lebanon Street.
2. The Maple Lake closing has been a "Team Effort" since 2015. Mr. Landel thanked every past committee person and the residents who continue to vote in favor of the Open Space Trust Fund. The Township of Wyckoff has significantly benefitted from this funding which has provided monies for park improvements.

**Motion to recess the Work Session Discussion to conduct the Business Meeting at 7:59 p.m.:**

MOTION: SHANLEY SECOND RUBENSTEIN



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BOONSTRA YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES RUBENSTEIN YES

**At 8:30 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:**

MOTION: SHANLEY SECOND RUBENSTEIN  
BOONSTRA YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES RUBENSTEIN YES

**Continuation of Mayor Boonstra's Report:**

5. Mayor Boonstra thanked Diana Mcleod, Chief Financial Officer, for attending this evening's meeting to introduce the 2022 Municipal Budget.
6. Mayor Boonstra also attended the Wyckoff Volunteer Fire Department Annual Fire Inspections on Friday, March 18, 2022. Congratulations to Fire Company #1 for winning the competition.
7. Mayor Boonstra, Committeeman Madigan and the Administrator attended the Eastern Christian Children's Retreat Developmental Disabilities Awareness Month Breakfast at the Brownstone Restaurant. The mayors from Midland Park, Waldwick and Oakland were also in attendance. Elected officials from Wayne and Midland Park were in attendance as well. Councilwoman Pete from Midland Park congratulated Mayor Boonstra on the Maple Lake acquisition because it will affect the Midland Park residents in the Wortendyke area.

8. Mayor Boonstra provided a brief summary relating to the Maple Lake acquisition.

"As Rob Landel indicated, this acquisition began back in 2015 with the first contact from the property owners. Then we negotiated and it didn't go anywhere. It went cold for a long period. Then the property owners hired a new attorney and things began to move again. There were many meetings and a lot of work by Rob Landel. We can't thank you enough for this. At Rob's office last week, we had the final documents signed for the closing. Now the property belongs to the Township of Wyckoff and what our intention is, we're going to get a couple of companies in there to see what we can do to clean up debris that's in there. There are some old foundations and some other things that are in there. We need to do some clean up while we have full access to the property before any development starts. The property is located on the 90-degree bend on the lower end of Cedar Hill Avenue. It's accessed through the streets that we renamed McNamara Lane and we'll have a limited amount of parking there with a small access way and it'll basically just be a very passive, natural space like a bird sanctuary or an arboretum. With this acquisition, we'll extend our wetlands buffer from right behind the carwash next door to Town Hall, all the way along the railroad tracks down to Newtown Road."

9. Mayor Boonstra spoke to Councilwoman Pete from Midland Park about Ridgewood Water and the lead pipe replacement. Committeeman Shanley has agreed to be a representative for the group that Midland Park and Glen Rock are establishing to communicate with Ridgewood Water.



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022 – 7:00 P.M.**

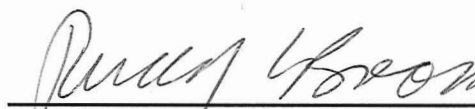
10. Mayor Boonstra extended a very Happy 15<sup>th</sup> Wedding Anniversary to Tim & Melissa Shanley.


**Melissa Rubenstein:**

1. Ms. Rubenstein attended a meeting of the Zabriskie House Trustees. Due to the pandemic, this is the first meeting conducted by the Trustees to discuss the repair of the wall on Franklin Avenue at the Zabriskie House. The original stone, located throughout the Zabriskie House property will be utilized to repair the wall.
2. Committeewoman Rubenstein reiterated again that not all governing body members are being contacted to walk and discuss facility project sites.

**Adjourn the Open Work Session Meeting at 8:45 p.m.**

MOTION: SHANLEY SECOND RUBENSTEIN  
BOONSTRA YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES RUBENSTEIN YES

  
\_\_\_\_\_  
Rudolf E. Boonstra  
Mayor

  
\_\_\_\_\_  
Nancy A. Brown  
Municipal Clerk

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**Meeting Called to Order**

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

**Invocation**

The Invocation was offered by Mayor Rudolf E. Boonstra.

**RE:** Township Committee Meeting of Tuesday, March 22, 2022, 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, March 22, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, March 18, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, March 18, 2022, by 4:30 pm.

To view the Township Committee meeting via live stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on March 22, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

**NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022

**Attendance**

**Township Committee Present:** Mayor Rudolf E. Boonstra; Committee Present: Peter J. Melchionne, Thomas J. Madigan, Melissa D. Rubenstein and Timothy E. Shanley.

**Staff Present:** Township Administrator Matthew A. Cavallo; Municipal Clerk Nancy Brown and Township Attorney Robert Landel.

**Meeting Open for Public Comment**

Committeewoman Rubenstein made a motion to open the meeting for Public Comment; Seconded by Committeeman Shanley. All voted in favor.

There being no callers after several minutes had passed and with no written comments received via email, Boonstra requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the Public Comment Period; Seconded by Committeewoman Rubenstein. All voted in favor.

**Approval of the March 1, 2022, Township Committee Work Session and Regular Business meeting minutes:**

MOTION:	<u>SHANLEY</u>	SECOND	<u>MADIGAN</u>
MADIGAN:	<u>YES</u>	MELCHIONNE	<u>YES</u>
SHANLEY:	<u>YES</u>	BOONSTRA	<u>YES</u>
		RUBENSTEIN	<u>YES</u>

With an affirmative vote, the motion is approved.

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

**#22-145      March is Designated as Developmental Disabilities Awareness Month**

**WHEREAS**, the month of March has been designated as “*Developmental Disabilities Awareness Month*” to celebrate and recognize people with disabilities; and,

**WHEREAS**, individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the abilities of all people; and,

**WHEREAS**, disability is a natural part of the human experience and in no way diminishes the right of individuals with disabilities to live independently, enjoy self-determination, make choices, contribute to society and experience full in the economic, political, social, cultural and educational mainstream of American society; and,

**WHEREAS**, the most effective way to increase this awareness is through everyone’s active participation in community activities and the openness to learn and acknowledge each individual’s contributions; and,

**WHEREAS**, opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; an



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**WHEREAS**, we encourage all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment and recreational activities.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee does hereby designate the month of March as ***"Developmental Disabilities Awareness Month."***

**#22-146      Award of Contract - Pay to Play Compliance**

**WHEREAS**, the Township of Wyckoff has a real need and requires the professional services of special counsel for the current year; and,

**WHEREAS**, at their meeting on March 1, 2022, the Township Committee unanimously voted to retain special counsel; and,

**WHEREAS**, the Township Committee has determined to retain Jeffrey S. Lipkin, Esq., of the Law Office of Jeffrey S. Lipkin, Esq., as special counsel due to his significant legal experience with insurance law in New Jersey, his skill and legal acumen as an attorney licensed to practice law in New Jersey; and,

**WHEREAS**, the Township Administrator / Purchasing Agent and the Chief Financial Officer have determined that the cost of these services may exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

**WHEREAS**, the business entity has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions in excess of \$300 to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (in excess of \$300) through the term of the contract; and,

**WHEREAS**, the Township Committee awards a one year contract for Attorney services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

**WHEREAS**, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

**WHEREAS**, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in the 2022 Temporary Budget and will be appropriated in the 2022 Municipal Budget when adopted for fees reasonably required in the line item, legal services and costs – other expense.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that a one year contract for this calendar year is hereby awarded to Law Offices of Jeffrey S. Lipkin, Esq., 1000 C Lake Street, Ramsey, NJ 07446 for legal services, \$350.00 per hour/\$10,000.00 initial retainer, compensation up to \$30,000.00 when vouchers are approved by the Township Committee.

