

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2022

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2022 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown
5. Roll Call of the Township Committee Members Present:

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: SHANLEY SECOND RUBENSTEIN
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

- Request motion to close the Public Comment Period:

MOTION: RUBENSTEIN SECOND SHANLEY
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

7. Approval of the August 16, 2022 Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND RUBENSTEIN
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

8. Approval of the August 9, 2022 Township Committee Special Meeting minutes:

MOTION: SHANLEY SECOND MADIGAN
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

9. Presentation of Ethel Carpenter Watercolor Depicting Wyckoff Train Station & Mowerson's Feed Mill by Sue De Marco & Sally Ponchak on behalf of the Burger Family.

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10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- | | |
|---------|--|
| #22-234 | Authorization of Vouchers & Payment of Bills |
| #22-235 | Return of Certain Overpaid Taxes, Fees, etc. |
| #22-236 | Cancel 2022 Taxes – 286 Barnstable Drive |
| #22-237 | Award of Contract – Pay to Play – Special Counsel |
| #22-238 | Accept Donation of Tasers |
| #22-239 | Authorize First Responder Fireworks Fundraiser |
| #22-240 | Authorize Public Information for 9/24/22 Community Fireworks |
| #22-241 | 2022 Veteran's Deductions Allowed by Tax Assessor |

II **Ordinances – Introduction**

ORDINANCE #1968

AN ORDINANCE FURTHER AMENDING SALARY ORDINANCE #1963 AND FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF

III **Motions**

- A. Approve Wyckoff Historical Society's Union Cemetery Tour fundraising event to be held on Saturday, September 17th from 11-3. Parking and portions of the event held nearby at Assembly of God Church, 139 Franklin Avenue. Request includes the posting of five (5) a-frame signs measuring 24" x 36" for the period September 7-17th at various locations.
- B. Approve the Wyckoff YMCA's request to post 22 x 28 sign boards to promote the October 1, 2022 Buddy Walk which raises funds and increases awareness for Down Syndrome.
- C. Acceptance of donation of watercolor depicting the Wyckoff train station and Mowerson's Feed Mill.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION:	SHANLEY	SECOND	RUBENSTEIN
MADIGAN	YES	MELCHIONNE	YES
SHANLEY	YES	BOONSTRA	YES

11. **Ordinances – Public Hearing / Further Consideration:**

Mayor Boonstra, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **Ordinance #1965** which is

AN ORDINANCE AUTHORIZING THE APPROPRIATION of \$600,000 FOR VARIOUS SEWER IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY AND PROVIDING THE NECESSARY FUNDS THEREFORE

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for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON RUBENSTEIN: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1965, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1965 be closed.

COMMITTEE PERSON MELCHIONNE: Seconded

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1965, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move the resolution.

COMMITTEE PERSON MELCHIONNE: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **Ordinance #1966** which is

**AN ORDINANCE AMENDING SALARY ORDINANCE #1963 AND
FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN
HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

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COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MELCHIONNE : Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1966, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1966 be closed.

COMMITTEE PERSON RUBENSTEIN : Seconded

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1966, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MELCHIONNE : Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

I have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **Ordinance #1967** which is

AN ORDINANCE AMENDING CHAPTER 144 (PROHIBITION OF SHORT-TERM RENTAL PROPERTY) OF THE TOWNSHIP CODE TO CLARIFY PROHIBITED USES

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON RUBENSTEIN : Seconded.

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ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1967, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1967 be closed.

COMMITTEE PERSON RUBENSTEIN : Seconded

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1967, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON RUBENSTEIN : Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

12. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: RUBENSTEIN SECOND MELCHIONNE
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES
SHANLEY YES BOONSTRA YES

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS FORMAL ACTION MAY
BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 20, 2022 – 7:00 P.M.**

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, September 20, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, September 16, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, September 16, 2022 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on September 20, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 20, 2022 – 7:00 P.M.**

Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Present: Mayor Rudolf E. Boonstra, Township Committee Thomas J. Madigan, Peter J. Melchionne, Melissa D. Rubenstein and Timothy E. Shanley
Also Present: Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy A. Brown and Township Attorney Robert E. Landel

Nancy Brown, Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Municipal Clerk have signed any necessary documents.

Mayor Boonstra opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Melchionne, all voting yes to open the ten (10) minute public comment period.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Madigan with an affirmative voice vote.

Administrator's Report:

Township Committee Reports:

Peter Melchionne:

Thomas Madigan:

Melissa Rubenstein:

Timothy Shanley:

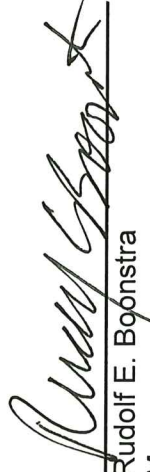
TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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Mayor Boonstra:

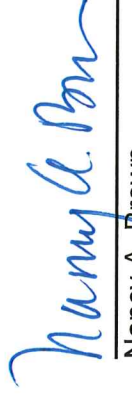
Township Attorney Report:

Adjourn the Open Work Session Meeting at 7:40p.m.

MOTION: SHANLEY SECOND MELCHIONNE
MADIGAN YES MELCHIONNE YES SHANLEY YES
RUBENSTEIN YES BOONSTRA YES



Rudolf E. Boonstra
Mayor



Nancy A. Brown
Municipal/Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2022**

Meeting Called to Order

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

Invocation

The Invocation was offered by Mayor Rudolf E. Boonstra.

RE: Township Committee Meeting of Tuesday, September 6, 2022 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, September 6, 2022 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, September 2, 2022. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, September 2, 2022, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on September 6, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

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Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: Peter J. Melchionne, Thomas J. Madigan, Melissa D. Rubenstein and Timothy E. Shanley.

Staff Present: Township Administrator Matthew A. Cavallo; Municipal Clerk Nancy Brown and Township Attorney Robert Landel.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeewoman Rubenstein. All voted in favor.

There being no callers after several minutes had passed and with no one stepping forward, Mayor Boonstra requested a motion to close the public comment period.

Committeewoman Rubenstein made a motion to close the meeting for Public Comment; Seconded by Committeeman Shanley. All voted in favor.

Approval of the August 16, 2022 Township Committee Work Session and Regular Business meeting minutes:

MOTION:	<u>SHANLEY</u>	<u>SECOND</u>	<u>RUBENSTEIN</u>
MADIGAN	<u>YES</u>	MELCHIONNE <u>YES</u>	RUBENSTEIN <u>YES</u>
SHANLEY	<u>YES</u>	BOONSTRA <u>YES</u>	

With an affirmative vote, the motion is approved.

Approval of the August 9, 2022 Township Committee Special Meeting minutes:

MOTION:	<u>SHANLEY</u>	<u>SECOND</u>	<u>MADIGAN</u>
MADIGAN	<u>YES</u>	MELCHIONNE <u>YES</u>	RUBENSTEIN <u>YES</u>
SHANLEY	<u>YES</u>	BOONSTRA <u>YES</u>	

With an affirmative vote, the motion is approved.

Presentation of Ethel Carpenter Watercolor Depicting Wyckoff Train Station & Mowerson's Feed Mill by Sue De Marco & Sally Ponchak on behalf of the Burger Family.

Mayor Boonstra's remarks on the donation of the watercolor by the Mowerson/Burger families:

Sally Ponchak, Sue Burger, and Charlie DeMarco are here tonight on behalf of the Mowerson and Burger families.

We thank you for being here with us and thank you for this gift that you're offering to give to the town. The Mowerson nieces and nephews are pleased to donate this beautiful watercolor painting of the Wyckoff train station with the feed mill in the background.

This painting is being donated in honor of their late Aunt and Uncle Betty and Eddie Mowerson. This watercolor was painted by highly regarded local artist Ethel Carpenter and was purchased by Betty and Eddie in 1961 and hung in their home until 2004. Then they moved into Longview at Christian Health and the painting hung there until the passing of Betty in September 2017.

Mowerson's Feed Mill was established sometime in the mid to late 1800's by John Mowerson, father of Archer John Mowerson, grandfather of Edward Archer.

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Sue and Sally are the direct descendants of the Mowerson family which spans back two centuries. A fire destroyed the feed mill in 1916. Horses, books, and records were saved. The mill was rebuilt a year later, and Archer Mowerson was running the business when his father had the foresight to add a line of construction materials and other goods realizing that there was a marked increase in home construction in the area. By the early 30's Edward had graduated from Ohio State with a degree in Business and Accounting. He joined the business and continued to run the business after his father passed in 1955. By then the housing boom was in full swing and farms and estates were being sold and subdivided for the construction of private homes. The family began to change the business to brick and stone products and it was later sold and transformed into the business it is today, Bergen Brick, Stone & Tile.

