

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 17, 2023

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JANUARY 17, 2023 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan

2. Flag Salute

3. Invocation

4. Reading of the "Open Public Meetings Act" statement by Temporary Municipal Clerk, Matthew A. Cavallo

5. Roll Call of the Township Committee Members Present:

BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

7. Presentation of Proclamations to Ramapo Girls Varsity Soccer Team in Recognition of their Achievement in Winning the State Champions

8. Approval of the January 1, 2023 Sine Die and Reorganization meeting minutes:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES FISHER ABSTAIN MELCHIONNE YES
SHANLEY YES MADIGAN YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions** (Adoption of the following):

#23-112	Authorizing Interlocal Agreement for Well-Baby Clinic
#23-113	Amending #23-05G Elizabeth McManus
#23-114	Payment of Bills

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|---------|---|
| #23-115 | Amending #23-05B Boswell Engineering |
| #23-116 | Authorizing Temporary Clerk |
| #23-117 | Return of Certain Overpaid Taxes, Fees, Etc. |
| #23-118 | Budget Transfer |
| #23-119 | Authorize Recreation Grant |
| #23-120 | 2023 Budget Revenue and 2022 Added Assessment |

II Ordinances – Introduction

NONE

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION:	<u>MELCHIONNE</u>	SECOND	<u>SHANLEY</u>
BOONSTRA	<u>YES</u>	FISHER	<u>YES</u>
SHANLEY	<u>YES</u>	MADIGAN	<u>YES</u>

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION:	<u>BOONSTRA</u>	SECOND	<u>SHANLEY</u>
BOONSTRA	<u>YES</u>	FISHER	<u>YES</u>
SHANLEY	<u>YES</u>	MADIGAN	<u>YES</u>

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 17, 2023 – 7:00 P.M.**

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, January 17, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, January 13, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, January 13, 2023 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on January 17 20, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Matthew A. Cavallo
Temporary Municipal Clerk

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Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Matthew A. Cavallo, Temporary Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

Mayor Madigan invited Township Attorney Robert Landel to administer the Oath of Office to new Township Committeeman Scott A. Fisher.

Following the Oath of Office, Mr. Fisher offered the following remarks to those in attendance:

"Thank you to my friends and family who have taken the time to be here, especially to my mom who is celebrating her 80th birthday. Special thank you to Heather and Eddie for putting up with me and supporting me as much as they do in any crazy endeavor that I wish to take on.

Thanks to my father-in-law Dick Cook and to Kelly who are here tonight supporting me as my extended family. Thank you so much, you both mean a lot to me.

Thanks to my friends, residents and fellow firefighters. You guys are my brothers and you're also considered my extended family and you're always going to mean a lot to me. I appreciate all your support. I see Emergency Services represented. I see police officers that are here, Ambulance Corps members, DPW friends.

You guys mean everything to me and that's why I sit up here tonight because I want to continue to help make this a great town. It's been my home for 34 years and my passion is for Wyckoff. That's why I chose to take this next step. I think I have a lot to offer.

Most of you know I was the Director of Public Works for a long time and that was just setting me up to do the next chapter of this life and that is sitting up here with these fine gentlemen. I look forward to our future together. Again, thank you for coming.

We are having cake at Fire Company #1 after the meeting. If you guys would all like to stop by and help celebrate Mom's birthday, please join us."

The Township Committee offered their congratulations and welcomed Mr. Fisher onto the dais.

Mayor Madigan noticed and welcomed Senator Kristen Corrado and Assemblyman Chris DePhillips and thanked them for coming.

Mayor Madigan also welcomed former Mayor Nancy Drabik.

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Present: Mayor Thomas J. Madigan, Township Committee Rudolf E. Boonstra, Scott A. Fisher, Peter J. Melchionne and Timothy E. Shanley

Also Present: Township Administrator/Temporary Municipal Clerk Matthew A. Cavallo and Township Attorney Robert E. Landel

Absent: Municipal Clerk Nancy A. Brown

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Temporary Municipal Clerk have signed any necessary documents.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Boonstra, all voting yes to open the ten (10) minute public comment period.

