

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 7, 2023

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 7, 2023 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown
5. Roll Call of the Township Committee Members Present:  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES
6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: SHANLEY SECOND FISHER  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

7. Presentation of Recognition for Life Saving Awards for the Ambulance Corps.
8. Approval of the January 17, 2023 Work Session and Business meeting minutes:

MOTION: SHANLEY SECOND MELCHIONNE  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

9. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

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**I     Resolutions (Adoption of the following):**

- |         |                                                                                                                                                        |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| #23-121 | Approval of Vouchers & Authorization to Pay Bills                                                                                                      |
| #23-122 | Computation of Reserve for Uncollected Tax – 2023 Budget                                                                                               |
| #23-123 | Escheat Tax Sale Certificate – Block 491, Lot 32                                                                                                       |
| #23-124 | Resolution Approving the Memorandum of Understanding Pursuant to the Collective Bargaining Agreement Between the Township of Wyckoff and PBA Local 261 |
| #23-125 | February is Heart Health Month                                                                                                                         |
| #23-126 | Award of Contract – Creative & Crafty Kids Camps                                                                                                       |
| #23-127 | Award of Contract – Multi-Sport Camps                                                                                                                  |
| #23-128 | Award of Contract – Chess Camps & Instruction                                                                                                          |
| #23-129 | Authorize Shared Service – Employee Assistance Program                                                                                                 |
| #23-C2  | Closed Session                                                                                                                                         |

**II     Ordinances – Introduction**

**ORDINANCE #1973**

**FIXING THE SALARIES, COMPENSATION, AND RETAINERS OF THE PAID POLICE OFFICERS OF THE TOWNSHIP OF WYCKOFF, N.J., FOR THE YEARS 2023-2026**

**ORDINANCE #1974**

**AN ORDINANCE TO AMEND CHAPTER 146, “PARKS, PLAYGROUNDS AND RECREATIONAL AREAS,” OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 146-35, “SPECIFIC REGULATIONS.”**

**III     Motions**

- A. Approve temporary signage request by Christian Health to post a 6’ x 9’ sign for the ten-day period beginning Friday, March 24, 2023 and ending Monday, April 3, 2023. This sign will advertise the annual flower and gift sale and shall be posted at the Vista entrance, corner of Sicomac Avenue and Christian Health Way.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION:     MELCHIONNE                      SECOND     BOONSTRA  
BOONSTRA YES     FISHER YES     MELCHIONNE YES  
SHANLEY YES     MADIGAN YES

**10. Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION:     BOONSTRA                      SECOND     SHANELY  
BOONSTRA YES     FISHER YES     MELCHIONNE YES  
SHANLEY YES     MADIGAN YES

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 7, 2023 – 7:00 P.M.**

**OPEN PUBLIC MEETINGS ACT**

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, February 7, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, February 3, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, February 3, 2023 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on February 7, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

**NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown  
Municipal Clerk

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Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy A. Brown, Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

**Present:** Mayor Thomas J. Madigan, Township Committee Rudolf E. Boonstra, Scott A. Fisher, Peter J. Melchionne and Timothy E. Shanley

**Also Present:** Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy A. Brown and Township Attorney Robert E. Landel

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Temporary Municipal Clerk have signed any necessary documents.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Boonstra, all voting yes to open the ten (10) minute public comment period.

Tom Bogdansky, 430 Russell Avenue:

"Good evening. First, I want to congratulate Mr. Fisher on his appointment and Mr. Boonstra on his reelection.

Thank you for your help, with this past election, Mr. Boonstra.

Mayor Madigan, congratulations.

Just want to introduce myself as the Wyckoff Liaison to the Ramapo/Indian Hills Regional Board of Education. I'm here if you need anything. Just let me know. Thank you for your time."

Mayor Madigan:

"Thank you for joining us. Thank you for coming, introducing yourself and we are glad to recognize you as the Ramapo/Indian Hills Regional High School Board Liaison."

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Mayor Madigan:

"At this time, we want to recognize former Mayor and Township Committee member, Melissa Rubenstein tonight. I am so glad you are here. I'm going to read the following proclamation and then we're going to have you and your family come up and take a nice picture."



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- WHEREAS,** Melissa D. Rubenstein was elected in November 2017 and served on the Township Committee from January 1, 2018 until December 2, 2022; and,
- WHEREAS,** Melissa served as Mayor of the Township of Wyckoff in 2021; and,
- WHEREAS,** Melissa was only the second woman to serve on the Township Committee; and,
- WHEREAS,** Melissa made significant contributions as a member of the Township Committee and in her liaison assignments which included; 5 years on the Finance Committee, Police Commissioner, Fire Commissioner, Library Board, Planning Board, Zoning Board, Turf Field Sub-Committee, Zabriskie House, Board of Health, Shade Tree Commission, RIH and Wyckoff K-8 School Boards, and Ridgewood Water; and,
- WHEREAS,** Melissa's significant leadership and guidance contributed to the successful acquisition of the Demarest Avenue property; and,
- WHEREAS** as a champion for open space, Melissa contributed to the Township's purchase of 21 acres at the Maple Lake property; and,
- WHEREAS,** Melissa was a consistent advocate for safety, with a focus on the safety of children throughout her tenure of service to the public; and,
- WHEREAS,** Melissa played an integral role in ensuring full transparency when she advocated and implemented Township Committee meetings being shared live on YouTube so that the meetings could be broadcast as well as being preserved on video.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Melissa D. Rubenstein is hereby recognized and thanked for her generous donation of time and talent and for weaving part of herself into the fabric of the Wyckoff Community.

Witnessed by my hand and seal  
This 7th day of February, 2023

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Thomas J. Madigan, Mayor  
Rudolf E. Boonstra  
Scott A. Fisher  
Peter J. Melchionne  
Timothy E. Shanley

**Ms. Rubenstein's Remarks:**

"It's been an incredible five years. This was the greatest honor and challenge of my life. The only thing I was thinking when you're saying all those things from the past five years was that my Dad was up there somewhere listening and hopefully could hear everything you're saying because my only regret is that he didn't get to see me."

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**Rob Landel:**

"He saw you. He sees you. For sure."

"Nobody knows how much this Township Committee really does. Yes, so much of the work is behind the scenes and the meetings and the phone calls and the emails to get everything done that this town needs; the turf field, the generous farm open space, just everything that we've done. The turf at Memorial Field, the snacks stand and everything else that we've done over the past five years. I commend everybody up here for the work that they put in because before I started this, I never knew how much work went into it. And as everybody here knows, but maybe a player doesn't know the volunteer position, if you volunteer your time, you give your heart and you give so much of yourself. You just hope that you make a mark on the town and give your service. I'm happy I was able to do so. Thank you. Thank you."

"I was looking back today, Lucas was three and Jill was five the first time I ran for office, and it was just a time in my life where I said, okay, I have these wonderful babies, but I also need to do something for myself, to use my brain and my skills. Even though it takes time away from them, I think it will be a benefit to them in the long run. I think it did and they got to see some pretty cool stuff, to be a part of things in the town and it was all worth it. Thank you all."

**Rudy Boonstra:**

"A job well done. We thank you for your service. I just want to go back five years. At the Reorganization Meeting, when you were first here, and I sat there and they announced you, I didn't really know what to expect. I know you didn't know what to expect. Yet after three months, we became good friends. We hit it off so well, to the point where the following year you said I want to help you get reelected. So, I appreciate that personally very much and our friendship very much that we have developed and the service you've given to the Township. You're a bright star in our orbit here. You really are."

**Rob Landel:**

"It's incredibly hard to do what you did, being a young mother at the same time and it was incredibly impressive for me to see how you balanced both. And what a great addition, the words of the Township Committee of your intelligence and your passion, always thinking through things logically that says the residents really appreciated."