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.
3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Municipal Clerk shall execute a public notice of said appointment in the official newspaper of the Township as required by law.

**BE IT FURTHER RESOLVED** that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE "LEGAL SERVICES AND COSTS", "OTHER EXPENSE" PORTIONS OF THE 2022 TEMPORARY BUDGET AND WILL BE APPROPRIATED IN THE 2022 MUNICIPAL BUDGET ACCOUNT 22-01-20-155-020 FOR THE FOLLOWING PROFESSIONAL SERVICES FOR THE CALENDAR YEAR 2022. NOT TO EXCEED THE MAXIMUM AMOUNT AS SET FORTH ABOVE.



PAGE NO.

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**TOWNSHIP OF WYCKOFF  
NOTICE OF CONTRACT AWARD**

The Township of Wyckoff has awarded a contract for Professional Services in 2022 without competitive bidding as a professional service pursuant to NJSA 40A:11-5-(1)(a). The contract and the resolution authorizing the service are available for public inspection in the office of the Municipal Clerk.

Jeffrey S. Lipkin, Esq.  
Special Counsel  
One (1) year  
\$350.00 per hour/\$10,000 initial retainer  
Up to \$30,000.

Nancy A. Brown  
Municipal Clerk

For publication one (1) time in the Friday, March 25, 2022 edition of the Ridgewood News.



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**BUSINESS ENTITY DISCLOSURE CERTIFICATION  
FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant to N.J.S.A. 19:44A-20.8  
TOWNSHIP OF WYCKOFF**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Law Office of Jeffrey S. Lipkin *<name of business entity>* has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding this contract award action and during the period of the contract award to any of the following named candidate committee, joint candidates committee, or political party committee representing the elected officials of the *Township of Wyckoff* as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).


**Part II - Ownership Disclosure Certification**

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- ☐ Partnership      ☐ Corporation      ☒ Sole Proprietorship      ☐ Subchapter S Corporation  
☐ Limited Partnership      ☐ Limited Liability Corporation      ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Jeffrey S. Lipkin	15 Pelz Farm Court, Mahwah, NJ 07430

**Part 3 - Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Law Office of Jeffrey S. Lipkin

Signature of Affiant: [Signature]

Title: Owner

Printed

Name of Affiant: Jeffrey S. Lipkin

Date: March 2, 2022

Subscribed and sworn before me this 2nd day of  
March, 2022

My Commission expires: 8/5/2025

[Signature]  
(Witnessed or attested by)

(Seal)

HAROLD A. LORMAN  
Notary Public, State of New Jersey  
My Commission Expires  
August 05, 2025



## C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

**This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.**

Vendor Name:	Law Office of Jeffrey S. Lipkin		
Address:	1000 C Lake Street		
City:	Ramsey	State:	NJ
		Zip:	07446

Signature

## Part II – Contribution Disclosure

☐ Check here if disclosure is provided in electronic form.[illegible]☐ Check here if the information is continued on subsequent page(s)



Page 1 of 2

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information shall render the bid proposal unresponsive and it will not be considered for an award.

Name of Organization: Law Office of Jeffrey S. Lipkin

Organization Address: 1000 C Lake Street, Ramsey, NJ 074446

☒ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)  
☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part V)  
☐ For-Profit Corporation (any type)  
☐ Limited Liability Company (LLC)  
☐ Partnership \_\_\_\_\_ Limited Partnership \_\_\_\_\_ Limited Liability Partnership  
☐ Other (be specific): \_\_\_\_\_

☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets in the below format if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**STATEMENT OF OWNERSHIP DISCLOSURE**

Page 2 of 2

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets in the below format if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets in the below format if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

**Part IV Certification**

I being duly sworn, upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge that I am authorized to execute this certification on behalf of the bidder/proposer, that the Township of Wyckoff is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Township of Wyckoff to notify the Township of Wyckoff Township Administrator, in writing, of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and, if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Township of Wyckoff, permitting the Township of Wyckoff to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Jeffrey S. Lipkin	Title:	Owner
Signature:		Date:	March 2, 2022



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**#22-147      Release Performance Cash Surety- 515 Wyckoff Avenue**

**WHEREAS**, Mr. Peter Staller and Mr. Christopher Puzio, homeowners at 515 Wyckoff Avenue, Wyckoff, New Jersey 07481, in an email dated January 21, 2022, have requested the release of a \$2,808 Performance Cash Surety for road opening / sewer lateral performed at 515 Wyckoff Avenue; and,

**WHEREAS**, the Township issued a road opening permit for sewer improvements to RFC Excavating & Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 075061 for work to be completed at 515 Wyckoff Avenue; and,

**WHEREAS**, A \$1,000 Performance Cash Surety collected from RFC Excavating & Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 075061 for work to completed at 515 Wyckoff Avenue was returned via Resolution #21-233, approved at the July 20, 2021, meeting of the Township Committee; and,

**WHEREAS**, on behalf of Mr. Peter Staller, Mr. Bruce Whitaker, McDonnell & Whitaker, LLC., 245 East Main Street, P.O. Box 379, Ramsey New Jersey, 07746 posted the following with the Municipal Clerk on May 17, 2017, for site improvements/road opening permit:

Performance Cash Surety	\$5,000.00
-------------------------	------------

**WHEREAS**, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated March 4, 2022, states that the Engineering inspection fees have been charged to the account and the balance of \$2,808 being held as Performance Cash Surety is approved to be released; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$2,808 Performance Cash Surety to Mr. Bruce Whitaker.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro, Mr. Bruce Whitaker, McDonnell & Whitaker, LLC., 245 East Main Street, P.O. Box 379, Ramsey New Jersey, 07746, and to Mr. Peter Staller and Mr. Christopher Puzio, at 515 Wyckoff Avenue, Wyckoff, New Jersey 07481.

**#22-148      Authorization of Vouchers and Payment of Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 20061 – 20077 Payroll A/C, Direct Deposit Vouchers no. 16321 - 16395, Library Payroll check nos. 1623 & 1624, Library Direct Deposit Vouchers no. 6961 - 6985, Claims Wire nos. 220304 - 220307, check no. 1176 Accutrack A/C, Claims check nos. 087367 – 087512 and Trs. Dog Trust - \$1,294.13.

