

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown
5. Roll Call of the Township Committee Members Present:

BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

7. Approval of the April 4, 2023 Work Session & Business meeting minutes:

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

8. Library Presentation in Honor of National Library Week
9. 2023 Municipal Budget – Public Hearing

Motion to open the Public Hearing and Further Consideration of the 2023 Municipal Budget:

This is the time for the Public Hearing period for the 2023 Municipal Budget two (2) minutes per speaker for public comment on the 2023 Municipal Budget.

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

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SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

Motion to close the Public Hearing on the 2023 Municipal Budget

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

10. Motion to adopt the 2023 Municipal Budget via Resolution #22-173:

MOTION: MELCHIONNE SECOND SHANLEY
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

11. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#23-174 April is Donate Life Month
#23-175 In Celebration of National Library Month
#23-176 Authorization of Vouchers & Payment of Bills
#23-177 Green Purchasing Policy
#23-178 Release of Professional Escrow, 720 Hickory Hill Road
#23-179 Return of Certain Overpaid Taxes, Fees, etc.
#23-180 Transfer of Liquor License #0270-44-006-008
#23-181 Authorizing the Filing of a Grant Application with the NJDEP for an MS4 Permit Grant
#23-182 Authorizing the Filing of the 2022 Recycling Tonnage Grant

II Ordinances – Introduction

ORDINANCE #1979

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

ORDINANCE #1980

AN ORDINANCE AMENDING ORDINANCE #1934 & 1961, ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR “MAJOR VEHICLE REPAIRS” AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

ORDINANCE #1981

AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, 1933, & #1960 ENTITLED “AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS” AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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ORDINANCE #1983

BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

III Motions

- A. Approve Wyckoff Education Foundation's Family Fun Run/Walk & Carnival to be held on Saturday, September 9, 2023 from 11:00 am to 3:00 pm at Eisenhower Middle School. The event will feature a Family Color Run/Walk, food, games, and other amusements for families.
- B. Approve the Zabriskie House Board of Trustees request to post temporary signage to promote History Day in conjunction with the Northwest Bergen History Coalition at the Zabriskie House on Saturday, April 29th from 10 am - 4 pm. Signs to be posted for the ten day period beginning April 20, 2023 and ending April 29, 2023. Also requesting permission to utilize an electronic message board at Town Hall to promote the event.
- C. Approve and memorialize the application of Graig C. Gutowski as a firefighter with Fire Company #1.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

12. Ordinances – Public Hearing / Further Consideration:

NONE

13. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 – 7:00 P.M.**

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, April 18, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, April 14, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, April 14, 2023 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on April 18, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

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Nancy A. Brown
Municipal Clerk

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Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Matthew A Cavallo, Temporary Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

Present: Mayor Thomas J. Madigan, Township Committee Rudolf E. Boonstra, Scott A. Fisher, Peter J. Melchionne and Timothy E. Shanley
Also Present: Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy A. Brown, Chief Financial Officer Diana McLeod, Finance Assistant Frances Piskadlo and Township Attorney Robert E. Landel

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Municipal Clerk have signed any necessary documents.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Boonstra, all voting yes to open the ten (10) minute public comment period.

There was no public comment.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Fisher with an affirmative voice vote.

Presentation of Proclamation to Elizabeth "Betty" Vander Plaats in Celebration of her 96th Birthday:

WHEREAS,

Elizabeth "Betty" (nee Tanis) Vander Plaats was born January 9, 1927, to Isaac and Cora Tanis, raised in Prospect Park, attending Eastern Academy which later became Easter Christian High School; and,

WHEREAS,

she met the love of her life, John C. "Jack" Vander Plaats, in high school and they began dating after graduation; and,

WHEREAS,

Betty and Jack married in June of 1948 and lived above the original Vander Plaats Funeral Home in Garfield where Jack worked by his father's side; and,

WHEREAS,

in 1952 Jack and his father decided to expand the business into Wyckoff, a quiet suburb that would be an ideal location for Jack and Betty to raise their three children; and,

WHEREAS,

Betty wore many hats as a funeral director's wife, answering the business phone line and even going back to school to learn hairdressing so that she could assist her

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husband with the business; and,

WHEREAS,

raising her three children, Jay, Linda, and Brenda, who needed to be quiet while visitors were downstairs in the funeral parlor was frustrating at times, yet she always persevered; and,

WHEREAS,

once established in Wyckoff, Jack became involved in town including the Wyckoff Volunteer Fire Department. Betty joined the Protection Co. #1 Fire Department Ladies Auxiliary and was seen many times serving coffee and water to our firemen during an emergency; and,

WHEREAS,

Betty was the first President of the Eastern Christian Children's Retreat Auxiliary as plans were made to build a home for developmentally and physically disabled children and for well over 30 years she was involved with the Children's Retreat Fair serving as Chairperson; and,

WHEREAS,

Betty and Jack had a passion to help others which led them to become involved in the Christian Reformed World Relief Committee and the American Red Cross and together, they responded to many disasters throughout the United States including earthquakes in California, ice storms in New York State, as well as hurricane disasters in Florida and South Carolina - if there was a need, they would respond in an instant; and,

WHEREAS,

Jack was elected to the Township Committee and served as Mayor of Wyckoff in 1961 and again in 1968; and,

WHEREAS,

Jack and Betty also became involved in the Holland Christian Home, a residential home for seniors in North Haledon and both Jack and Betty became active board members where Betty enjoyed communicating with the residents and, fittingly, she now resides at the Holland Christian Home; and,

WHEREAS,

Betty's fierce dedication and overwhelming love for her family was always expressed best with her cooking and baking and Sundays were dedicated to church and family, and she always took joy in the fact that she had a large crowd to feed, because it meant they were together and her greatest happiness has always been most evident in her three children, six grandchildren, (Joseph, Tim, Robert, Jackie, Kelly, & Matthew) and sixteen great-grandchildren.

NOW THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Township of Wyckoff applauds her love of family and community and celebrates Betty Vander Plaats on the occasion of her 96th birthday.

AND BE IT FURTHER PROCLAIMED that we wish Betty and her children, grandchildren, and great-grandchildren many healthy and happy years sharing time together as a family.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 – 7:00 P.M.

Administrator's Report:

1. The Recycling Tonnage Report will be submitted tomorrow.
2. The Annual Shredfest/Medicine Take Back Event was held on Saturday, April 15, 2023 at the DPW Garage and deemed very successful.
3. The Annual Team Up to Tidy Up will take place on Saturday, April 22, 2023 beginning at 8:30 a.m. at Town Hall.
4. The Opening Ceremony for the Recreation Baseball/Softball Season is Saturday, April 22, 2023 at Wyckoff Community Park. Good Luck to all athletes!!
5. Mr. Cavallo is working with Gaeta Recycling to acquire a safe and secure shredding receptacle for residents to safely shred their documents at the Recycling Center.
6. Orange & Rockland Utilities will be performing utility pole replacements beginning Tuesday, April 21st and Wednesday, April 22nd on Eder Avenue. Farview Avenue, Suzannette Place, Miller Road, Miller Court, Berkeley Drive, Vance Avenue, Chestnut Street, Wellington Drive, Timberline Drive and Eder Avenue may experience minor power outages during the pole transition.
7. The Bergen County Open Space "Letter of Intent" was submitted for a \$75,000 grant to continue the walking path at Memorial Field and to complete site improvements.
8. The Township of Wyckoff was awarded the State Recreation Grant for \$75,000 to construct ADA restrooms and site improvements at Memorial Field. Mr. Cavallo thanked the members of our State Delegation, Senator Corrado, Assemblyman DePhillips and Assemblyman Rooney for endorsing this application.
9. With regard to Stormwater Compliance, the Township is submitting a \$25,000 grant application followed by a \$10,000 grant application to implement the stormwater mapping system (GIS) into compliance. Two (2) ordinance, as per the Township's Stormwater ordinance, concerning the preservation of trees and private salt storage may be required. The Administrator will provide additional information to the governing body as it becomes available.
10. New signage, as per the pickleball ordinance adopted several meetings ago, has been ordered.
11. Boswell Engineering will meet with Bergen County to discuss the next phase of the ADA ramps at Cedar Hill Avenue and Newtown Road.
12. Sadly, Mr. Cavallo reported that Lewis DeMarco, the owner of Grandview Printing who prints the municipal newsletters, passed away on Thursday, April 13, 2023.
13. The Wyckoff Environmental Commission has submitted a grant application for \$1,500 to update signage at the Community Garden.
14. The Township Committee is awaiting a response from Eagle Scout Kevin O'Neill regarding his request to construct a bocce ball court at the Wyckoff Community Park.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 – 7:00 P.M.**

15. Financial Disclosure Statements are due by Sunday, April 30, 2023.
16. Sewer bills are due on May 1st. Envelopes have been provided with the new mailing address for payments.

Township Committee Reports:

Timothy Shanley:

1. The Recreation Board met last evening where the Recreation Director reported that Wyckoff Recreation is rejoining the Bergen County Soccer League so that boys and girls in grades 5 to 8 may play against 12 other surrounding towns. The 3rd & 4th graders are going to continue to play the local towns such as Franklin Lakes, Oakland and Haledon.
2. Opening day for the recreation baseball/softball season is Saturday, April 22, 2023 at Wyckoff Community Park.
3. Andy Wingfield, Recreation Director, reported that the 7th & 8th grade girls won their championship in the basketball league.
4. Recreation Football registrations are completed. More than 60 boys (3rd & 4th grades) registered for the PeeWee Division. More than 60 boys (5th & 6th grades) registered for the Junior Division and 45 boys (7th & 8th grades) registered for the Senior Division.
5. Wyckoff Lacrosse Day is Saturday, May 13th at Pulis Field.
6. Registrations for soccer and volleyball are currently being accepted.
7. Mr. Shanley attended the annual Shredfest Event on Saturday, April 15, 2023.
8. The Zoning Board of Adjustment will meet on Thursday, April 20, 2023.
9. The Ramapo/Indian Hills Board of Education Meeting is scheduled for Monday, April 24, 2023.