**Administrator's Report:**

1. Downes Tree Service is out in the town, finishing up the list of trees that were bid on at the end of last year for removal. They should be done in the next week or so. The DPW has also been out most of January, trimming back and removing small trees that do not require an outside contractor to complete. The DPW is preparing another list of trees that require removal and will present this list to the Shade Tree Commission for bid before the spring. There is also a list of stumps only that need to be removed and they are expected to be removal hopefully in a week or so.
2. PSE&G is also currently in Town trimming trees in the right of way.
3. The DPW has been filling potholes once a week, usually around 2-4 tons of asphalt. In addition, the town has saved money on material by borrowing hot boxes from Midland Park and Waldwick to utilize all the aggregate we purchase and not waste it.



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4. Knock on wood, Wyckoff has had a mild winter so far. The DPW has only salted once, that middle-of-the-afternoon squall that passed through about a week ago. This is helping this year's budget.
5. Because the weather has been so mild, the street sweeper has been out on the road about three days a week. As a result, DPW Crews have been able to walk all the streams that the Township maintains and has inspected all the outfalls.
6. The Ravine Avenue culvert washout rehabilitation has been substantially completed. The only item left is the replacement of the guardrail and minor concrete work that will be completed in warmer weather. They will now be moving towards cleaning stormwater catch basins.
7. The Wyckoff Volunteer Fire Department, Chief Financial Officer and the Administrator have been working to finalize the application for this year's Assistance to Firefighters Grant (AFG) from FEMA. This year, we are applying to upgrade the radios to improve interoperability with other agencies. The application is due Friday, February 10, 2023.
8. The Administrator was able to submit the 2023 Local Recreation Improvement Grant to the DCA. The Township has applied for funding to complete the accessible restrooms at Memorial Field.
9. Non-paper and cardboard collection at the Recycling Center is now comingled, but not to be confused with single stream. The glass dumpster has been removed, and now glass, aluminum, tin, and plastic are all deposited into the same container.
10. We are scheduling a Fireworks Committee meeting for the end of the month to kick off the planning of this upcoming event.
11. Reminder that there are new procedures for the collection of bulky items curbside this year. Bulk items are now collected on the last Thursday of each month. Pickups must be scheduled online through the Clerk's Office no later than this Friday, February 17, at 3:00 p.m. The Administrator is researching the potential ability to accept bulk waste at the Recycling Center however, additional discussion at the next business meeting.
12. For Everyone who had a parking permit in 2022 and did not renew for 2023, your pass is now expired. Renewals and new permits are available from the Clerk's Office.
13. PSE&G Gas main replacement is ongoing. This a reminder that PSE&G and the Township are working on a reimbursement to the Township for the work that PSE&G would have been required to do to pave the road to centerline so that we can use that money once the trenches have had time to settle, to pave the roadways edge-to-edge in the Summer.
14. The 2023 Animal Licensing Program is continuing online. In addition, the 2023 Rabies Prevention Program will be on Saturday, March 18, 2023 from 1:00 – 3:00 p.m. Helpful directions can be found on our website.

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15. At the Sine-Die meeting on January 1<sup>st</sup>, a contract was awarded to Downes Tree Service to remove several shade trees designated to be removed by the Shade Tree Commission. Downes is now in town working on those trees. We also had about seven (7) stumps removed from trees that were removed emergently over the past year. Next, the Shade Tree Commission is working on the pruning list, and Mr. Cavallo plans to go out to bid by the end of the month for pruning work.
16. A reminder that 1<sup>st</sup> quarter taxes were due on February 1. There is a grace period until Friday, February 10. For those paying online or interested in paying online, which is the most convenient way, residents may now schedule your payments for the entire year in advance. Visit the Township's website to set it up. This is a reminder that paying by e-Check is free, secure and guaranteed to be received by the Township on time.
17. Ms. McLeod, CFO has reported that the Annual Debt Statement was filed online before the end of January. In addition, the Annual Uniform Construction Code Finance Report is also complete and will be filed this week.
18. Any employee of the Township who still needs to receive their W-2 can call Peggy in Finance to request a copy or obtain one through the Payroll Portal online.
19. More information to come next meeting on the Memorial Banners in anticipation of hanging them up again for Memorial Day.
20. For those residents who may be having issues paying their utilities, please visit the Township's website for information from the State of New Jersey to assist in making those payments.
21. Finally, a reminder for when it snows to please help out our volunteer fire department and clear the snow and ice from around fire hydrants in your neighborhood.

**Township Attorney Report:**

1. This evening's Agenda will introduce Ordinance #1974 to amend the hours of operation at the municipal pickleball court. Any questions or comments, please see Mr. Landel.
2. A Closed Session resolution has been scheduled for this evening regarding pending litigation and contract negotiations.

**Township Committee Reports:**

**Timothy Shanley:**

1. Mr. Shanley attended the Zoning Board Meeting where numerous applications were presented. Three (3) applications were considered too aggressive and will be carried to the next meeting. The Sherwood Lane application was approved for a two (2) story addition.



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2. Mr. Shanley attended the Ramapo/Indian Hills Regional Board of Education Meeting where he introduced himself as the new Liaison to the Township Committee.
3. Mr. Shanley also attended the joint meeting of the Franklin Lakes Council and the Franklin Lakes Planning Board where an application was presented to develop the former IBM property with over 600 housing units on the ninety (90) acre site. Subsequently, the population of Franklin Lakes could potentially increase by 20%. The very crowded meeting took place from 7:00 p.m. to 10:30 p.m. This development project would also impact the residents of Wyckoff and Mahwah significantly. Mr. Shanley advised that in-depth research must be conducted to determine what impact this property development will have in Wyckoff specifically, traffic patterns, the regional high school district enrollment and the probable sanitary sewer system.
4. Mr. Shanley advised that the PSE&G Gas Main Replacement Project is currently working on Burritt Place, Lawlins Road in Wyckoff and Packer Avenue in Franklin Lakes. A suggestion was initiated to have PSE&G apply a credit to both municipalities due to the possible repaving of Lawlins Road as a result of the necessary trenching.

**Scott Fisher:**

1. Mr. Fisher attended his first Wyckoff K-8 Board of Education Meeting as Liaison to the Township Committee.
2. Mr. Fisher attended the Zabriskie House Trustees Meeting with Committeeman Boonstra where a discussion of a security system purchase was discussed due to the recent vandalism at the property. The Trustees have requested a price quotation from the same security company the DPW, Larkin House and the firehouses utilize.
3. Mr. Fisher also attended the Franklin Lakes Council/Planning Board Meeting with Committeemen Shanley and Boonstra. Per Mr. Fisher, the developer's proposal was extremely vague and preliminary and therefore, future meetings should be monitored closely by the Township Committee.

**Rudy Boonstra:**

1. Mr. Boonstra advised that the Planning Board meeting is scheduled for Wednesday, February 8, 2023. There will be additional testimony presented from Ridgewood Water to construct two (2) PFOA treatment facilities on Hartung Drive and Cedar Hill Avenue respectively. Revised architectural plans will be presented from Ridgewood Water as well for the Cedar Hill Avenue structure.
2. The Planning Board will consider a memorializing resolution for the Historic Preservation Element and the Township's Master Plan at this meeting.
3. An application for completeness will be reviewed for an urgent care center to be located in the Stop & Shop at Boulder Run.
4. Mr. Boonstra reported that the Zabriskie House Board of Trustees have appointed Mark DiGennaro as Treasurer and Joyce Santimauro, Recording Secretary. The Trustees deferred selecting a President and

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Vice President until such time as Richard Lynch returns from a health situation.