**#22-149      Return of Certain Overpaid Taxes, etc.**

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BUILDING DEPT.:**

Admiral Fence Co., LLC, 780 Morningside Lane, Ridgefield, New Jersey 07697, Refund for Pool Permit #21-0678 due to duplicate permit – Block 206/Lot 4 – 343 Meadowbrook Road - \$150.00

**BOARD OF ADJUSTMENT:**

Wyckoff Cycle, LLC, 398 Franklin Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 250/Lot 1 - \$194.99

Robert Jones, 385 Frances Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 286/Lot 7 - \$87.99

**TAX REFUND:**

Spiotti & Associates, P.O. Box 30, Midland Park, New Jersey 07432 – State Tax Court Judgements (see attached list) - \$10,481.74

Mid-Green Associates, C/O Melvin Oppen, 495 Mola Boulevard, Ste. 2, Elmwood Park, New Jersey 07407 – Block 331/Lot 37 – 300 Susquehanna Avenue - \$3,457.30

Robert Sokoly, 70 Girard Avenue, Wyckoff, New Jersey 07481 – Refund of 3<sup>rd</sup> & 4<sup>th</sup> quarter 2021 taxes paid on old Lot #25.01 – New Block 379/Lot 25.04 – 370 Sicomac Avenue - \$6,905.11

**TOWNSHIP OF WYCKOFF**  
**TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING**  
**SECOND FLOOR MUNICIPAL COURT ROOM**  
**TUESDAY, MARCH 22, 2022**

**TOWNSHIP OF WYCKOFF**  
 SCOTT PLAZA • WYCKOFF, NJ 07481-1907  
 201-891-7000 • FAX 201-891-9359

<b>S H I P T O</b>	<b>Township Of Wyckoff</b> <b>340 Franklin Avenue</b> <b>Scott Plaza</b> <b>Wyckoff NJ 07481</b>
<b>V E N D O R</b>	<b>Spiotti and Associates</b> <b>Attorney Trust Account</b> <del>271 US Highway 46</del> <del>Suite F105-106</del> <del>Fairfield, NJ 07004</del> <div style="margin-top: 10px;"> <b>PO Box 30</b>  <b>Midland Park, NJ 07432</b> </div>

VOUCHER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
<b>No.</b>	22-00499
<b>ORDER DATE:</b>	
<b>REQUISITION NO:</b>	
<b>DELIVERY DATE:</b>	
<b>CONTRACT NO:</b> F.O.B. DESTINATION, FREIGHT PREPAID, INSIDE DELIVERY, UPSTAIRS/DOWNSTAIRS, DEBRIS REMOVED TO THE "SHIP TO" LOCATION, MONDAY TO FRIDAY, 9 AM TO 4 PM.	
IRS#22-600-2425 TAX EXEMPT UNDER PROVISION OF NJ SALES AND USE TAX ACT.	

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE TO: FINANCE OFFICE, TOWNSHIP OF WYCKOFF, SCOTT PLAZA, WYCKOFF, NJ 07481-1907

QUANTITY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
	<b>State Tax Court Judgments</b>			
	<b>Scordato</b>			
	606 Bridle Path, B497 L 72			
	2013	2-01-99-270-000	1,985.74	
	2014	2-01-99-270-000	2,026.60	
	<b>Hess</b>			
	96 Barrett La B211 L 2			
	2013	2-01-99-270-000	769.73	
	2014	2-01-99-270-000	785.57	
	<b>Dryer</b>			
	55 Robert Ct B305 L20			
	2013	2-01-99-270-000	177.27	
	2014	2-01-99-270-000	180.92	
	<b>Razzo</b>			
	501 Harvest Ct B411 L25			
	2013	2-01-99-270-000	253.47	
	2014	2-01-99-270-000	258.68	
	<b>Alaimo</b>			
	607 Bridle Path B 497 L78			
	2013	2-01-99-270-000	992.09	
	2014	2-01-99-270-000	1,012.51	
	<b>Belohoubek</b>			
	47 Deerfield Rd B304 L4			
	2013	2-01-99-270-000	1,009.20	
	2014	2-01-99-270-000	1,026.96	
			1029.94	
				\$10,481.74

<b>CLAIMANT'S CERTIFICATION DECLARATION</b>		<b>PAYMENT AUTHORIZER</b>	
I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; and that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one. X		DATE	
		CHECK NUMBER	
		COMMITTEE PERSON	
COMMITTEE PERSON		COMMITTEE PERSON	
VENDOR SIGN HERE	OFFICIAL POSITION	ADMINISTRATOR	
TAX I.D. OR SOCIAL SECURITY NO.	DATE	NO ORDER VALID UNLESS SIGNED BELOW	
I certify that the articles above have been received, the services rendered, and the delivery slips audited.		PURCHASING AGENT	
		CERTIFIED FUNDS AVAILABLE/TREASURER	
THE SIGNATURE CERTIFIES VENDOR'S ACCEPTANCE OF THE PURCHASE ORDER WITH PURCHASE & PAYMENT POLICY TERMS & CONDITIONS ON REVERSE SIDE.		DEPARTMENT MANAGER	

VOUCHER COPY – SIGN AND RETURN FOR PAYMENT



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**#22-150      National Public Health Week, April 4-10, 2022**

**WHEREAS**, the week of April 4, 2022, thru April 10, 2022, is National Public Health Week; and,

**WHEREAS**, the 2022 theme for National Public Health Week, is Public Health is Where You Are; and,

**WHEREAS**, Public Health is Where You Are means that people should feel supported and included within their communities which can have a positive effect on their mental and physical health, which, in turn, allows them to give back to their communities' health making it stronger; and,

**WHEREAS**, there is a significant difference in the health status of individuals with different abilities and demographics, such as obesity, poor mental health and infectious disease, of people living in the healthiest States compared to people living in the least healthy States; and,

**WHEREAS**, according to the National Academy of Medicine, despite being one of the wealthiest nations in the world, the United States ranks below many other economically prosperous and developing countries with respect to measures of health, including life expectancy, infant mortality and maternal mortality rates; and,

**WHEREAS**, mental health is a critical component of public health, and it consists of emotional, psychological and social well-being and is important from childhood through adulthood.

**WHEREAS**, many people live with mental illness – health conditions that change the way we think, feel or behave, which can affect our lives and our work and in the United States, mental illness is one of the most common health conditions.

**WHEREAS**, each year, one in five Americans will experience mental illness, and fifty percent of mental illness starts by the age of 14, and 75% begins by the age of 24; and,

**WHEREAS**, the value of a strong health system is in the air we breathe, the water we drink, the food we eat and the places where we all live, learn, work, worship, and play; and,

**WHEREAS**, public health organizations use National Public Health week to educate the public, policymakers and public health professionals on issues that are important to improving the health of the people of the United States; and,

**WHEREAS**, in communities across the United States, people are changing the way they care for their health by avoiding tobacco use, eating healthier, becoming more physically active and preventing unintentional injuries at home and in the workplace; and,

**WHEREAS**, the Township of Wyckoff's website (wyckoff-nj.com) under "**Board of Health**" provides public health resources and information designed to promote the public health of the Wyckoff community.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they recognize April 4-10, 2022, as National Public Health Week and thank the members of the Wyckoff Board of Health for their dedicated service.

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**#22-151      Emergency Temporary Appropriations**

**WHEREAS**, an emergent condition has arisen with respect to payments of operating expense and no appropriations adequate provision has been made in the 2022 temporary appropriations for the aforesaid purpose, and N.J. S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and,

**WHEREAS**, the total the total emergency temporary resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$10,723,733.

**NOW THEREFORE BE IT RESOLVED**, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provision of N.J.S. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for appropriations on attached list.
2. That said emergency temporary appropriations (will be) provided for the 2022 budget under the title General Appropriations.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.