Mowerson's Feed Mill is a landmark in Wyckoff. In fact, I understand that from the Historical Society, that all the milling machinery is still upstairs on the second floor of the building, which is almost a historic interior space in Wyckoff. At one time Mowerson's was the tallest building in Wyckoff. It was supplanted for 40 years by the two silos on Sicomac Avenue at Sicomac Dairy until they came down in the late 60's early 70's. The building is back to its status as the tallest building in Wyckoff and it exceeds what the height ordinance would be today.

We are so pleased that Sue and Sally are here, and Charlie is here to present this with us. We accept it with gratitude because it is part of Wyckoff's history. On a personal note, Sue and I went from grades K through 12 in the Wyckoff School system together. They are a long-time Wyckoff family, and we thank them very much. Sally was a few years younger, but we went to Muhlenberg College together.

Mayor Boonstra invited the family to step forward and to describe the painting.

The family described the painting, stating that you can still see the same view today. It's nearly identical except for the display window in the feed mill which is no longer a part of the building. Mrs. Carpenter's son who lives in Australia said that the train station was one of his mother's favorite subjects and she painted several pictures with the train station featured in them.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#22-234 Authorization of Vouchers & Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

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WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by Claims check nos. 088480 – 088573 and Trs. Dog Trust - \$85.35.

#22-235 Return of Certain Overpaid Taxes, Fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Spiotti & Associates, P.O. Box 30, Midland Park, New Jersey 07432 – State Tax Court Judgements – See attached refunds - \$51,037.83

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TOWNSHIP OF WYCKOFF
SCOTT PLAZA • WYCKOFF, NJ 07481-1907
201-891-7000 • FAX 201-891-9359

S H I P T O	Township Of Wyckoff 340 Franklin Avenue Scott Plaza Wyckoff NJ 07481
V E N D O R	Spioti and Associates Attorney Trust Account PO Box 30 Midland Park, NJ 07432

RTA 00643

VOUCHER THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
No.	22-01108
ORDER DATE:	
REQUISITION NO:	
DELIVERY DATE:	
CONTRACT NO:	F.O.B. DESTINATION, FREIGHT PREPAID, INSIDE DELIVERY, UPSTAIRS/DOWNSTAIRS, DEBRIS REMOVED TO THE "SHIP TO" LOCATION, MONDAY TO FRIDAY, 9 AM TO 4 PM.
IRS#22-600-2425 TAX EXEMPT UNDER PROVISION OF NJ SALES AND USE TAX ACT.	

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR
INVOICE TO: FINANCE OFFICE, TOWNSHIP OF WYCKOFF, SCOTT PLAZA, WYCKOFF, NJ 07481-1907

QUANTITY/UNIT		DESCRIPTION		ACCOUNT NO.	UNIT PRICE		TOTAL COST	
		State Tax Court Judgments July 2022		2-01-99-270-000	#22-235		9-6-22	
B	L	Q	Name	Address	Reduction	2012	2013	2014
292	12		Milcos	194 Jeffer Ct	247,100	3,790.51	3,842.41	3,921.48
202	73.01	C4214	Taylor	421 D Bromely Pl	31,100	477.07	483.61	493.56
208.01	26		Nazarian	316 Meadowbrook	73,500		1,142.93	1,166.45
441	26		Marella	761 Janice Ct	91,800		1,427.49	1,456.87
287	2		Valentino	244 Van Houten Ave	128,200		1,993.51	2,034.53
441	23		Ciriello	749 Janice Ct	91,500		1,422.83	1,452.11
206	9		Gilletta	333 Meadowbrook	72,100		1,121.16	1,144.23
304	15		Nacion	6 Hurley Ct	58,500		909.68	928.40
222	19		Murray	485 Clinton Ave	89,900		1,397.95	1,426.71
346	16		Romandetta	407 Wyckoff Ave	69,100		1,074.51	1,096.62
303	3.03		Cacace	106 Midland Ave	86,800		1,349.74	1,377.52
377	88		McDonough	507 Lydia Lane	33,600		522.48	533.23
421.02	74		Hartano	507 Crankshaw Pl	156,100		2,427.36	2,477.31
466	6		Vidaic	77 Mary Ann Ln	78,800		1,225.34	1,250.56
411	54		Peruzzi	575 Russell Ave	91,400		1,421.27	1,450.52
443	46.01		Kroenig	657 Daniel Ct	30,600			485.62
314	8		Battiffrano	492 Weymouth	45,700			725.26
233	19		Logothetis	640 Fairview Pl	100,000			1,587.00
Total								\$51,037.83

CLAIMANT'S CERTIFICATION DECLARATION I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; and that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.		PAYMENT AUTHORIZZE DATE:	
CHECK NUMBER		COMMITTEEPERSON	
COMMITTEEPERSON		COMMITTEEPERSON	
ADMINISTRATOR NO ORDER VALID UNLESS SIGNED BELOW		ADMINISTRATOR	
I certify that the articles above have been received, the services rendered, and the delivery slips audited		PURCHASING AGENT	
DEPARTMENT MANAGER		CERTIFIED FUNDS AVAILABLE/TREASURER	
THE SIGNATURE CERTIFIES VENDOR'S ACCEPTANCE OF THE PURCHASE ORDER WITH PURCHASE & PAYMENT POLICY TERMS & CONDITIONS ON REVERSE SIDE.			
VENDOR SIGN HERE		OFFICIAL POSITION	
TAX ID. OR SOCIAL SECURITY NO.		DATE	
X			

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2022**

#22-236 Cancel 2022 Taxes – 286 Barnstable Drive

WHEREAS, N.J.S.A. 54:4-3.3 certifies the Department of Veterans Affairs to certify service connected total disability and,

WHEREAS, NJSA 18:3.0 et seq allows the Tax Assessor to deem the property(ies) listed below as tax exempt status as per this certification,

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Tax Collector is hereby authorized and directed to cancel all taxes as indicated below as per the date of tax exempt status certification and issue refund of paid taxes if applicable.

<u>Block/Lot</u> <u>Assessed Value</u>	<u>Name</u>	<u>Address</u>	<u>Effective date</u>	<u>Total</u>
449/1.02/C286	Lee Bandy	286 Barnstable Dr.	01/01/2022	\$723,600

#22-237 Award of Contract – Pay to Play – Special Counsel

WHEREAS, the Township of Wyckoff has a real need and requires professional services of an attorney with specialized litigation experience; and,

WHEREAS, the Township Committee has determined to appoint William J. Bailey, Esq. of Huntington and Bailey, L.L.P. as Special Counsel to defend the Township in the litigation filed against the Township of Wyckoff due to his significant legal experience with a specialized area of litigation, Mr. Bailey's skill and legal acumen as an attorney licensed to practice law in New Jersey and his experience resolving complex litigation; and,

WHEREAS, the Purchasing Agent and the Chief Financial Officer have determined that even if the cost of these services does not exceed \$17,500, they believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et seq.; and,

WHEREAS, each business entity has completed and submitted a Business Entity Disclosure Certification which certifies that each business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Township Committee awards a one year contract for Special Counsel services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in the 2022 Municipal Budget for fees reasonably required in the line item, legal services and costs – other expense.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a one (1) year contract is hereby awarded to Huntington and Bailey, L.L.P., 373 Kinderkamack Road, Westwood, New Jersey 07675 for Special Counsel Services, \$225.00 per hour for Attorneys and \$115.00 per hour for paralegals, compensation not to exceed \$45,000 when vouchers are approved by the Township Committee.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2022

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.
3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Municipal Clerk shall execute a public notice of said appointment in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE "LEGAL SERVICES AND COSTS", "OTHER EXPENSE" PORTIONS OF 2022 MUNICIPAL BUDGET ACCOUNT 22-01-20-155-020 FOR THE FOLLOWING PROFESSIONAL SERVICES FOR THE CALENDAR YEAR 2022. NOT TO EXCEED THE MAXIMUM AMOUNT AS SET FORTH ABOVE.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2022



TOWNSHIP OF WYCKOFF

Pay to Play Checklist

✓

1. **Review** List of Agencies which contains Elected Officials Required for Political Contribution Disclosure; Business Entity Disclosure Certification requirements and Contractor Instructions.

2. **Complete the following & Return to us:**

✓

a. Business Entity Disclosure Certification, sign, date and have notarized.

✓

b. Political Contribution Disclosure Form

✓

c. Statement of Ownership Disclosure

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2022

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
TOWNSHIP OF WYCKOFF

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

"Local Unit Pay-To-Play Law" (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.