5. On Saturday, February 4<sup>th</sup>, Mr. Boonstra reported there was a roof fire in a revolutionary style home in Wyckoff off Crescent Avenue. Fortunately, the Wyckoff Volunteer Fire Department was able to defuse the fire without significant damage to the structure. Kudos to the Wyckoff Firefighters on a great effort!!
6. Mr. Boonstra attended the Wyckoff Family YMCA Reorganization Meeting with Committeeman Fisher.
7. Mr. Boonstra attended the Franklin Lakes Council/Planning Board Meeting with Committeemen Shanley and Fisher to examine the potential development plan at the former Express Scripps/IBM property. Unfortunately, the plan observed was poorly presented by the representatives at the meeting. Mr. Boonstra stressed to the governing body this future project, as it progresses, must be monitored carefully.
8. Mr. Boonstra had received a flyer in the mail from the Wyckoff Historical Society who reported they have restored the Union Cemetery on their own time and expense. The members did an excellent job with this restoration project.
9. Mr. Boonstra thanked the Personnel Committee for negotiating a contract with the Wyckoff PBA. Great job by Mayor Madigan and Committeeman Melchionne!!

**Peter Melchionne:**

1. Mr. Melchionne was unable to attend the Franklin Lakes meeting however, he echoes the concerns of the Township Committee to be vigilant to protect the residents of Wyckoff concerning this major development project in Franklin Lakes.
2. The Budget Committee has been meeting weekly and making great progress. A meeting has been scheduled for Thursday, February 9, 2023.
3. Mr. Melchionne was unable to attend the Environmental Commission Meeting in January. Their next meeting is Monday, February 27, 2023.
4. Mr. Melchionne attended the Wyckoff Family YMCA Reorganization Meeting where the YMCA Board of Directors were sworn in. Mr. Melchionne stood in for Mayor Madigan at the meeting.
5. The Wyckoff Volunteer Fire Department monthly meeting included a presentation by Captain E. J. Pruim from Company #3 regarding air monitoring devices and gas meters to detect any dangerous gases during a fire call. To date, there have been sixty-six (66) calls for working fires in the last two (2) weeks alone; one of those working fires was here in Wyckoff and the fire in Midland Park suffered a fatality. Mr. Melchionne believes the Wyckoff Volunteer Fire Department is one of the best departments in the State of New Jersey (if not the country)!!



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**Mayor Madigan:**

1. Mayor Madigan attended the Police Committee Meeting last week to discuss various issues. The first matter related to the elementary schools and the implementation of a leads program against drugs and violence. Police Chief Murphy will move forward and coordinate the program with the Eisenhower Middle School Principal. Mayor Madigan feels this is a very worthwhile program for the Township to sponsor.
2. The Wyckoff Police PBA has reached a Memorandum of Understanding (MOU) to be considered this evening. The complete police contract will be scheduled for adoption on Tuesday, February 21, 2023.
3. Mayor Madigan was please to announce the Wyckoff Police Department will hire two (2) new police officers on Tuesday, February 21<sup>st</sup>.
4. Mayor Madigan announced that 2023 is the 250<sup>th</sup> Anniversary of the Declaration of Independence. Of note, the Township of Wyckoff will celebrate their 100<sup>th</sup> Anniversary in 2026. Therefore, a Centennial Committee should be considered and organized for this upcoming celebratory event.

**Motion to enter a Closed Session Discussion in accordance with Resolution #23-C2 from the Open Public Work Session Meeting at 7:48 p.m.:**

MOTION: SHANLEY SECOND MELCHIONNE  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

**Resolution: Adoption of the following:**

**#23-C2 Closed Session Discussion**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**N.J.S.A. 10:4-12b (7) – Pending Litigation**  
**N.J.S.A. 10:4-12b (4) – Contract Negotiations**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 7, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on February 7, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the

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Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated

**Motion to Recess the Open Work Session Meeting to conduct the Business Meeting at 7:58 p.m.**

MOTION: SHANLEY SECOND FISHER  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

**Motion to adjourn the Business Meeting & Re-enter the Open Work Session Discussion at 8:17 p.m.**

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

**Motion to Reconvene the Open Work Session and Re-enter Closed Session Discussion via Resolution #23-C2 at 8:17 p.m.**

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

**Motion to exit the Closed Session Discussion and re-enter the Work Session Meeting at 10:07 p.m.:**

MOTION: BOONSTRA SECOND FISHER  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

**Motion to Memorialize the discussion with Counsel during the Closed Session Discussion:**

MOTION: BOONSTRA SECOND MELCHIONNE  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

**Adjourn the Open Work Session Meeting at 10:10 p.m.**

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

  
\_\_\_\_\_  
Thomas J. Madigan  
Mayor

  
\_\_\_\_\_  
Nancy A. Brown  
Municipal Clerk



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 7, 2023**

**Meeting Called to Order**

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Thomas J. Madigan.

**Invocation**

The Invocation was offered by Committeeman Rudolf E. Boonstra.

**RE:** Township Committee Meeting of Tuesday, January 17, 2023 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, February 7, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, February 3, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, February 3, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on February 7, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

**NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

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**Attendance**

**Township Committee Present:** Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Scott A. Fisher; Peter J. Melchionne, and Timothy E. Shanley.

**Staff Present:** Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney Robert Landel.

**Meeting Open for Public Comment**

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Fisher. All voted in favor.

There being no callers after several minutes had passed and with no one stepping forward, Mayor Madigan requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Boonstra. All voted in favor.

**Presentation of Recognition for Life Saving Awards for the Ambulance Corps.**

Mayor Madigan

We are pleased to offer Life Saving awards, for our police officers and first responders. Everybody knows February is Heart Health month, and a resolution to memorialize this is one of our items on our agenda tonight. There's no better time to celebrate and recognize our first responders in three separate CPR saves during late 2022, than in the month of February.

I'd like to thank everybody for being here. We'd like to recognize those officers and volunteer ambulance corps members that saved all three lives with their quick responses.

What I'm going to do is summarize the three events. Then I'm going to ask everybody to come forward, and we'll give you a municipal citation and then we'll take a picture and maybe hear a comment or two.

We're very proud of all of you and we're happy to celebrate your actions.

On October 9, 2022 a call came in and the following people were dispatched to provide assistance. Usually, a medic team from Valley Hospital arrives. In this instance, no medics were available, and our Ambulance Corps members and Police officers successfully revived and transported the patient.)

**Mae Bogdansky  
Randy Banks  
Kyle Ferreira  
Joe Fullam  
Nick Bucci**



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**Call 2** (on October 7, 2022 a call came in for a patient choking on peanut butter. The following Ambulance Corps members and Police officers successfully assisted the patient ensuring their airway was cleared and transporting them to Valley.)

Janet Wallendal  
Don Healey  
Ryan Tenney  
Mike Ragucci  
John Rafferty

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**Call 3** (on December 3, 2022 the new Fred Astaire dance studio was celebrating their grand opening with a well-attended event when there was a commotion on the dance floor as one of the guests experienced a medical event which required CPR.)

Ally Dansen  
Regina Garvey  
Colin Wiechmann (recent Eagle Scout)  
Joe DeVita  
Mike Teegan  
Kyle Ferreira  
Mike Flim

**Approval of the January 17, 2023 Work Session and Business meeting minutes:**

MOTION: SHANLEY SECOND MELCHIONNE  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

**#23-121 Approval of Vouchers & Authorization to Pay Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

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**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 20550 – 20567 Payroll A/C, Direct Deposit Vouchers no. 18057 - 18128, Library Payroll check nos. 1699 - 1703, Library Direct Deposit Vouchers no. 7580 - 7603, Claims Manual check nos. 220201, 220202 & 220203, Claims check nos. 089463 – 089597 and Trs. Dog Trust - \$1,686.34.