Nancy Drabik, 481 Louisa Avenue:

"I so look forward to Scott Fisher's contributions to the Township Committee. I have worked closely with him as a homeowner as he helped solve a major problem on my property. He is a problem solver; he thinks outside the box, and I'm just thrilled that his appointment has occurred. I really think he will make quite a positive difference, not that there's anything wrong with what's going on now, but I do look forward to working closely with Scott as another member of the Township Committee. Congratulations, Scott!"

John Carolan, 563 Miller Road:

"I wanted to take this opportunity to congratulate Mr. Fisher on his appointment to the Township Committee. Scott, I had an opportunity to work with you when I was on the Township Committee myself and you've been a great contributor and a great supporter of the town and also a great problem solver. I think you're going to breathe a lot of fresh air into all the ideas that need to be taking place here in our Township and I'm excited to have you as part of the committee. I wish you the best of luck in your new role and I know you're going to do a great job. Congratulations!"

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Melchionne with an affirmative voice vote.

Mayor Madigan announced that at this time, the Ramapo High School Boys Varsity Soccer Team was welcomed and congratulated for being the 2022 Bergen County Champions. Mayor Madigan read the following proclamation in their honor:

WHEREAS; The 2022 Ramapo High School Boys Varsity Soccer Team is the 2022 Bergen County Soccer Tournament Champion by virtue of four consecutive victories finishing with a narrow 2-1 win over Bergen Catholic in the County Semifinal game on October 15th, 2022 and a convincing 5-0 victory over Ridgewood High School in the Final on October 22nd, 2022 at Indian Hills High School marking the 2nd straight year and 15th time that the Ramapo High School Boys Soccer Team has captured the Bergen County Championship, the most ever by any Bergen County school; and,

WHEREAS; The 2022 Ramapo High School Boys Varsity Soccer Team is also the 2022 Big North Freedom Division Champion with its 7-0 league record; and,

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WHEREAS; This exceptional team completed their season with an overall record of 15 wins, 0 losses, and 2 ties and was honored by being named the North Jersey Boys Soccer Team of the Year by the Bergen Record; and,

WHEREAS; This outstanding team's hard work and dedication, combined with its great skill and determination, led to being ranked #14 in the State of New Jersey by the Star Ledger, and the #1 ranked team in North Jersey by the Bergen Record for the 6th time in 11 years; and,

WHEREAS; The Ramapo High School Boys Soccer Team benefited greatly from the dedication, commitment, and leadership of head coach, Evan Baumgarten and assistant coaches Frank Rocchio and Brian Winiarski; and,

WHEREAS; Special thanks is extended to the parents, coaches, and all of the Ramapo students, educators, and administration for their never ending commitment and support; and,

WHEREAS; A special group of student athletes – Robert Achter, Dylan Bodart, Albert Carilli, Ryan DeKorte, Damian DiLisio, M.J. Dungo, Cole Duschang, Andrew Fitzmaurice, James Fitzmaurice, Anthony Giampietro, Travis Harrington, Jacob Kramer, Jake Lopez, Landon Manteau, Jacob Marcas, Nick Marino, Kevin McDonough, A.J. McElkenny, Liam McQuillen, Jayden Onal, Antonio Spina, Riley Szoke, Gabriel Tafuri-DelVecchio, Jake Weis, and Brett Zames achieved these extraordinary accomplishments and honors by virtue of their commitment to unselfish team play, tireless work ethic, outstanding soccer skills, and their overall commitment to the sport of soccer.

NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2022 Ramapo High School Boys Varsity Soccer Team, Coach Evan Baumgarten and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Witnessed by my hand and seal
This 17th day of January, 2023

Wyckoff Township Committee
Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley

Administrator's Report:

1. Any resident who did not receive the 2023 Municipal Calendar, please contact or stop by the Clerk's Office to obtain a copy. Also, a PDF version of the calendar is posted on the website. Mr. Cavallo again thanked our business sponsors in this year's calendar; without them, we would be unable to continue to produce the first-class product. Please

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peruse the entire calendar and make sure to patronize these businesses if your needs desire. Also, a plug from the Wyckoff Chamber of Commerce to remember to “Shop Locally.”