**TOWNSHIP OF WYCKOFF**  
**TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING**  
**SECOND FLOOR MUNICIPAL COURT ROOM**  
**TUESDAY, MARCH 22, 2022**  
**TOWNSHIP OF WYCKOFF**  
**2022 Temporary Budget**

Departments	2022 Temporary Emergency
<b>Administration</b>	
S&W	173,626
O/E	15,304
<b>Municipal Clerk</b>	
S&W	108,747
O/E	38,115
<b>Finance Adm</b>	
S&W	116,351
O/E	14,858
<b>Tax Collection</b>	
S&W	67,123
O/E	9,975
<b>Audit Services</b>	
O/E	15,094
<b>Tax Assessment</b>	
S&W	80,870
O/E	95,970
<b>Legal Services</b>	
O/E	79,538
<b>Engineering Svs</b>	
O/E	8,138
<b>Environmental Comm</b>	
O/E	1,050
<b>Elections</b>	
O/E	7,875
<b>Planning Board</b>	
S&W	10,690
O/E	15,750
<b>Zoning Board of Adj</b>	
O/E	3,413
<b>Uniform Construction Code</b>	
S&W	263,596
O/E	12,863
<b>Police Department</b>	
S&W	1,672,979
O/E	69,248
<b>Radio Communications</b>	
O/E	6,825
<b>Emergency Management</b>	
O/E	2,625



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**TOWNSHIP OF WYCKOFF  
2022 Temporary Budget**

Departments	2022 Temporary Emergency
<b>Volunteer Fire Dept</b>	
O/E	47,250
<b>First Aid Contribution</b>	
O/E	26,250
<b>Uniform Fire Code</b>	
S&W	9,666
O/E	1,050
<b>Insurance</b>	
General Liability	143,417
Workers Comp	110,250
Employee Medical Benefits	1,038,450
Health Benefits Waiver	2,625
Unemployment Insurance	13,125
<b>Street and Road Main.</b>	
S&W	675,095
O/E	164,063
<b>Vehicle Maintenance</b>	
DPW Vehicle O/E	76,125
Police Vehicle O/E	15,750
Fire Vehicle O/E	23,625
Inspector's Vehicles O/E	1,050
<b>Sanitation</b>	
O/E	263,550
<b>Recycling</b>	
O/E	210,525
<b>Building and Grounds</b>	
S&W	22,050
O/E	121,485
<b>Shade Tree Commission</b>	
S&W	0
O/E	58,800
<b>CDL Mandate</b>	525
<b>Board of Health</b>	
S&W	7,386
O/E	35,543
<b>Hepatitis B Vaccinations</b>	
O/E	2,179
<b>Animal Control</b>	
O/E	10,080



**TOWNSHIP OF WYCKOFF**  
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**TOWNSHIP OF WYCKOFF**  
**2022 Temporary Budget**

Departments	2022 Temporary Emergency
<b>Recreation</b>	
S&W	100,807
O/E	148,575
<b>Park Maintenance</b>	
S&W	43,005
O/E	64,050
<b>Celebration of Events</b>	
O/E	10,500
<b>Utilities</b>	
Electricity	48,300
Street Lighting	102,375
Telephone	34,125
Water	4,200
Natural Gas	18,375
Fire Hydrants	35,175
Gasoline	50,400
<b>Municipal Court and Violations</b>	
S&W	14,078
O/E	29,529
<b>Municipal Prosecutor</b>	
O/E	6,300
<b>Public Defender</b>	
O/E	3,255
<b>PEOSHA Mandate</b>	13,650
<b>Solid Waste Disp</b>	223,125
<b>Condo Services Act</b>	2,888
<b>Statutory Expenses</b>	
PFRS	928,392
PERS	518,234
DCRP	1,313
Social Security	259,875
<b>Total General Appropriations     within CAPS</b>	<b>8,631,060</b>
<b>Public Library</b>	833,079
<b>Affordable Housing</b>	
S&W	21,049
O/E	18,638
<b>Recycling Collection Tax</b>	13,125
<b>911 Contracted Svs</b>	102,911

TOWNSHIP OF WYCKOFF  
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TOWNSHIP OF WYCKOFF  
2022 Temporary Budget

Departments	2022 Temporary Emergency
<b>Length of Svs Award Program</b>	
O/E	57,750
<b>Interlocal Svs Agreement</b>	
Payroll Service - Library	7,122
<b>Tax Appeal Interest</b>	
<b>Municipal Debt</b>	
Bond Principal	
BAN Prinicpal	750,000
Bond Interest	
BAN Interest	25,000
<b>State &amp; Federal Programs</b>	
NJ Recycling Tonnage	
DDEF/DWI Program	
Alcohol Ed and Rehab	
Sustainable NJ	
Dist Driver Crackdown (Chap 159)	
Drive Sober (Chap 159)	
Clean Communities (Chap 159)	
<b>Capital Improvements</b>	
Down Payments	200,000
Grandview Ave	64,000
<b>Deferred Charges</b>	
<b>Total General Appropriations excl</b>	
from CAPS	2,092,673
	10,723,733



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**#22-152      Authorize Signing of Civil Rights Compliance for American Rescue Plan**

**WHEREAS**, the Township of Wyckoff is desirous of applying for funding from the Federal American Rescue Plan; and

**WHEREAS**, a requirement of submitting an application for funding is assurances of compliance with Title VI of the Civil Rights Act of 1964; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, and State of New Jersey that the Township Committee Chairman, Township Administrator, Municipal Clerk or any other officer deemed appropriate are hereby authorized to sign the Assurances of Compliance with Civil Rights element, which is a required component when submitting an application for American Rescue Plan funding.

**ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS**

**ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE  
CIVIL RIGHTS ACT OF 1964**

As a condition of receipt of federal financial assistance from the Department of the Treasury, the [name of Recipient] (hereinafter referred to as "the Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall



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initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.

3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.
4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.



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8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agencies or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.
10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

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Recipient

Date

---

Signature of Authorized Official

**PAPERWORK REDUCTION ACT NOTICE**

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

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**#22-153      Examination of Municipal Budget Eligibility**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and,

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Wyckoff has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget law and N.J.A.C. 5:30-4 and 5:30-5.
4. That, pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.



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**#22-154      Authorize Installment Payment Plans for Delinquent Sewer Users**

**WHEREAS**, P.L.2021 c.317 instituted immediate relief measures for residential customers of local government sewer service whereby their service may be discontinued; and,

**WHEREAS**, the legislation requires that an installment plan shall be offered to satisfy the unpaid balance of any sewer charges accrued between March 9, 2020, and March 15, 2022; and,

**WHEREAS**, the mandatory installment plan for arrearages accruing between March 9, 2020 and March 15, 2022 shall have a minimum 12-month duration, unless the residential customer requests a shorter payback period, and cannot require the residential customer to pay a down payment, deposit, reconnection costs, or the payment of interest or penalties on the unpaid balance.

**NOW THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey hereby authorizes the Tax Collector to offer and enter into installment plans for delinquent residential sewer customers with arrearages accruing between March 9, 2020, and March 15, 2022, for a maximum period of 12 months. Payments will be due on the first of each month beginning May 1, 2022. If any unpaid installment remains unpaid after 30 days of due date or any other property taxes or municipal charges become delinquent during the term of the installment plan, then the agreement shall be made null and void and payable immediately. The installment plan shall not require the payment of interest or penalties on the unpaid balance.

**BE IT FURTHER RESOLVED** that interest accruing on any unpaid sewer charges shall be waived for residential sewer customers that agree to enter into an installment plan as authorized by this Resolution for arrearages accruing between March 9, 2020, and May 1, 2022.

**BE IT FURTHER RESOLVED** that if a residential customer does not agree to an installment plan by May 1, 2022, then interest shall accrue effective March 15, 2022, pursuant to law and Resolution # 22-18 and appropriate enforcement action shall be taken by the Tax Collector.