**#23-122      Computation of Reserve for Uncollected Tax – 2023 Budget**

**WHEREAS**, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for "Reserve for Uncollected Taxes" in its annual budget where less than 100% of current tax collections may be and are anticipated; and,

**WHEREAS**, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and,

**WHEREAS**, if tax appeal judgements of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgements; and,

**WHEREAS**, Current Taxes – 2022 Levy of the Township's Annual Financial Statement for the year 2022 reflects reductions due to tax appeals of \$130,712.00 which when reduced from the 2022 tax levy results in the 2022 tax collection rate being 99.45 percent; and,

**WHEREAS**, the election of this choice to calculate the "Reserve for Uncollected Taxes" for the 2023 Municipal Budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2023 Municipal Budget pursuant to N.J.S.A. 40A:4-5.

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Township of Wyckoff, County of Bergen, State of New Jersey elects to calculate the "Reserve for Uncollected Taxes" appropriation for the 2023 Municipal Budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq. and State tax court pursuant to R.S. 54:48-1 et seq. in order to calculate the prior year tax collection rate.

**#23-123      Escheat Tax Sale Certificate – Block 491, Lot 32**

**WHEREAS**, Tax Sale Certificate 17-00009 for Lisa Breckenridge, 453 Lincoln Ave Wyckoff, NJ, Block 491 Lot 32 was purchased by Clemete Enterprises, LLC, PO Box 141, Wyckoff, NJ 07481 at the Township of Wyckoff Annual Tax Sale held on October 26, 2017, and

**WHEREAS**, certificate 17-00009 was purchased at 0% interest with a premium of \$1,700 and



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**WHEREAS**, NJSA 54:5-33 requires premiums on liens not redeemed within five (5) years of date of sale to escheat to the municipality, and

**WHEREAS**, no United States Bankruptcy Court, District of New Jersey Bankruptcy Notice has been received for Lisa Breckenridge, 453 Lincoln Ave, Wyckoff, NJ 07481,

**NOW THEREFORE BE IT RESOLVED**, that the premium of \$1,700 on Tax Sale Certificate 17-00009 be removed from the open tax lien certificate #17-00009 and deposited in the Township of Wyckoff general fund.

**#23-124      Resolution Approving the Memorandum of Understanding Pursuant to the Collective Bargaining Agreement Between the Township of Wyckoff and PBA Local 261**

**WHEREAS**, the Township of Wyckoff ("Wyckoff") and PBA Local 261 ("PBA") entered into a Memorandum of Understanding as of January 30, 2023; and

**WHEREAS**, Wyckoff wishes to acknowledge and affirm the terms of the MOU and to authorize the preparation of a Collective Bargaining Agreement ("CBA") consistent with the terms of the same.

**NOW, THEREFORE, BE IT RESOLVED** that the MOU be and hereby are APPROVED and RATIFIED on the terms recited therein; and

**BE IT FURTHER RESOLVED** that the Township Administrator and the Township Labor Attorney are authorized to take such steps as may be necessary to prepare a Collective Bargaining Agreement in accordance with the terms of the MOU.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the PBA so as to provide notice of the foregoing.

**#23-125      February is Heart Health Month**

**WHEREAS**, diseases of the heart are the nation's leading cause of death and stroke is the fifth leading cause of death; and

**WHEREAS**, cardiovascular diseases (CVD) claim the lives of nearly 697,000 Americans each year; and,

**WHEREAS**, in 2017-2018 the estimated direct and indirect cost of cardiovascular diseases and stroke in the U.S. was estimated at \$378 billion per year; and

**WHEREAS**, this category includes coronary heart disease, heart failure, part of hypertensive disease, cardiac dysrhythmias, rheumatic heart disease, cardiomyopathy, pulmonary heart disease, and other or ill-defined heart diseases; and

**WHEREAS**, cardiovascular diseases claim more lives than all forms of cancer; and

**WHEREAS**, the symptoms of heart disease can be different in women and men, and are often misunderstood.

**NOW, THEREFORE, BE IT PROCLAIMED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of February be designated as American Heart Month, and the Township Committee seeks to increase awareness of the risk factors for cardiovascular diseases and

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encourages its residents and all citizens to take preventative measures to reduce the risk factors.

**#23-126      Award of Contract - Creative & Crafty Kinds Camps**

**WHEREAS**, the Township Committee, the Parks and Recreation Advisory Board, and Recreation Director have found it to be efficient to contract for a non-competitive, passive recreational program for children in grades K-2; rather than hiring employees; and,

**WHEREAS**, Resolution #18-322 was adopted to invoke concession procurement; and,

**WHEREAS**, a legal advertisement soliciting bids was published on December 9, 2022, for Contract #2022-14 – Creative & Crafty Kids Recreational Program for Grades K-2; and

**WHEREAS**, on December 22, 2022, at 11:00 a.m., bids were publicly opened and read aloud for Contract #2022-14; and

**WHEREAS**, one responsive and responsible proposal was received for Contract #2022-12 by The Happy Dance, LLC, 53 Third Street, Pequannock, New Jersey 07440, as follows:

1. Total to be paid to the Township per participant in 2023, \$25 for the use of the facilities.
2. Total to be paid to the Township per participant in 2024, \$25 for the use of the facilities; and,

**WHEREAS**, the Recreation Director recommends that the Township Committee award a contract to The Happy Dance, LLC per their bid; and,

**WHEREAS**, a certificate of funds is not required because the successful vendor is paying the Township to operate a concession; and,

**WHEREAS**, the Township Administrator/Qualified Purchasing Agent has reviewed this recommendation and concurs.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Contract #2022-14 is hereby awarded to The Happy Dance, LLC, 53 Third Street, Pequannock, New Jersey 07440 to conduct Creative & Crafty Kids Recreational Program for Grades K-2 in Wyckoff in accordance with the specifications and pay the Township \$25 per participant in 2023 and 2024 for the use of the facilities.

**BE IT FURTHER RESOLVED** that this contract may be extended for two (2) additional (1) one-year periods if recommended by the Recreation Director and approved by the Township Committee in years 2025 & 2026.

**#23-127      Award of Contract – Multi-Sport Camps**

**WHEREAS**, the Township Committee, the Parks and Recreation Advisory Board, and Recreation Director have found it to be efficient to contract for summer sport skill instruction recreation camps rather than hiring employees to provide these week-long camps; and,

**WHEREAS**, resolution #18-324 was adopted to invoke concession procurement; and,



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**WHEREAS**, a legal advertisement soliciting bids was published on December 9, 2022, for Contract #2022-12 – MULTI-SPORT CAMPS; and,

**WHEREAS**, on December 22, 2022, at 11:00 a.m., bids were publicly opened and read aloud for Contract #2022-12; and

**WHEREAS**, one responsive and responsible proposal was received for Contract #2022-12 by US Sports Institute, 12 Maiden Lane, Suite 3, Bound Brook, New Jersey 08805, as follows:

1. Total to be paid to the Township per player in 2023, 22% of Gross Revenue, with a minimum of \$25 per player for the use of the facilities.
2. Total to be paid to the Township per player in 2024, 22% of Gross Revenue, with a minimum of \$25 per player for the use of the facilities; and

**WHEREAS**, the Recreation Director recommends that the Township Committee award a contract to the US Sports Institute per their bid; and,

**WHEREAS**, a certificate of funds is not required because the successful vendor is paying the Township to operate a concession; and,

**WHEREAS**, the Township Administrator/Qualified Purchasing Agent has reviewed this recommendation and concurs;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Contract #2022-12 is hereby awarded to the US Sports Institute, 12 Maiden Lane, Suite 3, Bound Brook, New Jersey 08805 to conduct a multi-sport instructional recreation camp in Wyckoff in accordance with the specifications and pay the Township 22% of Gross Revenue with a minimum of \$25 per player for the use of the facilities for years 2023 and 2024.