6. As used in sections 2 through 12 of this act:

"business entity" means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

"interest" means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation, for profit, as appropriate;

Temporary and Executing

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

~~~~~  
**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

19:44A-3 Definitions. In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

19:44A-8 and 16 Contributions, expenditures, reports, requirements.

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

"The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

BUSINESS ENTITY DISCLOSURE CERTIFICATION  
FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
TOWNSHIP OF WYCKOFF

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that HUNTINGTON BAILEY, L.L.P. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding this contract award action and during the period of the contract award to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Wyckoff as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

|                                                  |  |
|--------------------------------------------------|--|
| No reportable contributions to any of the above. |  |
|                                                  |  |
|                                                  |  |
|                                                  |  |
|                                                  |  |

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- ☐ Partnership      ☐ Corporation      ☐ Sole Proprietorship      ☐ Subchapter S Corporation  
☐ Limited Partnership      ☐ Limited Liability Corporation      ☒ Limited Liability Partnership

| Name of Stock or Shareholder | Home Address                                          |
|------------------------------|-------------------------------------------------------|
| William J. Bailey            | 84 Riverview Drive, Harrington Park, New Jersey 07640 |
|                              |                                                       |
|                              |                                                       |
|                              |                                                       |
|                              |                                                       |
|                              |                                                       |
|                              |                                                       |

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Huntington Bailey, L.L.P.

Signature of Affiant: William J. Bailey Title: Attorney

Printed Name of Affiant: William J. Bailey Date: 8/30/2022

Subscribed and sworn before me this 30<sup>th</sup> day of August, 2022.

My Commission expires: 12/9/2022

Sharon R. Mundy  
(Witnessed or attested by)  
(Seal)

SHARON R. MUNDY  
NOTARY PUBLIC OF NEW JERSEY  
Comm. # 2108819  
My Commission Expires 12/9/2022



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

**List of Agencies with Elected Officials Required for Political Contribution Disclosure**  
**N.J.S.A. 19:44A-20.26**

**County Name:** Bergen

State: Governor, and Legislative Leadership Committees

Legislative District #s: 32, 35, 36, 37, 38, 39, 40

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Executive

County Clerk

Surrogate

Sheriff

Municipalities (Mayor and members of governing body, regardless of title):

|                          |                           |                            |
|--------------------------|---------------------------|----------------------------|
| Allendale Borough        | Hasbrouck Heights Borough | Ridgefield Borough         |
| Alpine Borough           | Haworth Borough           | Ridgefield Park Village    |
| Bergenfield Borough      | Hillsdale Borough         | Ridgewood Village          |
| Bogota Borough           | Ho-Ho-Kus Borough         | River Edge Borough         |
| Carlstadt Borough        | Leonia Borough            | River Vale Township        |
| Cliffside Park Borough   | Little Ferry Borough      | Rochelle Park Township     |
| Closter Borough          | Lodi Borough              | Rockleigh Borough          |
| Cresskill Borough        | Lyndhurst Township        | Rutherford Borough         |
| Denarest Borough         | Mahwah Township           | Saddle Brook Township      |
| Dumont Borough           | Maywood Borough           | Saddle River Borough       |
| East Rutherford Borough  | Midland Park Borough      | South Hackensack Township  |
| Edgewater Borough        | Montvale Borough          | Teaneck Township           |
| Elmwood Park Borough     | Moonachie Borough         | Tenafly Borough            |
| Emerson Borough          | New Milford Borough       | Teterboro Borough          |
| Englewood City           | North Arlington Borough   | Upper Saddle River Borough |
| Englewood Cliffs Borough | Northvale Borough         | Waldwick Borough           |
| Fair Lawn Borough        | Norwood Borough           | Wallington Borough         |
| Fairview Borough         | Oakland Borough           | Washington Township        |
| Fort Lee Borough         | Old Tappan Borough        | Westwood Borough           |
| Franklin Lakes Borough   | Oradell Borough           | Woodcliff Lake Borough     |
| Garfield City            | Palisades Park Borough    | Wood-Ridge Borough         |
| Glen Rock Borough        | Paramus Borough           | Wyckoff Township           |
| Hackensack City          | Park Ridge Borough        |                            |
| Harrington Park Borough  | Ramsey Borough            |                            |

(continued on next page)

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

Boards of Education (Members of the Board):

|                           |                             |                             |
|---------------------------|-----------------------------|-----------------------------|
| Allendale Borough         | Haworth Borough             | Ramapo-Indian Hill Regional |
| Alpine Borough            | Hillsdale Borough           | Ramsey Borough              |
| Bergenfield Borough       | Ho Ho Kus Borough           | Ridgefield Borough          |
| Bogota Borough            | Leonia Borough              | Ridgefield Park Township    |
| Carlstadt Borough         | Little Ferry Borough        | Ridgewood Village           |
| Carlstadt-East Rutherford | Lodi Borough                | River Dell Regional         |
| Cliffside Park Borough    | Lyndhurst Township          | River Edge Borough          |
| Closter Borough           | Mahwah Township             | River Vale Township         |
| Cresskill Borough         | Maywood Borough             | Rochelle Park Township      |
| Demarest Borough          | Midland Park Borough        | Rockleigh                   |
| Dumont Borough            | Montvale Borough            | Rutherford Borough          |
| East Rutherford Borough   | Moonachie Borough           | Saddle Brook Township       |
| Edgewater Borough         | New Milford Borough         | Saddle River Borough        |
| Elmwood Park              | North Arlington Borough     | South Hackensack Township   |
| Emerson Borough           | Northern Highlands Regional | Tenack Township             |
| Englewood Cliffs Borough  | Northern Valley Regional    | Tenafly Borough             |
| Fair Lawn Borough         | Northvale Borough           | Teterboro                   |
| Fairview Borough          | Norwood Borough             | Upper Saddle River Borough  |
| Fort Lee Borough          | Oakland Borough             | Waldwick Borough            |
| Franklin Lakes Borough    | Old Tappan Borough          | Wallington Borough          |
| Garfield City             | Oradell Borough             | Westwood Regional           |
| Glen Rock Borough         | Palisades Park              | Wood Ridge Borough          |
| Hackensack City           | Paramus Borough             | Woodcliff Lake Borough      |
| Harrington Park Borough   | Park Ridge Borough          | Wyckoff Township            |
| Hasbrouck Heights Borough | Pascack Valley Regional     |                             |

Fire Districts (Board of Fire Commissioners):

None



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

## C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

### Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - of the public entity awarding the contract
  - of that county in which that public entity is located
  - of another public entity within that county
  - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

C.271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

|              |                           |                   |            |
|--------------|---------------------------|-------------------|------------|
| Vendor Name: | Huntington Bailey, L.L.P. |                   |            |
| Address:     | 373 Kinderkamack Road     |                   |            |
| City:        | Westwood                  | State: New Jersey | Zip: 07675 |

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature: William J. Bailey Printed Name: William J. Bailey Title: Partner

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (for more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities described in the RFQ.

| Contributor Name          | Recipient Name                        | Date       | Dollar Amount |
|---------------------------|---------------------------------------|------------|---------------|
| Huntington Bailey, L.L.P. | Elect Witko, Choi and Kayzman         | 6/9/2022   | \$300.00      |
| Huntington Bailey, L.L.P. | Schepisi for Senate                   | 4/28/2022  | \$300.00      |
| Huntington Bailey, L.L.P. | Schepisi for Senate                   | 04/27/2022 | \$600.00      |
| Huntington Bailey, L.L.P. | Committee to Elect Balunis            | 10/08/2021 | \$150.00      |
| Huntington Bailey, L.L.P. | Committee to Re-Elect Pasznik         | 10/08/2021 | \$150.00      |
| Huntington Bailey, L.L.P. | Committee to Elect Hodges             | 09/29/2021 | \$900.00      |
| Huntington Bailey, L.L.P. | Schepisi, Auth and DeFuccio for LD 39 | 09/10/2021 | \$300.00      |
|                           |                                       |            |               |