**BE IT FURTHER RESOLVED** that the Tax Collector shall provide a written summary of all installment plans offered and agreed upon to the Township Committee at the first regular Township Committee Meeting in May.

**II      Ordinances – Introduction**

**ORDINANCE #1958**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

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**WHEREAS**, the Township Committee of the Township of Wyckoff in the County of Bergen find it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 1% increase in the budget for said year, amounting to \$151,312.60 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff in the County of Bergen authorized membership of this governing body affirmatively concurring that, in the CY 2022 budget year, the final appropriations of the Township of Wyckoff shall, in accordance with this ordinance and N.J.S. A. 40A:4-45, be increased by 1%, amounting to \$151,312.60 and that the CY 2022 municipal budget for the Township of Wyckoff be approved and adopted in accordance with the ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Direction within 5 days after such adoption.

**III     Motions**

A. Approve and memorialize Grace United Methodist Church's installation of a 20' x 30' tent to hold outdoor Sunday School sessions & Vacation Bible School sessions, as well as an 18' x 36' sign promoting the Vacation Bible School which will hang from the side of the tent that faces Eder Avenue.

B. Approve and memorialize a date change for Christian Health's Flower and Gift Sale signage. On February 15, 2022, we approved Christian Health to post signage from March 25 to April 3, 2022. New dates of posting are April 1 to April 10, 2022.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION:	<u>SHANLEY</u>	SECOND	<u>RUBENSTEIN</u>
MADIGAN	<u>YES</u>	MELCHIONNE	<u>YES</u>
SHANLEY	<u>YES</u>	BOONSTRA	<u>YES</u>

With an affirmative vote, the motion is approved.



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**The Following vote is a vote to be considered as a separate motion:**

Motion to add the Fireworks Committee to the 2022 Committee Liaison  
Assignments for Committee Member Thomas J. Madigan

MOTION:	<u>MADIGAN</u>	SECOND <u>MELCHIONNE</u>
MADIGAN	<u>YES</u>	MELCHIONNE <u>YES</u>
SHANLEY	<u>NO</u>	BOONSTRA <u>YES</u>
		RUBENSTEIN <u>YES</u>

With an affirmative vote, the motion is approved.

**Resolution not included with Consent Agenda**

Committeewoman Rubenstein stated: So, this is my fifth year of being able to serve on our Finance Committee and for several years, Tom Madigan and I co-chaired the committee together. It's one of my favorite things to do as a committee person. As you know we take great pride in our budget in our tax rate in our dedication to the taxpayers. With Diana McLeod's help and recently Matt Cavallo's help, we've crafted what we believe is a budget that's really in the best interest of the taxpayers. We have limited the increase to less than three tenths of one percent the average home the impact will be tax increase of \$17.98 for 2022. That is two tenths of a cent per \$100 of assessed value. Within that budget, we've stuck to the principles that we have believed in over the past few years. The first being infrastructure, and we are dedicated to make the roads in our town as safe and as drivable as possible. Drive around other towns in Bergen County you will hit a lot of potholes on the roads. Our town can improve road that are not county roads. We strive to improve the roads so that is a big focus of our budget, safety, and service. Also, a main focus of our budget, we've increased the number of solar powered flashing lights, flashing signals at crosswalks around our elementary schools at Franklin Avenue and Crescent Avenue, Wyckoff Avenue and Monroe Avenue, Grandview Avenue and Ravine Avenue with calming traffic signs. We've tried to hold the line on spending. Every year our department heads come to us with their needs for their departments. We spent several meetings and a lot of hours parsing through what our department heads need. Hopefully we've satisfied a lot of their requests, but always keeping the taxpayer in mind and what I would like to always remind taxpayers is that the municipal budget is only 14% of your total property taxes. So that's the portion that we have control over. That portion is what we're talking about tonight. And we will put out our PSA so that everybody can really see and understand with an actual pie chart which I love pie charts and bar graphs that 46% of your taxes go to the local schools, 24% go to the regional schools, 14% go to county taxes and open space. 2% is the mandatory library tax 14% is in municipal tax and open space. I think something that's really important this year to know as Rob was saying with Maple Lake, your open space taxes that minimal amount that every resident pays every year allowed us to preserve 21 acres of land. That was a huge accomplishment for our town. Now going forward without those huge acquisitions. Our focus on open space can be maintaining our parks, our gardens and our fields are open spaces to make them accessible and enjoyable by all our residents. So, I'm incredibly proud of this budget and look forward to any questions both from the public and from the rest of the committee members.

Committeeman Madigan also thanked Committeewoman Rubenstein and also enjoyed the last five years working with Committeewoman Rubenstein. We enjoy the budget process, but it does get arduous and challenging. Special thanks to Diana McLeod who really hangs in there. Ms. McLeod helps us through and makes a lot of wise decisions each and every day. We are very proud of this year's budget. We're particularly mindful of the inflation pressures on our residents. This 2022 budget begins our process of providing our police officers



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
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radio and software upgrades which will improve public safety and communications. We did our best to hold the line and cost. We held flat the standard operating expenses compared to last few years. And again, thanks to the department managers who worked very hard to minimize expenditures and assisted all of us to hold down operating expenses. We were extremely mindful of safety within the town. As we went through the various expenses request. Glad to say that Police, Fire and Public Works; we were able to fund a lot of most pressing needs. So, it was a good experience. As Melissa said, we try to do our best to minimize tax impact on our residents. Municipal taxes are only 14% of your total tax bill. County taxes are 14%, local schools, K to 8 tax levy is 46% and the Regional High School is 24%. I'm confident that they are also mindful of the added inflationary pressures that our residents have. Thank you.

Mayor Boonstra addressed the audience and Township Committee, asking if there were any further comments or questions.

Committeeman Shanley raised a question and said that having Diana, our CFO here at the meeting may provide an easy answer. One of the pressing needs that I see in the next few years is the purchase of a Tower Ladder Truck for the Fire Department. I've known that since I've been on the Committee back in 2017 that we're on borrowed time with our Tower Ladder getting older. Is there anything we can do to plan for, in this budget, or does that all have to be in the future when purchasing because inflationary pressure is hitting us now and trying to buy anything right now is tough, and it might be even harder as we go down the road.

Committeeman Madigan said that he can perhaps answer part of the question Committeeman Shanley asked. January 4, 2022, we gave the Fire Department the go ahead to form a committee to look into the ladder truck. Thinking of the future the goal is to take delivery of a ladder truck in 2025. We did several things, Diana can comment a little bit as you asked her, but they are forming a committee. The committee is not finalized yet but there will be members from Company #1, #2 and #3 on the committee. So, the goal is to be able to maneuver and plan for delivery of the fire truck in 2025.

Diana McLeod stated I believe over time with the Finance Committee it was decided that rather than put money away as we used to in sinking funds, which is basically taxing or increasing taxes and holding the money for future use, that it would be better on a large ticket item like that to have debt and go out to bond because we would bond anyway and then the year prior when we know we're going to award the bid for it after the bid specs and the quotes are taken in. We would just need a down payment in that year's budget. And then we would debt the rest. I think it's more fiscally prudent on a large ticket item like that than trying to put money away because we have competing needs every budgetary year.

Committeewoman Rubenstein commented some of us have been talking about the Fire Truck Committee needs input by this governing body since we're financing it and purchasing it. So, I would definitely be willing to get the recommendations from the Fire Department and then we you know, if everybody's amenable to it, the committee really should be represented with input by our governing body.