**BE IT FURTHER RESOLVED** that this contract may be extended for two (2) additional (1) one-year periods if recommended by the Recreation Director and approved by the Township Committee in years 2025 & 2026.

**#23-128      Award of Contract - Chess Camps & Instruction**

**WHEREAS**, the Township Committee, the Parks and Recreation Advisory Board, and Recreation Director have found it to be efficient to contract for chess instruction recreation program rather than hiring employees to provide these week-long camps; and,

**WHEREAS**, Resolution #18-323 was adopted to invoke concession procurement; and,

**WHEREAS**, a legal advertisement soliciting bids was published on December 9, 2022, for Contract #2022-13 – Spring & Summer Chess Instruction as a Passive Recreation Community Activity; and,

**WHEREAS**, on December 22, 2022, at 11:00 a.m., bids were publicly opened and read aloud for Contract #2022-13; and,

**WHEREAS**, one responsive and responsible proposal was received for Contract #2022-12 by Martin Kenny, 331 Lanza Avenue, Apartment 7, Garfield, New Jersey 07026, as follows:

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1. Total to be paid to the Township per participant in 2023, \$25 for the use of the facilities.
2. Total to be paid to the Township per participant in 2024, \$25 for the use of the facilities.

**WHEREAS**, the Recreation Director recommends that the Township Committee award a contract to the US Sports Institute per their bid; and,

**WHEREAS**, a certificate of funds is not required because the successful vendor is paying the Township to operate a concession; and,

**WHEREAS**, the Township Administrator/Qualified Purchasing Agent has reviewed this recommendation and concurs;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that Contract #2022-13 is hereby awarded to Martin Kenny, 331 Lanza Avenue, Apartment 7, Garfield, New Jersey 07026 to conduct Spring & Summer Chess Instruction as a Passive Recreation Community Activity in Wyckoff in accordance with the specifications and pay the Township \$25 per participant in 2023 and 2024 for the use of the facilities.

**BE IT FURTHER RESOLVED** that this contract may be extended for two (2) additional (1) one-year periods if recommended by the Recreation Director and approved by the Township Committee in years 2025 & 2026.

**#23-129      Authorize Shared Service – Employee Assistance Program**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

**WHEREAS**, the County of Bergen Department of Health has entered into a contract with an accredited third party vendor to provide EAP services to County employees as well as municipal employees within its borders; and

**WHEREAS**, the Township of Wyckoff hereby appoints and retains the County of Bergen to provide EAP services through its contractor.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Shared Services Agreement between the Township of Wyckoff and the County of Bergen Department of Health Services' Employee Assistance Program effective for a period of one year beginning on January 1, 2023, and terminating on December 31, 2023, is hereby approved.

**BE IT FURTHER RESOLVED** that the Mayor, Township Administrator and/or Municipal Clerk are authorized to execute said Agreement.



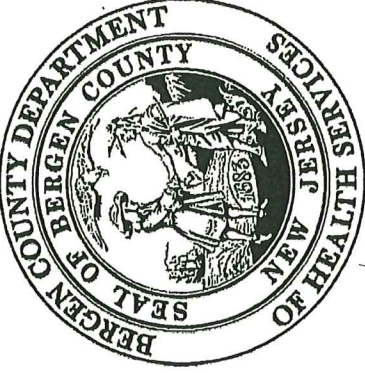
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CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JANUARY 1, 2023 IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2023 ANNUAL BUDGET (ACCOUNT #3-01-27-330-029) AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4(a).

PAGE NO.

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## SHARED SERVICES AGREEMENT

BETWEEN

COUNTY OF BERGEN

AND

Township of Wyckoff

FOR:

THE PROVISION OF EMPLOYEE ASSISTANCE  
PROGRAM (EAP) SERVICES THROUGH  
THE COUNTY OF BERGEN

BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES

Approved by Bergen County Resolution No. \_\_\_\_\_  
Approved by Township of Wyckoff Resolution No. 23-129



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SHARED SERVICE AGREEMENT  
EMPLOYEE ASSISTANCE PROGRAM (EAP)

THIS AGREEMENT ("AGREEMENT") made and entered into this 1st day of January 2023 ("Effective Date"), is by and between:

THE COUNTY OF BERGEN, a body politic and corporate of the State of New Jersey, with administrative offices located at One Bergen County Plaza, City of Hackensack, County Bergen, State of New Jersey, 07601 (hereinafter referred to as "COUNTY"); and

THE Township of Wyckoff a body politic and corporate of the State of New Jersey, with administrative offices located at 340 Franklin Avenue, Wyckoff, County of Bergen, State of New Jersey (hereinafter referred to as the "MUNICIPALITY").

WITNESSETH:

WHEREAS, the MUNICIPALITY has a need for Employee Assistance Program (EAP) Services for its municipal workforce; and

WHEREAS, the COUNTY has entered into a contract with an accredited third party vendor, ("Contractor") to provide EAP Services to COUNTY employees as well as municipal employees within its borders; and

WHEREAS, the MUNICIPALITY wishes to enter into this Shared Services Agreement with the COUNTY for Contractor to provide EAP Services for its municipal workforce; and

WHEREAS, this Agreement is established in accordance with the Uniform Shared Services and Consolidation Act, P.L.2007, c.63 (N.J.S.A. 40A:65-1, *et seq.*); and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the COUNTY and the MUNICIPALITY have each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto as exhibits.

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NOW, THEREFORE, IT IS AGREED by and between the MUNICIPALITY and the COUNTY as follows:

**I. APPOINTMENT.** The COUNTY is hereby appointed and retained to provide EAP Services through its Contractor.

**II. TERM.** The term of this Agreement shall commence on 01/01/23 and shall continue in accordance with the terms and conditions of this Agreement, terminating on 12/31/23.

**III. TERMINATION OF AGREEMENT.** The COUNTY may terminate this Agreement, at any time during the term thereof, by giving of thirty (30) days written notice, to the MUNICIPALITY.

The MUNICIPALITY may terminate this Agreement, at any time during the term thereof, by the giving of thirty (30) days written notice, to the COUNTY.

**IV. SCOPE OF EMPLOYEE ASSISTANCE PROGRAM SERVICES**

- a. Contractor will provide immediate access, 24 hours a day, 365 days a year, to an MD, PhD, RN, or another licensed mental health professional for the provision of Emergency Consultation; Referral, Conflict Resolution; Support Services; Problem Solving; Professional Coaching; and Critical Incident Intervention
- b. Intervention Strategies will provide 24-hour specialized consultation for employees, family members, and significant others needing information and referral services in the following areas:
  - Information regarding hospitals, health centers, nursing care, senior citizen centers, and drug/alcohol rehab facilities, elder care, and day care
  - Alcohol and drug problems
  - Personal and family wellness counseling
  - Anger management
  - Depression and suicidal ideation
  - Employee conflicts
  - Concern for fellow employees, employment issues, loss of job/outplacement, and relocation counseling for employees
  - Addictive behaviors, compulsive shopping, and gambling
  - Hospice care/coping with the terminally ill, loss of a loved one



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- Critical incidents
  - Prevention and intervention of workplace violence
  - Emergency services to employee and/or family members who are overseas
  - Day-to-day challenges
- c. Contractor will provide 24-hour consultation for managers, supervisors, and/or leaders who may need help from a qualified professional in the following areas:
- Interpersonal employee conflicts, concerns about employees
  - Absenteeism, performance and productivity problems
  - Health issues, work stress-related issues
  - Interdepartmental issues
  - Assistance with critical incidents, i.e. death of employee, employee conflicts, etc.