Scott Fisher:

1. Mr. Fisher reported that Friday, April 28, 2023 is Arbor Day. A celebration is planned at Coolidge School where a tree will be planted with members of the Wyckoff Environmental Commission, Township Committee and students from Coolidge School. Everyone is invited to attend.
2. Mr. Fisher also assisted at the well-attended Shredfest Event. Many thanks to Beth Fischer and Denise Capparelli who organized this event and to all those who volunteered their time.
3. The Zabriskie House Trustees met to reorganize for 2023. The Trustees are participating in "History Day" on Saturday, April 29th. Multiple museums in Bergen County will be open that day so residents may visit various historic sites on April 29th.
4. The Zabriskie House is in need of various improvements on the property. The Trustees are working to formulate a plan to move forward with these necessary projects.

**TOWNSHIP OF WYCKOFF
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TUESDAY, APRIL 18, 2023 – 7:00 P.M.**

5. Mr. Fisher will attend the Wyckoff K-8 Board of Education Meeting on Monday, April 24, 2023.

Rudy Boonstra:

1. Mr. Boonstra attended the annual Shredfest as well. Special thanks to the members of the Environmental Commission, Committeeman Melchionne, Beth Fischer and Denise Capparelli for their conscientious detailing at the event. Large quantities of paper and Styrofoam were collected and recycled. Officer Marceaux was present to accept the expired medications.
2. The Planning Board Meeting is Wednesday, April 19, 2023 where a hearing on the Hackensack Meridian application will be heard. They plan to construct a “mini” emergency room in the Stop & Shop Building. Also, the Planning Board has yet to receive the revised plans from Ridgewood Water for the Cedar Hill Water Treatment Facility.
3. The Wyckoff Board of Health did not meet last week due to the school recess. They will meet on Thursday, April 20, 2023.
4. Mr. Boonstra advised that as Mr. Fisher mentioned in his report, the Zabriskie House Trustees elected their officers for 2023. Joyce Santimauro is the President and Vice President. Valerie Abma is the Secretary and Mark DiGennaro is the Treasurer. Mr. Boonstra reported that Zabriskie House Trustee Rich Lynch is still recovering from his medical condition.
5. Saturday, April 29th is “History Day” in Bergen County. The Zabriskie House is participating in this event along with the Bergen County Historical Coalition.
6. The Historic Preservation Commission met last week to discuss the fourteen (14) homes in Wyckoff that were designated as historic and are listed on the Township’s historic register. Mr. Boonstra and the Administrator will examine the possibility of certification in a certified local government program.
7. With regard to the Sewer Commission, the governing body is attempting to set up a meeting next week with representatives from the Barn Original and HOPE Christian Services (formerly ECCR) to discuss extending the Terhune Terrace Sanitary Sewer Extension to service the property recently purchased by HOPE Christian adjacent to the Barn Original. The sanitary sewer project is expected to begin when school closes in June.
8. Mr. Boonstra mentioned that 100 years ago today, April 18, 1927, the New York Yankees moved across the Harlem River from the Polo Grounds, to play their first game, what was then the new Yankee Stadium. The Yankees beat the Boston Red Sox 4 to 1 and Babe Ruth had a 3-run home run late in the game to win the game for the Yankees. Yankee Stadium is a legendary venue in our nation, not only for what the Yankees have accomplished there and 100 years as a baseball team, but for all other significant events including visits from the Pope and sporting events. The New York Giants have played in Yankee Stadium as well.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 – 7:00 P.M.**

Peter Melchionne:

1. Mr. Melchionne echoed the governing body in attending the annual Shredfest on Saturday, April 15th. It was a great day and a great turnout. Two (2) trucks were filled with paper and a 40-yard dumpster of Styrofoam was collected. Mr. Melchionne thanked the Environmental Commission, the Township Committee, the DPW and all the volunteers on hand to make this event a huge success.
2. Mr. Melchionne advised that April is a busy month for the Environmental Commission. The Team Up to Tidy Up is Saturday, April 22, 2023 beginning at 8:30 a.m. in Town Hall.
3. The DPW Crews are completing the Spring Leaf Collection.
4. The DPW Staff is also working on the new press box at Memorial Field.
5. Street sweeping began last week on the primary roads, which are completed. The sweeper will move to the secondary roads this week.
6. The Wyckoff Volunteer Fire Department has responded to 197 calls year-to-date. Over the past two (2) weeks, the rescue boats were dispatched twice, and the fire department assisted at two (2) mutual aid structure fires. Another great job by our Fire Department!!
7. The Township Committee will approve and memorialize the application of Graig C. Gutowski as a firefighter with Fire Company #1 at the 8:00 p.m. Business Meeting.
8. Mr. Melchionne reminded all that the Military Tribute Banners are still available for purchase until April 28th. These banners will be hung throughout the Business Triangle from Memorial Day through Veteran's Day.

Mayor Thomas Madigan:

1. The annual Shredfest/Recycling Event was a nice event. Mayor Madigan thanked the volunteers from the Environmental Commission and members of the governing body for their time and assistance on April 15th.
2. Team Up to Tidy Up will take place on Saturday, April 22nd.
3. The Recreation Baseball/Softball Season kicks off on Saturday, April 22nd at Wyckoff Community Park.
4. The two (2) new police officers continue to make progress with their training.
5. The Wyckoff Chamber of Commerce met this morning at the Vista. Many of the Vista residents were in attendance.
6. Mayor Madigan, along with Committeeman Melchionne offered a special thanks to the Chief Financial Officer and the Administrator for their significant assistance with the budget process.
7. A resolution will be considered this evening designating April as "Donate Life-Organ Donor Month." Years ago, Mayor Madigan was in a position to participate in organ donation.
8. The Planning Board Meeting is tomorrow evening.

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TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023 – 7:00 P.M.

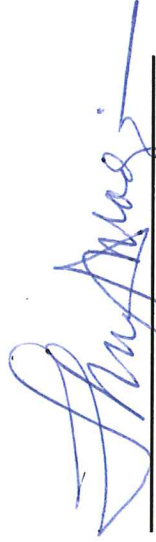
9. National Library Week is next week and our Library Director, Laura Leonard, will give a presentation at the 8:00 p.m. Business Meeting. Mayor Madigan made comment that Ms. Leonard and her Staff do a wonderful job at the Wyckoff Library.

Mayor Madigan asked for a motion to close the Work Session:

MOTION: MELCHIONNE SECOND SHANLEY
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Adjourn the Open Work Session Meeting at 7:43 p.m.



Thomas J. Madigan
Mayor



Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
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SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

Meeting Called to Order

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Thomas J. Madigan.

Invocation

The Invocation was offered by Committeeman Rudolf E. Boonstra.

RE: Township Committee Meeting of Tuesday, April 18, 2023 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, April 18, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

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TUESDAY, APRIL 18, 2023

Attendance

Township Committee Present: Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Scott A. Fisher; Peter J. Melchionne, and Timothy E. Shanley.

Staff Present: Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney Robert Landel.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Fisher. All voted in favor.

Jerry Goetting, 629 Lawlins Road
Could you kind of explain to me the assignments of every Committee person here?

Mayor Madigan
We publish the assignments each year at the beginning of January. I don't have a list in front of me now.

Jerry Goetting
Well can you at least tell me who is the Police Commissioner?

Mayor Madigan
I am the Police Commissioner and Mr. Melchionne is the Fire Commissioner for 2023.

Jerry Goetting
Can you explain to me the chain of command in the Township of Wyckoff?

Rob Landel
Mr. Goetting, this time is just for public comments. It's not a question-and-answer session. I'm sure the Mayor would be happy to talk to you after the meeting if you have any specific questions.

Jerry Goetting
I want to know who the Police Chief reports to.

Mayor Madigan
The Chief reports to the governing body and the Police Commissioner and Deputy Police Commissioner.

Mr. Goetting
I have an article here about a young man who's from a different town and he's instituted collecting batteries and fluorescent lightbulbs and everything at the recycling center in his township. You know, I think it would be a good idea for us to have because it's difficult to dispose of fluorescent bulbs and stuff. You're stuck with them for six months or a year, wherever. So why can't we have that included? Maybe twice a year in our own town?

Mayor Madigan
Great comment. If you have a copy of the article, please leave it with Nancy, and she'll get it to us.

Jerry Goetting
That'd be great. Thank you. Yeah, the thing is, I have a "police report" here. (He's referencing a Police Press Release here). And the police report says the last one was March 8, 2023. The one before that was November 29, 2022. And then September 29, 2022, etc.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

Why are we not getting police reports on the internet? And the reports are very limited, just one or two comments. There's nothing about how many tickets were issued. There's no activity shown in the police reports. I think it's worrying and you're remiss in that.

I brought it up here before, the letter from the police department regarding a six-month period when there were no tickets issued on Lawlins Road. I know there's somebody besides me who lives on Lawlins and is very much aware of speeding on Lawlins Road and it is continuing. I am planning when it gets warm enough that I'm going to go outside with my speed gun. I am going to try to take my phone and do both and take pictures of the car speeding and their license plates. And I'll give it to you because somebody should do something about it. We have young children now on Lawlins. And Lawlins Road is one of the narrowest roads in the area. Thank you.

Mayor Madigan

Thank you, Jerry. Anybody else from the public? Seeing no one, can I have a motion to close the public comment period?

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Fisher. All voted in favor.

With an affirmative vote, the motion is approved.