☐ Check here if the information is continued onto subsequent page(s).



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

STATEMENT OF OWNERSHIP DISCLOSURE

Page 1 of 2

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information shall render the bid proposal unresponsive and it will not be considered for an award.

Name of Organization: HUNTINGTON BAILEY, LLP

Organization Address: 373 Kinderkamack Road, Westwood, New Jersey 07675

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III. execute certification in Part IV)  
☐ Non-Profit Corporation (skip Parts II and III. execute certification in Part V)  
☐ For-Profit Corporation (any type)  
☐ Limited Liability Company (LLC)  
☐ Partnership ☐ Limited Partnership ☒ Limited Liability Partnership  
☐ Other (be specific): \_\_\_\_\_

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets in the below format if more space is needed):

\_\_\_\_\_  
Name of Individual or Business Entity      Home Address (for Individuals) or Business Address

\_\_\_\_\_  
 William J. Bailey      84 Riverview Drive, Harrington Park, New Jersey 07640

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

STATEMENT OF OWNERSHIP DISCLOSURE Page 2 of 2  
Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC  
MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual Federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets in the below format if more space is needed.

| Website (URL) containing the last annual SEC (or foreign equivalent) filing | Page #'s |
|-----------------------------------------------------------------------------|----------|
|                                                                             |          |

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets in the below format if more space is needed.

| Stockholder/Partner/Member and<br>Corresponding Entity Listed in Part II | Home Address (for Individuals) or Business Address |
|--------------------------------------------------------------------------|----------------------------------------------------|
|                                                                          |                                                    |

Part IV Certification

I, being duly sworn, upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge that I am authorized to execute this certification on behalf of the bidder/proposer; that the Township of Wyckoff is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Township of Wyckoff to notify the Township of Wyckoff Township Administrator, in writing, of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and, if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Township of Wyckoff, permitting the Township of Wyckoff to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): William J. Bailey Title Partner  
Signature: W.J. Bailey Date: 8/31/22



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
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**#22-238      Accept Donation of Tasers**

**WHEREAS**, the Borough of Glen Rock Police Department recently purchased new Tasers, replacing ones that still have some time left on their useful life and matched the make and model of those currently used by the Wyckoff Police Department; and

**WHEREAS**, the Borough of Glen Rock wishes to donate four (4) tasers, ten (10) taser holsters, and related appurtenances no longer in service to the Wyckoff Police Department; and

**WHEREAS**, the Township of Wyckoff desires to accept this donation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Township does hereby accept and acknowledge the donation of four (4) tasers, ten (10) taser holsters, and related appurtenances to be utilized by the Wyckoff Police Department.

**BE IT FURTHER RESOLVED** that the Township Committee invokes all applicable immunities, including but not limited to N.J.S.A. 59:4-6

**#22-239      Authorize First Responder Fireworks Fundraiser**

**WHEREAS**, the Wyckoff Volunteer Fire Department has requested the use of the Memorial Town Hall complex and grounds on Saturday, September 24, 2022, for the annual fireworks display fund raiser; and,

**WHEREAS**, in accordance with N.J.S.A. 21:3-3, the Township Committee has received letters from the Police Chief and Fire Chief approving this activity, copies of said letters are attached hereto and made a part hereof as though set forth herein at length; and,

**WHEREAS**, the Township Committee desires to approve this request and to forward a copy of the approval to the Fire Marshal for his use in issuing a Fire Prevention Permit for this activity; and,

**WHEREAS**, in accordance with the aforesaid N.J.S.A. 21:3-3, the contract between the Fire Department and the fireworks contractor and the insurance certificate will be approved by the Township Attorney.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff as follows:

1. The use of Memorial Town Hall campus for the annual Fire Department fireworks display fund raiser on Saturday, September 24, 2022 is hereby approved.
2. The Municipal Clerk shall forward a copy of the Insurance Certificate and permit to the N.J. Department of Labor, Division of Public Safety & Health, Office of Safety Compliance via email to [ossc@dol.nj.gov](mailto:ossc@dol.nj.gov) or via mail to Dept of LWD  
Office Of Public Safety Compliance, P.O. Box 386, Trenton, NJ  
08625-0386

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**#22-240      Authorize Public Information for 09/24/2022 Community Fireworks**

**WHEREAS**, the Township Committee has accepted a \$5,000 donation towards the 2022 Community Fireworks from both the Wyckoff Shop-Rite and the Lakeland Bank tonight; and,

**WHEREAS**, the Fireworks Committee has requested to list both Wyckoff businesses as partial sponsors (not an advertisement for the business) of the 2022 Community Fireworks in the municipal public information promoting the event.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization is provided to list the Wyckoff Shop-Rite and the Lakeland Bank as partial sponsors on municipal public information for the 2022 Community Fireworks scheduled for Saturday, September 24, 2022.

**BE IT FURTHER RESOLVED**, by the Township Committee that the municipal public information for the 2022 Community Fireworks shall be reviewed and approved by the Township Committee.

**#22-241      2022 Veteran's Deductions Allowed by Tax Assessor**

**WHEREAS**, the Township of Wyckoff Tax Assessor has approved and allowed veterans deductions for calendar year 2022 for the homeowners below; and,

**WHEREAS**, these property deductions were not made in the tax duplicates for the year 2022; and,

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Tax Collector is hereby authorized and directed to provide the Veterans Deduction as approved by the Tax Assessor for the years indicated; and,

**BE IT FURTHER RESOLVED**, that the Tax Collector should provide such credits against the properties and refund or reduce any future property tax bills by the allowed amounts.

| Block/Lot | Name            | Address            | Year | Amount |
|-----------|-----------------|--------------------|------|--------|
| 204/6     | Robert Auger    | 412 Patton Place   | 2022 | 250.00 |
| 336.01/32 | Eric L. Glover  | 505 Waverly Road   | 2022 | 250.00 |
| 338/1     | Douglas A. Dial | 502 Berkeley Drive | 2022 | 250.00 |

**II      Ordinances – Introduction**

**ORDINANCE #1968**

**AN ORDINANCE FURTHER AMENDING SALARY ORDINANCE #1963 AND FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

**SECTION 1.** That the salaries and compensation of various paid officers and employees of the Township of Wyckoff shall be at the following rates:



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Department/Position

Salary Range

Land Use Administrator.....up to \$47,000

**SECTION 2.** All ordinances or parts of ordinances which are inconsistent herewith are repealed but only to the extent of said inconsistency. All other parts of Ordinance #1963 of the Township of Wyckoff not inconsistent herewith are hereby ratified and confirmed.

**SECTION 3.** The salaries recorded above shall be effective as of the effective date of this ordinance.

**SECTION 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**III      Motions**

- A. Approve Wyckoff Historical Society's Union Cemetery Tour fundraising event to be held on Saturday, September 17<sup>th</sup> from 11-3. Parking and portions of the event held nearby at Assembly of God Church, 139 Franklin Avenue. Request includes the posting of five (5) a-frame signs measuring 24" x 36" for the period September 7-17<sup>th</sup> at various locations.
- B. Approve the Wyckoff YMCA's request to post 22 x 28 sign boards to promote the October 1, 2022 Buddy Walk which raises funds and increases awareness for Down Syndrome.
- C. Acceptance of donation of watercolor depicting the Wyckoff train station and Mowerson's Feed Mill.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION:    SHANLEY      SECOND    RUBENSTEIN  
MADIGAN   YES   MELCHIONNE YES   RUBENSTEIN   YES  
SHANLEY   YES   BOONSTRA   YES

**Ordinances – Public Hearing / Further Consideration:**

Mayor Boonstra, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **Ordinance #1965** which is

**AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$600,000 FOR VARIOUS SEWER IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY AND PROVIDING THE NECESSARY FUNDS THEREFORE**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON RUBENSTEIN : Seconded.

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ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1965, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

There being no callers after several minutes had passed, Mayor Boonstra requested a motion to close the public comment period

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1965 be closed.

COMMITTEE PERSON MELCHIONNE: Seconded

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1965, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move the resolution.

COMMITTEE PERSON MELCHIONNE: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