**V. COMPENSATION**

- a. The MUNICIPALITY shall pay Twenty-two dollars and twenty-five cents (\$22.25) per each employee of the MUNICIPALITY, per year, for the above Employee Assistance Program Services. The COUNTY will provide the MUNICIPALITY with invoices for payments on an annual basis, with MUNICIPALITY required to provide two payments; the first payment no later than May 15<sup>th</sup> and the second no later than November 30<sup>th</sup> of each year.

Furthermore, this payment schedule is subject to any rules and regulations promulgated by the New Jersey Department of Insurance and Department of Community Affairs.

**VI. DISPUTE RESOLUTION**

- a. Mandatory Mediation. In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objection party must participate in the mediation. The costs of the mediator shall be borne equally by the parties.
- b. Procedure. The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or ongoing relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one party determines in its sole discretion that its interests are not being served by the mediation.

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- c. Non-Binding Effect. Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
- d. Judicial Proceedings. Upon the conclusion of Mediation, either party may commence legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Bergen County.
- e. Temporary Injunctive Relief. Notwithstanding the foregoing, nothing herein shall prevent a party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Bergen County.
- f. Payment Pending Dispute. In the event of any dispute as to the amount to be paid, the full amount shall be paid; but if through subsequent negotiation, arbitration or litigation the amount due shall be determined, agreed or adjudicated to be less than was actually so paid, then the COUNTY shall forthwith repay the excess.

**VII. COUNTY REPRESENTATIVE.** COUNTY representative will be Dina Mayasari. The COUNTY shall not permanently change its designated representative without written notification to the MUNICIPALITY.

**VIII. GOVERNING LAW/VENUE/CONSTRUCTION.** This Agreement and all amendments hereof shall be governed by and construed in accordance with the laws of the State of New Jersey applicable to contracts made and to be performed therein. The venue shall be the County of Bergen. The Parties acknowledge that they have been represented by counsel with respect to the negotiation and preparation of this Agreement and that, accordingly, this Agreement shall be construed in accordance with its terms and without regard to or aid of canons requiring construction against the drafting party.

**IX. MODIFICATION.** No modification of this Agreement shall be valid or binding unless the modification shall be in writing and executed by both the MUNICIPALITY and the COUNTY.

**X. ENTIRE AGREEMENT.** This Agreement sets forth the entire understanding of the Parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral and written, between the Parties relating to the subject matter hereof. The Parties acknowledge and agree that they have not made any representations, including the execution and delivery hereof, except such representations as are specifically set forth herein.

**XI. NO WAIVER.** No waiver of any term, provision, or condition contained in this Agreement, nor any reach of any such term, provision, or condition shall constitute a waiver of any subsequent breach of any such term, provision, or condition by either



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party, or justify or authorize the non-observance of any other occasion of the same or any other term, provision, or condition of this Agreement by either party.

**XII. CAPTIONS.** The captions and paragraph headings contained in this Agreement are solely for the purpose of convenience and shall not be deemed part of this Agreement for the purpose of construing the meaning thereof or for any other purpose.

**XIII. NO ASSIGNMENT.** This Agreement shall not be assigned by the COUNTY without the specific written consent of the MUNICIPALITY.

**XIV. INDEMNIFICATION AND HOLD HARMLESS.** The COUNTY shall indemnify and hold harmless the MUNICIPALITY from any and all claims, suits, demands, damages, charges, liabilities, losses, cost, and expenses arising out of the activities of the COUNTY, its employees and agents in connection with any activities undertaken by the COUNTY, pursuant to this Agreement. It is the intention of the parties that any claim for relief or any type being asserted against the MUNICIPALITY, based upon any act or omission of the COUNTY, its affiliates and successors, shall not be the responsibility of the MUNICIPALITY, and the COUNTY shall hold the MUNICIPALITY harmless from same;

The MUNICIPALITY shall indemnify and hold harmless the COUNTY from any and all claims, suits, damages, charges, liabilities, losses, costs, and expenses arising out of the activities of the MUNICIPALITY, its employees and agents, in connection with all activities undertaken by the MUNICIPALITY pursuant to this Agreement. It is the intention of the Parties that any claim for relief of any type being asserted against the COUNTY based upon any act or omission of the MUNICIPALITY, shall not be the responsibility of the COUNTY, and the MUNICIPALITY shall hold the COUNTY harmless from same;

**XV. NOTICE.** Notices required or permitted to be given under this Agreement shall be made to the Parties at the following addresses and shall be presumed to have been received by the other Party (i) three (3) days after mailing by the Party when notices are sent by First Class Mail, postage prepaid; (ii) on receipt (if sent via facsimile or electronic mail with a confirmed transmission report/delivery receipt); or (iii) upon receipt (if sent by hand delivery or courier service) as follows:

**If to COUNTY:**

Director/Health Officer

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Bergen County Department of Health Services  
One Bergen County Plaza, 4<sup>th</sup> Floor  
Hackensack, New Jersey 07601

**With a copy to:**

Bergen County Counsel  
County of Bergen  
One Bergen County Plaza – Room 580  
Hackensack, New Jersey 07601

**If to the MUNICIPALITY:**

CLERK, Township of Wyckoff  
340 Franklin Avenue  
Wyckoff, NJ 07481-2060

**XVI. AUTHORIZATION.** All Parties hereto have the requisite power and authority to enter into this Agreement and it is the intention of the Parties to be bound by the terms hereof. The execution and delivery of this Agreement is valid and binding upon the Parties hereto and the genuineness of any and all resolutions executed may be assumed to be genuine by the Parties in receipt thereof.

**XVII. COOPERATION OF THE PARTIES.** In performing any services pursuant to this Agreement, the performing Parties will act in a reasonably prudent manner to accommodate the common goals of the Parties toward implementation and effectuation of the stated purposes of this Agreement. No Party hereto shall be liable for failure to advise another Party of any adverse impact from action taken hereunder, unless such failure to advise shall be the result of bad faith or willful concealment of an impact actually known to the Party taking the action or omitting to take such action to be substantially adverse to the other Parties. The fact that any act or omission should subsequently be determined to have an adverse impact shall not in itself be evidence of bad faith or willful concealment and the Party bringing an action shall be required to affirmatively establish, by independent sufficient evidence, that such Party acted in bad faith or willfully concealed an adverse impact of which it had actual knowledge.

**XVIII. COUNTERPARTS AND ELECTRONIC DELIVERY AND SIGNATURES.** This Agreement and any amendments or addenda hereto, or any other document necessary for the consummation of the transaction(s) contemplated, administered or controlled by this Agreement ("Agreement Documents"), may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Any Agreement Document, to the extent delivered by means of a facsimile machine, electronic mail, or other electronic means, shall be treated in all manner and respects



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as an original agreement or instrument, and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person or via mail. The Parties agree that Agreement Documents may be accepted, executed, or agreed to through the use of an electronic signature in accordance with the Uniform Electronic Transaction Act, N.J.S.A. 12A12-1, *et seq.* and any associated regulations. Any Agreement Document accepted, executed or agreed to in conformity with such laws will be binding on all Parties the same as if it were physically executed, and all Parties hereby consent to the use of any third party electronic signature capture service providers as may be chosen by the COUNTY.

**XIX. RELATIONSHIP OF THE PARTIES.** Except as otherwise provided herein, nothing shall create any association, joint venture, partnership, or agency relationship of any kind between the parties. Neither party may create or assume any liability, obligation or expense on behalf of the other, to use the other's monetary credit in conducting any activities under this Agreement.

