

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MAY 2, 2023

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, MAY 2, 2023 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown
5. Roll Call of the Township Committee Members Present:  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES
6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: SHANLEY SECOND FISHER  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

**Request motion to close the Public Comment Period:**

MOTION: SHANLEY SECOND FISHER  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

7. Approval of the April 18, 2023 Work Session & Business meeting minutes:

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- |         |                                                                   |
|---------|-------------------------------------------------------------------|
| #23-183 | Release Performance Cash – 786 Frederick Court, Blk 429.01, Lot 5 |
| #23-184 | May is Honor & Remember Month                                     |
| #23-185 | Authorization of Vouchers & Payment of Bills                      |
| #23-186 | Release Engineering Escrow – 301 Wiley Place, Block 219, Lot 7    |

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#23-187      Preparation of 2023 Estimated Tax Bills  
#23-C4      Closed Session

II      Ordinances – Introduction

#1984

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-3.1 (PROMOTIONAL PROCESS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

III      Motions

- A. Authorize the request by Ramapo High School student, Kyle Purvin, for posting of temporary lawn signs at various private homes to promote American Cancer Society's 2023 Relay for Life fundraising event for the ten-day period May 9, 2023 to May 19, 2023. The event will be held for 24 continuous hours at Ramapo High School on May 19<sup>th</sup> & 20<sup>th</sup>.
- B. Authorize the request by Temple Beth Rishon to allow approximately 50 congregants to cross Russell Avenue and walk the perimeter of Russell Farm Community Park as a group on Sunday, May 21, 2023 at approximately 2pm as they celebrate the end of their religious school year.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION:    SHANLEY      SECOND    BOONSTRA  
              BOONSTRA YES    FISHER YES    MELCHIONNE YES  
              SHANLEY YES    MADIGAN YES

9.      Ordinances – Public Hearing / Further Consideration:

Mayor Madigan, I have four (4) Ordinances for Public Hearing / Further Consideration on tonight's agenda. The first Ordinance for Public Hearing / Further Consideration is

**ORDINANCE #1979** which is

**AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1979, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

(Public Comments are heard here.)



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At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1979 be closed.

COMMITTEE PERSON BOONSTRA: Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1979, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move Ordinance #1979 on second reading by title only.

COMMITTEE PERSON BOONSTRA: Seconded.

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1980** which is

**AN ORDINANCE AMENDING ORDINANCE #1934 & 1961, ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1980, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1980 be closed.

COMMITTEE PERSON FISHER: Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

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MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1980, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON BOONSTRA : I move Ordinance #1980 on second reading by title only.

COMMITTEE PERSON SHANLEY : Seconded.

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

I have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1981** which is

**AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, #1933, & #1960 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS" AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1981, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1981 be closed.

COMMITTEE PERSON FISHER : Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1981, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #1981 on second reading by title only.

COMMITTEE PERSON BOONSTRA : Seconded.

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES



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I have a fourth Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1983** which is

**BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1983, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1983 be closed.

COMMITTEE PERSON FISHER: Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

Motion to adjourn the approval of Ordinance #1983 to the next Township Committee meeting to be held on May 16, 2023.

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND SHANLEY  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE  
REGULAR MEETINGS  
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF  
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**OPEN PUBLIC MEETINGS ACT**

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, May 2, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, April 28, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, April 28, 2023 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on May 2, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

**NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown  
Municipal Clerk



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Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy A. Brown, Municipal Clerk read the Open Public Work Session statement: “This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township’s website at “Minutes & Agendas” on the Friday prior to this evening’s meeting.”

**Present:** Mayor Thomas J. Madigan, Township Committee Rudolf E. Boonstra, Scott A. Fisher, Peter J. Melchionne and Timothy E. Shanley

**Also Present:** Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy A. Brown and Attorney Ari Bernstein.

**Absent:** Township Attorney Robert E. Landel

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Municipal Clerk have signed any necessary documents.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Fisher, all voting yes to open the ten (10) minute public comment period.

There was no public comment.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Fisher with an affirmative voice vote.

**Review of the 8:00 p.m. Agenda:**

- 1 Resolution #23-184 authorizes May as “Honor & Remembrance” Month.
2. Resolution #23-187 authorizes the preparation of the 2023 Estimated Tax Bills. This is a requirement due to the timing of Bergen County to adopt their budget for 2023 which is anticipated on July 19<sup>th</sup>.
3. There are four (4) ordinances on this evening’s Agenda – Ordinance #1984 is scheduled for introduction to amend Chapter 54 (police department). Three (3) ordinances are slated for public hearing and further consideration.

**Administrator’s Report:**

1. The Administrator provided an update regarding Bush Lane. Several meetings ago, residents of Bush Lane came before the Township Committee to express concerns over the condition of their roadway. These residents would like the Township to consider receiving the paper road as a dedication. The Township Attorney has ordered a title search for the properties on Bush Lane – all eight (8) properties, in order to

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determine the history. The Township Surveyor will then examine the title searches and compile a detailed map of the area to determine how to move forward with this matter.

2. Tax and sewer bill collection began on Monday, May 1, 2023. As a reminder to residents, the Finance Office has secured a lockbox service for payment of sewer bills. All residents are encouraged to mail their sewer payment using the return envelope that has been provided.
3. The 2023 Master Plan Re-Examination is substantially complete and will be reviewed by the Planning Board on Wednesday, June 14th. An advertisement has been sent to the newspaper.
4. The Township has received several complaints regarding property maintenance in the municipality. The Zoning Enforcement Official and the Construction Code Official are working in tandem to address these matters promptly. One specific complaint relates to the fencing conditions along Route 208 – received from passersby as well as neighboring residents.
5. Mr. Cavallo advised that at the next business meeting, two (2) ordinances will be introduced – one ordinance to amend the UCC fees and the second ordinance to establish requirements for grease trap maintenance on commercial properties. The Building Department is reviewing these draft ordinances for completeness.
6. The tree removal contractor has begun or is beginning work on the shade tree work that was awarded two (2) meetings ago.
7. The DPW has finalized the road paving list for 2023 and that list will be disseminated to the Public Works Committee tomorrow. The advertisement for bids will be published on Friday, May 5<sup>th</sup> and the bid opening scheduled for Tuesday, May 9<sup>th</sup>.
8. The Friday edition of the Ridgewood News will include a bid advertisement for the placement of a new cell carrier on the sports lighting pole at Memorial Field. Dish Network has expressed interest in filling the vacancy on the sports lighting pole and as required by law, the Township must go out to bid. The bid advertisement will be published on Friday, May 5<sup>th</sup> and Friday, May 12<sup>th</sup>. The Administrator is anticipating the bid opening sometime in June.
9. The Township is accepting applications for part-time Summer and Fall DPW Laborers. Please apply online if interested.
10. Mr. Cavallo has been in communication with the Department of Community Affairs (DCA) concerning the \$75,000 Recreation Grant the Township received for restrooms and site work at Memorial Field. He was advised that the DCA has hundreds of awarded contracts that must be individually written for every contract awarded. Once the necessary paperwork is received, the award letters will be sent out, hopefully in the next few weeks. Mr. Cavallo has given permission to the DPW Manager to begin obtaining quotes for the necessary material needed for the project to move forward upon receipt of the grant funding.
11. The Administrator is in the process of working with the Police Chief and the Wyckoff K-8 School District with regard to a shared service agreement for security in the schools. The agreement should be finalized shortly.