2. Beginning Friday, January 13th, the DPW has started a project to stabilize and repair the culvert on Ravine Avenue. Ravine Avenue will be fully closed for approximately two weeks when the workers are on-scene, weather permitting, between Grandview and Lafayette Avenues. Only emergency vehicles and local traffic will be allowed during this work.
3. A reminder that there are new procedures for the collection of bulk items curbside this year. Bulk items are now collected on the last Thursday of each month; the first bulk collection of the year will be held on Thursday, January 26th. Collections must be scheduled online through the Clerk's Office no later than this Friday, January 20th, at 3:00 p.m.
4. For everyone who had a parking pass in 2022 and did not renew for 2023, your pass is now expired. Renewals and new passes are available from the Clerk's Office.
5. The PSE&G Gas Main Replacement Project is ongoing. They are/were working on Kelly Court last week and moving next to Covington Place.
6. 2023 Animal Licensing is continuing online. In addition, our 2023 Rabies Clinic will be conducted on Saturday, March 18, 2023 from 1:00 p.m. to 3:00 p.m. Helpful directions can be found on our website.
7. At the Sine-Die Meeting on January 1, 2023, a contract was awarded to Downes Tree Service to remove several shade trees designated to be removed by the Shade Tree Commission. Downes is now in town working on those trees. We also had approximately seven (7) tree stumps removed from trees that were removed emergently over the past year. Next, the Shade Tree Commission is working on the pruning list, and Mr. Cavallo expects to go out to bid by the end of the month for pruning work.
8. Power DMS, the Township's Document Management System, has been implemented to Town Hall and should be operational at the DPW by the end of next week. As a result, hard copies of the Policies and Procedures Manual will no longer be produced and disseminated yearly to all employees, cutting down up to 150 pages per employee. The manual is also available on the Township's website.
9. Unfortunately, due to the Township's recent claims experience, the BMED Health Insurance Fund (HIF) has declined to provide a quotation to Wyckoff. Therefore, unless the Township can find cheaper rates, for equal-to or better coverage, in the private market, the town is “trapped” in the State Health Benefits Program for at least another year.
10. As you may recall from some of our previous meetings, the Township is required to undertake inspections of homes that are non-owner occupied and built before 1978 for the existence of lead paint. Prior to Christmas, the Township sent 299 surveys out to property owners that might have homes that meet the criteria. As of last Friday, we have received approximately 120 responses to the survey. We will begin compiling the results this week, preparing follow-up letters to those who have yet to

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respond, and move forward on to the next step, inspection and compliance.

11. Reminder that 1st quarter taxes are due on February 1. For those paying online or interested in paying online, which is the most convenient way, you can now schedule your payments for the entire year in advance. Visit the Township's website to set it up. This is a reminder that paying by e-Check is free, secure and guaranteed to be received by the Township on time.
12. For those residents who may be having issues paying for their utilities, please visit the Township's website for information from the State of New Jersey to assist in making those payments.
13. A reminder for when it snows to please help out our volunteer fire department and clear the snow and ice from around fire hydrants in your neighborhood.

Township Committee Reports:

Timothy Shanley:

1. The Recreation Board did meet and discussed whether or not the pickleball ordinance should be considered for adoption. Mr. Shanley mentioned that although the Recreation Director has removed the pickleball nets from the court for the Winter, the players themselves are bringing their own nets to the courts.
2. Mr. Shanley, Parks Commissioner has requested a copy of the land survey of Maple Lake Property to begin preparations on the design of future walking and bike trails. The twenty-five (25) acres are not currently being utilized therefore, it would be beneficial to clean-up the area and allow residents access to the property. Mr. Landel indicated that the boundary lines remained fluffed and staked so Mr. Shanley should be able to realize a frame of reference of the property.
3. Mr. Shanley attended the Installation Dinner for the Wyckoff Volunteer Ambulance Corps at the Brownstone. These volunteer members answer hundreds of calls for assistance per year, so please consider donating to the corps.

Scott Fisher:

1. Mr. Fisher attended the Shade Tree Commission's meeting on Tuesday, January 10, 2023. The Arbor Day Celebration preparations have begun for April. Mr. Fisher thanked the members of the governing body for their support on his appointment to the Township Committee.

Rudy Boonstra:

1. Mr. Boonstra attended the Wyckoff Board of Health Meeting last week. Steve Clarke, Board of Health President asked Emilio Vitolo, proprietor of Wyckoff Prime Meats and a Wyckoff Volunteer Firefighter to speak at the meeting. Mr. Vitolo presented a tutorial on meat and poultry preparation and what food safety precautions should be taken. It was an enlightening presentation. Also discussed was the Wyckoff Meals on Wheels

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Program. Some patrons seem unhappy with the meals prepared by the Christian Health Care Center. Discussions on the PFOAS in the Ridgewood Water System are continuing.