**ORDINANCE #1965**

**AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$600,000 FOR VARIOUS SEWER IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY AND PROVIDING THE NECESSARY FUNDS THEREFORE.**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

**SECTION 1.** The sewer improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$600,000



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**SECTION 2.** For the financing of said various sewer improvements, and to meet the cost therefore, there is hereby appropriated from the Sewer Capital Improvement Fund for the Township of Wyckoff, the said sum.

**SECTION 3.** The various sewer improvements authorized, and the appropriations therefore are for the Township's rehabilitation, renovation and construction of sewer lines and pumping station repairs, replacement and maintenance, engineering services, road resurfacing and equipment purchase thereto.

**SECTION 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **Ordinance #1966** which is

**AN ORDINANCE AMENDING SALARY ORDINANCE #1963 AND  
FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN  
HALL EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MELCHIONNE : Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1966, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

There being no callers after several minutes had passed, Mayor Boonstra requested a motion to close the public comment period

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1966 be closed.

COMMITTEE PERSON RUBENSTEIN : Seconded

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

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MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1966, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MELCHIONNE : Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

**ORDINANCE #1966**

**AN ORDINANCE AMENDING SALARY ORDINANCE #1963 AND  
FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL  
EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

**SECTION 1.** That the salaries and compensation of various paid officers and employees of the Township of Wyckoff shall be at the following rates:

| <u>Department/Position</u>                              | <u>Salary Range</u> |
|---------------------------------------------------------|---------------------|
| Construction Code Officer/Building Subcode Officer..... | up to \$118,732     |
| Plumbing Subcode Official.....                          | up to \$ 68,900     |

**SECTION 2.** All ordinances or parts of ordinances which are inconsistent herewith are repealed but only to the extent of said inconsistency. All other parts of Ordinance #1963 of the Township of Wyckoff not inconsistent herewith are hereby ratified and confirmed.

**SECTION 3.** The salaries recorded above shall be effective as of the effective date of this ordinance.

**SECTION 4.** This ordinance shall take effect immediately upon final passage and publication as required by law.

I have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **Ordinance #1967** which is

**AN ORDINANCE AMENDING CHAPTER 144 (PROHIBITION OF  
SHORT-TERM RENTAL PROPERTY) OF THE TOWNSHIP CODE TO  
CLARIFY PROHIBITED USES**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.



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COMMITTEE PERSON SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON RUBENSTEIN: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1967, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220, or step to the microphone.

There being no callers after several minutes had passed, Mayor Boonstra requested a motion to close the public comment period.  
At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1967 be closed.

COMMITTEE PERSON RUBENSTEIN: Seconded

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1967, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move the resolution.

COMMITTEE PERSON RUBENSTEIN: Seconded.

ROLL CALL VOTE

MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

**ORDINANCE #1967**

**AN ORDINANCE AMENDING CHAPTER 144 (PROHIBITION OF SHORT-TERM RENTAL PROPERTY) OF THE TOWNSHIP CODE TO CLARIFY PROHIBITED USES**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

**SECTION 1.** Chapter 144 (Prohibition of Short-Term Rental Property) is hereby amended to read as follows **[additions bracketed in bold type, deletions in bold type with strikethrough]**:

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**§ 144-1. Findings.**

The Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby finds and adopts, as if set forth more fully herein, the fact assertions of the "whereas" clauses of this ordinance, as its findings of fact.

**§ 144-2. Short-term rental property prohibited uses.**

~~A. Notwithstanding anything to the contrary in the Township Code, it shall be unlawful for an owner, lessor, sublessor, any other person(s) or entity(ies) with possessory or use right(s) in a dwelling unit, their principals, partners or shareholders, or their agents, employees, representatives and other person(s) or entity(ies), acting in concert or a combination thereof, to receive or obtain actual or anticipated consideration for soliciting, advertising, offering, and/or permitting, allowing, or failing to discontinue the use or occupancy of any dwelling unit, as defined herein, for a period of 30 days or less.~~

~~B. Nothing in this ordinance will prevent formation of an otherwise lawful occupancy of a dwelling unit for a rental period of more than 30 days.~~

[A.] [Notwithstanding anything to the contrary contained in the Township Code, it shall be unlawful for a person or owner to receive or obtain actual or anticipated consideration for using, authorizing, permitting, or failing to discontinue the use of any dwelling unit as a short-term rental, as defined herein.]

[B.] [Nothing in this article will prevent the formation of an otherwise lawful residential occupancy of a dwelling unit for a rental period of 31 days or more.]

[C.] [Nothing in this article shall be deemed to prohibit the lawful operation of any hotel as that term is defined in the New Jersey Hotel and Multiple Dwelling Law, *N.J.S.A. 55:13-1 et seq.*]

[D.] [The lease or rental, for any purpose, of any amenity, feature, accessory or appurtenance to or associated with a dwelling is prohibited.]

**§ 144-3. Definitions.**

As used in this ordinance, the following terms shall have the meanings indicated:

**ADVERTISE or ADVERTISING**

Any form of solicitation, promotion, and communication for marketing, used to solicit, encourage, persuade, or manipulate viewers, readers, or listeners into contracting for goods and/or services in violation of this ordinance, as same may be viewed through various media including, but not limited to, newspapers, magazines, flyers, handbills, pamphlets, commercials, radio, direct mail, internet websites, or text or other electronic messages for the purpose of establishing occupancies or uses of rental property, for Consideration, which are prohibited by this ordinance.



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CONSIDERATION

Soliciting, charging, demanding, receiving or accepting any legally recognized form of consideration including a promise or benefit, a quid pro quo, rent, fees, other form of payment, or thing of value.

DWELLING UNIT

Any structure, or portion thereof, whether furnished or unfurnished, which is occupied in whole or in part, or intended, arranged or designed to be occupied, for sleeping, dwelling, cooking, gathering and/or entertaining, as a residential occupancy, by one or more persons. This definition includes an apartment, condominium, building, cooperative, converted space, or ~~petitions~~ **[portions]** thereof, that is offered to use, made available for use, or is used for accommodations, lodging, cooking, sleeping, gathering and/or entertaining of occupants and/or guest(s), for consideration, for a period of 30 days or less.

**[HOSTING PLATFORM**

**A website or marketplace in whatever form, whether online or not, which facilitates short-term rentals through advertising, searching, matchmaking, or any other means, using any medium of facilitation and from which the operator of the hosting platform derives revenues, including but not limited to booking fees or advertising revenues, from providing or maintaining the website or marketplace.]**

HOUSEKEEPING UNIT

Constitutes a family-type situation, involving one or more persons, living together that exhibit the kind of stability, permanency and functional lifestyle equivalent to that of a traditional family unit, as further described in the applicable reported and unreported decisions of the New Jersey Superior Court.

OCCUPANT

Any individual using, inhabiting, living, gathering, entertaining, being entertained as a guest, or sleeping in a dwelling unit, or portion thereof, or having other permission or possessory right(s) within a dwelling unit.

OWNER

Any person(s) or entity(ies), association, limited liability company, corporation, or partnership, or any combination, who legally use, possess, own, lease, sublease or license (including an operator, principal, shareholder, director, agent, or employee, individually or collectively) that has charge, care, control, or participates in the expenses and/or profit of a dwelling unit pursuant to a written or unwritten agreement, rental, lease, license, use, occupancy agreement or any other agreement.

PERSON

An individual, firm, corporation, association, partnership, limited liability company, association, entity, and any person(s) and/or entity(ies) acting in concert or any combination therewith.

RESIDENTIAL OCCUPANCY

The use of a dwelling unit by an occupant(s).

**[SHORT-TERM RENTAL**

**A residential occupancy for a period of fewer than 31 days.]**

**§ 144-4. Permitted uses**

The residential occupancy of an otherwise lawful and lawfully occupied dwelling u[nit] for a period of 30 days or less by a person who is a

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member of the housekeeping unit of the owner, without consideration, such as house guests, is permitted.

**§ 144-5. Advertising prohibited.**

- A. It shall be unlawful to advertise, solicit or promote by any means actions in violation of this ordinance.
- B. [It shall be unlawful for any hosting platform to undertake, maintain, authorize, aid, facilitate or advertise any short-term rentals in violation of this article.]