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**Township Committee Reports:**

**Peter Melchionne:**

1. The Wyckoff Volunteer Fire Department has responded to 219 calls this year to date. They continue to provide excellent service to the community.
2. Mr. Melchionne was unable to attend the Memorial Day Parade Committee Meeting on Wednesday, April 26, 2023. However, the committee continues to finalize the last-minute details for the Memorial Day Parade on Monday, May 29, 2023.
3. The Military Tribute Banner Program closed last week and approximately forty (40) new banners were ordered. Therefore, over 120 banners will be hung this year from Memorial Day thru Veterans Day.
4. Mr. Melchionne commented that the DPW Crews have been extremely busy these past two (2) weeks by completing the Spring Cleanup and mulching at Wyckoff Community Park and the 911 Memorial. The salters have been removed from the trucks. Seventy-nine (79) trees were planted in various locations in Wyckoff specifically, plantings at Coolidge School for the Arbor Day Celebration and on the front lawn of Town Hall.
5. The DPW has built a stone wall and installed a split rail fence along Wyckoff Community Park for safety reasons. Crews continue to work on the municipal fields.
6. DPW Staff is also constructing new locker rooms at police headquarters for the two (2) new women police officers.
7. Work continues on the new press box at Memorial Field.
8. The Summer Recycling hours began today – Tuesdays are from 11:00 a.m. to 3:00 p.m. and 6:00 – 8:00 p.m.
9. The Annual Team up to Tidy Up Event on Saturday, April 22, 2023 was a tremendous success and Mr. Melchionne thanked the Environmental Commission and all the volunteers who participated in the townwide cleanup.

**Rudy Boonstra:**

1. Mr. Boonstra attended the Wyckoff Board of Health Meeting on April 20, 2023 and discussed the grease trap regulations for commercial businesses.
2. Five (5) Girls Scouts received their Girl Scout Gold Award at the Wyckoff Library. Mr. Boonstra and Mayor Madigan attended the ceremony on Thursday, April 29, 2023.
3. Mr. Boonstra stopped by the Zabriskie House on Saturday, April 29, 2023 to celebrate "History Day" and visit the trustees and docents who worked so hard preparing the Zabriskie House for tour. Manny thanks to everyone who assisted with the property set-up.
4. On Friday, April 28<sup>th</sup>, Mr. Boonstra attended the Arbor Day Celebration at Coolidge School where a tree was planted on the school property. The Student Council prepared several well-done essays about Arbor Day. Mr. Boonstra thanked the Superintendent of Schools, the Principal of

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Coolidge School and the entire fifth grade class for their participation on Arbor Day.

5. Mr. Boonstra and Committeeman Fisher attended a meeting with representatives from the Barn Original and HOPE Christian Services (formerly) ECC) to confirm the financing agreement and solidify the final plans for the sanitary sewer extension project.

**Scott Fisher:**

1. Mr. Fisher attended the Arbor Day Celebration as well. The student body did an outstanding job by writing poems and asking a series of questions of each other. Kudos to the Environmental Commission, Shade Tree Commission and the DPW for making Arbor Day a success.
2. Mr. Fisher attended the Wyckoff K-8 Board of Education Meeting where a public hearing was conducted on the 2023 Budget. However, the highlight of the evening was the 7<sup>th</sup> and 8<sup>th</sup> graders participated in a model United Nations Group of the General Assembly. The students attended the Second Annual Conference in New York City in March, where they prepare speeches, drafted resolutions, negotiated with their allies and adversaries to resolve conflicts. There were numerous winners from the 7<sup>th</sup> & 8<sup>th</sup> grades and Mr. Fisher acknowledged all the merited winners for their momentous efforts.
3. Mr. Fisher attended the 11<sup>th</sup> Annual Roll-Call for Veterans Luncheon” at the Wyckoff Family WYCA. Over 300 veterans attended the luncheon. The guest speaker was Dr. Cindy R. Jebb, PHD, President of Ramapo College, Brigadier General, US Army Retired and immediate past dean of the academic board of the US Military Academy at West Point. Dr. Jebb presented a fantastic and poignant speech at this event. Dr. Jebb will be the guest speaker at the Memorial Day Parade this year.

**Timothy Shanley:**

1. The Zoning Board of Adjustment met on Wednesday, April 28, 2023 where they approved a one-year extension for the Morris application. The application for an addition on Colgate Avenue was unanimously approved as well.
2. The Ramapo/Indian Hills Board of Education conducted their meeting on Monday, April 24, 2023 however, Mr. Shanley was unable to attend.

**Mayor Thomas Madigan:**

1. The Wyckoff K-8 Board of Education adopted their budget for 2023 at a recent meeting.
2. Mayor Madigan met with the Police Committee to further discuss enhanced security in the schools. We welcome the new leadership on the Wyckoff K-8 school board and recognize the need for enhancing security in all our schools. Our residents and parents applaud this action.
3. Mayor Madigan attended the Girl Scout Gold Award Ceremony at the Wyckoff Public Library. The five (5) Girls Scouts did an outstanding job on their projects. Letters of recognition were presented from the



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governing body to each Girl Scout Gold Award recipient: Ariana Giammanco, Ava McCann, Carly Griffin, Claudia Ferenc & Kathryn Haig.