Committeeman Madigan commented we really haven't set the budget, right? We still must set from the Township. We asked them to start putting the committee together. They were kind of anxious to do it. We just have a lot of other things going on. But we gave them the goal of forming a committee in January.

Committeewoman Rubenstein commented if they could give us their list of specifications, then we can kind of supplement it with two of our members and Diana because there are some townhall staff are going to have to be involved with that.



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Committeeman Madigan commented that since it's going to be a substantial purchase, it makes sense to have Diana and Townhall to be involved in the specifications and financing as part of the committee.

Mayor Boonstra inquired, so are you proposing to do that for the first pumper or two, or are you suggesting that this is kind of a routine thing going forward?

Committeewoman Rubenstein replied to Mayor Boonstra, no we were just talking about the tower ladder truck.

Committeeman Madigan stated he will report back when they put specifications for the Tower Ladder Truck together.

Committeewoman Rubenstein feels by the fourth quarter of 2022 we should probably have the specifications and committee in place.

Committeeman Madigan stated it will take at least a year to put the specifications together.

Mayor Boonstra commented, getting back to the budget, I think the annual increase is very appropriate in the in the inflationary times we're looking at going forward and I commend the committee for doing that. And as Tom indicated, I only hope other entities who utilize Wyckoff taxpayer monies would look at their budgets with the same efforts. I so appreciate what our Finance Committee has done. And I said, everyone should use the same philosophy as our Finance Committee when they're putting a budget together.

**#22-155     Introduction of 2022 Municipal Budget**

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
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# 2022 MUNICIPAL BUDGET

#22-155  
3/22/22

Municipal Budget of the TOWNSHIP of WYCKOFF, County of BERGEN for the Fiscal Year 2022.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

22 day of March, 2022  
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 22 day of March, 2022

wyckoffclerk@wyckoff-nj.com

Clerk

Memorial Town Hall

Address

Wyckoff, NJ 07481

Address

201-891-7000

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 22 day of March, 2022

ghiggins@lvhcpa.com

Registered Municipal Accountant

Fair Lawn, NJ 07410

Address

17-17 Rt 208

Address

201-791-7100

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 22 day of March, 2022

wyckoffcfo@wyckoff-nj.com

Chief Financial Officer

DO NOT USE THESE SPACES

## CERTIFICATION OF ADOPTED BUDGET

*(Do not advertise this Certification form)*

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY

Department of Community Affairs

Director of the Division of Local Government Services

Dated: \_\_\_\_\_, 2022

By: \_\_\_\_\_

Sheet 1

TOWNSHIP OF WYCKOFF  
CERTIFIED TO BE A TRUE COPY  
OF THE ORIGINAL

Nancy A. B...  
MUNICIPAL CLERK



MUNICIPAL BUDGET NOTICE

#22-155 Page -  
3/22/22

Section 1.

Municipal Budget of the TOWNSHIP of WYCKOFF, County of BERGEN for the Fiscal Year 2022

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2022;

Be it Further Resolved, that said Budget be published in the Ridgewood News

in the issue of April 15, 2022

The Governing Body of the TOWNSHIP of WYCKOFF does hereby approve the following as the Budget for the year 2022:

RECORDED VOTE  
(Insert Last Name)

Ayes	Thomas J. Madigan Peter J. Melchionne Timothy E. Shanley Melissa D. Rubenstein Rudolf E. Boonstra	Nays	N/A	Abstained	N/A
				Absent	N/A

Notice is hereby given that the Budget and Tax Resolution was approved by the COMMITTEEPERSONS of the TOWNSHIP of WYCKOFF, County of BERGEN, on March 22, 2022.

A Hearing on the Budget and Tax Resolution will be held at Memorial Town Hall, on April 26, 2022 at 8:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

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SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MARCH 22, 2022**

**TOWNSHIP OF WYCKOFF**  
For Immediate Release

**Wyckoff Municipal Budget Adopted Limiting Increase  
to Less Than 3/10 of 1 Percent**

The Wyckoff Township Committee introduced the 2022 municipal budget on March 22, 2022. The Township Committee, led by Finance Committee members Melissa D. Rubenstein and Thomas J. Madigan, worked diligently to limit the growth of the budget and provide a stable tax rate despite requirements to address uncontrollable expenses such as state mandated pension costs and employee health care costs. The impact on the average home (assessed at \$801,100) is \$17.98 for 2022. The tax rate increases 2/10<sup>th</sup> of 1 cent per \$100 of assessed valuation. The 2022 budget totals \$21,229,875 with a tax levy increase of \$104,174. The municipal budget is within the budget cap and the 2% allowable tax levy cap.

*The Municipal Budget accounts for only 14% of a resident's tax bill. The schools and county elected officials establish their own budgets and their own tax levies.*

**Service and Safety Investments**

In 2022, the budget reflects a decision to invest in the Township's infrastructure. It includes funds allocated for road resurfacing and replacing DPW rolling stock which has reached the end of its useful life. To comply with State and Federal mandates, firefighter safety equipment such as personal protective gear and self-contained breathing apparatus for search and rescue are funded. Additional pedestrian safety improvements and traffic calming devices will be deployed in 2022 for enhanced pedestrian safety. They include solar powered flashing signals at the following crosswalks located near our elementary schools: 1) Franklin Avenue & Crescent Avenue 2) Wyckoff Avenue & Monroe Avenue 3) Grandview Avenue & Ravine Avenue. Traffic calming signs which display, "Please Slow Down", when a vehicle exceeds the speed limit and/or, "Thank you for Driving at or Below the Speed Limit" message signs will be installed at five (5) additional locations identified by Chief David V. Murphy.

In addition, the 2022 budget begins the process of providing police officer radio and software upgrades which will improve public safety in the event of an active shooter, crime scene, or motor vehicle accident.

**Holding the Line on Costs**

The Finance Committee held flat the standard operating expenses, as compared to last year's levels, to compensate for service and safety investments. The Township Committee appreciates the efforts of our Department Managers who worked with us in reviewing every line item of the budget to justify their need for taxpayer money to provide services to our community. Our Department Managers worked hard to minimize expenditures and assisted the Township Committee to hold down operating expenses.

Once again, the Finance Committee reviewed every line item of the budget to justify each proposed line item of expense to help control the growth of expenditures. No changes to the current Township provided services are planned.



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
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**Maintaining Priorities**

The Township Committee continues its efforts to control the increase in expenditures, pursuing positive fiscal operation such as seeking grants from all levels of government and reducing operating costs through competitive bidding and shared services. Cost reductions and enhanced technology have been realized by regionalization with the Township's many Shared Service Agreements, which include: 9-1-1 dispatch services, Board of Health services with the Bergen County Health Department, fuel facilities and vehicle maintenance services to the Wyckoff Board of Education, strategic purchasing through Northwest Bergen Cooperative Purchasing Consortium and the Wyckoff, Oakland, Franklin Lakes (WOLF Group) shared services group. Our cost saving, successful shared service for Court Administrator and Violations Bureau Services with Glen Rock, has also been renewed for an additional two-year term.