**§ 144-6. Enforcement; violations and penalties.**

- A. The provisions of this ordinance shall be enforced by the [Construction Official,] Zoning Official, Fire Official and/or other Subcode or Code Official, as their jurisdiction may arise, including other persons designated by the Township Committee, to issue municipal civil infractions directing alleged violators of this ordinance to appear in court or to file civil complaints.
- B. A violation of this ordinance is hereby declared to be a public nuisance, a nuisance per se, and is hereby further found and declared to be offensive to the public health, safety and welfare.
- C. Any person found to have violated any provision of this ordinance, without regard to intent or knowledge, shall be liable for the maximum civil penalty, upon adjudicated violation or admission, of a fine not exceeding \$1,250. Each day of such violation shall be a new and separate violation of this ordinance.
- D. The penalty imposed herein shall be in addition to any and all other remedies that may accrue under any other law, including, but not limited to, eviction proceedings and/or ~~injunction~~ [injunction], reasonable attorney's fees or other fees and costs, in the Township's Municipal Court or the Superior Court of New Jersey in the vicinage of Bergen County, or in such other Court, or tribunal of competent jurisdiction, by either summary disposition or by zoning or construction code municipal proceeding.

**§ 144-7. Severability.**

If any portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this ordinance but shall be confined in its effect to the provision directly involved in the controversy in which such judgment shall have been rendered.

**SECTION 2.** In case any one or more of the provisions of this Ordinance shall, for any reason, be held to be illegal, invalid, or unconstitutional, such judgment shall not affect, impair, or invalidate any other provision of this Ordinance and shall be construed and enforced as if such illegal, invalid, or unconstitutional provision had not been contained herein.

**SECTION 3.** All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4.** This ordinance shall take effect upon final passage and publication as prescribed by law.



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The meeting was adjourned at 8:21pm

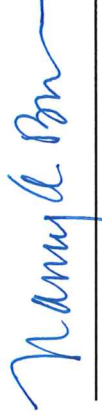
Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: RUBENSTEIN SECOND MELCHIONNE  
MADIGAN YES MELCHIONNE YES RUBENSTEIN YES  
SHANLEY YES BOONSTRA YES

With an affirmative vote, the motion is approved.

During the course of this live meeting there were between one and three concurrent viewers watching on YouTube.

  
\_\_\_\_\_  
Mayor Rudolf E. Boonstra

  
\_\_\_\_\_  
Nancy A. Brown  
Municipal Clerk

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**To: Rudy Boonstra**

**August 27, 2022**

**Re: Regarding Artist Ethel Carpenter**

**Ethel & Howard Carpenter moved to Wyckoff in 1939. She was naturally gifted artistically and had no formal training. Ethel was a well-regarded flower arranger in their early years of marriage.**

**Ethel's paintings reflected this natural gift in that she was able to paint almost any flower from memory. Her painting started out using oils, but graduated later in her career to watercolors. She attended many workshops done by some well-known watercolor artists. She often displayed her paintings at local art shows. After more than 40 years, Ethel and Howard moved from Wyckoff in the mid-1980s to share their time in Bricktown, NJ, and Fort Myers, Florida. Ethel is listed in the Who's Who of American Artists. The Wyckoff train station was one of her favorite scenes.**

**Information was provided by Ethel's son, Guy, who has lived in Yamba, New South Wales, Australia for over 40 years. The Carpenter's daughter, Holly, lives in Santa Fe, New Mexico. Both children grew up in Wyckoff.**



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August 28, 2022

To: Rudy Boonstra

Re: Mowerson's Feed Mill

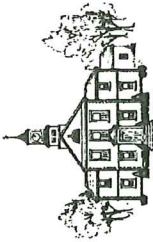
The Mowerson nieces and nephews are pleased to donate this beautiful watercolor painting of the Wyckoff Train Station with the Mowerson Feed Mill in the background in honor of our late aunt and uncle, Betty and Eddie Mowerson. The painting was done by highly-regarded local artist Ethel Carpenter and purchased by Betty and Eddie in 1961. It hung in their home until 2004, and then in the living area of their new home at Longview Assisted Living at the Christian Health Care Center. It remained there until the passing of our beloved Aunt Betty in September 2017.

Mowerson's Feed Mill was established sometime in the mid to late 1800s by John Mowerson, father of Archer John Mowerson and grandfather of our uncle, Edward Archer Mowerson. It served the many farms in Wyckoff as well as many other towns in the surrounding area.

In February 1916, a spectacular fire destroyed the original feed mill Horses, vehicles, books and records were saved. The mill was rebuilt a year later. By then, Archer Mowerson was running the business with his father. They had the foresight to add a line of construction materials to their goods, realizing that there was a marked increase in home construction in the area.

By the early 30s, Archer's son, Edward, had graduated from Ohio State with a degree in business and accounting. He joined the business and continued to run the business after his father died in 1955. By then, the housing boom was in full swing. Farms and estates were being sold and subdivided for private homes. Edward continued the change toward building materials and introduced bricks and stone products. He began his retirement in 1965. The mill was later sold and transformed into the business it is today, Bergen Brick and Tile.

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**TOWNSHIP OF WYCKOFF**  
MEMORIAL TOWN HALL - 340 FRANKLIN AVENUE  
WYCKOFF, NEW JERSEY 07481-1907  
TEL: 201-891-7000    FAX: 201-891-9359

**INTEROFFICE MEMORANDUM**

**To:** Fellow Members of the Township Committee

**From:** Thomas J. Madigan, Fire Commissioner

**CC:** Matthew A. Cavallo, Township Administrator  
Nancy A. Brown, Municipal Clerk  
Diana McLeod, Chief Financial Officer/Assistant Township Administrator  
Robert E. Landel, Esq., Township Attorney  
Gary W. Higgins, CPA, RMA, PSA, Township Auditor

**Date:** September 2, 2022

**Re:** Increase in LOSAP Contribution for the Volunteer First Responders

---

Dear All:

Since last year, our volunteer firefighters have been requesting an increase in their annual LOSAP or consideration of a stipend as volunteers. I have had discussions with Bob Shannon, Gary Higgins, our auditor, Matt, and Diana, and we believe it is not feasible. This memorandum from Matt summarizes the background and information required to enable the Township Committee to increase the LOSAP for our volunteer firefighters and Ambulance Corps members.

I recommend that we continue to support our volunteers by providing them with a well-deserved and long overdue increase. We should discuss this as a group at the next meeting. Still, I would suggest adjusting the contribution by \$100 each year over the next two years, an estimated increase of approximately \$8,000 per year totaling \$16,000, or a one-time adjustment in 2023 for \$150 or roughly \$12,000.

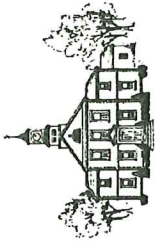
With consensus, the thought would be to approve the required resolution at the January 1 Re-organization Meeting.

Thank you, and I look forward to your feedback.

TJM



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022



**TOWNSHIP OF WYCKOFF**  
MEMORIAL TOWN HALL - 340 FRANKLIN AVENUE  
WYCKOFF, NEW JERSEY 07481-1907  
TEL: 201-891-7000    FAX: 201-891-9359

**INTEROFFICE MEMORANDUM**

**To:** Thomas J. Madigan, Fire Commissioner

**From:** Matthew A. Cavallo, Township Administrator

**CC:** Nancy A. Brown, Township Clerk  
Diana McLeod, Chief Financial Officer/ Assistant Township Administrator  
Robert E. Landel, Esq., Township Attorney  
Gary W. Higgins, CPA, RMA, PSA, Township Auditor

**Date:** August 15, 2022

**Re:** Increase in LOSAP Contribution for the Volunteer First Responders

---

At your request, I have reviewed the procedure, and potential budget implications associated with increasing the Length of Service Award Program (LOSAP) Contribution Amounts for the Township's Volunteer First Responders.

**BACKGROUND**

On January 19, 1998, Governor Whitman signed P.L. 1997, c.388, known as the "Emergency Services Volunteer Length of Service Award Program Act, into law. Under consideration for many years in the Legislature, this statute formally authorized Length of Service Awards Programs (LOSAP) for volunteer firefighters and emergency medical personnel.

The law defines a LOSAP as "a system established to provide tax-deferred income benefits to active volunteer members of an emergency service organization..." LOSAPs are not required; they are strictly voluntary. The programs are established by a sponsoring agency, which in the case of Wyckoff, is the governing body of a municipality. The law provided that LOSAPs be created for emergency service organizations by the jurisdiction under which they operate. This jurisdiction for volunteer fire organizations LOSAPs is by municipal ordinance for volunteer fire organization(s) in a municipality. The municipality may only have one LOSAP for each emergency service, regardless of how many fire companies or first aid organizations operate within their jurisdiction.

The first step in creating a LOSAP is the adoption of the ordinance, which was done by Ordinance 1328 here in Wyckoff. However, the ordinance did not take effect until the voters approved it as a public question at the next general election, which it was.

LOSAP benefit levels are set in the law. If an active volunteer member meets the year of active service requirement, a LOSAP must provide a benefit between the minimum contribution of \$100 and a maximum contribution of \$1,150 per year. The enabling Ordinance in Wyckoff set this

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August 15, 2022 Page 2

Increase in LOSAP Contribution for the Volunteer First Responders

