

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by statement by Temporary Municipal Clerk, Matthew A. Cavallo
5. Roll Call of the Township Committee Members Present:

BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

7. Approval of the October 3, 2023 Work Session & Business meeting minutes:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

8. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #23-274 | Re-Authorize Participation in the 1033 Program |
| #23-275 | Authorize Shared Service with NWBCUA for Sewer Operator |
| #23-276 | Endorse Christian Health CDBG Project |
| #23-277 | Review of Best Practices Checklist |
| #23-278 | Approval of Vouchers & Authorization to Pay Bills |
| #23-279 | Award of Contract 2023-13 – Improvements to Grandview Avenue, Phases I and II |

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

- #23-280 Accepting the Bids Received to Enter into a Lease of Real Property for the Operation of Wireless Communication Antennas and Related Facilities at 1 Scott Plaza – Sports Lighting Tower – Rebid #2
- #23-281 Authorizing Temporary Clerk

II Ordinances – Introduction

ORDINANCE #1997

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE, AND TO AUTHORIZE APPROPRIATIONS OF \$248,240.

III Motions

- a. Posting of 18 x 24” signs to promote the previously approved Zabriskie House community Halloween event. Signs will be posted from October 19-28, 2023 for the event which is planned for Noon to 3pm on Saturday, October 28th, 2023.
- b. Chamber of Commerce ‘Safe Trick or Treat’ event at Boulder Run Shopping Center on Saturday, October 28, 2023 from 11 am to 1:30 pm. On the day of the event, sandwich board signs will be posted at each entrance to the shopping center to promote the event.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: MELCHIONNE SECOND SHANLEY
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

9. Ordinances – Public Hearing / Further Consideration:

NONE

10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 – 7:00 P.M.**

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, October 17, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide the public the ability to comment telephonically during the period for public comment, which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, October 13, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, October 13, 2023 by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on October 17, 2023.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Matthew A. Cavallo
Temporary Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 – 7:00 P.M.**

Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Matthew A. Cavallo, Temporary Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and e-mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

Present: Mayor Thomas J. Madigan, Township Committee Rudolf E. Boonstra, Scott A. Fisher, Peter J. Melchionne and Timothy E. Shanley
Also Present: Township Administrator/Temporary Municipal Clerk Matthew A. Cavallo, Township Attorney David Becker and Anna Coscia, Clerk's Office
Absent: Municipal Clerk Nancy A. Brown

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Temporary Municipal Clerk have signed any necessary documents.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Fisher, all voting yes to open the ten (10) minute public comment period.

There was no public comment.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Fisher with an affirmative voice vote.

Administrator's Report:

1. Leaf Collection Schedule:

Leaf collection commenced on Monday, October 16th. To stay informed about the progress of our leaf collection efforts, please monitor our Township website and our social media channels.

2. White Goods Collection Reminder:

White Goods collection will conclude at the end of this month and will not resume for the remainder of the year. The last collection for white goods is scheduled for Wednesday, October 25.

3. Grandview Avenue Reconstruction Project:

The Township has received two NJDOT Local Aid Grants, one for \$193,000 in 2022 and another for \$248,240 in 2023, totaling \$441,240. Tonight, we have on the agenda a resolution to award the Grandview Avenue Reconstruction Project to AJM Contractors, Inc., for an amount of \$438,872.25, which includes Base Bid 1, Base Bid 2, and Alternate Bid. Additionally, we will discuss a funding ordinance to accept the second grant of \$248,240 and establish an appropriation.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 – 7:00 P.M.

4. Guiderail Replacement for Ravine Avenue and Grandview Avenue:

Currently, we are in the process of soliciting bids for the replacement of approximately 1,100 linear feet of guiderail, required for damaged sections on Ravine Avenue and Grandview Avenue. The deadline for bids is October 26.

5. Final Shade Tree Removal Bid of the Year:

We have also issued a bid request for the last shade tree removal project of this year. Bids for this project are due by October 26.