4. Mayor Madigan attended the Arbor Day Celebration at Coolidge School and deemed the event a beautiful presentation. A Sugar Maple Tree from the Russell Farms Tree Farm was planted by the Shade Tree Commission and the DPW. Special thanks to the Environmental Commission, Superintendent, Principal of Coolidge School and the entire 5<sup>th</sup> grade class who participated in this outstanding event.

**Township Attorney Report:**

1. Mr. Bernstein (for Mr. Landel) reiterated on the summary report the Administrator provided regarding the Bush Lane matter.

**Motion to enter a Closed Session Discussion in accordance with Resolution #23-C4 from the Open Public Work Session Meeting at 7:25 p.m.:**

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

**Resolution: Adoption of the following:**

**#23-C4 Closed Session Discussion**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**N.J.S.A. 10:4-12b (4) – Contract Negotiations**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 2, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on May 2, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**Motion to exit the Closed Session Discussion and re-enter the Work Session Meeting at 7:58 p.m.:**

MOTION: BOONSTRA SECOND SHANLEY  
BOONSTRA YES FISHER YES MADIGAN YES MELCHIONNE YES  
SHANLEY YES

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Mayor Madigan asked for a motion to close the Work Session:

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Adjourn the Open Work Session Meeting at 7:58 p.m.



Thomas J. Madigan  
Mayor



Nancy A. Brown  
Municipal Clerk



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**Meeting Called to Order**

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Thomas Tinari, Student Council President of Coolidge School.

**Invocation**

The Invocation was offered by Committeeman Rudolf E. Boonstra.

**RE:** Township Committee Meeting of Tuesday, May 2, 2023 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, May 2, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page [Wyckoff-nj.com](http://Wyckoff-nj.com) at the Quick Link for "Minutes & Agendas" on Friday, April 28, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "News" item on Friday, April 28, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at [www.wyckoff-nj.com](http://www.wyckoff-nj.com) as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on May 2, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

**NOTICE TO PUBLIC**

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

**Attendance**

**Township Committee Present:** Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Scott A. Fisher; Peter J. Melchionne, and Timothy E. Shanley.

**Staff Present:** Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney Ari Bernstein.

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**Meeting Open for Public Comment**

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Fisher. All voted in favor.

Janet Tuomey, 501A Aspen Lane, Wyckoff  
I live in the Spring Meadow development.

The Township Attorney previously read a portion of an agreement that Spring Meadow had with the town, but he didn't say what the date of that agreement was. I didn't ask him for a copy of it, which I would like to have. When I reported to the residents they asked for the date of that agreement. If we could get a copy, that would be great. It was about the care of the property, such as the roads.

Township Administrator, Matthew Cavallo asked if Mrs. Tuomey thought he was reading from the Condo Services Law, but Mrs. Tuomey disagreed. She recalled it being an "agreement".

Attorney Ari Bernstein (sitting in for Mr. Landel) said that he would touch base with Mr. Landel, and we would get back to Mrs. Tuomey.

Mrs. Tuomey continued:

Also, I just wanted to share that I am keeping a portfolio of articles on marijuana. They appear very frequently. I have articles from the Bergen Record and from the Wall Street Journal. I do want you to understand that one of the last big articles was on how they're losing money. The vendors are losing money to the people who illegally sell marijuana. Apparently when a legal shop opens, they set up either in the car or they hang out right near the legal business and they offer marijuana at cut rate prices, very low prices, so that people buy from them first. So, they're losing a lot of money and that's become a big issue in all the places where marijuana is legal, like California and Colorado, and it will probably be going to happen here and in New York, too.

In New Jersey, people who have been jailed for marijuana, that is, using it illegally, have preference for opening a marijuana business in New Jersey. That's so odd to me. I thought that was very unusual.

These types of activity bring a lot of people together around those institutions that are supposed to be legal if they are approved in town.

Thank you very much. I appreciate you listening.

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Fisher. All voted in favor.

With an affirmative vote, the motion is approved.

**Approval of the April 18, 2023 Work Session & Business meeting minutes:**

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:



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I     Resolutions (Adoption of the following):

**#23-183**     Release Performance Cash – 786 Frederick Court, Blk 429.01, Lot 5

**WHEREAS**, Mr. and Mrs. Louis & Kerry Liggio, homeowners at 786 Frederick Court, Wyckoff, New Jersey 07481, in an phone call to Township Engineer, Mark DiGennaro have requested the release of a \$1,000 Performance Cash Surety for work performed at 786 Frederick Court; and,

**WHEREAS**, the Township issued a road opening permit to Sommers Industries, Inc., 36 Kingsley Grove, Pearl River, NY 10965 for work to be completed at 786 Frederick Court; and,

**WHEREAS**, on behalf of Sommers Industries, Inc. 36 Kingsley Grove, Pearl River, NY 10965, Mr. Louis Liggio posted the following with the Municipal Clerk on April 4, 2023, for site improvements/road opening permit:

Performance Cash Surety             \$1,000.00

**WHEREAS**, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated April 19, 2023, states that the Engineering inspection has taken place and the work is complete and satisfactory and the balance of \$1,000.00 being held as Performance Cash Surety is approved to be released; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,000.00 Performance Cash Surety to Mr. Louis Liggio, 786 Frederick Court, Wyckoff, New Jersey 07481.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro, Mr. and Mrs. Louis & Kerry Liggio, homeowners at 786 Frederick Court, Wyckoff, New Jersey 07481, and to Sommers Industries, Inc., 36 Kingsley Grove, Pearl River, NY 10965.