**XX. NON-DISCRIMINATION.** The Services provided by the COUNTY hereunder shall be in compliance with applicable laws prohibiting discrimination on any basis.

**XXI. SEVERABILITY.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction; such holding shall not invalidate or render unenforceable any other provision hereof.

**XXII. RECITALS.** The recitals set forth above are incorporated into the body of this Agreement as if set forth at length herein.

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IN THE WITNESS WHEREOF, the Parties hereto have caused these presents to be signed and attested pursuant to duly adopted resolutions of their governing bodies, passed for that purpose.

Township of Wyckoff

SIGNATURES BELOW:

83 total number of municipal employees x \$22.25 per employee = \$ 1846.75

ATTESTING SIGNATURE:

By: Mary A. M...  
Title: Municipal Clerk

Date: 2-8-23

AUTHORIZED SIGNATURE:

By: [Signature]  
Title: Mayor  
Date: 2-7-23

COUNTY OF BERGEN

SIGNATURES BELOW:

ATTESTING SIGNATURE:

By: \_\_\_\_\_  
Title: \_\_\_\_\_

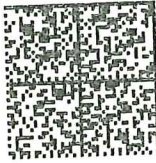
AUTHORIZED SIGNATURE:

By: \_\_\_\_\_  
James J. Tedesco, III, County Executive  
Or: \_\_\_\_\_  
Thomas J. Duch, Esq.  
County Administrator/County Counsel  
Date: \_\_\_\_\_



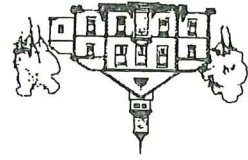
TOWNSHIP OF WYCKOFF  
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US POSTAGE  
PITNEY BOWES  
ZIP 07481 \$ 002.22<sup>0</sup>  
02 4M  
0000385963 FEB. 14. 2023



Bergen County Dept. of Health Services  
One Bergen County Plaza 4th Floor  
Hackensack, NJ 07601

TOWNSHIP OF WYCKOFF  
MEMORIAL TOWN HALL  
SCOTT PLAZA  
WYCKOFF, N.J. 07481-1907  
RETURN SERVICE REQUESTED



TOWNSHIP OF WYCKOFF  
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#23-C2      Closed Session

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**N.J.S.A. 10:4-12b (7) – Pending Litigation**  
**N.J.S.A. 10:4-12b (4) – Contract Negotiations**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 7, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on February 7, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**II      Ordinances – Introduction**

**ORDINANCE #1973**

**FIXING THE SALARIES, COMPENSATION, AND RETAINERS  
OF THE PAID POLICE OFFICERS OF THE TOWNSHIP OF  
WYCKOFF, N.J., FOR THE YEARS 2023-2026**

**WHEREAS**, the Township of Wyckoff (“Wyckoff”) and PBA Local 261 (“PBA”) entered into a Memorandum of Understanding as of January 30, 2023, which the Township Committee ratified on February 7, 2023;

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey has approved such compensation, as follows for years 2023-2026:

**SECTION 1.**

The rate of compensation for each officer of the Police Department of the Township of Wyckoff for 2023-2026, whose salary shall be on an annual basis and shall be paid semi-monthly as follows:

|        | Year 1    | Year 2    | Year 3    | Year 4    |
|--------|-----------|-----------|-----------|-----------|
|        | 1/1/2023  | 1/1/2024  | 1/1/2025  | 1/1/2026  |
|        |           |           |           |           |
| Step 1 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| Step 2 | \$ 57,000 | \$ 57,000 | \$ 57,000 | \$ 57,000 |



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 7, 2023**

|               |    |         |    |         |    |         |    |         |
|---------------|----|---------|----|---------|----|---------|----|---------|
| Step 3        | \$ | 65,000  | \$ | 65,000  | \$ | 65,000  | \$ | 65,000  |
| Step 4        | \$ | 73,000  | \$ | 73,000  | \$ | 73,000  | \$ | 73,000  |
| Step 5        | \$ | 81,000  | \$ | 81,000  | \$ | 81,000  | \$ | 81,000  |
| Step 6        | \$ | 89,000  | \$ | 89,000  | \$ | 89,000  | \$ | 89,000  |
| Step 7        | \$ | 97,000  | \$ | 97,000  | \$ | 97,000  | \$ | 97,000  |
| Step 8        | \$ | 105,000 | \$ | 105,000 | \$ | 105,000 | \$ | 105,000 |
| Step 9        | \$ | 113,000 | \$ | 113,000 | \$ | 113,000 | \$ | 113,000 |
| Step 10       | \$ | 121,000 | \$ | 121,000 | \$ | 121,000 | \$ | 121,000 |
| Step 11       | \$ | 129,000 | \$ | 129,000 | \$ | 129,000 | \$ | 129,000 |
| Step 12 (Top) | \$ | 137,000 | \$ | 138,000 | \$ | 139,000 | \$ | 140,000 |
| Sergeant      | \$ | 143,112 | \$ | 146,689 | \$ | 150,357 | \$ | 154,115 |
| Lieutenant    | \$ | 149,606 | \$ | 153,346 | \$ | 157,180 | \$ | 161,109 |
| Captain       | \$ | 156,100 | \$ | 160,003 | \$ | 164,003 | \$ | 168,103 |

**SECTION 2.**

Increases shall be effective and paid retroactively to January 1, 2023, and on January 1 of each succeeding year.

**SECTION 3.**

In addition to their annual salary, each officer shall receive longevity compensation as computed in accordance with the employee's years of service and detailed in the employment contract.

**SECTION 4.**

On January 1, 2015, employees began contributions mandated by Chapter 78 or other laws that may be enacted during the contract governing employee healthcare insurance contributions. They will continue the contributions in accordance with the required amounts.

**SECTION 5.**

The work period shall begin at 7:00 p.m. Sunday and end as of 06:59 p.m. Sunday.

**SECTION 6.**

The officer in charge of the Detective Bureau, as assigned by the Chief, shall be paid the sum of \$2,500.00 annually. The amount shall be paid as part of that officer's regular pay and in addition to his base salary. Other Detective Bureau personnel, except the officer in charge, regularly assigned to the Detective Bureau by the Chief, shall be paid the annual sum of \$2,000.00.

**SECTION 7.**

Court time, excluding civil court and excluding regular tour of duty, shall be considered overtime and shall be compensated at time and one half (1-1/2).

**SECTION 8.**

Training time for training courses scheduled by the Police Chief on employees' own time shall be compensated at time and one half (1-1/2).

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**SECTION 9.**

Each member of the Police Department shall be allowed a clothing allowance of \$875.00 per year.

**SECTION 10.**

Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time after working in excess of a tour of duty for a day. To compute the base hourly rate of any employee for overtime or other purposes, the employee's base salary plus yearly longevity increment shall be divided by 2080 hours.

**SECTION 11.**

Recall time for an employee called back after having completed their regular shift shall be compensated at time and one half (1-1/2).

**SECTION 12.**

College credits salary recognition for attendance while employed by the Township in accordance with CBA - \$10/credit – not to exceed \$500.

**SECTION 13.**

Annual vacation with pay is authorized in accordance with the employment contract.

**SECTION 14.**

This Ordinance shall take effect upon passage and publication as provided by law.

**ORDINANCE # 1974**

**AN ORDINANCE TO AMEND CHAPTER 146, "PARKS, PLAYGROUNDS AND RECREATIONAL AREAS," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 146-35, "SPECIFIC REGULATIONS."**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff at Chapter 146, "Parks, Playgrounds and Recreational Areas," Section 146-35, "Specific regulations," is hereby amended to add new subsection 146-35A.(5), establishing certain hours for the playing of pickleball, as follows:

**SECTION 1 - Chapter 146. Parks, Playgrounds and Recreational Areas;**

**Section 146-35. Specific regulations.**

- A. Memorial Field Complex; application for use of Memorial Field Complex and regulations with respect to Memorial Field Complex.