6. Best Practices Inventory Review:

The Best Practices Inventory, released by DLGS, has been thoroughly reviewed by myself and Diana. I am delighted to report that we have exceeded the requirement to maintain our State Aid funding. In order to avoid any decrease in State Aid, Wyckoff needed to score 29 or more points, and we have achieved a total of 37 points. We have been able to affirmatively respond to the majority of the inventory questions. The final report will be submitted by the end of next week, once we receive clarification from the JIF on a few surety bond questions that may further increase our score by 3-4 points.

7. CoachUSA ShortLine Bus Service Concerns:

I have received a response from CoachUSA in regards to our concerns about the ShortLine Bus Service. Dan Rodriguez, Vice President of Public Affairs, has informed us that there is a nationwide shortage of CDL-licensed drivers, which has affected their service. However, to address our congestion issues, CoachUSA has committed to adding an additional morning and evening trip to accommodate riders starting on Monday, October 23. They also committed to closely monitoring drivers on assigned routes to ensure punctuality unless circumstances beyond their control, such as traffic or weather-related issues, disrupt the schedule.

8. Bergen County Replacing Pedestrian Bridge on Russell Avenue:

The project to replace the pedestrian bridge over the Goffle Brook on Russell Avenue near Stony Brook Lane has commenced, with site clearing already underway. Three trees were removed today, and new supports will be installed. A new pre-fabricated pedestrian bridge will be installed over the brook.

9. Flexi-Pave Material Installation at Russell Farms Park:

The first contract for the installation of Flexi-Pave material at Russell Farms Park has been awarded. We are awaiting the company's return to complete the second contract, which involves installing the material around the playground area.

10. Ridgewood Water Main Replacement Update:

The Ridgewood Water Main Replacement project on Woodland Avenue has been successfully completed. This new water line, servicing the Library, the Recreation Office, and the Fields, has already led to an improvement in water quality in those buildings.

11. Ridgewood Water Open House Events:

Ridgewood Water has scheduled two Open House events this month to inform residents about their efforts to reshape the water system. The first event took place on Monday, October 16th, at the Ridgewood Public Library, and the second event is planned for Tuesday, October 24th, at the Midland Park Social Hall on Witte Drive in Midland Park, from 6-8 p.m.

12. Family Halloween Event at the Zabriskie House:

Don't forget to mark your calendars for the upcoming Family Halloween Event at the Zabriskie House on Saturday, October 28, from noon to 3:00 p.m.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 – 7:00 P.M.

13. Salt Shed Roof Replacement:

We have requested quotes for the roof replacement on the Salt Shed. We expect to award the contract this week, with the aim of completing the project within a month or so.

14. Tax Map Updates:

Mark Di Gennaro and I have been working closely with Steve Eid, our Land Surveyor, to update our tax maps. I'm delighted to inform you that several changes are in progress, particularly concerning the subdivision and subsequent sale/purchase of the Maple Lake property. Furthermore, we are ensuring that the renaming of McNamara Lane and Hannon Way accurately reflects on the maps.

15. Bush Lane - Land Surveyor's Confirmation:

Our Land Surveyor has reviewed the title work initiated by Rob before he assumed his judicial position and has confirmed the accuracy of the tax maps as previously drawn with regard to Bush Lane. It's important to note that there is no dedication of Bush Lane to the Township, and it remains private property. However, the ownership of some of the land in that subdivision remains unknown.

16. Added Assessment Bills:

This week, we will be sending out Added Assessment Bills. These bills reflect an additional \$13,450,000 of assessed value that has been added to the tax rolls for the year 2023.

17. Public Hearing for National Finance Authority Bond:

Today, a public hearing was held at 11:00 a.m. to provide interested persons with an opportunity to express their views regarding a plan of finance for the proposed issuance of the National Finance Authority's federally tax-exempt Revenue Bond (Christian Health Care Center Project), Series 2023. The bond will have an aggregate principal amount not to exceed \$20,000,000. It is important to emphasize that the bond will be a limited obligation of the National Finance Authority and will be solely payable from the loan repayments to be made by Christian Health to the National Finance Authority. This bond will not constitute a debt or obligation of the Township or any other governmental entity in the State of New Jersey.