Approval of the April 4, 2023 Work Session & Business meeting minutes:

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Library Presentation in Honor of National Library Week

Library Director, Laura Leonard addressed the Township Committee saying:

I'd like to thank Mayor Madigan and the Township Committee for recognizing the importance of the library to our residents. The Wyckoff Public Library has a storied 100+ year history that includes four locations, many staff members and ever-evolving collections, but what remains constant is the goal of connecting people with information and one another. I want to express my gratitude to our current and former staff members, the library Board of Trustees, the Friends of the Wyckoff Library, the Township Committee and of course the residents of Wyckoff for valuing and supporting the library.

Next week, we celebrate National Library Week. The theme for this year is There's More to the Story. I'd like to take a few minutes to tell you what that means to me.

When people think about libraries what do they think of? Most likely it is the ability to borrow books, movies, magazines, music and games. Loaning of materials and providing access to information in print and digital form remains a core tenant of library service. Last year over 208,000 items were loaned to patrons, nearly 40,000 of those were ebooks, eaudio and streaming movies, music and TV shows.

Although we are proud of the collection, this is only one facet of library service - there is much more to the story.

The library is a valuable space for our residents to connect with each other, receive assistance, and learn from a variety of events designed or coordinated by

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

our staff. In 2022 the library hosted 561 programs that 12,135 people of all ages from babies to those in their 90s attended! These programs strengthen the fabric of our community, providing a shared sense of belonging. For example, prior to a children's event this past summer there were a number of families waiting to return and check out items at our Circulation Desk. I overheard a parent responding to their child who spotted someone they had met at camp, saying, "Yes, when we come to the library we get to see old friends and make new friends." Our library is a place that fosters relationships in addition to supporting learning. We are offering even more programs like these in 2023.

Many people come to the library to seek help answering questions, locating material or placing requests. Our staff answered over 14,000 questions last year ranging from book recommendations to job searches to genealogical research to providing resources for reliable health information and technological assistance. Additionally, people visit to use our computers or connect to our WiFi -there were 15,000 visitors who did just that in 2022. All in all, the library was visited by 44,552 people in 2022. The first quarter of 2023 has been even busier. As I hope you can see, the reasons for using the library are as varied and unique as the visitors themselves.

The Library is a place where everyone is invited to Connect, Discover and Create. I encourage you to visit your library during National Library Week or sometime soon. You may be surprised that there is more to the story than you realize.

Mayor Madigan

I want to thank you for coming tonight and for being our Library Director. You've done a tremendous job as Library Director these past many years in Wyckoff. Thank you to your staff, to the Library Board and to the Friends of the Library. The library is essential to the community, and it is a central meeting spot. There's a lot going on at the library and you're juggling a lot of priorities. The library is certainly an asset to the community and particularly for the residents of Wyckoff.

2023 Municipal Budget – Public Hearing

Committeeman Shanley made a motion to open the Public Hearing for the 2023 Municipal Budget to Public Comment; Seconded by Committeeman Fisher. All voted in favor.

Mayor Madigan

I was pleased to be a member of the Finance Committee with Committeeman Melchionne this year, as we worked on the budget. I want to thank all the Department heads who have worked so hard, helping us put this budget together by giving us priorities. Special thanks to Diana McLeod, our CFO, Frances Piskadlo for her assistance, as well as Matt Cavallo, our Township Administrator.

I'm just going to read you some information just to make sure that we cover it properly and we say it the right way. Pete Melchionne and I, along with the Budget Committee, as I mentioned previously, worked diligently to limit the growth of the budget provided disabled tax rate, despite requirements to address increased expenses, such as garbage recycling, collection and disposal, gasoline, a few mandated pension costs and employee health costs. 2023 tax increase in the average home assessed that he had hidden \$3,100 is \$188.73 for two out to three, tax rate increase of two and three tenths of 1% of \$100 worth of valuation. The municipal budget is within the mandated budget and all tax levy caps.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

Holding the line on costs each year the Township Committee develops a budget that strives to strike a balance between essential tax increases, while providing the suitable investments to maintain our resident's services and invest in our aging infrastructure. In 2023. This task was made more difficult by increases in primary services provided such as garbage and recycling collection, solid waste disposal, gasoline and fuel, pensions health benefits and workers compensation insurance costs. An increase in garbage and recycling collection costs for the average home makes up \$178.35 more than 94% of the total tax increase. The 2023 budget also intends anticipates increases in mandated expenses and increases due to current market conditions such as health benefits, debt service payments, add gasoline and fuel while also addressing changes in the economy that may affect the collection of non-tax revenues, service, and safety investments in 2023. The budget reflects the decision to continue investing in the Township's infrastructure. It includes funds allocated for road resurfacing and replacing DPW rolling stock, which has reached the end of its useful life to comply with state and federal mandates firefighter safety equipment such as personal protective gear and self-contained breathing apparatus for search and rescue are funded. Additional pedestrian safety improvements and traffic calming devices will continue to be deployed in 2023 for enhanced pedestrian safety, in addition to 2023 budget continues to progress of providing police officer radio and software upgrades which will improve public safety.

Committeeman Melchionne

Lastly, I just want to mention that we try to maintain all our priorities, controlling the increase in expenditures, pursuing positive fiscal operations, such as seeking grants from all levels of government and reducing operating costs with competitive bidding and shared services. Cost Reductions through enhanced technology have been realized by regionalization with the township many shared services agreements, which include 911 dispatch service, we renewed public health services with the Bergen County Health Department for another five years, fuel facilities and vehicle maintenance services with the Wyckoff Board of Ed, strategic purchasing through Northwest Bergen cooperative purchasing consortium and the Wyckoff, Oakland, Franklin Lakes (WOLF) group shared services.

Mayor Madigan

This summarizes the 2023 Municipal Budget, and this press release will be going out tomorrow.

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Melchionne. All voted in favor.

With an affirmative vote, the motion is approved.

Motion to adopt the 2023 Municipal Budget via Resolution #23-173:

SECTION 2 - UPON ADOPTION FOR YEAR 2023

Be it Resolved by the COMMITTEEPERSONS of the TOWNSHIP of WYCKOFF, County of BERGEN that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 13,799,971.00 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 240,846.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ 1,696,889.00 (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes
Boonstra, Rudolf E.
Fisher, Scott A.
Madigan, Thomas J.
Melchionne, Peter J.
Shanley, Timothy E.

Nays

Abstained
Absent

SUMMARY OF REVENUES

General Revenues	08-100	\$	2,300,000.00
Surplus Anticipated	13-099	\$	5,073,886.00
Miscellaneous Revenues Anticipated	15-499	\$	434,000.00
Receipts from Delinquent Taxes	07-190	\$	13,799,971.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)			
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	1,696,889.00
Total Revenues	13-299	\$	23,304,746.00

TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023
TOWNSHIP OF WYCKOFF

Resolution # 25-119
page 2

SUMMARY OF APPROPRIATIONS

PAGE NO.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 14,546,982.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 2,071,454.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(b) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 3,589,620.00
(c) Capital Improvements	44-999	\$ 701,500.00
(d) Municipal Debt Service	45-999	\$ 895,190.00
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(h) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,500,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 23,304,746.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 18th day of APRIL, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 18th day of APRIL, 2023, Nancy A. Ben, Clerk

Sheet 42

Budget Adoption
Resolution # 23-173
Page 3

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

MOTION: MELCHIONNE SECOND SHANLEY
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#23-174 April is Donate Life Month

WHEREAS, realizing the urgent need for organ and tissue donors across the country, the National Donate Life Month observance promotes a greater understanding about the life-saving benefits of donation and transplantation. Moreover, the need is increasing. NJ Sharing Network is committed to addressing that need through increased awareness; and

WHEREAS, the transplantation of organs and tissue is a miracle of modern medicine made possible through the compassion of organ and tissue donors, enabling surgeons to save thousands of lives every year. One organ donor can save eight lives and one tissue donor can enhance the lives of over 75 others. People of all ages, ethnic backgrounds and religions are touched by donation and by the serious shortage of organ donors that exists. Currently, there are nearly 4,000 New Jersey residents and over 100,000 Americans awaiting life-saving transplant operations; and

WHEREAS, every capable person should support this vital effort by registering as an organ and tissue donor, making their family aware of their wishes and being willing to give the precious gift of health, sight and life to people in need; and

WHEREAS, registering as an organ and tissue donor at a local Motor Vehicle Agency or online at www.NJSharingNetwork.org signifies our fundamental human responsibility to help others; and

WHEREAS, the Township Committee of the Township of Wyckoff hereby recognizes National Donate Life Month as an opportunity to join NJ Sharing Network in its life-saving mission.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey does hereby proclaim the month of April as National Donate Life Month and urges all residents to join us in promoting organ and tissue donor education and registration.

#23-175 In Celebration of National Library Month

WHEREAS, National Library Month focuses on highlighting the essential role that libraries play in our communities; and,

WHEREAS, National Library Week, April 23 - 29, 2023, is a time to celebrate our nation's libraries, library workers' contributions and promote library use and support; and,

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

WHEREAS, libraries are full of stories in a variety of formats from picture books to large print editions, audio books to e-books and many more; and,

WHEREAS, library programming brings the community together for entertainment, education and connection through book clubs, story times, movie nights, crafting classes, author visits and lectures; and,

WHEREAS, library infrastructure advances communities, providing internet and technology access, literacy skills, and support for businesses, job seekers, and entrepreneurs; and,

WHEREAS, the Township of Wyckoff and the Wyckoff Mayor's Wellness Campaign recognize the need to educate individuals and the need to utilize best practice documents which address specific safety topics.

NOW THEREFORE, BE IT PROCLAIMED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of June is hereby designated as National Library Month and the Wyckoff Public Library is celebrated as a community treasure for all to enjoy.

#23-176 Authorization of Vouchers & Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 20624 – 20632 Payroll A/C, Direct Deposit Vouchers no. 18482 - 18567, Library Payroll check nos. 1721 - 1724, Library Direct Deposit Vouchers no. 7726 - 7751, Claims Wire nos. 230404, 230405 & 230406, check no. 1191 Accutrack A/C, Claims check nos. 089971 – 090044, AHDF check no. 1019 and Trs. Dog Trust - \$1,526.60.