**#23-184**     May is Honor & Remember Month

**WHEREAS**, the Township of Wyckoff regularly conducts the annual Memorial Day Parade to honor our nation's war dead who have given the ultimate sacrifice of their lives fighting for our freedoms; and,

**WHEREAS**, in May, the Township of Wyckoff will raise the Honor and Remember Flag on Wyckoff's government speech flagpole at Memorial Park; and,

**WHEREAS**, the Honor & Remember Flag is flown to publicly honor and remember every American fallen service member and recognizes the enduring sacrifice of every family. It is a visible public reminder to all Americans of the precious lives given to preserve freedom and is a national symbol of appreciation and is flown in recognition of the sacrifices of generations of fallen hero families; and,

**WHEREAS**, while the United States Flag unites us all the Honor & Remember Flag defines us in recognizing all military individuals from all wars and conflicts involving the United States who died while serving our nation since its inception; and,

**WHEREAS**, the Red in the Honor & Remember Flag represents all the blood that was spilled by the brave men and women of our military who willingly gave their lives so we all can remain free; and,

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**WHEREAS**, the Blue Star in the Honor & Remember Flag represents the active service of men and woman in military conflict. While the Blue Star was created during World War I it now signifies all service from the Revolutionary War to present day; and,

**WHEREAS**, the White Border beneath the Gold Star in the Honor & Remember Flag, represents the purity of the sacrifice. There is no greater price an American can pay than to give his or her life in service to our great country; and

**WHEREAS**, the Gold Star in the Honor & Remember Flag signifies the ultimate sacrifice a warrior in active service who will not return home. The Gold reflects the value of their life that was given for all of us; and,

**WHEREAS**, the Folded Flag in the Honor & Remember Flag signifies the final tribute to the individual life that a family sacrificed and gave for our nation; and,

**WHEREAS**, the Flame in the Honor & Remember Flag is an eternal reminder of the spirit that has departed this life yet burns on in the memory of all those who knew and loved the fallen hero.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey will proudly fly the Honor and Remember Flag for the entire month of May in eternal honor and remembrance of all fallen military men and women who selflessly gave the ultimate sacrifice in all wars and conflicts on behalf of this great country from the Revolutionary War to present day 2023; and,

**BE IT FURTHER RESOLVED**, that the month of May shall be recognized in Wyckoff as "Honor & Remember Month" to honor and remember the memory of those selfless men and women who gave the ultimate sacrifice of their life in war or conflict on behalf of the United States of America; and,

**#23-185      Authorization of Vouchers & Payment of Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 20633 – 20666 Payroll A/C, Direct Deposit Vouchers no. 18575 - 18647, Library Payroll check nos. 1725 - 1728, Library Direct Deposit Vouchers no. 7756 - 7781,



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Voided Library check no. 1719, Claims Wire nos. 230501, 230502 & 230503, check no. 1192 Accutrack A/C, Claims check nos. 090045 – 090136, Trs. Dog Trust - \$990.60 and Voided Claims checks no. 089364, 089381, 089499, 089705, 089851, 089864, 089865, 089866, 089867, 089868, 089960, 090002 & 090040.

**#23-186      Release Engineering Escrow – 301 Wiley Place, Block 219, Lot 7**

**WHEREAS**, Ms. Zalita Martis, who previously owned 301 Wiley Place, Block 219, Lot 7 posted the following with the Municipal Clerk on November 8, 2019, for anticipated sewer extension:

|                    |            |
|--------------------|------------|
| Engineering Escrow | \$1,500.00 |
|--------------------|------------|

**WHEREAS**, the property was sold on November 16, 2021 and the current owner has posted their own Engineering Escrow to move forward with the sewer project; and,

**WHEREAS**, the Township's Engineer, Mr. Mark Di Gennaro, via a file note, states that the \$1,500.00 Engineering Escrow is approved to be released and should be returned to Ms. Zalita Martis, 2 Crestview Court, Roseland, New Jersey 07068.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,500.00 Engineering Escrow to Ms. Zalita Martis, 2 Crestview Court, Roseland, New Jersey 07068.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Ms. Zalita Martis, 2 Crestview Court, Roseland, New Jersey 07068.

**#23-187      Preparation of 2023 Estimated Tax Bills**

**WHEREAS**, delays by the Bergen County Board of Taxation in certifying the 2023 Tax Rate will cause delays in regular billing of 2023 taxes; and,

**WHEREAS**, the Township Committee has determined that there will be insufficient cash flow to support operations in late July 2023 unless third quarter revenue is received on time; and,

**WHEREAS**, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54: 4-66.3.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby authorizes that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Township of Wyckoff for the third quarter 2023, in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.
2. The entire estimated annual tax levy for 2023 is hereby set at \$91,715,613
3. The Tax Collector takes any additional steps necessary to immediately implement this resolution.

2023 Net Valuation: 4,816,919,200

|                                     | MUNICIPAL               | OPEN SPACE | LIBRARY   | SCHOOL     | SCHOOL     | REGIONAL   | COUNTY     | OPEN SPACE | TOTAL      |
|-------------------------------------|-------------------------|------------|-----------|------------|------------|------------|------------|------------|------------|
| 2022 Apportionment of Taxes         | 12,566,049              | 238,676    | 1,606,990 | 40,949,440 | 20,976,112 | 11,104,171 | 461,457    | 87,902,895 |            |
| Calculation of Allowable Levy Range | -0.05%                  | 11,937,747 | 226,742   | 1,526,641  | 38,901,968 | 19,927,306 | 10,548,962 | 438,384    | 83,507,750 |
|                                     | +0.05%                  | 13,194,351 | 250,610   | 1,687,340  | 42,996,912 | 22,024,918 | 11,659,380 | 484,530    | 92,298,040 |
|                                     | 2023 Estimated Tax Levy | 13,799,971 | 240,846   | 1,696,889  | 42,453,524 | 21,605,395 | 11,437,296 | 481,692    | 91,715,613 |
|                                     | % Increase over 2022    | 9.82%      | 0.91%     | 5.59%      | 3.67%      | 3.00%      | 3.00%      | 4.39%      | 4.34%      |
| 2023 Estimated Tax Rate             | 0.2865                  | 0.0050     | 0.0352    | 0.8813     | 0.4485     | 0.2374     | 0.0100     | 1.9040     |            |
| 2022 Actual                         | 0.2630                  | 0.0050     | 0.0330    | 0.8580     | 0.4400     | 0.2330     | 0.0100     | 1.8420     |            |
| Change                              | 0.0235                  | 0.0000     | 0.0022    | 0.0233     | 0.0085     | 0.0044     | 0.0000     | 0.0620     |            |

  
Diana E McLeod  
Chief Financial Officer  
Lic# N0328  
Tax Collector  
Lic# T8007



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**#23-C4      Closed Session**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**N.J.S.A. 10:4-12b (4) – Contract Negotiations**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 2, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on May 2, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**II      Ordinances – Introduction**

**#1984**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-3.1 (PROMOTIONAL PROCESS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

**SECTION 1.**    Section 54-3.1 (Promotional process) of Chapter 54 (Police Department), Article I (Establishment and Organization) shall be deleted in its entirety and supplemented as follows:

**CHAPTER 54 POLICE DEPARTMENT**

**ARTICLE I    ESTABLISHMENT AND ORGANIZATION**

**§ 54-3.1      Promotional process.**

General.