18. Additional Cell Carrier on Sports Lighting Pole:

We have received bids for an additional cell carrier on the Sports Lighting pole. DISH Wireless has submitted a bid to lease the pole and a small portion of ground space for \$32,000, which includes an automatic 3% annual increase for the duration of the lease. A resolution is included in tonight's agenda to accept the bid and express our commitment to passing the necessary ordinance to formalize the lease.

19. Review of Cell Carrier Leases:

Several of our cell carrier leases, including those at Town Hall and on the Route 208 Cell Tower, are due for renewal. I am currently reviewing these leases with our Wireless Consultant and will be proceeding with the process to solicit bids for their renewal in the near future.

20. Legislative Bills:

I'm closely monitoring several bills in the legislature that are of significant interest to our community.

It's likely that some of these bills, including those related to OPRA reform, will progress during the upcoming lame duck session. I will keep you updated on their status as they move through the legislative process.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 – 7:00 P.M.**

21. Upcoming Meeting Schedule:

Please note that our next regular meeting is scheduled for Thursday, November 9, 2023, not on the usual Tuesday. This adjustment is due to Election Day. We extend our best wishes to Pete and Scott, who are on the ballot this year, as well as to all the candidates for Senate, Assembly, County Commissioner, Local School Board Trustee, and Regional School Board Trustee.

22. Early Voting Information:

Early voting is set to begin on October 28 and run through November 5. We are pleased to announce that there will be an early voting polling location right here in Wyckoff at the Larkin House. This location will be open from 10 am to 8 pm on Monday through Saturday, and from at least 10 am to 6 pm on Sunday. This provides an opportunity for our residents to participate in the democratic process with greater ease and flexibility.

Township Committee Reports:

Peter Melchionne:

1. Mr. Melchionne attended the Wyckoff Environmental Commission Meeting on Monday, October 16th where current and future projects were discussed. The commission is also in communication with the DPW Manager for possible Styrofoam collection at the Recycling Center. Denise Capparelli, Environmental Commission Secretary has assembled some research in this regard.
2. Year to date, there have been 539 calls for assistance to the Wyckoff Volunteer Fire Department.
3. Mr. Melchionne reconfirmed his solidarity with Israel during these horrific times and personally condemned the Hamas attacks on Israel. He advised there is no place in this world for those types of terrorist organizations. Mr. Melchionne prays for all the innocent civilians on both sides and stands with Israel during these very challenging times.

Rudy Boonstra:

1. The Planning Board Meeting on Wednesday, October 11, 2023 was cancelled.
2. There was no Historic Preservation Commission Meeting this month as well. However, through phone calls, the commission attempted to save the revolutionary era historic home at 60 Lake Avenue in Midland Park that was slated for demolition. Unfortunately, the home was demolished a week and a half ago after 300 years.
3. There is slow progress on the sewer extension projects however, Mr. Boonstra did receive an estimate for the Wyckoff Avenue project in conjunction with the Bergen County Sewer Utilities Authority.
4. The Zabriskie House Trustees will conduct a Halloween "Trick or Treat" Event on Saturday, October 28th from noon until 3:00pm at the Zabriskie House .
5. Mr. Boonstra reminded everyone that the Wyckoff PBA will hold their Cornhole Fundraiser on Saturday, October 21, 2023 at the Wyckoff Family YMCA.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 – 7:00 P.M.**

6. Mr. Boonstra and Mayor Madigan attended an Open House at Hillcrest Financial Advisors, 255 Madison Avenue on Thursday, October 5th. In attendance was a Navy Seal who presented a folded flag to the business owners and along with the flag was a very moving testimonial specifying what this flag represented which the Navy Seal read aloud. Mr. Boonstra commented that this event and Navy Seal were quite moving and impressive.
7. Early Voting will commence on Saturday, October 28th thru Sunday, November 5th at the Larkin House and several other locations in Bergen County. The Vote By Mail Drop Box is located at the West Wing Entrance to Town Hall.

Scott Fisher:

1. Mr. Fisher was unable to attend the Wyckoff K-8 Board of Education Meeting due to a family emergency.
2. Mr. Fisher reminded everyone to drive safely this Fall Season during Halloween, leaf collection and the upcoming daylight savings time.