2. Mr. Boonstra attended the Historic Preservation Meeting on Tuesday, January 10, 2023 where a discussion resulted to possibly add additional sites or buildings to the current Master Plan List of the fourteen (14) historic structures in Wyckoff. Mr. Boonstra suggested utilizing a portion of the available Open Space Trust Fund monies for said purpose. It was also discovered during this conversation that the Cedar Hill Wellfield is a named site on the Bergen County Historic Preservation List.
3. Mr. Boonstra attended the Planning Board Meeting on Wednesday, January 11, 2023 where testimony was taken on the Ridgewood Water Wellfield applications to construct two (2) structures to house pumping facilities on Ridgewood Water properties. The Cedar Hill Wellfield application was deferred to the February Planning Board Meeting. Rich Calbi from Ridgewood Water offered most of the testimony and heard questions from many, many residents in attendance. The application to replace a fence on Franklin Avenue was also carried to the February meeting.
4. Mr. Boonstra advised that last Saturday morning, the Township Engineer, a member of the Zabriskie House Trustees discovered vandalism had occurred at the Zabriskie House. Several broken windows were discovered, and a ceramic figurine was smashed onto the patio. Mr. Boonstra thanked Mr. DiGennaro for visiting the premise on the weekend. Mayor Madigan inquired if there was security video on the Zabriskie House property. Mr. Boonstra responded there are only motion detectors on the property.
5. Mr. Boonstra and the Administrator attended a meeting with Tim Brackett, former owner of the Gardens of Wyckoff to discuss membership on the Gardens of Wyckoff Trustees and various maintenance issues requiring attention.
6. Mr. Boonstra thanked Mr. Cavallo for his attendance at the Wyckoff Chamber of Commerce Reorganization Meeting.
7. A special thank you to Drita McNamara, Chair of the Bergen County Committee who is present this evening. The County Committee was instrumental in filling the Township Committee vacancy and appointing Scott Fisher.

Peter Melchionne:

1. Mr. Melchionne congratulated Scott Fisher on his appointment to the Township Committee.
2. Mr. Melchionne will have the privilege to serve as Fire Commissioner this year. He attended the Wyckoff Volunteer Fire Department Meeting on Monday, January 9, 2023 but unfortunately missed the ice rescue seminar. In 2022, the fire department answered 673 fire calls and should be considered one of the premier and most active departments in Bergen County. In the seventeen (17) days of 2023, the fire department has already received twenty-nine (29) calls for mutual aid structure fires and one water rescue assistance.

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3. The DPW continues to maintain Wyckoff in a pristine manner. The Leaf Collection Program is completed and the crews will begin pothole repairs shortly.
4. The Wyckoff Environmental Commission will conduct their meeting on Monday, January 23, 2023.

Mayor Madigan:

1. Mayor Madigan attended the Wyckoff Volunteer Ambulance Corps Installation Dinner on Saturday, January 7, 2023 at the Brownstone. Three (3) members of the corps responded to two (2) calls for assistance while attending the dinner. Those members as well as the police officers involved in the incidents will be recognized at a February business meeting.
Mr. Shanley interjected to comment on the countless incidents involving heart related issues on young athletes. Mayor Madigan asked Committeeman Shanley whether a community CPR training course could be beneficial to the residents of Wyckoff. February is Heart Health Month therefore, after discussion, a consensus existed to sponsor a community CPR event.
Mayor Madigan advised that six (6) years ago, the Rotary Club conducted a CPR Training Event organized by Len Agresti who just recently passed away. The event was extremely successful.
2. Mayor Madigan attended the "Ribbon Cutting" for "Heart on a Hanger," a women's clothing shop located at the Boulder Run Shopping Center. It was a very, very nice event.
3. Mayor Madigan attended the Wyckoff Chamber of Commerce Reorganization Meeting at the Wyckoff Family YMCA. The Administrator was present as well as three (3) police officers who provided merchants and business owners updates on the various challenges they may confront specifically, fraudulent transactions and theft. Mayor Madigan thanked Lt. Kasak, Sgt. Ragucci and Sgt. Zivkovich for attending this meeting.
4. Mayor Madigan provided a commentary with regard to the testimony presented for the two (2) Ridgewood Water applications submitted at the recent Planning Board Meeting. Ridgewood Water is requesting to construct a water treatment facility on their Hartung Drive and Cedar Hill Avenue properties.
5. The Finance Committee conducted their initial budget meeting last week where the garbage/recycling contract was thoroughly discussed. This contract could be the Finance Committee's principal challenge for 2023.