To provide all eligible candidates for promotion with fair notice and equal access to the promotional process and to identify the most qualified members of the Department for promotion to leadership positions within the Department, the

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following promotional process shall be employed for promotions to the ranks of Sergeant, Lieutenant, and Captain.

The promotional process shall be governed by state law and in compliance with N.J.S.A. 40A:14-129, which provides that promotion of any member or officer of the Police Department to a superior position shall be made from the membership of the Department, and due consideration shall be given to the length and merit of their service, and preference shall be given according to seniority in service. The Chief of Police shall be responsible for the administration of the promotional process.

Promotion to the rank of Sergeant.

- (1) Eligibility. No person shall be eligible for promotion to the rank of Sergeant unless the candidate has served as a police officer with the Wyckoff Police Department for at least five years prior to the date of the administration of the written examination referred to in Section B(2)(a) hereinbelow.

The testing process for the above position will consist of the following:

Written examination administered by the New Jersey State Association of Chiefs of Police ("Chief's Association") or such other written examination approved by the Township Committee and administered by the Chief of Police as set forth in Subsection E(5)(a) hereinbelow;

The written examination shall account for 50% of a candidate's total promotional score, up to a maximum of 50 total points.

Each candidate's total point score for the written examination shall be computed by taking a candidate's score on the written exam (which shall have 100 points as its maximum score) and multiplying the same by 50%. By way of example, a candidate receiving a score of 80 points on their written examination shall receive 40 total points for the written examination element of the promotional process (80 x 50% = 40 total points).

To proceed to the oral portion of the promotional process, a candidate must achieve a minimum score of 70 points, out of said maximum of 100 points, on the written examination.



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Oral examination administered by an interview panel (the "Interview Panel") comprised of the following persons: the two members of the Township Police Committee, the Chief of Police, and the Township Administrator.

Only those candidates who have achieved a score of 70 points or greater (out of the maximum of 100 points) on the written examination shall be permitted to sit for an oral examination by the Interview Panel. Oral examinations by the Interview Panel shall take place after receiving the written examination scores.

The Interview Panel's oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 50% of the candidate's total promotional score, with 50 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their oral examination by the Interview Panel shall receive 40 total points for the Interview Panel's oral examination element of the promotional process ( $80 \times 50\% = 40$  total points).

The oral examination and assessment by the Interview Panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said

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Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Promotion to the rank of Lieutenant.

- (1) Eligibility. No person shall be eligible for promotion to the rank of Lieutenant unless the candidate has served as a Sergeant for the Wyckoff Police Department for at least two years.

The selection process will consist of the following:

- (a) Oral examination administered by an interview panel (the "Interview Panel") comprised of the following persons: the two members of the Township Police Committee, the Chief of Police, and the Township Administrator.

The oral examination and assessment by the Interview Panel (which examination and assessment shall have 100 points as its maximum score) shall account for 70% of the candidate's total promotional score, with 70 total points being the highest possible total score for the Interview Panel's oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their oral review and assessment by the Interview Panel shall receive 56 total points for the Interview Panel oral review and assessment element of the promotional process (80 x 70% = 56 total points).

The oral examination and assessment by the Interview Panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job



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performance, loyalty to the Department and community, experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Oral examination and assessment administered by the Township Committee.

The oral examination and assessment by the Township Committee shall take place after the Township Committee's receipt of the oral examination scores of the Interview Panel.

The oral examination and assessment by the Township Committee (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of a candidate's total promotional score, with 30 points being the highest possible total score for the Township Committee's oral examination and assessment. By way of example, a candidate receiving a score of 90 points on their oral examination by the Township Committee shall receive 27 total points for the Township Committee's oral examination element of the promotional process ( $90 \times 30\% = 27$  total points).

The oral examination and assessment by the Township Committee shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career

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development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Promotion to the rank of Captain.

- (1) Eligibility. A person shall be eligible for promotion to the rank of Captain if the candidate has served as a Lieutenant for the Wyckoff Police Department for at least two years.

The selection process will consist of the following:

- (a) Oral examination administered by an interview panel (the "Interview Panel") comprised of the following persons: the two members of the Township Police Committee, the Chief of Police, and the Township Administrator.

The oral examination and assessment by the Interview Panel (which examination and assessment shall have 100 points as its maximum score) shall account for 70% of the candidate's total promotional score, with 70 total points being the highest possible total score for the Interview Panel's oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their oral review and assessment by the Interview Panel shall receive 48 total points for the Interview Panel oral review and assessment element of the promotional process (80 x 70% = 56 total points).

The oral examination and assessment by the Interview Panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations,



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motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Oral examination and assessment administered by the Township Committee.

The oral examination and assessment by the Township Committee shall take place after the Township Committee's receipt of the oral examination scores of the Interview Panel.

The oral examination and assessment by the Township Committee (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of a candidate's total promotional score, with 30 points being the highest possible total score for the Township Committee's oral examination and assessment. By way of example, a candidate receiving a score of 90 points on their oral examination by the Township Committee shall receive 27 total points for the Township Committee's oral examination element of the promotional process ( $90 \times 30\% = 27$  total points).

The oral examination and assessment by the Township Committee shall include an evaluation of the following criteria: commendations, employee reviews, disciplines, and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community,

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experience and career development training. Said Interview Panel shall utilize the same criteria for each candidate interviewed for the open position(s).

Procedure for the conduct of the promotional process.

- (1) The Chief of Police shall obtain permission from the Township Committee to hold a promotional examination process. After having received such approval, the Chief of Police, or such other person as designated by the Township Committee, shall provide a written announcement of the promotional process to all eligible personnel.