**THE TOWNSHIP COMMITTEE ONLY ESTABLISHES THE MUNICIPAL PORTION OF TAXES**

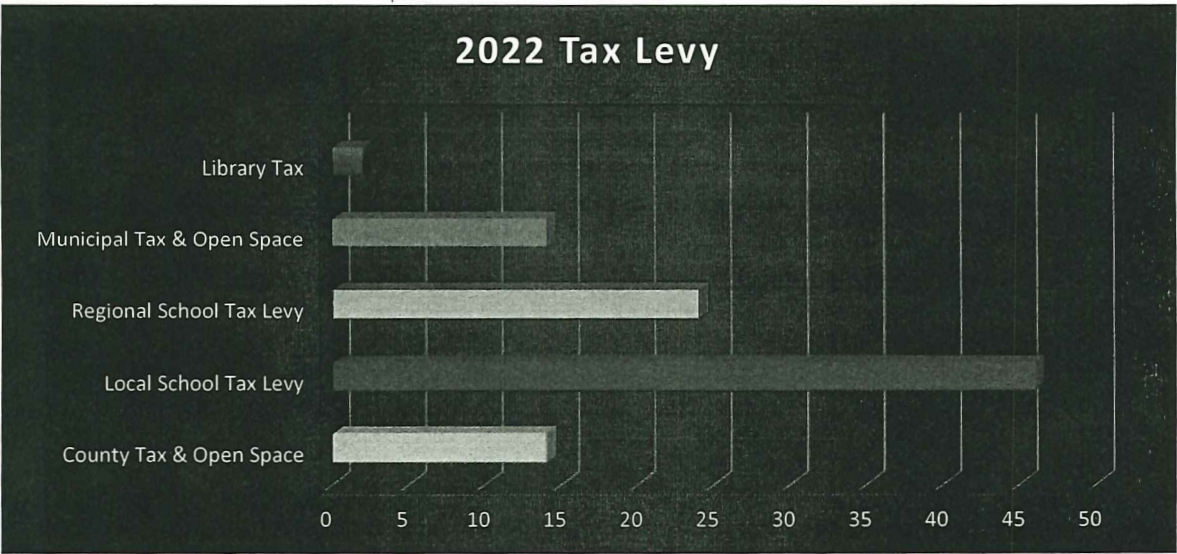
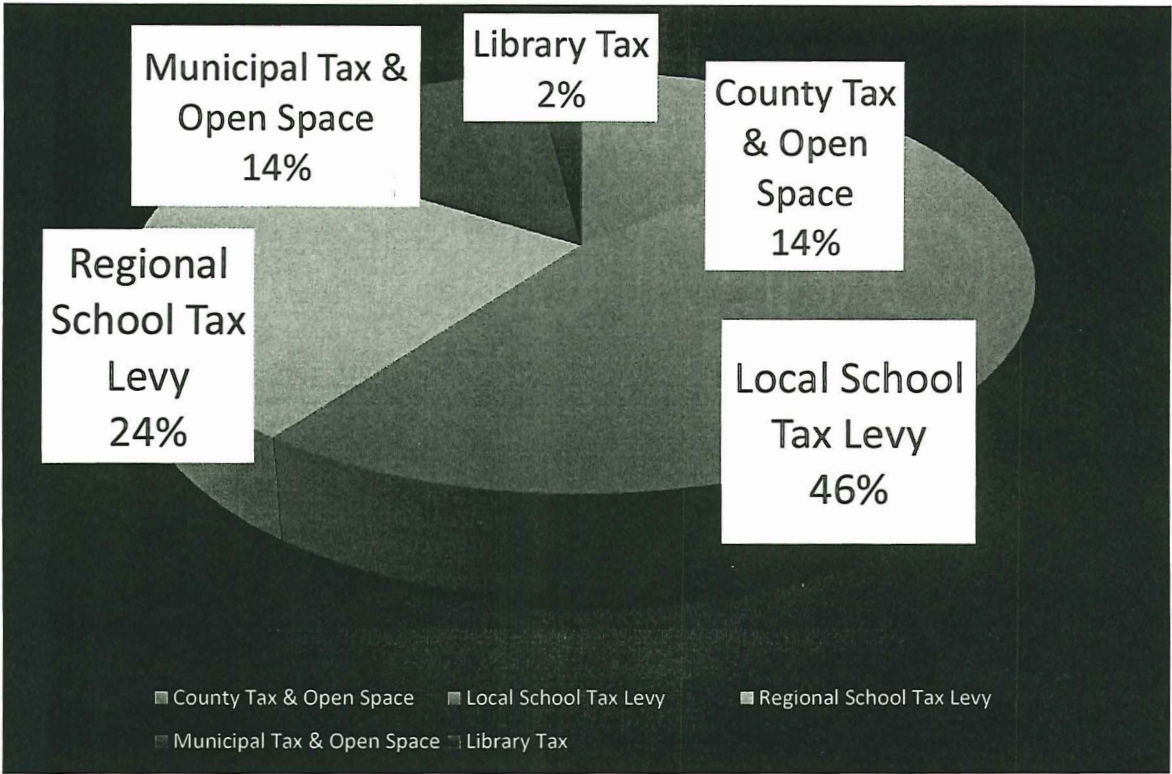
Diana McLeod, the Township's Chief Financial Officer and Tax Collector, also points out that municipal taxes represent only a portion (14%) of a Wyckoff property taxpayer's obligation. Three separate governmental entities adopt their own budgets which are then funded by taxes. They are the Bergen County government, the K-8<sup>th</sup> Local Public School District and the Ramapo-Indian Hills Regional High School District. Two tax levies, the Bergen County Open Space Tax and the Municipal Open Space Tax are approved by voter referendum. The Wyckoff Free Public Library Tax is a separate tax levy; however, it is included in the municipal budget total and represents 8% of the municipal budget. The county taxes, K-8<sup>th</sup> local grade school taxes and regional high school taxes have not yet been determined. **Although a resident's tax bill reflects all seven separate taxes, the Township Committee is involved in the municipal budget and tax levy portion ONLY and has no involvement in determining the other budgets nor the determination of the six other tax levies. State fiscal laws require the Township's municipal government to serve as the billing and collection agency for all six separate taxes including the Wyckoff Free Public Library tax.** Ms. McLeod states that the sum of all seven of these tax rates ultimately determines the total property tax rate for the year.

**Additional Parameters That Guided Finance Committee Members, Melissa D. Rubenstein and Thomas J. Madigan**

- The 2022 budget was developed with the taxpayer in mind.
- We worked diligently through approximately 8 meetings to deliver this budget with a focus on delivering residential services at a marginal tax increase of \$17.98 on an average residential assessment of \$801,100.
- Technology investments, including investing in Cyber Security have been made where we can demonstrate efficiency and/or economic gains.
- The budget is being introduced within the State mandate deadline.

TOWNSHIP OF WYCKOFF  
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2022 TAX LEVY – WHERE YOUR TAXES ARE GOING





**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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TUESDAY, MARCH 22, 2022**

MAR/01/2022/10E 11:51 AM

FAX No.

P. 002/002

March 1, 2022

Dear Mayor Rudolf E. Boonstra,

As we do each year, Grace United Methodist Church plans, upon town pre-approval, to erect a tent for Spring and Summer.

The tent would be on the church grounds approximately 20 feet away from the existing permanent fenced-in yard for the Nursery School.

The tent measures 20' x 30'.

It would be erected by our Boy Scout Troop #89 on or about the month of April. This structure would be dismantled during the last two weeks of September.

We would be using this tent to hold outdoor Sunday School sessions as soon as the weather temperature reaches 60 degrees and above. In addition, we would plan for an "outdoor" VBS program during the month of July.