Township Attorney Report:

1. Mr. Landel confirmed with the Chief Financial Officer that payments are beginning to be received from the federal opioid settlement the Township had previously registered for.
2. Mr. Landel is working with the DPW Manager and the homeowner on a drainage issue at 451 Hartung Drive.

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3. Mr. Landel has been working with Lt. Kasak on numerous OPRA requests. He expressed that it is “mind-boggling” the number of OPRA requests which are received by the Township on a consistent/daily basis.
4. Mr. Landel requested a status report from the governing body with regard to the draft ordinance instituting restrictions on the municipal pickleball court specifically, court noise limitations & play usage schedule. Mayor Madigan opined that the pickleball ordinance should be placed on the February 7, 2023 Agenda for introduction.
5. Mr. Landel completed the lease for the cell tower at Memorial Field located on the sports lightning pole.

Motion to enter a Closed Session Discussion in accordance with Resolution #23-C1 from the Open Public Work Session Meeting at 7:48 p.m.:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES
SHANLEY YES

Resolution: Adoption of the following:

#23-C1 Closed Session Discussion

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Pending Litigation
N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 17, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on January 17, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

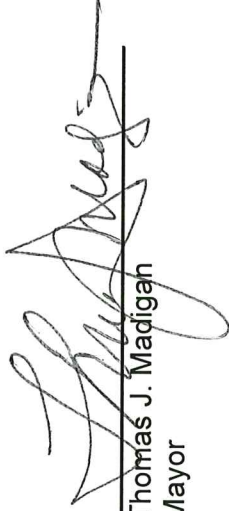
Motion to exit the Closed Session Discussion and re-enter the Work Session Meeting at 8:08 p.m.:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES
SHANLEY YES

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Adjourn the Open Work Session Meeting at 8:09 p.m.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES


Thomas J. Madigan
Mayor


Matthew A. Cavallo
Temporary Municipal Clerk

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Meeting Called to Order

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:10 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Thomas J. Madigan.

Invocation

The Invocation was offered by Committeeman Rudolf E. Boonstra.

RE: Township Committee Meeting of Tuesday, January 17, 2023 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, January 17, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period. These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, January 13, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available. General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, January 13, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on January 17, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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Attendance

Township Committee Present: Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Scott A. Fisher; Peter J. Melchionne, and Timothy E. Shanley.

Staff Present: Township Administrator Matthew A. Cavallo; Township Attorney Robert Landel and Anna Coscia.

Staff Absent: Municipal Clerk Nancy Brown

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Boonstra. All voted in favor.

There being no callers after several minutes had passed and with no one stepping forward, Mayor Madigan requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Melchionne. All voted in favor.

Presentation of Proclamations to Ramapo Girls Varsity Soccer Team in Recognition of their Achievement in Winning the State Champions

WHEREAS; The 2022 Ramapo High School Girls Varsity Soccer Team is the 2022 NJSIAA Group 3 State Champions by virtue of their 6-5 victory in penalty kicks over Cherry Hill West on November 13, 2022 at Kean University after winning each of their previous NJSIAA State Tournament games over Morris Hills, 7-0 in the first round, Morris Knolls, 5-0 in the second round, Northern Highlands 3-1 in the third round, Sparta 6-0 in the NJSIAA North Jersey, Section 1, Group 3 Sectional Final, and Chatham 1-0 in the NJSIAA Group 3 Semi Final game; and

WHEREAS; This exceptional team completed their season with an overall record of 18 wins, 3 losses, and 1 tie and finished the season ranked #6 in the state in the NJ.Com Top 20 and #4 in North Jersey by the Bergen Record; and

WHEREAS; The 2022 Ramapo High School Girls Varsity Team benefited greatly from the dedication, commitment, and leadership of head coach, Maddie Gibbs, and assistant coaches Becca Cooke, Cory Petrillo-Banta and Seth Livesey, and team managers Sophia Cordisco, Maggie Murtha, Rae Spieldenner; and