The announcement shall include the eligibility requirements for the position. It shall consist of a description of the promotional process. It should indicate to the candidates the format, length, and duration of any examinations, together with a description of any other portions of the promotional process and the date by which they must submit a written request to participate in the promotional process.

To participate, candidates for promotion shall be required to submit a written request to participate in such process and a current resume to the Chief of Police, or his designee, prior to the closing date set forth in the announcement.

No person shall be eligible to participate in the promotional process unless they have submitted a written request to participate in such process and a current resume prior to the deadline set forth by the Chief of Police.

The promotional testing process shall include the following:

- (a) Written examination (Sergeant only). At least 90 calendar days before the written examination, the Chief of Police, or his designee, shall announce the written examination's date, time, and location. The Township may contract with the New Jersey State Association of Chiefs of Police (NJSACOP) to develop, conduct, and grade the written examination. Alternatively, the Township Committee may approve using a written examination not prepared by NJSACOP. The questions will be based upon basic police practices and may include police and investigative procedures,



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supervisory and administrative principles, New Jersey criminal law, report writing, search and seizure issues, New Jersey Attorney General guidelines and directives, legal aspects and requirements for police work, and such other criteria as determined by the NJSACOP, or as determined by the Township Committee. Eligible candidates who are scheduled to work during the written examination will be excused from duty to take the examination.

Oral interview by Interview Panel. Candidates for the Sergeant, Lieutenant, and Captain ranks shall be evaluated through an oral interview conducted by the Interview Panel. Each candidate shall be presented with the same questions or topics related to the respective rank designed to elicit open-ended responses so that the Interview Panel can determine the candidate's promotional potential, maturity, composure, and leadership abilities. Candidates for promotion shall not discuss or disclose the contents or subject matter topics of the oral interview process until all oral interviews are concluded. The Interview Panel may require promotional candidates to sign a confidentiality and nondisclosure agreement to ensure compliance with these requirements. At the discretion of the Township Committee, candidates may be sequestered during the interview process.

Oral interview by Township Committee. Candidates for the ranks of Lieutenant and Captain shall be evaluated through an oral interview conducted by the Township Committee. Each candidate shall be presented with the same questions or topics related to the rank of Lieutenant or Captain (as the case may be) designed to elicit open-ended responses so that the Township Committee can determine the candidate's promotional potential, maturity, composure, and leadership abilities. Candidates for promotion shall not discuss or disclose the contents or subject matter topics of the oral interview process until all oral interviews are concluded. The Township Committee may require promotional candidates to sign a confidentiality and

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nondisclosure agreement to ensure compliance with these requirements. At the discretion of the Township Committee, candidates may be sequestered during the interview process.

Eligibility list.

- (1) After the expiration of the time for filing of appeals set forth below and the disposition of any such appeal, the Chief of Police shall establish and certify a list of eligible candidates in the order of their final scores for promotion. The candidate(s) for promotion receiving the highest score(s) as calculated hereinabove in this section shall be deemed the first candidate(s) eligible for promotion. Said eligibility list will be distributed to the Township Committee. The eligibility list will remain in effect for a period of 24 months from the date it was established and certified.

After the expiration of the eligibility list, candidates will be required to reapply for and participate in a new promotional process.

Appeals of the promotional process. Within three days of the notification to each candidate of their ranking, a candidate may file a written appeal directed to the Township Committee. Said written appeal must contain the reason(s) or justification for the appeal. As part of any appeal, any candidate may review their evaluation or any other internal document pertaining to the candidate that was utilized in the promotional process. The Township Committee will assess the request for appeal and determine how the request will be addressed on a case-by-case basis. Scores on the written examination shall be final and not subject to appeal. Appeals to the calculation of seniority shall be decided based on the official records maintained by the Police Department.

**SECTION 2.** If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 3.** All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4:** This ordinance shall take effect after final adoption and publication and otherwise as provided by law.



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III

Motions

- A. Authorize the request by Ramapo High School student, Kyle Purvin, for posting of temporary lawn signs at various private homes to promote American Cancer Society's 2023 Relay for Life fundraising event for the ten-day period May 9, 2023 to May 19, 2023. The event will be held for 24 continuous hours at Ramapo High School on May 19<sup>th</sup> & 20<sup>th</sup>.
- B. Authorize the request by Temple Beth Rishon to allow approximately 50 congregants to cross Russell Avenue and walk the perimeter of Russell Farm Community Park as a group on Sunday, May 21, 2023 at approximately 2pm as they celebrate the end of their religious school year.

Clerk: May I have a motion and a second to approve the consent agenda?

**The Following vote is the vote on the Consent Agenda:**

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

**Ordinances – Public Hearing / Further Consideration:**

Mayor Madigan, I have four (4) Ordinances for Public Hearing / Further Consideration on tonight's agenda. The first Ordinance for Public Hearing / Further Consideration is

**ORDINANCE #1979** which is

**AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1979, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Madigan requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1979 be closed.

COMMITTEE PERSON BOONSTRA: Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

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MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1979, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #1979 on second reading by title only.

COMMITTEE PERSON BOONSTRA : Seconded.

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

**ORDINANCE #1979**

**AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$456,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

**Section 1.** The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$456,000.

**Section 2.** For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2023 Municipal Budget.

**Section 3.** The improvements authorized and the appropriations therefore are for the purchase of illuminated school crossing signs, engineering services for road and facility improvements, improvements to public buildings and facilities, purchase of safety equipment for firefighters, hose replacement, rescue truck upgrades, purchase recreation program equipment, park and recreation area enhancements, various Town Hall and Public Works complex improvements, public safety equipment, purchase of DPW heavy equipment, police patrol SUV and equipment, radio and radar upgrades, recreation field improvements, Town Hall and Recreation facility security, Municipal Town Hall building and upgrades and various other capital improvements and safety enhancements.

**Section 4.** This Ordinance shall take effect immediately upon final passage and publication according to law.

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1980** which is:



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**AN ORDINANCE AMENDING ORDINANCE #1934 & #1961, ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR “MAJOR VEHICLE REPAIRS” AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

**CHAIRPERSON:** This is the time and place for the Public Hearing on Ordinance #1980, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Madigan requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1980 be closed.

COMMITTEE PERSON FISHER: Seconded

**ROLL CALL VOTE**

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

**MUNICIPAL CLERK:** BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1980, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON BOONSTRA: I move Ordinance #1980 on second reading by title only.