The sign we have to attach to the tent is 18' in length and 36' in width. It would hang from the 20' side of the tent, facing Eder Avenue. The sign will state  
MONUMENTAL – Celebrating God's Greatness

Sincerely,



Mrs. Christine F. Cauda  
Facilities Coordinator  
Grace United Methodist Church

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TWP. OF WYCKOFF

FEB 07 2022

TOWNSHIP OF WYCKOFF  
MUNICIPAL CLERK'S OFFICE

MUNICIPAL CLERK

**SPECIAL EVENT APPLICATION**  
(Maximum ten (10) day period only)

Please type or print clearly and submit original copy:

Christian Heath  
Applicant/Business Name  
301 Sicomac Avenue, Wyckoff  
Business Address  
201-848-5888  
Business Telephone  
201-848-5888  
Contact Telephone  
April 1-2, 2022  
Date of Event  
Douglas Struyk  
Contact/Applicant Name  
dstruyk@christianhealthnj.org  
Contact e-mail  
2 days  
Duration of Event (Days and/or hours)  
Douglas Struyk  
APPLICANT SIGNATURE

**REQUIRED INFORMATION:**

(Please check those which apply)

☒ Temporary Signage:

signs up on March 25  
signs down on April 13

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (Maximum ten (10) day period only).

6'x9' SIGN IN front of bldg facing Sicomac Ave; 18"x24" @ Theresa Bushman Drive  
(Specify the precise dates within the ten day period proposed to post temporary signs)

☐ Special Activities:

Attach detailed description with specific location of special activities at above address.

☐ Food and/or Drink:

Wyckoff Board of Health License REQUIRED.

☐ Special Temporary Props:

Attach specific description of items to be used.

☐ Tent:

Attach map detailing precise location of where the tent is proposed to be erected.

☐ Other Requested Items:

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: ☒

Denied: ☐

Review by Police Traffic Safety Officer

Approved: ☒

Denied: ☐

Permission obtained from Township Committee:

Approved: ☒

Denied: ☐

Joyce G. Santimare, Municipal Clerk

Date:

February 16, 2022

NANCY A. BROWN  
SpecialEventapp06-2013.dk



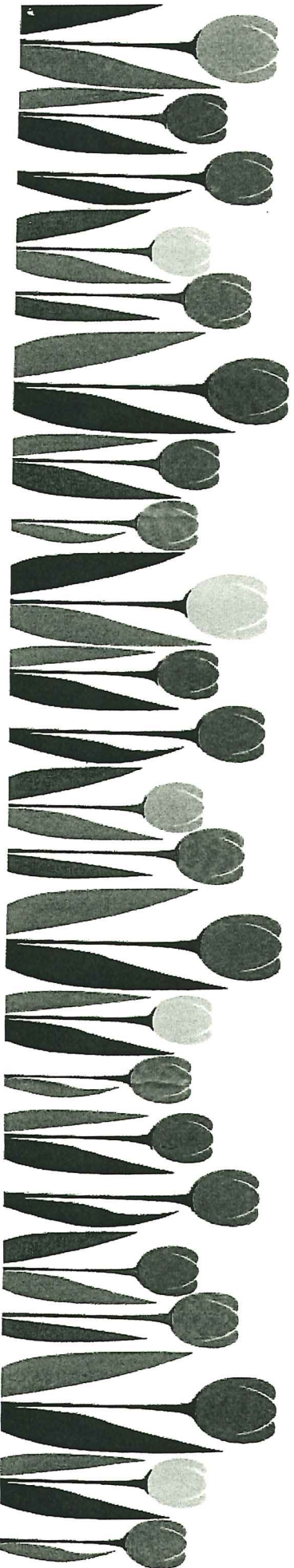
TOWNSHIP OF WYCKOFF  
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TUESDAY, MARCH 22, 2022



de Snoep Winkel Gift Shop  
**Annual Flower & Gift Sale**

**Friday and Saturday, April 1 and 2**  
10 a.m. to 4 p.m.

*DeYoung Auditorium, Commons*



TOWNSHIP OF WYCKOFF  
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**Charlene Y. Klingen**

---

**From:** Kathleen Kenny  
**Sent:** Monday, January 31, 2022 11:45 AM  
**To:** Charlene Y. Klingen  
**Cc:** Marianna Acri  
**Subject:** [Internal]: Spring flower sale banner and sign  
**Attachments:** 6x9 Annual Flower and Gift banner 2022.pdf

Charlene attached is the new design of the flower sale banner for approval by the town.

Large Banner Sign  
Qty: 1  
Dimensions: 6ft x 9ft  
Material: Vinyl, double sided  
Finishing: Grommets  
Location: Sicomac Ave. In front of Building 1

Smaller Sign  
Qty: 1  
Dimensions: 18in x 24in  
Material: Corrugated, Double Sided  
Location: Theresa Bushman Drive/ Mt Ave.

**Kathleen G Kenny**  
**Gift Shop Manager**  
Christian Health - de Snoep Winkel Gift Shop  
Direct | [KKenny@christianhealthnj.org](mailto:KKenny@christianhealthnj.org)



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**Important Notice:**  
This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you have received this message in error, you are hereby notified that we do not consent to any reading, dissemination, distribution or copying of this message. If you have received this communication in error, please notify the sender immediately and destroy the transmitted information.



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
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MOTION: RUBENSTEIN SECOND MADIGAN  
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

**Ordinances – Public Hearing / Further Consideration:**

Mayor Boonstra, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **Ordinance #1957** which is

**AN ORDINANCE TO VACATE A PORTION OF LEBANON STREET LOCATED IN BLOCK 498, LOT 23.02, BLOCK 498, LOT 18.01, BLOCK 500, LOT 1.01 AND BLOCK 500, LOT 18 WITHIN THE TOWNSHIP OF WYCKOFF.**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON RUBENSTEIN: Seconded.

**ROLL CALL VOTE**

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

**CHAIRPERSON:** This is the time and place for the Public Hearing on Ordinance #1957, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

Township Attorney Robert Landel stated the four properties and residents that are going to be affected by this by virtue of picking up a little more property have been notified. I personally hand delivered the letter the ordinance and the time and place for the meeting tonight to each other presidents personally.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1957 be closed.

COMMITTEE PERSON RUBENSTIEN: Seconded

**ROLL CALL VOTE**

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

**MUNICIPAL CLERK:** BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1957, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

**TOWNSHIP OF WYCKOFF  
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COMMITTEE PERSON SHANLEY: I move the resolution.

COMMITTEE PERSON RUBENSTEIN: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

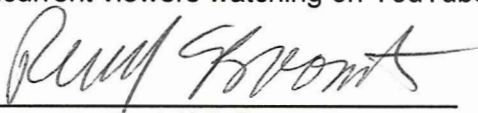
**The meeting was adjourned at 8:38pm**

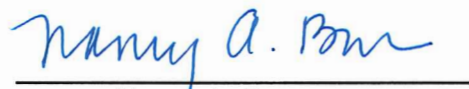
Chair: May I have a motion to and a second to adjourn the Business Meeting and Reconvene the Open Work Session?

MOTION: RUBENSTEIN SECOND SHANLEY  
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

During the course of this live meeting there were between two and four concurrent viewers watching on YouTube.

  
\_\_\_\_\_  
Mayor, Rudolf E. Boonstra

  
\_\_\_\_\_  
Nancy A. Brown  
Municipal Clerk