#23-177 Green Purchasing Policy

WHEREAS, the Township Committee has appointed its Environmental Commission as its Green Team, and whose role is to advise and make

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

recommendations to the Township Committee on environmental and sustainable issues related to the health and safety of our community; and,

WHEREAS, cleaning products are necessary for maintaining attractive and healthy conditions in the Township workplace; however, cleaning products can present several health and environmental concern and as such may contain chemical irritants classified as hazardous, creating potential handling, storage, and disposal issues.

WHEREAS, using green cleaning products and equipment that have a lesser or reduced effect on human health and the environment can help to reduce the human health and environmental concerns that comes along with cleaning.

WHEREAS, the attached green purchasing policy has been reviewed by the Environmental Commission and it is recommended for the Township Committee adoption.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the attached green purchasing policy is adopted.

**ENVIRONMENTALLY PREFERABLE PURCHASING
(GREEN PURCHASING)
9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING)**

9.1 STATEMENT OF POLICY

It is the policy & practice of the Township of Wyckoff to:

- institute practices that reduce waste by increasing product efficiency and effectiveness,
- purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practicable, and
- purchase products that include recycled content, are durable and long-lasting, conserve energy and water, use agricultural fibers and residues, reduce greenhouse gas emissions, use unbleached or chlorine free manufacturing processes, are lead-free and mercury-free, and use wood from sustainably harvested forests (FSC) when & where possible.

9.2 PURPOSE & OBJECTIVES

The goal of this policy is to encourage and increase the use of environmentally preferable products and services in the Township of Wyckoff. By including environmental considerations in purchasing decisions, the Township of Wyckoff can promote practices that improve public and worker health, conserve natural resources, and reward environmentally conscious manufacturers, while remaining fiscally responsible.

The policy objectives are to:

- conserve natural resources,
- minimize environmental impacts such as pollution and use of water and energy,

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

- eliminate or reduce toxics that create hazards to workers and our community,
- support strong recycling markets,
- reduce materials that are routinely land filled,
- increase the use and availability of environmentally preferable products that protect the environment,
- identify environmentally preferable products and distribution systems,
- reward manufacturers and vendors with contracts that reduce environmental impacts in their production and distribution systems or services,
- collect & maintain up-to-date information regarding manufacturers, vendors and other sources for locating/ordering environmentally preferable products,
- create a model for successfully purchasing environmentally preferable products that encourages other purchasers in our community to adopt similar goals.

9.3

RESEARCH, EVALUATION & IMPLEMENTATION

A Township of Wyckoff Purchasing Division and members of the Green Team will be composed of representatives from various City departments to research, evaluate, and implement the environmental purchasing objectives. The Committee will focus its research, evaluation and implementation on the following areas:

- Recycled Content Products (e.g. paper, playground equipment, toner cartridges, motor oils & lubricants, carpets, matting, plastic lumber, trash bags, parking stops, etc...)
- Less Harmful & Non-toxic Materials & Processes (e.g. janitorial/cleaning products, pest management chemicals, phosphates, paint, solvents, etc...)
- Energy & Water Efficient Products & Processes (e.g. solar applications, energy efficient lighting, appliances, vehicles & motorized equipment)
- Natural Resource & Landscaping Management (e.g. integrated pest and vegetation management, drought tolerant/indigence plants, recycled mulches, etc...)
- Renewable Products (e.g. certified forests, renewable energy resources)
- Disposal & Pollution Reduction (e.g. integrated waste management, snack/soda machines, double-sided copies, longer lasting tires, reusable holiday trees, etc...)
- Packaging (e.g. bulk packaging, reusable boxes, shipping pallets, etc...)

The Committee is aware that the evaluation and implementation phases of the project will require changes in awareness, behaviors, practices and procedures. To the extent possible it is the Committee's intention to have a participative process as it researches, evaluates and implements the policy recommendations. It is also the Committee's intention to meet annually after implementation to monitor and evaluate the Township's progress in this area.

9.4

SPECIFICATIONS

9.4.1 Source Reduction

- *
- To the extent practicable the Township shall institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or workplace quality.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

- * To the extent practicable the Township shall purchase remanufactured products such as toner cartridges, tires, furniture, equipment and automotive parts whenever practicable, but without reducing safety, quality or effectiveness.

9.4 SPECIFICATIONS (CONTINUED)

9.4.1 Source Reduction (Continued)

- * To the extent practicable the Township shall require all equipment bought after the adoption of this policy to be compatible with source reduction goals as referred to in this section (3.1), when practicable.
- * All buyers shall consider short-term and long-term costs in comparing product alternatives, when feasible. This includes evaluation of total costs expected during the time a product is owned, including, but not limited to, acquisition, extended warranties, operation, supplies, maintenance, disposal costs and expected lifetime compared to other alternatives.
- * Products that are durable, long lasting, reusable or refillable are preferred whenever feasible.
- * To the extent practicable the Township requests vendors to eliminate packaging or use the minimum amount necessary for product protection, to the greatest extent practicable.
- * Packaging that is reusable, recyclable or compostable is preferred, when suitable uses and programs exist.
- * Vendors shall be encouraged to take back and reuse pallets and other shipping and packaging materials.
- * Suppliers of electronic equipment, including but not limited to computers, monitors, printers, and copiers, shall be required to take back equipment for reuse or environmentally safe recycling when the Township discards or replaces such equipment, whenever possible.
- * To the extent practicable the Township shall consider provisions in contracts with suppliers of non-electronic equipment that require suppliers to take back equipment for reuse or environmentally safe recycling when the Township discards or replaces such equipment, whenever practicable.
- * All documents shall be printed and copied on both sides to reduce the use and purchase of paper, whenever practical.

9.4.2 Recycled Content Products

- * All products for which the United States Environmental Protection Agency (U.S. EPA) has established minimum recycled content standard guidelines in the Agency's Comprehensive Procurement Guidelines, such as those for printing paper, office paper, janitorial paper, construction, landscaping, parks and recreation, transportation, vehicles, miscellaneous, and non-paper office products, shall contain the highest postconsumer content practicable and cost effective, but no less than the minimum recycled content standards established by the U.S. EPA Guidelines.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

9.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING)
(CONTINUED)

9.4 SPECIFICATIONS (CONTINUED)

9.4.2 Recycled Content Products (Continued)

- * Copiers and printers purchased shall be compatible with the use of recycled content and remanufactured products.
- * To the extent practicable the Township shall specify and purchase recycled content transportation products, including signs, cones, parking stops, delineators, channelizers and barricades, which shall contain the highest postconsumer content practicable and cost effective, but no less than the minimum recycled content standards established by the United States EPA Comprehensive Procurement Guidelines.
- * All pre-printed recycled content papers intended for distribution that are purchased or produced shall contain a statement that the paper is recycled content.

9.4.3 Energy & Water Savings

- * Where applicable, energy-efficient equipment shall be purchased with the most up-to-date energy efficiency functions. This includes, but is not limited to, high efficiency space heating systems and high efficiency space cooling equipment.
- * When practicable, the Township shall replace inefficient interior lighting with energy-efficient equipment.
- * When practicable, the Township shall replace inefficient exterior lighting, street lighting and traffic signal lights with energy-efficient equipment. Exterior lighting shall be minimized where possible to avoid unnecessary lighting of architectural and landscape features while providing adequate illumination for safety and accessibility.
- * All products purchased by the Township and for which the United States EPA Energy Star certification is available shall meet Energy Star certification, when practicable. When Energy Star labels are not available, [organization] shall choose energy-efficient products that are in the upper 25% of energy efficiency as designated by the Federal Energy Management Program.
- * To the extent practicable the Township shall purchase water-saving products. This includes, but is not limited to, high-performance fixtures like toilets, low-flow faucets and aerators, and upgraded irrigation systems.

9.4.4 Green Buildings

All building and renovations undertaken by the Township shall follow Green Building Practices for design, construction, and operation, where appropriate, practicable, and cost effective as described in the LEED IM Rating System.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

9.4.5 Landscaping & Hardscaping

All landscape renovations, construction and maintenance performed by the Township, including workers and contractors providing landscaping services for the Township, shall employ sustainable landscape management techniques for design, construction and maintenance whenever possible, including, but not limited to, integrated pest management, grass cycling, drip irrigation, composting, and procurement and use of mulch and compost that give preference to those produced from regionally generated plant debris and/or food waste programs.

Plants should be selected to minimize waste by choosing species for purchase that are appropriate to the microclimate, species that can grow to their natural size in the space allotted them, and perennials rather than annuals for color. Native and drought-tolerant plants that require no or minimal watering once established are preferred.

Hardscapes and landscape structures constructed of recycled content materials are encouraged. The Township shall limit the amount of impervious surfaces in the landscape, wherever practicable. Permeable substitutes, such as permeable asphalt or pavers, are encouraged for walkways, patios and driveways.

9.4.6 Toxics & Pollution

To the extent practicable, the Township shall purchase, or require janitorial contractors to supply, industrial and institutional cleaning products that meet Green Seal certification standards for environmental preferability and performance.

To the extent practicable, the Township shall purchase, or require janitorial contractors to supply, vacuum cleaners that meet the requirements of the Carpet and Rug Institute "Green Label" Testing Program — Vacuum Cleaner Criteria, are capable of capturing 96% of particulates 0.3 microns in size, and operate with a sound level less than 70dBA. Where possible and as applicable, other janitorial cleaning equipment shall be capable of capturing fine particulates, removing sufficient moisture so as to dry within 24 hours, operate with a sound level less than 70dBA, and use high-efficiency, low-emissions engines.

The use of chlorofluorocarbon and halon-containing refrigerants, solvents and other products shall be phased out and new purchases of heating/ventilating/air conditioning, refrigeration, insulation and fire suppression systems shall not contain them.