contribution at \$600. While the maximum amount is set by statute, it is subject to periodic increases tied to the consumer price index (N.J.S.A. 40A:14-185(f)). The permitted maximum amount will be issued by the Division of Local Government Services via a Local Finance Notice annually around January.

The LOSAP law did not contemplate increases to the initially approved base contribution amounts. As the LOSAP law intends that voters approve the base amount of contributions, base amounts cannot be increased solely by governing body action. The public referendum process must be used to increase award contribution amounts where the total appropriation would exceed the approved initial amount (plus allowed CPI adjustments and subject to minor adjustments based on the number of participants). This use of the referendum is in addition to the provisions in N.J.A.C. 5:30-14.8 authorizing a referendum to create or abolish a LOSAP.

In Wyckoff, Ordinance 1499 was adopted around 2004, increasing the base contribution amount from \$600 per year for each active and eligible member to \$1,150 per year. This was subsequently presented to the voters and approved effective the 2005 fiscal year.

TOWNSHIP'S ABILITY TO INCREASE CONTRIBUTION

A question has now arisen about the Township's ability to apply a one-time CPI adjustment as is permitted by the law. Since the enabling ordinance or resolution did not provide for an automatic annual CPI adjustment, the governing body may choose to give a CPI adjustment from time to time. In this case, the LOSAP contribution may be increased up to a maximum equal to the cumulative percentage increase since the time the award was the last set. The change is made by resolution without a public hearing.

The figure below is taken from the latest Local Finance Notice, LFN 2022-02, showing the allowable percentage increases since the law's inception.

| Municipal LOSAPs<br>November to November CPI Change |                     |                   |                                   |                                                                |
|-----------------------------------------------------|---------------------|-------------------|-----------------------------------|----------------------------------------------------------------|
| Year                                                | Current<br>Year CPI | Prior Year<br>CPI | Consumer<br>Price Index<br>Factor | Maximum LOSAP<br>Award for<br>Programs in<br>effect since 1999 |
| 2000                                                | 177.9               | 174.4             | 2.0%                              | \$1,173                                                        |
| 2001                                                | 182.9               | 177.9             | 2.8%                              | \$1,206                                                        |
| 2002                                                | 185.8               | 182.9             | 1.5%                              | \$1,224                                                        |
| 2003                                                | 190.3               | 185.8             | 2.4%                              | \$1,253                                                        |
| 2004                                                | 200.2               | 190.3             | 5.2%                              | \$1,318                                                        |
| 2005                                                | 207.5               | 200.2             | 3.6%                              | \$1,365                                                        |
| 2006                                                | 211.6               | 207.5             | 2.0%                              | \$1,392                                                        |
| 2007                                                | 218.929             | 211.6             | 3.5%                              | \$1,441                                                        |
| 2008                                                | 225.113             | 218.929           | 2.8%                              | \$1,481                                                        |
| 2009                                                | 224.787             | 225.113           | 0%                                | \$1,481                                                        |
| 2010                                                | 228.543             | 224.787           | 1.7%                              | \$1,506                                                        |
| 2011                                                | 235.440             | 228.543           | 3%                                | \$1,551                                                        |
| 2012                                                | 240.537             | 235.440           | 2.2%                              | \$1,585                                                        |
| 2013                                                | 241.141             | 240.537           | 0.25%                             | \$1,589                                                        |
| 2014                                                | 244.948             | 241.141           | 1.6%                              | \$1,614                                                        |
| 2015                                                | 243.697             | 244.948           | 0%                                | \$1,614                                                        |
| 2016                                                | 246.952             | 243.697           | 1.3%                              | \$1,635                                                        |
| 2017                                                | 248.956             | 246.952           | 0.8%                              | \$1,648                                                        |
| 2018                                                | 253.040             | 248.956           | 1.6%                              | \$1,674                                                        |
| 2019                                                | 257.966             | 253.040           | 1.9%                              | \$1,705                                                        |
| 2020                                                | 259.979             | 257.966           | 0.8%                              | \$1,718                                                        |
| 2021                                                | 274.647             | 259.979           | 5.6%                              | \$1,814                                                        |



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Increase in LOSAP Contribution for the Volunteer First Responders

Considering the last time the contribution was revised was effective 2005, the maximum allowable contribution for the fiscal year 2022 is \$1,587, a 38% increase over what is currently contributed. The figure below outlines how this amount was established.

| Year | Wyckoff |       | Annual<br>CPI<br>Adjustment | Wyckoff               |                    |
|------|---------|-------|-----------------------------|-----------------------|--------------------|
|      | Actual  |       |                             | Allowable<br>Increase | Wyckoff<br>Maximum |
| 2000 | \$      | 600   | 2.00%                       |                       |                    |
| 2001 | \$      | 600   | 2.80%                       |                       |                    |
| 2002 | \$      | 600   | 1.50%                       |                       |                    |
| 2003 | \$      | 600   | 2.40%                       |                       |                    |
| 2004 | \$      | 600   | 5.20%                       |                       |                    |
| 2005 | \$      | 1,150 | 3.60%                       | \$                    | 41 \$ 1,191        |
| 2006 | \$      | 1,150 | 2.00%                       | \$                    | 24 \$ 1,215        |
| 2007 | \$      | 1,150 | 3.50%                       | \$                    | 43 \$ 1,258        |
| 2008 | \$      | 1,150 | 2.80%                       | \$                    | 35 \$ 1,293        |
| 2009 | \$      | 1,150 | 0.00%                       | \$                    | - \$ 1,293         |
| 2010 | \$      | 1,150 | 1.70%                       | \$                    | 22 \$ 1,315        |
| 2011 | \$      | 1,150 | 3.00%                       | \$                    | 39 \$ 1,354        |
| 2012 | \$      | 1,150 | 2.20%                       | \$                    | 30 \$ 1,384        |
| 2013 | \$      | 1,150 | 0.25%                       | \$                    | 3 \$ 1,388         |
| 2014 | \$      | 1,150 | 1.60%                       | \$                    | 22 \$ 1,410        |
| 2015 | \$      | 1,150 | 0.00%                       | \$                    | - \$ 1,410         |
| 2016 | \$      | 1,150 | 1.30%                       | \$                    | 18 \$ 1,428        |
| 2017 | \$      | 1,150 | 0.80%                       | \$                    | 11 \$ 1,440        |
| 2018 | \$      | 1,150 | 1.60%                       | \$                    | 23 \$ 1,463        |
| 2019 | \$      | 1,150 | 1.90%                       | \$                    | 28 \$ 1,490        |
| 2020 | \$      | 1,150 | 0.80%                       | \$                    | 12 \$ 1,502        |
| 2021 | \$      | 1,150 | 5.60%                       | \$                    | 84 \$ 1,587        |

Over the past eight years, an average of 80 volunteers qualified for LOSAP, with the maximum being 101 in 2014 and the minimum being 69. Additionally, the Township Committee has budgeted between \$110,000 (current level of funding) and \$130,000 annually since 2015.

| Budgeted |            |
|----------|------------|
| Year     | Amount     |
| 2022     | \$ 110,000 |
| 2021     | \$ 110,000 |
| 2020     | \$ 120,000 |
| 2019     | \$ 120,000 |
| 2018     | \$ 120,000 |
| 2017     | \$ 125,000 |
| 2016     | \$ 125,000 |
| 2015     | \$ 130,000 |

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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Increase in LOSAP Contribution for the Volunteer First Responders