COMMITTEE PERSON SHANLEY: Seconded.

**ROLL CALL VOTE**

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

**AN ORDINANCE AMENDING ORDINANCE #1934 & #1961, ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR “MAJOR VEHICLE REPAIRS” AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE**

**SECTION 1.** Ordinance #1934 & 1961 for “major vehicle repairs” is hereby amended as follows:

**SECTION 2.** There is hereby allocated and appropriated the sum of \$60,000.00 for major vehicle repairs. Said amount of \$60,000.00 shall consist of an appropriation made in the 2023 Capital Improvement Fund in the 2023 Municipal Budget and designated as “Appropriation for major vehicle repairs”.

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**SECTION 3.** Said major vehicle repair shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

**SECTION 4.** This Ordinance shall take effect immediately upon final passage and publication as required by law.

I have a third Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1981** which is

**AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, #1933, & #1960 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS" AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

**CHAIRPERSON:** This is the time and place for the Public Hearing on Ordinance #1981, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Madigan requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1981 be closed.

COMMITTEE PERSON FISHER : Seconded

**ROLL CALL VOTE**

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

**MUNICIPAL CLERK:** BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1981, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #1981 on second reading by title only.

COMMITTEE PERSON BOONSTRA : Seconded.

**ROLL CALL VOTE**

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.



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**AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773, #1829, #1853, #1933, & #1960 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS" AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that:

**SECTION 1.** Ordinance #1619, #1646, #1688, #1738, #1773, #1829, #1853, #1933 & #1960 which appropriated \$274,000 of which the balance is \$224,003.59 for the "future field improvements and safety enhancements" is hereby amended as follows:

**SECTION 2.** There is hereby allocated and appropriated the sum of \$30,000.00 for future field improvements and safety enhancements. Said amount of \$30,000.00 shall consist of an appropriation made in the 2023 Capital Improvement Fund in the 2023 Municipal Budget and designated as "Appropriation for future field improvements and safety enhancements". The total appropriation balance is \$254,003.59.

**SECTION 3.** Said work shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

**SECTION 4.** This Ordinance shall take effect upon final passage and publication according to law.

I have a fourth Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1983** which is

**BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

**CHAIRPERSON:** This is the time and place for the Public Hearing on Ordinance #1983, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please step to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Madigan requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1983 be closed.

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COMMITTEE PERSON FISHER : Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Motion to adjourn the approval of Ordinance #1983 to the next Township Committee meeting to be held on May 16, 2023.

MOTION: SHANLEY SECOND BOONSTRA  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

**BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS AND ACQUISITIONS INCLUDING ROAD RESURFACING, PISTOL RANGE ROOF REPAIR, ACQUISITION OF AN ASPHALT PATCHER TRAILER, PICK-UP TRUCK UTILITY BODY, MINI PACKER TRUCK, AND FUEL FORCE MANAGEMENT SYSTEM, IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,584,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,178,500 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED by the TOWNSHIP COMMITTEE of the

TOWNSHIP OF WYCKOFF, in the COUNTY OF BERGEN, NEW JERSEY,  
THAT:

**SECTION 1.** There is hereby authorized, pursuant to the applicable statutes of the State of New Jersey, the capital improvements set forth below in, by and for the Township of Wyckoff, County of Bergen, State of New Jersey (the "Township"), together with other purposes necessary, appurtenant or incidental thereto or thereof (collectively, the "Authorized Projects"):



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| <u>Capital Improvement</u>                                                | <u>Available Funds for<br/>Down Payment and<br/>Sources of Such Funds</u> | <u>Debt Authorized</u> | <u>Total<br/>Appropriation</u> | <u>Period of<br/>Usefulness</u> |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------|------------------------|--------------------------------|---------------------------------|
| Road Resurfacing<br>Project, including Guard<br>Rails and Culvert Repairs | \$380,000<br>Source: PSE&G pursuant to<br>MOU                             | \$820,000              | \$1,200,000                    | 10 years                        |
| Acquisition of 4-ton<br>Falcon RME Asphalt Hot<br>Patcher Trailer         | \$2,500<br>Source: Capital Improvement<br>Fund                            | \$47,500               | \$50,000                       | 5 years                         |
| <u>Continued:</u>                                                         |                                                                           |                        |                                |                                 |
| <u>Capital Improvement</u>                                                | <u>Available Funds<br/>for Down Payment and<br/>Sources of Such Funds</u> | <u>Debt Authorized</u> | <u>Total<br/>Appropriation</u> | <u>Period of<br/>Usefulness</u> |
| Acquisition of Ford 350<br>Pickup Utility Body                            | \$6,000<br>Source: Capital Improvement<br>Fund                            | \$104,000              | \$110,000                      | 5 years                         |
| Acquisition of Mini<br>Packer Truck                                       | \$10,000<br>Source: Capital Improvement<br>Fund                           | \$140,000              | \$150,000                      | 5 years                         |
| Acquisition of Fuel Force<br>Management System                            | \$7,000<br>Source: Capital Improvement<br>Fund                            | \$57,000               | \$64,000                       | 7 years                         |
| Pistol Range Roof<br>Replacement                                          | \$500<br>Source: Capital Improvement<br>Fund                              | \$10,000               | \$10,500                       | 20 years                        |
| Totals:                                                                   | \$380,000 (MOU)<br>\$26,000 (CIF)<br>\$406,000                            | \$1,178,500            | \$1,584,500                    |                                 |

**SECTION 2.** It is hereby determined and declared by this Township

Committee as follows:

A. The estimated aggregate maximum amount of money to be raised from all sources for the Authorized Projects described in Section 1 is \$1,584,500.

B. The estimated aggregate maximum amount of bonds or notes to be issued for the Authorized Projects described in Section 1 is \$1,178,500.

C. The Township expects to use (i) funds available in the Capital Improvement Fund in the amount of \$26,000 for certain Authorized Projects, as described in Section 1, and (ii) funds available pursuant to that certain

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Memorandum of Understanding between the Township and PSE&G, in the amount of \$380,000, with respect to the Road Resurfacing Project, as described in Section 1; such sums being in the aggregate amount of \$406,000 and being inclusive of the required down payment for said purposes or improvements in the aggregate amount of \$58,925, as required by Section 11 of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available in accordance with the requirements of Section 11 of the Local Bond Law.