All surfactants and detergents shall be readily biodegradable and, where practicable, shall not contain phosphates.

9.4.6 Toxics & Pollution (Continued)

When maintaining buildings and landscapes, [organization] shall manage pest problems through prevention and physical, mechanical and biological controls. [Organization] may either adopt and implement an organic pest management policy and practices or adopt and implement an Integrated Pest Management (IPM) policy and practices using the least toxic pest control as a last resort.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

When maintaining buildings, the [organization] shall use products with the lowest amount of volatile organic compounds (VOC's), highest recycled content, and low or no formaldehyde when practicable when purchasing materials such as paint, carpeting, adhesives, furniture and casework.

To the extent practicable, the Township shall reduce or eliminate its use of products that contribute to the formation of dioxins and furans. This includes, but is not limited to:

- Purchasing paper, paper products, and janitorial paper products that are unbleached or that are processed without chlorine or chlorine derivatives, whenever possible.
- Prohibiting purchase of products that use polyvinyl chloride (PVC) such as, but not limited to, office binders, furniture, flooring, and medical supplies whenever practicable.

To the extent practicable, the Township shall purchase products and equipment with no lead or mercury whenever possible. For products that contain lead or mercury, [organization] shall give preference to those products with lower quantities of these metals and to vendors with established lead and mercury recovery programs.

To the extent practicable, the Township shall specify that desktop computers, notebooks and monitors purchased meet, at a minimum, all Electronic Product Environmental Assessment Tool (EPEAT) environmental criteria designated as "required" as contained in the IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products, whenever practicable.

9.4.7

Forest Conservation

To the extent practicable, the Township shall not procure wood products such as lumber and paper that originate from forests harvested in an environmentally unsustainable manner. When possible, [organization] shall give preference to wood products that are certified to be sustainably harvested by a comprehensive, performance-based certification system. The certification system shall include independent third-party audits, with standards equivalent to, or stricter than, those of the Forest Stewardship Council (FSC) certification.

To the extent practicable, the Township encourages the purchase or use of previously used or salvaged wood and wood products whenever practicable.

9.4.8

Bio-Based Products

Vehicle fuels made from non-wood, plant-based contents such as vegetable oils are encouraged whenever practicable.

Paper, paper products and construction products made from non-wood, plant-based contents such as agricultural crops and residues are encouraged whenever practicable.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

Bio-based plastic products that are biodegradable and compostable, such as bags, film, food and beverage containers, and cutlery, are encouraged whenever practicable.

Compostable plastic products purchased shall meet American Society for Testing and Materials (ASTM) standards as found in ASTM D6400-04. Biodegradable plastics used as coatings on paper and other compostable substrates shall meet ASTM D6868-03 standards.

Proof of compliance with ASTM standards for compostable, biodegradable and degradable plastic products shall be provided by vendors of such products, upon request. One acceptable proof of compliance for compostable plastic products will be certification by the Biodegradable Products Institute (BPI).

9.5 **PRIORITIES**

The health and safety of workers and citizens is of utmost importance and takes precedence over all other policies.

To the extent practicable, the Township has made significant investments in developing a successful recycling system and recognizes that recycled content products are essential to the continuing viability of that recycling system and for the foundation of an environmentally sound production system. Therefore, to the greatest extent practicable, recycled content shall be included in products that also meet other specifications, such as chlorine free or bio based.

Nothing contained in this policy shall be construed as requiring a department, purchaser or contractor to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price in a reasonable period of time.

Nothing contained in this policy shall be construed as requiring the Township, department, purchaser or contractor to take any action that conflicts with local, state or federal requirements.

9.6 **IMPLEMENTATION**

The Township Administrator, CFO, DPW Manager and Township Engineer and other responsible Department Managers shall implement this policy in coordination with other appropriate Township personnel.

Vendors, contractors and grantees shall be encouraged to comply with applicable sections of this policy for products and services provided to the City, where practicable.

9.7 **PROGRAM EVALUATION**

The Township Administrator, CFO, DPW Manager, Township Engineer and the "Green Team" Chair responsible for implementing this policy, shall periodically evaluate the success of this policy's implementation.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

9.8

DEFINITIONS

"American Society for Testing & Materials" means ASTM International, an open forum for the development of high quality, market relevant international standards use around the globe.

"Bio-Based Products" means commercial or industrial products (other than food or feed) that utilize agricultural crops or residues but does not include products made from forestry materials.

"Biodegradable Plastic" means the degradation of the plastic must occur as a result of the action of naturally occurring microorganisms.

"Biodegradable Products Institute" (BPI) is a multi-stakeholder association of key individuals and groups from government, industry and academia, which promotes the use, and recycling of biodegradable polymeric materials (via composting). BPI does not create standards but certifies products that demonstrate they meet the requirements in ASTM D6400 or D6868, based on testing in an approved laboratory.

"Buyer" means anyone authorized to purchase or contract for purchases on behalf of the City or its subdivisions.

"The Carpet & Rug Institute" (CR1) is the national trade association representing the carpet and rug industry. CR1 has developed and administered the "Green Label" indoor air quality testing and labeling program for carpet, adhesives, cushion materials and vacuum cleaners.

"Chlorine Free" means products processed without chlorine or chlorine derivatives.

"Compostable Plastic" means plastic that is biodegradable during composting to yield carbon dioxide, water and inorganic compounds and biomass, at a rate consistent with other known compostable materials and leaves no visually distinguishable or toxic residues.

"Contractor" means any person, group of persons, business, consultant, designing architect, association, partnership, corporation, supplier, vendor or other entity that has a contract with [organization] or serves in a subcontracting capacity with an entity having a contract with [organization] for the provision of goods or services.

"Degradable Plastic" means plastic that undergoes significant changes in its chemical structure under specific environmental conditions.

"Dioxins & Furans" are a group of chemical compounds that are classified as persistent, bioaccumulative, and toxic by the U.S. Environmental Protection Agency (EPA).

"Energy Star" means the U.S. EPA's energy efficiency product labeling program.

"Energy Efficient Product" means a product that is in the upper 25% of energy efficiency for all similar products, or that is at least 10% more efficient than the minimum level that meets Federal standards.

"Electronic Product Environmental Assessment Tool" (EPEAT) is a procurement tool to help institutional purchasers in the public and private sectors evaluate, compare and select desktop computers, notebooks and monitors based on their environmental attributes.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

"Federal Energy Management Program" is a program of the Department of Energy that issues a series of *Product Energy Efficiency Recommendations* that identify recommended efficiency levels for energy-using products.

The "Forest Stewardship Council" (FSC) is a global organization that certifies responsible, on-the-ground forest management according to rigorous standards developed by a broad variety of stakeholder groups.

"Green Building Practices" means a whole-systems approach to the design, construction, and operation of buildings and structures that helps mitigate the environmental, economic, and social impacts of construction, demolition, and renovation. Green Building Practices such as those described in the LEED IM Rating System, recognize the relationship between natural and built environments and seeks to minimize the use of energy, water, and other natural resources and provide a healthy productive environment.

"Green Seal" is an independent, non-profit environmental labeling organization. Green Seal standards for products and services meet the U.S. EPA's criteria for third-party certifiers. The Green Seal is a registered certification mark that may appear only on certified products.

"Integrated Pest Management (IPM)" is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and non-target organisms, and the environment.

"LEED IM Rating System" means the most recent version of the Leadership in Energy and Environmental Design (LEED™) Commercial Green Building Rating System, or other related LEEDIM Rating System, approved by the U.S. Green Building Council and designed for rating new and existing commercial, institutional, and high-rise residential buildings.

"Organic Pest Management" prohibits the use and application of toxic chemical pesticides and strives to prevent pest problems through the application of natural, organic horticultural and maintenance practices. All pest control products shall be in keeping with, but not limited to, those products on the approved list of New Jersey Certified Organic Foods (NJOF).

"Postconsumer Material" means a finished material which would normally be disposed of as a solid waste, having reached its intended end-use and completed its life cycle as a consumer item, and does not include manufacturing or converting wastes.

"Practical" and "Practicable" mean whenever possible and compatible with local, state and federal law, without reducing safety, quality, or effectiveness and where the product or service is available at a reasonable cost in a reasonable period of time.

"Preconsumer Material" means material or by-products generated after manufacture of a product is completed but before the product reaches the end-use consumer. Preconsumer material does not include mill and manufacturing trim, scrap, or broke which is generated at a

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

manufacturing site and commonly reused on-site in the same or another manufacturing process.

"Recovered Material" means fragments of products or finished products of a manufacturing process, which has converted a resource into a commodity of real economic value and includes preconsumer and postconsumer material but does not include excess resources of the manufacturing process.

"Recycled Content" means the percentage of recovered material, including preconsumer and postconsumer materials, in a product.

"Recycled Content Standard" means the minimum level of recovered material and/or postconsumer material necessary for products to qualify as "recycled products."

"Recycled Product" means a product that meets [organization's] recycled content policy objectives for postconsumer and recovered material.

"Remanufactured Product" means any product diverted from the supply of discarded materials by refurbishing and marketing said product without substantial change to its original form.

"Reused Product" means any product designed to be used many times for the same or other purposes without additional processing except for specific requirements such as cleaning, painting or minor repairs.

"Source Reduction" refers to products that result in a net reduction in the generation of waste compared to their previous or alternate version and includes durable, reusable and remanufactured products; products with no, or reduced, toxic constituents; and products marketed with no, or reduced, packaging.

"U.S. EPA Guidelines" means the Comprehensive Procurement Guidelines established by the U.S. Environmental Protection Agency for federal agency purchases as of May 2002 and any subsequent versions adopted.

"Water-Saving Products" are those that are in the upper 25% of water conservation for all similar products, or at least 10% more water-conserving than the minimum level that meets the Federal standards.