WHEREAS; Special thanks is extended to the parents, coaches, and all of the Ramapo students, educators, and administration for their never ending commitment and support; and

WHEREAS; A special group of athletes – Ava Ameres, Kaitlyn Arnold, Bridget Carr, Ava Casesa, Ashley DeLeo, Julia DeVencentis, Carolyn Edwards, Paige Elleo, Grace Galluci, Mary Grusser, Abby Hendrickson, Madeleine Kellogg, Ava Kinkella, Kiana Kinkella, Sarah Krause, Kate Langfelder, Carolina Mosquera, Monica Mosquera, Mia Rutnik, Madeline Saxton, Grace Saxton, Kendall Schmidt, Cassie Tafuri Delvecchio, Riley Trava and Megan Twomey achieved these extraordinary feats due to their commitment to unselfish team play, tireless work ethic, outstanding soccer skills, and their overall commitment to the sport of soccer.

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NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2022 Ramapo High School Girls Varsity Soccer Team, Coach Maddie Gibbs, and her staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Approval of the January 1, 2023 Sine Die and Reorganization meeting minutes:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES FISHER ABSTAIN MELCHIONNE YES
SHANLEY YES MADIGAN YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#23-112 Authorizing Interlocal Agreement for Well-Baby Clinic

WHEREAS, the Township Committee of the Township of Wyckoff and the Wyckoff Board of Health recommend a shared service as an effective way to provide the mandated NJDOH core service – well-childcare services; and,

WHEREAS, a shared service with the Borough of Waldwick is recommended for this service.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey that the shared service with the Borough of Waldwick for the provision of well-childcare services is hereby approved for the current year.

BE IT FURTHER RESOLVED that a copy of this shared service contract shall be provided to the Board of Health secretary for her use and implementation and a copy to the Board of Health members.

BE IT FURTHER RESOLVED, that the Lead Agency shall file this Shared Service Agreement with the New Jersey Department of Community Affairs.

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Interlocal Service Agreement

WHEREAS, N.J.S.A. 40A:8A-1, known as the "Interlocal Services Act," authorizes agreements between local units for any services which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Wyckoff and the Borough of Waldwick, along with their respective Boards of Health, have determined that it is in their best interest to enter into an Interlocal Service Agreement for providing certain services to infant and pre-school children as mandated by the Public Health Council of the State of New Jersey; and

WHEREAS, this Agreement has been duly authorized by appropriate Resolutions of each municipality.

NOW, THEREFORE, the parties hereto, based upon the mutual covenants and considerations herein contained agree as follows:

1. Wyckoff and Waldwick along with their respective Boards of Health and Governing bodies hereby agree to enter into the within Agreement to provide public health services through the Waldwick Well-Baby Clinic to Wyckoff residents with infants and pre-school children.
2. Waldwick shall be deemed as the lead agency for purposes of this agreement.
3. Waldwick and its Board of Health shall provide services to include immunizations to pre-school and school age children for protection against disease in accordance with current recommendations of the New Jersey Department of Health; provide important information forms (consent forms) for individual receiving State issued vaccine according to State directives; conferences and examinations of infants and pre-school children with particular emphasis on the medically indigent, based upon the current Department of Health Publication, "Guidelines for the Child Health Conference". Services shall also include all those as may be required as set forth in N.J.A.C. 8:52-5.1 entitled "Recognized Public Health Activities and Minimum Standards of Performance for Local Boards of Health in New Jersey" (Title 8-Chapter 52), New Jersey Administrative Code as revised by the Public Health Council of the New Jersey State Department of Health effective January 1, 1987.
4. The Waldwick Well-Baby Clinic shall provide the foregoing services in accordance with the minimum standards of performance for local Boards of Health in New Jersey as stipulated and mandated by State regulations as set forth in New Jersey Administrative Code, Title 8-Chapter 52, as set forth by the Public Health Council of the New Jersey State Department of Health.

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5. In consideration of the services to be performed herein, Wyckoff shall be assessed a one-time administrative fee of \$125, payable upon execution of the contract, a \$35 per child fee for examinations and a \$20 per child fee for immunizations only, to be billed directly by the medical provider.
6. This Agreement shall become effective upon adoption of the respective Resolutions of Wyckoff and Waldwick and Resolutions of the respective Boards of Health. This Contract shall remain in full force and effect from date of execution until December 31, 2023.