**SECTION 3.** The sum of \$1,584,500, including said down payment of \$58,925, is hereby appropriated for the Authorized Projects described in Section 1.

**SECTION 4.** For the purpose of financing part of the cost of the Authorized Projects described in Section 1, exclusive of said down payment and other available funds described in Section 2, the issuance of bonds of said Township in an aggregate principal amount not exceeding One Million One Hundred Seventy-Eight Thousand Five Hundred Dollars (\$1,178,500) is hereby authorized pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The rate or rates of interest, maturities, method of sale and other details of said bonds not determined herein shall be determined by subsequent resolution or resolutions adopted by this Township Committee pursuant to law.

**SECTION 5.** Pending the issuance of the bonds authorized in Section 4 hereof, bond anticipation notes of the Township may be issued pursuant to said Local Bond Law in an aggregate principal amount not exceeding One Million One Hundred Seventy-Eight Thousand Five Hundred Dollars (\$1,178,500). Each such bond anticipation note shall be designated "Bond Anticipation Note." All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of



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the Township; provided that no note shall mature later than one year from its date. All such bond anticipation notes may be executed in the name of the Township by the manual or facsimile signatures of the Mayor and Chief Financial Officer or such other official of the Township as may hereafter be designated by resolution or otherwise as provided by law and shall be under the seal of the Township and attested by the Township Clerk. The notes shall bear interest at such rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver such notes to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser or purchasers thereof.

**SECTION 6.** It is hereby further determined and declared by this Township Committee as follows:

A. The Authorized Projects described in Section 1 are not current expenses; they are improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof

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has been or shall be specially assessed on property specially benefited thereby.

B. The weighted average period of usefulness of the Authorized Projects described in Section 1 for which the bonds are hereby authorized to be issued, within the limits prescribed by the Local Bond Law, is 8.7 years.

C. All bonds or notes issued pursuant to this ordinance shall bear interest at a rate not to exceed the maximum rate permitted by law.

D. The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk prior to the passage of this ordinance on first reading, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to the passage of this ordinance on final reading, and such statement shows that the gross debt of said Township, as defined in N.J.S.A. 40A:2-43, is increased by this ordinance by \$1,178,500 and that the issuance of the obligations authorized by this ordinance will be within all debt limitations contained in the Local Bond Law.

E. The aggregate amount of the proceeds of the obligations authorized by this ordinance to be expended for interest on the obligations authorized herein, engineering and inspection costs, legal expenses, and the costs of issuance of the obligations authorized by this ordinance, including printing, advertisement of ordinances and notices of sale and legal expenses, and other expenses as provided in N.J.S.A. 40A:2-20 does not exceed \$0.

**SECTION 7.** The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith, and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital



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program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

**SECTION 8.** In the event that any other moneys are lawfully received from any source for the purposes provided in this ordinance, such moneys shall be used for the purposes authorized herein and to reduce the amount of bonds or notes authorized to be issued by this ordinance by the amount so received, or if such other moneys are received after the issuance of the bonds or notes authorized by this ordinance, such moneys shall be used solely for the payment of the debt service on said bonds or notes as the same become due and payable.

**SECTION 9.** The full faith and credit of the Township is hereby pledged for the payment of the principal of and interest on all bonds and notes issued pursuant to this ordinance, and as long as such bonds or notes are outstanding there shall be levied in each year ad valorem taxes on all taxable property within said Township without limitation as to rate or amount sufficient to pay the principal of and interest on such bonds and notes maturing in said year.

**SECTION 10.** (a) The Township shall comply with all provisions of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder or applicable thereto (the "Code") applicable to the bonds or notes issued pursuant to this bond ordinance and shall not take any action, or fail to take any action, if any such action or failure to take action would cause interest on the bonds or notes issued pursuant to this bond ordinance to be or become includable in gross income under Section 103 of the Code or cause interest on the bonds or notes issued pursuant to this bond ordinance to be treated as an item of tax preference under Section 57 of the Code. The Township shall not directly or indirectly

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use or permit the use of any proceeds of such obligations or any other funds of the Township, or take or omit to take any action, that would cause such obligations to be "arbitrage bonds" within the meaning of Section 148(a) of the Code, and will comply with all requirements of Section 148 of the Code to the extent applicable to the bonds and notes authorized hereby and all proceeds thereof, including without limitation, monitoring compliance with Section 148 of the Code as it applies to the bonds and notes authorized hereby, restricting the yield on the investment of any proceeds or gross proceeds of the bonds or notes to the extent required to comply with Section 148 of the Code, and making payments of the rebate amount, if any, to the United States in the manner and to the extent necessary to comply with Section 148 of the Code.

(b) The Township reasonably expects to reimburse the Township's expenditure of certain costs of the Authorized Projects described in Section 1 of this bond ordinance ("Project Costs") incurred and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditure of Project Costs incurred and paid prior to the issuance of bonds or notes authorized herein with the proceeds of such bonds or notes in accordance with Treasury Regulations Section 1.150-2(e), and no reimbursement allocation will employ an abusive arbitrage device under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions. The maximum principal amount of obligations expected to be issued pursuant to this bond ordinance to pay Project Costs does not exceed \$1,178,500. The Project Costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" as defined in Treasury Regulations Section 1.150-1(b), a cost of issuance for the



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bonds or notes herein authorized or an expenditure described in Treasury Regulations Section 1.148-6(d)(3)(ii)(B). The allocation of proceeds of the bonds or notes issued pursuant to this bond ordinance to reimburse Project Costs incurred prior to the issuance of such bonds or notes shall be effected no later than 18 months after the later of the date the Project Costs are paid or the date the Authorized Projects are placed in service or abandoned, but in no event more than 3 years after the original Project Costs to be reimbursed are paid.

**SECTION 11.** This ordinance shall take effect twenty days after the first publication hereof after final adoption, in the manner provided by law.

**Meeting was adjourned at 8:23pm**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND SHANLEY  
BOONSTRA YES FISHER YES MELCHIONNE YES  
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

During the course of this live meeting there were between one and two concurrent viewers watching on YouTube.



Mayor Thomas J. Madigan



Nancy A. Brown, Municipal Clerk