#23-178 Release of Professional Escrow, 720 Hickory Hill Road

WHEREAS, Jennifer Kindergan, of Kindergan Landscaping, 11 Foster Street, Bergenfield, NJ, 07621, and owner of 720 Hickory Hill Road, Wyckoff, NJ 07481, contacted the Township Engineer on or about March 17, 2023 and requested the release of Performance Cash Surety and Maintenance Bond monies; and

WHEREAS, the following performance guarantee & professional escrows were collected on the dates shown for private sewer lateral extension at 720 Hickory Hill Road, Block 443, Lot 13:

Performance Bond	\$	30,000.00	02/26/20
Performance Cash Surety	\$	3,000.00	03/02/20
Initial Professional Escrow	\$	1,500.00	05/29/18
Secondary Professional Escrow	\$	2,500.00	03/02/20

WHEREAS, by Resolution #22-131 the \$30,000 Performance Bond and the Performance Cash Surety of \$3,000 were released; and

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in a file memo, states that inspections have been completed and the release of \$239.60 Professional Escrow and the Secondary Professional Escrow of \$2,500.00 plus interest is authorized and that this project is considered closed; and,

WHEREAS, the Township's Chief Financial Officer has verified the funds in the accounts for 720 Hickory Hill Road, Block 433, Lot 13; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township's Engineer, Mr. Mark Di Gennaro to release the Professional Escrows of \$239.60 as well as the \$2,500 plus interest.

BE IT FURTHER RESOLVED, that the Township Clerk will forward a copy of this resolution to Kindergan Landscaping, c/o Jennifer and Dan Kindergan, 720 Hickory Hill Road, Wyckoff, NJ 07481; and to the Township Engineer, Mr. Mark Di Gennaro.

#23-179 Return of Certain Overpaid Taxes, Fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Valerie Hofer, Esq., P.O. Box 787, Montville, New Jersey 07045 – State Court Tax Reduction – Block 423/Lot 4 – 721 Laurel Lane - \$5,189.82

#23-180 Transfer of Liquor License #0270-44-006-008

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Distribution License #0270-44-006-008, heretofore issued to Sera Corporation, Jack Sevan Jessourian, President, Sera Corp. d/b/a Wine & Spirit World, for premises located at 303 Franklin Avenue, Wyckoff, N.J. 07481; and

WHEREAS, the submitted application form is complete in all respects and the transfer fees have been paid, both to the Township of Wyckoff and to the Division of Alcoholic Beverage Control; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff does hereby approve, effective, May 1, 2023, the transfer of the aforesaid Plenary Retail Distribution License to Wyckoff Wines LLC, Vamsi K. Koppuri, 10 Meadowlands Parkway, Secaucus, N.J. 07094

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023



State of New Jersey
DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
March 28, 2023

WYCKOFF WINES LLC
JASON MANDIA, ESQ. STONE MANDIA
685 NEPTUNE BLVD
NEPTUNE NJ 07753

ALCOHOLIC BEVERAGE RETAIL LICENSEE
CLEARANCE CERTIFICATE
(TRANSFER)

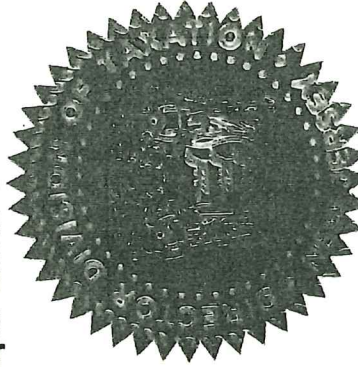
LIQUOR LICENSE NUMBER : 0270-44-006-008
SALES TAX REGISTRATION NUMBER : B 222-599-624/000

The Director of the Division of Taxation, in accordance with Chapter 161 Laws of N.J. 1995 and other laws regarding the transfer of liquor licenses as related to the tax statutes of the State of New Jersey, has reviewed the records of the above holder of a retail alcoholic beverage license. This review shows that the licensee is eligible to have the above listed license transferred, hence this certificate for the transfer of the liquor license from **SERA CORPORATION** to **WYCKOFF WINES LLC** is issued.

This certificate does not constitute a waiver of authority to demand resolution of any deficiencies and delinquencies and shall not prevent further audit or the assessment of additional taxes, penalties, interest or fees as may be provided by law.

NOT TO BE USED FOR RENEWAL

Municipal Clerk: WYCKOFF WINES LLC must match line 2.1 of application.



A handwritten signature in black ink, appearing to read "John J. Ficara".

John J. Ficara
Acting Director

281000195922259962400007011 ABC-7
ABC-7 (7/02)

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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023



WYCKOFF POLICE DEPARTMENT

Scott Plaza

Wyckoff, New Jersey 07481

David V Murphy
Chief of Police

To: Chief David Murphy
From: Det. Sgt. Michael Ragucci
Subject: Wyckoff Wines LLC Liquor License Application

Date: March 24, 2023

Chief Murphy:

On March 9, 2023, Mr. Vamsi Koppuri of 15 Carnation Rd, Monroe, NJ, submitted an application for Place to Place Transfer of the liquor license currently issued to Wine & Spirit World. Said application is for a Code 33, Plenary Retail Distribution license and the NJ State assigned license number is 0270-44-006-008. Mr. Koppuri is the sole applicant. The trade name under which the license will be issued/purchased is Wyckoff Wines LLC, of which Mr. Koppuri is the managing member, was incorporated on February 2, 2023.

On March, 15, 2023 Mr. Koppuri arrived at police headquarters and was provided with a CFS number for fingerprinting. The fingerprint response was received on March 20, 2023 and indicated that no State or Federal criminal record was discovered. I contacted Mr. Koppuri on 3/22/23 and requested that he provide a financial statement indicating he possessed, or could be provided sufficient funds for the purchase of the business and liquor license. On March 23, 2023, I received documentation from Mr. Koppuri's attorney, Stone Mandia LLC which included loan information from Manasquan Bank indicating a secured and signed loan for a total of \$1.8 million dollars. Per these documents this amount covers the cost of the business and inventory.

A background check was conducted using NCIC 2000, DMV, ATS/ACS, Promis Gavel, JV Registry the NJ DV database, and NICS, as well as our in-house records management system. No criminal or negative records were found for Mr. Koppuri.

The application does not include any changes to the current building. As such, no physical site inspection is warranted. If in the event new employees are hired as a result of this transfer, new employee training will be held.

Respectfully submitted,

Det. Sgt. Michael Ragucci #226

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

North Jersey Media Group

PO Box 23430
Green Bay, WI
54305-3430

STONE MANDIA LLC
685 NEPTUNE BOULEVARD
NEPTUNE, NJ 07753
ATTN: Linda Dellett

This is not an invoice

Acct: 400845

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005625610	Public Notice TOWNSHIPOFWYCKOFFNOTICEALCOHOLICBEVE RAGECONTROL DI FAS TAKENOTICE THAT APPLIC	2 col x 29 lines		\$51.04
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		86.04

Issues Dated: 03/15/2023, 03/22/2023

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE
GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN
COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID
CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE
PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____
TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT
SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT
SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

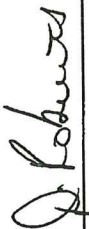
SIGNATURE: _____
TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE
GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR
PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING;
AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 03/22/2023

Federal ID #: 061032273

Signature: 

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

PAGE NO.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

Ad Number: 0005625610

The Record
THE NEW JERSEY PUBLISHED SOURCE

Ad Order Number
0005625610

STATE OF NEW JERSEY
COUNTY OF PASSAIC

D. Roberts

Of full age, being duly sworn according to law, on his/her oath says that he/she is employed at North Jersey Media Group publisher of the The Record. Included herewith is a true copy of the notice that was published in the issue(s) dated on the following :

03/15/2023, 03/22/2023

in The Record, a newspaper of general circulation and published in Hackensack, in the County of Bergen and circulated in Bergen, Passaic, Hudson, Morris and Essex Counties. Said newspaper is published seven days a week.

Subscribed and sworn before me this 22 day of March, 2023

Kathleen Allen

A Notary Public, State of Wisconsin, County of Brown

1-1-25

My Commission Expires

KATHLEEN ALLEN
Notary Public
State of Wisconsin

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

TOWNSHIP OF WYCKOFF

NOTICE

ALCOHOLIC BEVERAGE CONTROL

PLEASE TAKE NOTICE that application has been made to the Township of Wyckoff for a Person-To-Person transfer to WYCKOFF WINES LLC of the Plenary Retail Distribution License #0270-44-006-008, heretofore issued to SERA CORPORATION, which License is currently sited at 303 Franklin Avenue, Wyckoff, New Jersey 07481 and will remain at such location after transfer.

The names and addresses of the individuals holding more than 1% of the ownership of said company are as follows:

Vamsi K. Koppuri - 100%
15 Carleton Rd
Monroe Township, NJ 08831

Objections, if any, should be made immediately, in writing, to: Nancy A. Brown, Clerk of Wyckoff Township, Memorial Town Hall, Scott Plaza, 340 Franklin Avenue, Wyckoff, NJ 07481-1907.

Jason C. Mandia, Esq.
Attorney for Applicant
685 Neptune Boulevard
Neptune, NJ 07753
(732) 774-0800

The Record 03/15 & 03/22/2023 Fee:\$ 51.04 (58) 0005625610

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

**#23-181 Authorizing the Filing of a Grant Application with the NJDEP
for an MS4 Permit Grant**

WHEREAS, the New Jersey Department of Environmental Protection currently has a \$25,000.00 grant available for municipalities to meet the new requirements of the Municipal Separate Sewer System (MS4) Program for mapping and inventory of the municipal storm water systems; and

WHEREAS, the grant provides for an initial payment of \$15,000.00 and an additional \$10,000.00 upon completion and submission of the maps, all of which need to be completed by January 1, 2026; and

WHEREAS, since the Township has approximately 50% of the required mapping completed, this grant would fund the finalization of the inventory and mapping of the entire stormwater system; and

WHEREAS, it is in the best interests of the Township to apply for and, if awarded, accept this MS4 Permit Grant from the New Jersey Department of Environmental Protection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that it hereby authorizes the filing of a grant application with the New Jersey Department of Environmental Protection, for an MS4 Permit grant; and

BE IT FURTHER RESOLVED that in the event the Township is awarded this grant, it hereby accepts the grant and that the Mayor and Municipal Clerk, or any other Township Official as may be appropriate, are hereby authorized to execute any and all documents necessary to accept this grant from the New Jersey Department of Environmental Protection.