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IN WITNESS WHEREOF, the parties hereto have set their hands and seals opposite their respective signatures.

ATTEST:

Nancy A. Brown
Nancy A. Brown
Municipal Clerk

TOWNSHIP OF WYCKOFF

Thomas J. Madigan
Thomas J. Madigan, Mayor

ATTEST:

Cindy Risseuw
Cindy Risseuw, Secretary

WYCKOFF BOARD OF HEALTH

Dr. Steven Clarke
Dr. Steven Clarke, President

ATTEST:

Kelley Halewicz, RMC/CMC

BOROUGH OF WALDWICK

Thomas A. Giordano, Mayor

ATTEST:

WALDWICK BOARD OF HEALTH

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#23-113 Amending #23-05G Elizabeth McManus

WHEREAS, the Township of Wyckoff has a real need and requires the professional services of a Professional Affordable Housing Planner for the current year: and,

WHEREAS, the Township Committee has determined to appoint Elizabeth McManus, PP, AICP, LEED AP as its' Affordable Housing Planner due to her extensive planning experience with the New Jersey Municipal Land Use Law in New Jersey, her skill and acumen as a professional planner licensed to practice planning in New Jersey. Ms. McManus is an expert planner with matters regarding affordable housing and has been appointed by various courts to assist the judiciary as a land use master in affordable housing litigation: and,

WHEREAS, due to an unforeseen change in rates for 2023, the following paragraph of resolution #23-05G is hereby amended.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a one year contract for this calendar year is hereby awarded to Kyle McManus Associates, PO Box 236, Hopewell, NJ 08525 for Affordable Housing Planner services, \$147.00 per hour/\$195.00 per hour for litigation, compensation up to \$20,000.00 when vouchers are approved by the Township Committee.

CERTIFICATION

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE "PLANNING SERVICES AND COSTS – OTHER EXPENSE AND VARIOUS DEVELOPER ESCROW ACCOUNTS" PORTIONS OF THE 2023 TEMPORARY BUDGET ACCOUNT 23-1-21-180-020 AND 23-01-21-190-020 AND WILL BE APPROPRIATED IN THE 2023 MUNICIPAL BUDGET FOR THE FOLLOWING PROFESSIONAL SERVICES FOR THE CALENDAR YEAR 2023. NOT TO EXCEED THE MAXIMUM AMOUNT AS SET FORTH ABOVE.

**TOWNSHIP OF WYCKOFF
NOTICE OF CONTRACT AWARD**

The Township of Wyckoff has awarded contracts for Professional Services in 2023 without competitive bidding as professional services pursuant to NJSA 40A:11-5-(1)(a). The contract and the resolution authorizing the services are available for public inspection in the office of the Municipal Clerk.

Elizabeth McManus, P.P.
Affordable Housing Planner
One (1) year
\$147.00 per hour/\$195 per hour litigation
Up to \$20,000

#23-114 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

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WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 20536 – 20549 Payroll A/C, Direct Deposit Vouchers no. 17962 - 18049, Library Payroll check nos. 1695 - 1698, Library Direct Deposit Vouchers no. 7551 - 7575, Claims Wire nos. 230101 - 230106, Claims check nos. 089366 – 089462 and AHDFT - no. 1016.

#23-115 Amending #23-05B Boswell Engineering

WHEREAS, the Township of Wyckoff has a real need and requires the professional services of a Consulting Engineer and a Licensed Site Remediation Professional (LSRP) for the current year' and,

WHEREAS, the Township Committee has determined to appoint Boswell Engineering as its' Consulting Engineer and its' Licensed Site Remediation Professional due to their significant municipal traffic/sewer/land use and environmental engineering experience in New Jersey as a full service Engineering Consultant Their extensive experience in sanitary sewerage, storm water sewerage and New Jersey Department of Environmental Protection (NJDEP) permit processing for mandate compliance has proven to be thorough and complete in previous years; and,

WHEREAS, due to a scribe's error, the following paragraph of resolution #23-05B is hereby amended.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a one-year contract for this calendar year is hereby awarded to Boswell Engineering, 330 Phillips Avenue, South Hackensack, NJ 07606 for Consulting Engineer and LSRP services, \$166.00 per hour, up to \$120,000.00 when approved by the Township Committee.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE "ENGINEERING SERVICES, VARIOUS DEVELOPER ACCOUNTS AND CAPITAL PROJECT ACCOUNTS" PORTIONS OF THE 2023 TEMPORARY BUDGET AND WILL BE APPROPRIATED IN THE 2023 MUNICIPAL BUDGET ACCOUNT 23-1-20-165-020 FOR THE FOLLOWING PROFESSIONAL SERVICES FOR THE CALENDAR YEAR 2023. NOT TO EXCEED THE MAXIMUM AMOUNT AS SET FORTH ABOVE.