(5) Pickleball. The permitted hours for the playing of pickleball at the Memorial Field Complex tennis courts shall be from 8:00 a.m. through 8:00 p.m. The playing of pickleball shall be prohibited from 8:00 p.m. through the following day at 8:00 a.m., in addition to other hours and/or time limitations as designated and approved by the Township Committee pursuant to Section 146-19 above.

**SECTION 2** - Except as hereby amended, all other Sections of Chapter 146 shall remain in full force and effect.

**SECTION 3** - This Ordinance shall take effect upon final passage and publication according to law.



PAGE NO.

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
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301 Sicomac Avenue  
Wyckoff, New Jersey 07481  
(201) 848-5200  
[ChristianHealthNJ.org](http://ChristianHealthNJ.org)

January 23, 2023

Via email and regular mail

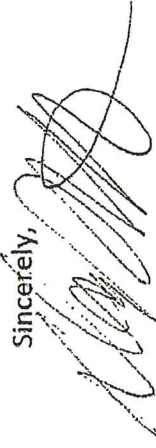
Ms. Nancy A. Brown, Clerk  
Township of Wyckoff  
Memorial Scott Plaza  
Wyckoff NJ 07481

Dear Ms. Brown:

We submit the attached form and accompanying rendering to request permission to place a temporary sign on our property beginning on Friday, March 24, 2023 and taken down first thing on Monday morning, April 3, 2023 for our de Snoep Winkel Gift Shop's Annual Flower and Gift Sale. We are holding the sale from 10 am to 4 pm on Friday, March 31 and Saturday, April 2, 2023.

The requested sign would be placed on our property on the corner of Sicomac Avenue and Christian Health Way (opposite Cedar Hill Avenue) at least 10 feet back from the property line as in the past. The required form and sign rendering accompanies this letter.

We thank the township and the Governing Body in advance for its consideration. Please feel free to contact me at (201) 848-5888 or [dstruyk@ChristianHealthNJ.org](mailto:dstruyk@ChristianHealthNJ.org) with any questions.

Sincerely,  


Douglas A. Struyk  
President and CEO

Attachments

TOWNSHIP OF WYCKOFF  
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TOWNSHIP OF WYCKOFF  
MUNICIPAL CLERK'S OFFICE

**SPECIAL EVENT APPLICATION**

(Maximum ten (10) day period only)

*Please type or print clearly and submit original copy:*

|                                      |                               |
|--------------------------------------|-------------------------------|
| Christian Health                     |                               |
| Applicant/Business Name              |                               |
| 301 Sicomac Avenue, Wyckoff NJ 07481 | Block/Lot                     |
| Business Address                     |                               |
| 201-848-5888                         | Douglas A. Struyk             |
| Business Telephone                   | Contact/Applicant Name        |
| 201-848-5888                         | dstruyk@ChristianHealthNJ.org |
| Contact Telephone                    | Contact e-mail                |
|                                      | Two (2) days, 10 am - 4 pm    |

|               |                                                                                     |
|---------------|-------------------------------------------------------------------------------------|
| Date of Event | Duration of Event (Days and/or hours)                                               |
|               | Two (2) days, 10 am - 4 pm                                                          |
|               |  |
|               | APPLICANT SIGNATURE                                                                 |

**REQUIRED INFORMATION:**

(Please check those which apply)

☒ **Temporary Signage:**

*Signs up March 24 and  
taken down first thing  
Monday, April 3*

**Special Activities:**

Attach detailed drawing including dimensions; location of temporary sign and dates requested. **(Maximum ten (10) day period only)**

*One (1) 6' x 9' sign, 10 feet back, per attached drawing  
(Specify the precise dates within the ten day period proposed to post temporary signs)*

Attach detailed description with specific location of special activities at above address.

**Food and/or Drink:**

Wyckoff Board of Health License **REQUIRED.**

**Special Temporary Props:**

Attach specific description of items to be used.

**Tent:**

Attach map detailing precise location of where the tent is proposed to be erected.

**Other Requested Items:**

Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Review by Police Traffic Safety Officer

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Permission obtained from Township Committee:

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Nancy A. Brown, Municipal Clerk

Date: \_\_\_\_\_



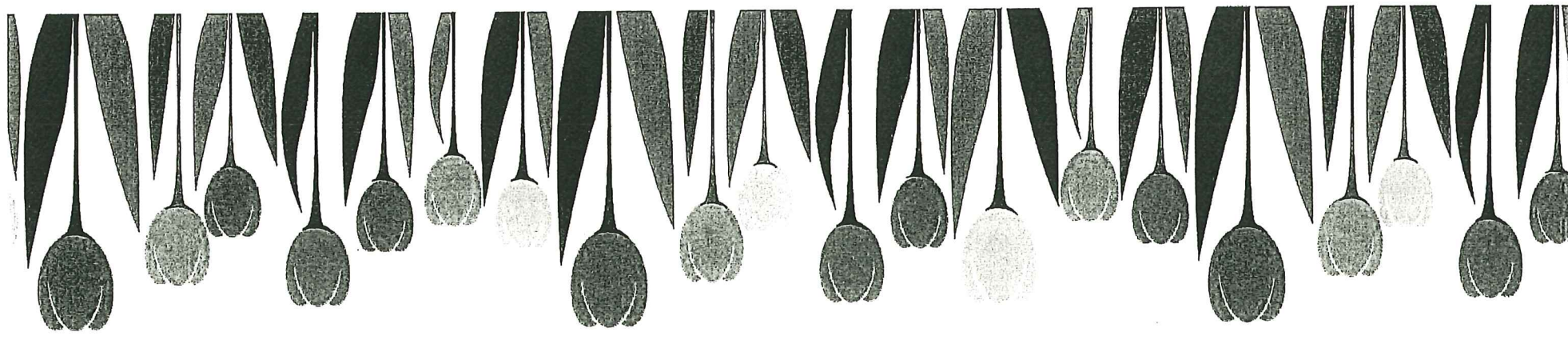
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# de Snoep Winkel Gift Shop Annual Flower & Gift Sale

**Friday and Saturday, March 31 and April 1**  
10 a.m. to 4 p.m.

*DeYoung Auditorium, Commons*



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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III    Motions

A. Approve temporary signage request by Christian Health to post a 6' x 9' sign for the ten-day period beginning Friday, March 24, 2023 and ending Monday, April 3, 2023. This sign will advertise the annual flower and gift sale and shall be posted at the Vista entrance, corner of Sicomac Avenue and Christian Health Way.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION:               MELCHIONNE                      SECOND            BOONSTRA  
BOONSTRA YES FISHER YES    MELCHIONNE YES  
SHANLEY YES    MADIGAN YES

With an affirmative vote, the motion is approved.

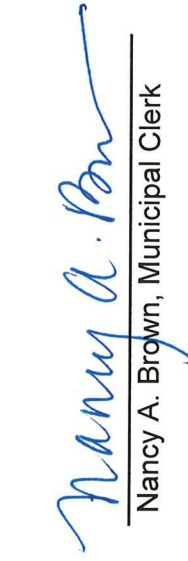
**Meeting was adjourned at 8:17pm**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION:               BOONSTRA                      SECOND            SHANELY  
BOONSTRA YES FISHER YES    MELCHIONNE YES  
SHANLEY YES    MADIGAN YES

During the course of this live meeting there were between three and four concurrent viewers watching on YouTube.

  
\_\_\_\_\_  
Mayor Thomas J. Madigan

  
\_\_\_\_\_  
Nancy A. Brown, Municipal Clerk