#23-182 Authorizing the Filing of the 2022 Recycling Tonnage Grant

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities specific requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the Township of Wyckoff to apply for the 2022 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicates the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the authorized individual to ensure the application is completed correctly and filed on time.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates the Township's Recycling Coordinator Matthew A. Cavallo to ensure that the application is filed correctly.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

II Ordinances – Introduction

ORDINANCE #1979

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

Section 1. The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$456,000.

Section 2. For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2023 Municipal Budget.

Section 3. The improvements authorized and the appropriations therefore are for the purchase of illuminated school crossing signs, engineering services for road and facility improvements, improvements to public buildings and facilities, purchase of safety equipment for firefighters, hose replacement, rescue truck upgrades, purchase recreation program equipment, park and recreation area enhancements, various Town Hall and Public Works complex improvements, public safety equipment, purchase of DPW heavy equipment, police patrol SUV and equipment, radio and radar upgrades, recreation field improvements, Town Hall and Recreation facility security, Municipal Town Hall building and upgrades and various other capital improvements and safety enhancements.

Section 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

ORDINANCE #1980

AN ORDINANCE AMENDING ORDINANCE #1934 & 1961, ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

SECTION 1. Ordinance #1934 & 1961 for "major vehicle repairs" is hereby amended as follows:

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

SECTION 2. There is hereby allocated and appropriated the sum of \$60,000.00 for major vehicle repairs. Said amount of \$60,000.00 shall consist of an appropriation made in the 2023 Capital Improvement Fund in the 2023 Municipal Budget and designated as "Appropriation for major vehicle repairs".

SECTION 3. Said major vehicle repair shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE #1981

AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, 1933, & #1960 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVEMENTS AND SAFETY ENHANCEMENTS" AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that:

SECTION 1. Ordinance #1619, #1646, #1688, #1738, #1773, #1829, #1853, #1933 & #1960 which appropriated \$274,000 of which the balance is \$224,003.59 for the "future field improvements and safety enhancements" is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$30,000.00 for future field improvements and safety enhancements. Said amount of \$30,000.00 shall consist of an appropriation made in the 2023 Capital Improvement Fund in the 2023 Municipal Budget and designated as "Appropriation for future field improvements and safety enhancements". The total appropriation balance is \$254,003.59.

SECTION 3. Said work shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

ORDINANCE #1983

BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED by the TOWNSHIP COMMITTEE of the TOWNSHIP OF WYCKOFF, in the COUNTY OF BERGEN, NEW JERSEY, THAT:

SECTION 1. There is hereby authorized, pursuant to the applicable statutes of the State of New Jersey, the capital improvements set forth below in, by and for the Township of Wyckoff, County of Bergen, State of New

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

Jersey (the "Township"), together with other purposes necessary, appurtenant or incidental thereto or thereof (collectively, the "Authorized Projects"):

<u>Capital Improvement</u>	<u>Available Funds for Down Payment and Sources of Such Funds</u>	<u>Debt Authorized</u>	<u>Total Appropriation</u>	<u>Period of Usefulness</u>
Road Resurfacing Project, including Guard Rails and Culvert Repairs	\$380,000 Source: PSE&G pursuant to MOU	\$820,000	\$1,200,000	10 years
Acquisition of 4-ton Falcon RME Asphalt Hot Patcher Trailer	\$2,500 Source: Capital Improvement Fund	\$47,500	\$50,000	5 years
<u>Continued:</u>				
<u>Capital Improvement</u>	<u>Available Funds for Down Payment and Sources of Such Funds</u>	<u>Debt Authorized</u>	<u>Total Appropriation</u>	<u>Period of Usefulness</u>
Acquisition of Ford 350 Pickup Utility Body	\$6,000 Source: Capital Improvement Fund	\$104,000	\$110,000	5 years
Acquisition of Mini Packer Truck	\$10,000 Source: Capital Improvement Fund	\$140,000	\$150,000	5 years
Acquisition of Fuel Force Management System	\$7,000 Source: Capital Improvement Fund	\$57,000	\$64,000	7 years
Pistol Range Roof Replacement	\$500 Source: Capital Improvement Fund	\$10,000	\$10,500	20 years
Totals:	\$380,000 (MOU) \$26,000 (CIF) \$406,000	\$1,178,500	\$1,584,500	

SECTION 2. It is hereby determined and declared by this Township Committee as follows:

A. The estimated aggregate maximum amount of money to be raised from all sources for the Authorized Projects described in Section 1 is \$1,584,500.

B. The estimated aggregate maximum amount of bonds or notes to be issued for the Authorized Projects described in Section 1 is \$1,178,500.

C. The Township expects to use (i) funds available in the Capital Improvement Fund in the amount of \$26,000 for certain Authorized Projects, as described in Section 1, and (ii) funds available pursuant to that certain Memorandum of Understanding between the Township and PSE&G, in the amount of \$380,000, with respect to the Road Resurfacing Project, as described in Section 1; such sums being in the aggregate amount of \$406,000 and being inclusive of the required down payment for said purposes or improvements in the aggregate amount of \$58,925, as required by Section 11 of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available in accordance with the requirements of Section 11 of the Local Bond Law.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023**

SECTION 3. The sum of \$1,584,500, including said down payment of \$58,925, is hereby appropriated for the Authorized Projects described in Section 1.

SECTION 4. For the purpose of financing part of the cost of the Authorized Projects described in Section 1, exclusive of said down payment and other available funds described in Section 2, the issuance of bonds of said Township in an aggregate principal amount not exceeding One Million One Hundred Seventy-Eight Thousand Five Hundred Dollars (\$1,178,500) is hereby authorized pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The rate or rates of interest, maturities, method of sale and other details of said bonds not determined herein shall be determined by subsequent resolution or resolutions adopted by this Township Committee pursuant to law.

SECTION 5. Pending the issuance of the bonds authorized in Section 4 hereof, bond anticipation notes of the Township may be issued pursuant to said Local Bond Law in an aggregate principal amount not exceeding One Million One Hundred Seventy-Eight Thousand Five Hundred Dollars (\$1,178,500). Each such bond anticipation note shall be designated "Bond Anticipation Note." All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township; provided that no note shall mature later than one year from its date. All such bond anticipation notes may be executed in the name of the Township by the manual or facsimile signatures of the Mayor and Chief Financial Officer or such other official of the Township as may hereafter be designated by resolution or otherwise as provided by law and shall be under the seal of the Township and attested by the Township Clerk. The notes shall bear interest at such rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver such notes to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser or purchasers thereof.

SECTION 6. It is hereby further determined and declared by this Township Committee as follows:

A. The Authorized Projects described in Section 1 are not current expenses; they are improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

B. The weighted average period of usefulness of the Authorized Projects described in Section 1 for which the bonds are hereby authorized to be issued, within the limits prescribed by the Local Bond Law, is 8.7 years.

C. All bonds or notes issued pursuant to this ordinance shall bear interest at a rate not to exceed the maximum rate permitted by law.

D. The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk prior to the passage of this ordinance on first reading, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to the passage of this ordinance on final reading, and such statement shows that the gross debt of said Township, as defined in N.J.S.A. 40A:2-43, is increased by this ordinance by \$1,178,500 and that the issuance of the obligations

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

authorized by this ordinance will be within all debt limitations contained in the Local Bond Law.

E. The aggregate amount of the proceeds of the obligations authorized by this ordinance to be expended for interest on the obligations authorized herein, engineering and inspection costs, legal expenses, and the costs of issuance of the obligations authorized by this ordinance, including printing, advertisement of ordinances and notices of sale and legal expenses, and other expenses as provided in N.J.S.A. 40A:2-20 does not exceed \$0.

SECTION 7. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith, and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

SECTION 8. In the event that any other moneys are lawfully received from any source for the purposes provided in this ordinance, such moneys shall be used for the purposes authorized herein and to reduce the amount of bonds or notes authorized to be issued by this ordinance by the amount so received, or if such other moneys are received after the issuance of the bonds or notes authorized by this ordinance, such moneys shall be used solely for the payment of the debt service on said bonds or notes as the same become due and payable.

SECTION 9. The full faith and credit of the Township is hereby pledged for the payment of the principal of and interest on all bonds and notes issued pursuant to this ordinance, and as long as such bonds or notes are outstanding there shall be levied in each year ad valorem taxes on all taxable property within said Township without limitation as to rate or amount sufficient to pay the principal of and interest on such bonds and notes maturing in said year.

SECTION 10. (a) The Township shall comply with all provisions of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder or applicable thereto (the "Code") applicable to the bonds or notes issued pursuant to this bond ordinance and shall not take any action, or fail to take any action, if any such action or failure to take action would cause interest on the bonds or notes issued pursuant to this bond ordinance to be or become includable in gross income under Section 103 of the Code or cause interest on the bonds or notes issued pursuant to this bond ordinance to be treated as an item of tax preference under Section 57 of the Code. The Township shall not directly or indirectly use or permit the use of any proceeds of such obligations or any other funds of the Township, or take or omit to take any action, that would cause such obligations to be "arbitrage bonds" within the meaning of Section 148(a) of the Code, and will comply with all requirements of Section 148 of the Code to the extent applicable to the bonds and notes authorized hereby and all proceeds thereof, including without limitation, monitoring compliance with Section 148 of the Code as it applies to the bonds and notes authorized hereby, restricting the yield on the investment of any proceeds or gross proceeds of the bonds or notes to the extent required to comply with Section 148 of the Code, and making payments of the rebate amount, if any, to the United States in the manner and to the extent necessary to comply with Section 148 of the Code.