#23-116 Authorizing Temporary Clerk

WHEREAS, the Municipal Clerk is temporarily absent from the Township Committee Meeting of the Township of Wyckoff which is being held on January 17, 2023; and,

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WHEREAS, the New Jersey Department of Community Affairs is offering the Local Recreation Improvement Grant (LRIG); and

WHEREAS, the Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums.; and

WHEREAS, ensuring public access to community facilities is imperative given the current strain on communities confronting the COVID-19 pandemic; and

WHEREAS, access to outdoor recreation and community resources is critical for mental and physical health, particularly for those residents with limited or no other access to quality outdoor space or private recreational opportunities. Assisting local units in achieving unmet recreational obligations addresses these equity considerations, meeting the needs of communities that have been placed under substantial stress due to the lack of quality recreational facilities and spaces; and

WHEREAS, the Local Recreation Improvement Grant funds will be allocated to each grant recipient to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use; and

WHEREAS, the Local Recreation Improvement Grant exists to: fund improvements to recreational facilities; provide quality outdoor recreational space to underserved communities, particularly in this time of heightened need; and assist local units in achieving unmet recreational obligations; and

WHEREAS, the Township of Wyckoff strives to save tax dollars, assure clean land, air, and water, improve working and living environments; and

WHEREAS, the Township of Wyckoff wishes to apply for funding through the NJDCA Local Recreation Improvement Grant; and

WHEREAS, the NJDCA Local Recreation Improvement Grant prioritizes unfunded projects and those that include a local match component; and

WHEREAS, the Township of Wyckoff is qualified to apply for this funding.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey formally supports this NJDCA FY2023 Local Recreation Improvement Grant application.

BE IT FURTHER RESOLVED that the Mayor, Municipal Clerk, and any other officer deemed appropriate are hereby authorized to submit a grant application for the NJDCA FY2023 Local Recreation Improvement Grant on behalf of the Township of Wyckoff.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Wyckoff and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

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WHEREAS, a Bergen County Board of Taxation 2022 Memorandum of Judgment Added Assessment has been received for Christian Health Care Center (Block 443, Lot 49.03, Qualifier X) dated 12/28/2022; and

WHEREAS, this 2022 Added Assessment was not included in the 2022 tax base in time to be billed with the regular 2022 Added and Omitted/Added Tax bills; and

WHEREAS, this Added Assessment will be included in the 2023 Tax Duplicate (MODIV) for regular billing in 2023; and

WHEREAS, the total increase in taxable value for the said property of \$36,543,400 for the full 12 months of 2022 will result in total taxes due for 2022 of \$673,129.43 billed at the 2022 tax rate of \$1.842/\$100 of assessed value; and

WHEREAS, the Township Tax Assessor and Tax Collector recommend billing the outstanding 2022 property taxes for the calendar year 2023; and

WHEREAS, the Chief Financial Officer and Township Auditor recommend including the taxes due as an item of revenue in the 2023 Municipal Budget.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that it is acknowledged that the Tax Collector is proceeding with tax billing in the amount of \$673,129.43 to the Christian Health Care Center Block 443 Lot 49.03 Qualifier X for the tax year of 2022.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to include all or a portion of the 2022 taxes billed as an item of revenue in the 2023 Municipal budget.

II Ordinances – Introduction

NONE

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: MELCHIONNE SECOND SHANLEY
 BOONSTRA YES FISHER YES MELCHIONNE YES
 SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

The meeting was adjourned at 8:27pm

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND SHANLEY
 BOONSTRA YES FISHER YES MELCHIONNE YES
 SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

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During the course of this live meeting there were between three and eleven concurrent viewers watching on YouTube.



Mayor, Thomas J. Madigan



Matthew A. Cavallo
Temporary Municipal Clerk