If the Township Committee desires to increase the annual contribution to a number at or below \$1,587, it is my opinion that only a resolution must be passed at a Regular Meeting adjusting the annual contribution. The wording for the resolution is included below.

*SAMPLE RESOLUTION WORDING*

**INCREASING THE TOWNSHIP'S CONTRIBUTION TO LOSAP FOR THE  
MEMBERS OF THE FIRE COMPANIES AND FIRST AID SQUAD**

**WHEREAS**, the Township Committee adopted Ordinance No. 1328, which created the Length of Service Awards Program (LOSAP), which provides an annual credit of \$600 to those volunteers who have provided extended service in the Fire Department and Ambulance Corps beginning in 2000; and

**WHEREAS**, the voters of the Township ratified the adoption of Ordinance No. 1328; and

**WHEREAS**, the Township Committee adopted Ordinance No. 1499, which amended the LOSAP annual credit of \$600 to \$1,150 to those volunteers who have provided extended service in the Fire Department and Ambulance Corps beginning in 2005; and

**WHEREAS**, the voters of the Township ratified the adoption of Ordinance No. 1499; and

**WHEREAS**, the Township Committee is desirous to provide for a one-time CPI adjustment to its contribution to LOSAP from \$1,150 to \$X,XXX as permitted by law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Township's contribution to LOSAP is adjusted from \$1,150 to \$X,XXX beginning in 2023.



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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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**Company #1**

Scott Amantea - Firefighter

Walter Kozlowski – Fire Desk

Joseph Alvarez Sr. – Co #1 Captain/Training Officer

Tim Murray – Co #1 Battalion Chief

David Murphy – Assistant Chief

Frank Francica – Firefighter

Timothy Murray Jr. – Firefighter

Alex Cascardo – Firefighter

Ken Dyer – Fire Police

Emilo Vitolo – Firefighter

Christian Hillman - Firefighter

Jonathan Bradley – Fire Desk

Carl Kofler – Firefighter

J. Joseph Vander Plaats – Chief

John Ciampo – Firefighter

Jimmy Viapiano – Co #1 Captain

Joseph Alvarez – Co #1 Lieutenant

Patrick Alvarez – Co #1 Lieutenant

Michael LaBarck - Firefighter

Bryan Miller – Firefighter

Cody LeRoy - Firefighter

Nick Squillace - Firefighter

Drew McNamara – Jr. Firefighter

Ed Natale – Fire Desk

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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**Company #2**

Doug LoRusso – Firefighter

John Greiner – Firefighter

Christopher Joachim – Co #2 Captain

Louis Graglia – Firefighter

Robert Kehoe – Fire Police

Daryl Bagnuolo – Fire Police

**Company #3**

Brendan Buck – Firefighter

Andrew Forsyth – Firefighter

Kevin Behnke – Firefighter

Peter Tani – Fire Police

Austin Espie – Co #3 Lieutenant

Heather Pruim – Firefighter

Paul Kasabian – Firefighter

EJ Pruim – Co #3 Lieutenant



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022**

**Nancy A. Brown**

---

**From:** Lynn Groel-lynch <groellynch@aol.com>  
**Sent:** Monday, August 22, 2022 9:55 AM  
**To:** Nancy A. Brown  
**Subject:** Fwd: Location of Signage for WHS Union Cemetery Tour Sat September 17,22  
**Attachments:** UCTOUR24x36FINAL2.pdf

**CAUTION:** This email originated from outside of Wyckoff Township. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Sent from my iPhone

Begin forwarded message:

**From:** Linda Vreeland <lsv1102@icloud.com>  
**Date:** August 21, 2022 at 6:52:29 PM EDT  
**To:** Lynn Groel-lynch <groellynch@aol.com>  
**Cc:** Rich Lynch <richardflynch@aol.com>, Gail Scanlan <gkaufinscanlan@gmail.com>, Brian Brunsch <bbrunsch@savatree.com>, Bob Carpenter Headstone Restorer <rcrobert9@optonline.net>  
**Subject:** Re: Location of Signage for WHS Union Cemetery Tour Sat September 17,22 11:00am-3pm

Attached is the final sign. It's similar to #4 that the majority liked.  
I tweaked it a bit - with the headstone outline more prominent and moved the WHS logo at top as it balanced better.  
BTW, this headstone outline is the headstone of the old VanBlarcom stone.  
We are getting 10 signs for the A-frames at \$40.80 each.  
We can re-use these by overlaying a new date for next year.

Linda

On Aug 21, 2022, at 6:25 PM, Lynn Groel-lynch <[groellynch@aol.com](mailto:groellynch@aol.com)> wrote:

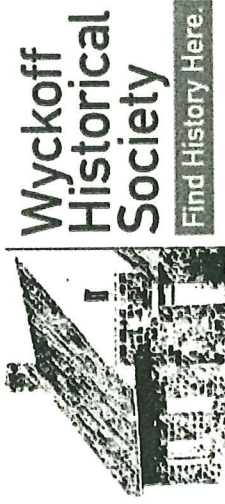
- 377 Sicomac Ave (Lynch Residence)
  - 515 Wyckoff Ave (Staller/Puzio Residence)
  - UC Franklin Ave Entrance
  - Diary Queen Franklin and Godwin Avenues
  - Cedar Hill and Wyckoff Ave (NW Corner)
- Signs to be placed about two weeks before event!!

Questions Contact: Lynn Groel-Lynch  
201 669 6345 [groellynch@aol.com](mailto:groellynch@aol.com)

Sent from my iPhone

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
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P.O. Box 73, Wyckoff New Jersey 07481 | [info@wyckoffhistory.org](mailto:info@wyckoffhistory.org)

Township of Wyckoff

August 22, 2022

Dear Ms. Brown,

I have just submitted an application for a special event and would like to describe our event.

On September 17, 2022 we will be holding a fundraising event at the Union Cemetery located at 139 Franklin Avenue near the Assembly of God Church parking lot.

The event is a walking tour of the cemetery with a slideshow presented in the church hall and a guided tour of the cemetery itself. People attending the event will be asked to park in the church parking lot. No food will be served.

We would like to display A-Frame signs at a few locations in town, namely high traffic spots, and would like to display the signs at least two weeks ahead of the event.

Please contact me if you have any questions.

Thank you for your time and consideration, please let me or Lynn Groel-Lynch know if we have the go ahead to display the signs. I am emailing you a copy of the sign in a separate email.

Yours truly,  
Gail Scanlan  
Vice President, WHS  
[gkaufinscanlan@gmail.com](mailto:gkaufinscanlan@gmail.com)  
201-790-1815



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

TOWNSHIP OF WYCKOFF  
MUNICIPAL CLERK'S OFFICE

**SPECIAL EVENT APPLICATION**  
(Maximum ten (10) day period only)

*Please type or print clearly and submit original copy:*

Wyckoff Historical Society

Applicant/Business Name

P O Box 73, Wyckoff, NJ 07481

Business Address

Block/Lot

Business Telephone

2017901815

Contact/Applicant Name

gkaufinscanlan@gmail.com

Contact Telephone

Contact e-mail

September 17, 2022

11:00 am - 3 pm

Date of Event

Duration of Event (Days and/or hours)

*Gail Scanlan*  
eSigned via ScanlanDoc.com  
Key: 6270551-4094509a1fcd428aeeed2

APPLICANT SIGNATURE

**REQUIRED INFORMATION:**

(Please check those which apply)

☒ **Temporary Signage:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (**Maximum ten (10) day period only**).  
typical a frame sign, 24" x 36" to be up for the max. amount of time allowed by the town. 10 days before the  
(Specify the precise dates within the ten day period proposed to post temporary signs)

☒ **Special Activities:**

Attach detailed description with specific location of special activities at above address.

☐ **Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED.**

☒ **Special Temporary Props:**

Attach specific description of items to be used.

☐ **Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

☐ **Other Requested Items:**

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Review by Police Traffic Safety Officer

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Permission obtained from Township Committee:

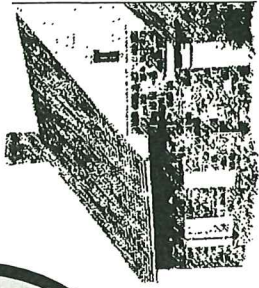
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Nancy A. Brown, Municipal Clerk

Date: \_\_\_\_\_

*Nancy A Brown*  
eSigned via ScanlanDoc.com  
Key: 6a5c5b27a7cc01116001038d4321206

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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Wyckoff  
Historical  
Society

Find History Here.

# UNION CEMETERY TOUR SAT SEP 17 11 to 3

## TICKETS

[wyckoffhistory.org](http://wyckoffhistory.org)



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---

**Nancy A. Brown**

**From:** Jenifer Kaplan <[jenk@wyckoffymca.org](mailto:jenk@wyckoffymca.org)>  
**Sent:** Thursday, September 1, 2022 10:39 AM  
**To:** Nancy A. Brown  
**Subject:** FW: Buddy Walk signs

---

**CAUTION:** This email originated from outside of Wyckoff Township. Exercise caution when opening attachments or clicking links, especially from unknown senders.

---

Hi Nancy,

Below is a picture of the sign (from a previous year). The sandwich boards are 22 by 28.

The Buddy Walk is a walk that brings together families from all walks of life to join forces and raise awareness about Down syndrome.

Let me know if you need anything else.

Thanks,  
Jen Kaplan  
Wyckoff Family YMCA  
201-891-2081 ext 211

**From:** Jen Kaplan <[jjkaplan1@gmail.com](mailto:jjkaplan1@gmail.com)>  
**Sent:** Thursday, September 1, 2022 9:27 AM  
**To:** Jenifer Kaplan <[jenk@wyckoffymca.org](mailto:jenk@wyckoffymca.org)>  
**Subject:**

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2022

**Nancy A. Brown**

---

**From:** Jenifer Kaplan <jenk@wyckoffymca.org>  
**Sent:** Monday, August 29, 2022 9:13 AM  
**To:** Nancy A. Brown  
**Subject:** Buddy Walk signs approval

**CAUTION:** This email originated from outside of Wyckoff Township. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning,

Please accept this as a request for approval for the placement of signboards at the following locations in Wyckoff to advertise the Buddy Walk. The Buddy Walk raises funds and awareness for Down syndrome and will take place at the Wyckoff Family YMCA on October 1, 2022.

We would like to place the signs at the locations below from September 23- October 1<sup>st</sup>.

1. The end of the Wyckoff YMCA driveway
2. Lukoil corner of Franklin Ave and Godwin Ave
3. Cedar Hill Dunkin Donuts
4. Cornerstone Church
5. 3 Chicas Mexican Restaurant
6. Vottero property- 521 Russell Ave
7. Blue Moon Café
8. Advent Church

Thanks so much,  
Jen Kaplan  
Wyckoff Family YMCA  
201-891-2081 ext 211



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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85 30 F

ON-LINE REGISTRATION  
**www.bergenbuddywalk.com**