(b) The Township reasonably expects to reimburse the Township's expenditure of certain costs of the Authorized Projects described in Section 1 of this bond ordinance ("Project Costs") incurred and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditure of Project Costs incurred and paid prior to the issuance of bonds or notes authorized herein with the proceeds of such bonds or notes in accordance with Treasury Regulations Section 1.150-2(e), and no reimbursement allocation will employ an abusive

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

arbitrage device under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions. The maximum principal amount of obligations expected to be issued pursuant to this bond ordinance to pay Project Costs does not exceed \$1,178,500. The Project Costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" as defined in Treasury Regulations Section 1.150-1(b), a cost of issuance for the bonds or notes herein authorized or an expenditure described in Treasury Regulations Section 1.148-6(d)(3)(ii)(B). The allocation of proceeds of the bonds or notes issued pursuant to this bond ordinance to reimburse Project Costs incurred prior to the issuance of such bonds or notes shall be effected no later than 18 months after the later of the date the Project Costs are paid or the date the Authorized Projects are placed in service or abandoned, but in no event more than 3 years after the original Project Costs to be reimbursed are paid.

SECTION 11. This ordinance shall take effect twenty days after the first publication hereof after final adoption, in the manner provided by law.

III Motions

- A.** Approve Wyckoff Education Foundation's Family Fun Run/Walk & Carnival to be held on Saturday, September 9, 2023 from 11:00 am to 3:00 pm at Eisenhower Middle School. The event will feature a Family Color Run/Walk, food, games, and other amusements for families.
- B.** Approve the Zabriskie House Board of Trustees request to post temporary signage to promote History Day in conjunction with the Northwest Bergen History Coalition at the Zabriskie House on Saturday, April 29th from 10 am - 4 pm. Signs to be posted for the ten day period beginning April 20, 2023 and ending April 29, 2023. Also requesting permission to utilize an electronic message board at Town Hall to promote the event.
- C.** Approve and memorialize the application of Graig C. Gutowski as a firefighter with Fire Company #1.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND FISHER
 BOONSTRA YES FISHER YES MELCHIONNE YES
 SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Ordinances – Public Hearing / Further Consideration:

NONE

Meeting was adjourned at 8:25pm

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND SHANLEY
 BOONSTRA YES FISHER YES MELCHIONNE YES
 SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

During the course of this live meeting there were between two and three concurrent viewers watching on YouTube.



Mayor Thomas J. Madigan



Nancy A. Brown, Municipal Clerk

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION
(Maximum ten (10) day period only)

Please type or print clearly and submit original copy:

Wyckoff Education Foundation Event being held at Eisenhower Middle School

Applicant/Business Name		Block/Lot
344 Calvin Court, Wyckoff, NJ 07481		
Business Address	Dana Casale	
201-981-6399		
Business Telephone	Contact/Applicant Name	
201-981-6399	danacasale@wefnj.org	
Contact Telephone	Contact e-mail	
September 09, 2023	7 am - 4 pm	
Date of Event	Duration of Event (Days and/or hours)	
	eSigned via ScanlessDocu.com Dana Casale APPL 3/28/23 09:45:07Z Item 2686666	

REQUIRED INFORMATION:

(Please check those which apply)

 Temporary Signage:

Attach detailed drawing including dimensions; location of temporary sign and dates requested. (Maximum ten (10) day period only).

(Specify the precise dates within the ten day period proposed to post temporary signs)

✓ Special Activities: Attach detailed description with specific location of special activities at above address.

✓ Food and/or Drink: Wyckoff Board of Health License **REQUIRED**.

✓ Special Temporary Props: Attach specific description of items to be used.

 Tent: Attach map detailing precise location of where the tent is proposed to be erected.

 Other Requested Items: Be specific and attach detailed list.

(To be completed by Municipal Clerk)

Review by Zoning Enforcement Official

Review by Police Traffic Safety Officer

Permission obtained from Township Committee:

Nancy A. Brown, Municipal Clerk

3/28/23 Approved: ✓ Denied:
Approved: ✓ Denied:
Approved: ✓ Denied:
Date: 4-18-23

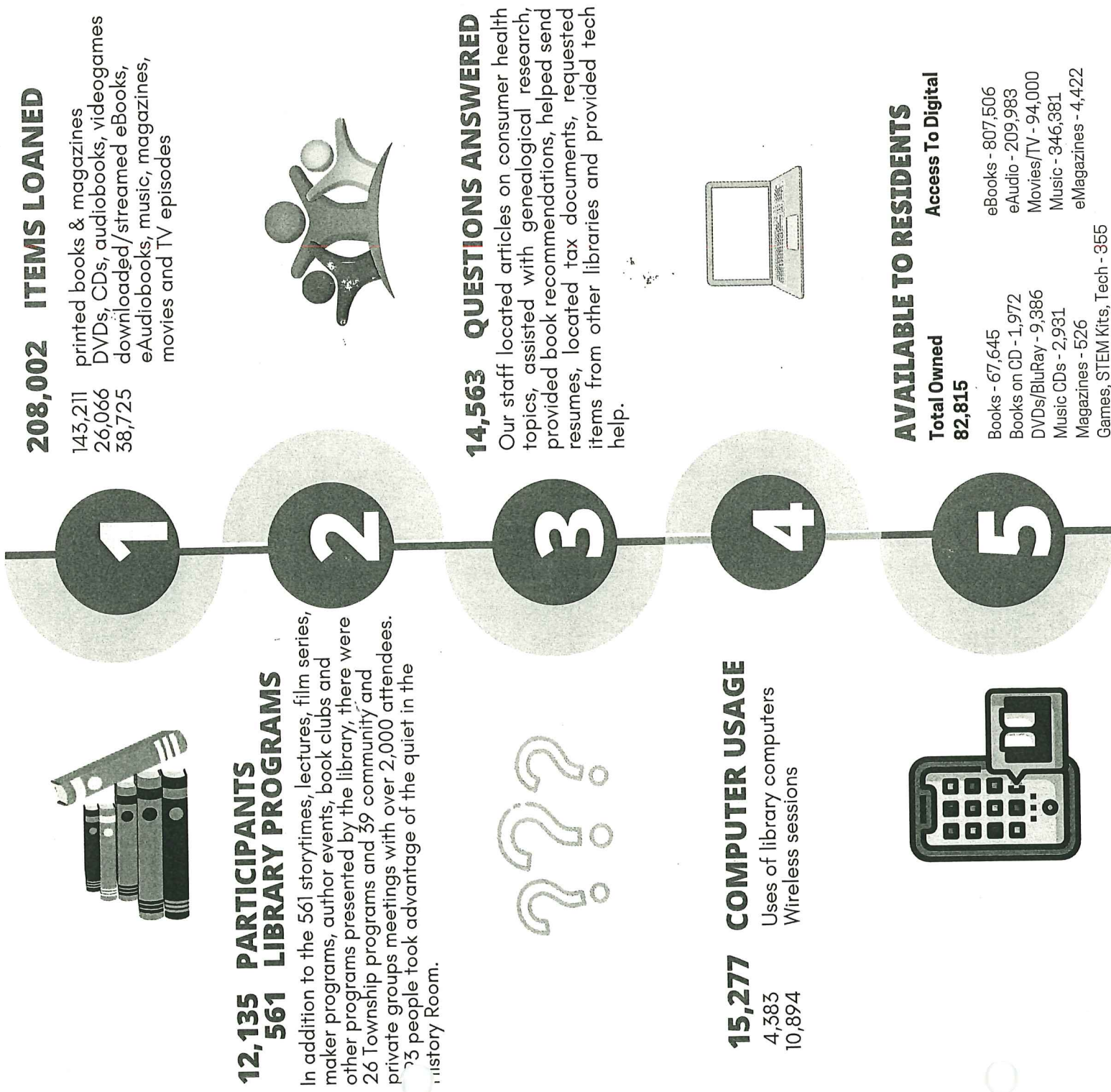
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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 18, 2023

WYCKOFF PUBLIC LIBRARY

2022 IN REVIEW

The Wyckoff Public Library continues to provide access to information, entertainment, instruction and a comfortable space for all. We are focused on the mission of enriching the lives of all residents, encouraging them to connect, discover, learn and create.



12,135 561 PARTICIPANTS

In addition to the 561 storytimes, lectures, film series, maker programs, author events, book clubs and other programs presented by the library, there were 26 Township programs and 39 community and private groups meetings with over 2,000 attendees. 23 people took advantage of the quiet in the History Room.

208,002 ITEMS LOANED

143,211 printed books & magazines
26,066 DVDs, CDs, audiobooks, videogames
38,725 downloaded/streamed eBooks, eAudiobooks, music, magazines, movies and TV episodes

14,563 QUESTIONS ANSWERED

Our staff located articles on consumer health topics, assisted with genealogical research, provided book recommendations, helped send resumes, located tax documents, requested items from other libraries and provided tech help.

15,277 COMPUTER USAGE

4,383 Uses of library computers
10,894 Wireless sessions

AVAILABLE TO RESIDENTS

Total Owned	Access To Digital
82,815	
Books - 67,645	eBooks - 807,506
Books on CD - 1,972	eAudio - 209,983
DVDs/BluRay - 9,386	Movies/TV - 94,000
Music CDs - 2,931	Music - 346,381
Magazines - 526	eMagazines - 4,422
Games, STEM Kits, Tech - 355	

44,553 visitors came to the library in 2022.
The library was open 339 days and 24/7 at wyckofflibrary.org