Timothy Shanley:

1. Mr. Shanley attended the Wyckoff Recreation Advisory Board Meeting last evening to advise the travelling baseball 9-12U tryouts are complete. The 13 & 14U baseball tryouts will begin next week. Basketball and Softball tryouts should commence in 2-3 weeks and Lacrosse tryouts at the end of the month. The board also commented that the past several weekend weather events have wreaked havoc on numerous game schedules therefore, several of the games were relocated to the turf field.
2. Due to the late adjournment of the Recreation Advisory Board Meeting, Mr. Shanley listened to the Ramapo/Indian Hills Regional Board of Education Meeting in Oakland. The board did approve James Baker as Interim Superintendent beginning sometime in November. The board cancelled their meeting for November 13th so that Dr. Baker may familiarize and acclimate himself to the new position. Mr. Shanley wished Dr. Baker the best of luck.
3. The Ramapo Varsity Football Team remains undefeated by beating Old Tappan. Their next opponent and final game will be tentatively played at Ridgewood High School.
4. The Ramapo Varsity Soccer Team beat Don Bosco in the semi-final game.

Mayor Thomas Madigan:

1. Mayor Madigan attended the Grand Opening/Open House for the Center for Neurology and Psychiatry at 234 Madison Avenue on Friday, October 13th at 4:30 p.m. Mayor Madigan was rather impressed by Dr. Melissa's professionalism and described her family as very warm and friendly. It was a wonderful event.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023 – 7:00 P.M.**

2. The Wyckoff Chamber of Commerce conducted their monthly meeting at the Larkin House on Monday, October 17th. A "Safe Trick or Treat" Event will be held on Saturday, October 28th from 11:00 a.m. to 1:30 p.m. at the Boulder Run Shopping Center.
3. The Zabriskie House will hold an Open House and "Trick or Treat" Event on Saturday, October 28th from noon to 3:00 p.m.
4. The Christian Health Care Center is sponsoring an event on Thursday, October 19th.
5. Mayor Madigan wished the PBA good luck and good weather for their Cornhole Fundraiser on Saturday, October 21st at the Wyckoff YMCA.

Township Attorney Report:

1. Mr. Becker provided an update with regard to the application received from Ripe Life Wines requesting placement at Willow & Whisk. Per state statute, a winery must be located in New Jersey therefore, Right Life Wines would not qualify for approval since they are located in California. Also, a letter must be sent to the Township as notification of their intention. Mr. Becker will continue to research the statute guidelines and license status for Right Life Wines.

Mayor Madigan asked for a motion to close the Work Session:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Adjourn the Open Work Session Meeting at 7:30 p.m.



Thomas J. Madigan
Mayor



Matthew A. Cavallo
Temporary Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023**

Meeting Called to Order

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Thomas J. Madigan.

Invocation

The Invocation was offered by Reverend Brian Neville from Grace United Methodist Church.

RE: Township Committee Meeting of Tuesday, October 17, 2023, 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, October 17, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, October 13, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, October 13, 2023, by 4:30 pm.

To view the Township Committee meeting via livestream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff"

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

Attendance

Township Committee Present: Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Scott A. Fisher; Peter J. Melchionne, and Timothy E. Shanley.

Staff Present: Township Administrator Matthew A. Cavallo, Township Attorney David Becker and Anna Coscia, Clerk's Office

Staff Absent: Municipal Clerk Nancy Brown

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Boonstra. All voted in favor.

Janet Tuomey:

Mrs. Tuomey inquired if any progress had been made regarding the installation of a crosswalk on Wyckoff Avenue near Spring Meadow Drive.

Committeeman Fisher responded to say that there has been some progress with the county, but that there is not much to report at this time.

Mrs. Tuomey spoke about the lantern fly issues in Spring Meadow and at nearby Pulis Field, referencing the information that she had previously supplied to the Township Committee. She also said that something she recently read recommended the removal of the tree species, Tree of Heaven which is the tree which acts as a host for lantern flies and that the New Jersey campaign to "stomp" on the flies is not as effective as removing the trees altogether. A discussion ensued regarding the changing temperatures and the effect of freezing temperatures on the lantern fly population.

Mrs. Tuomey then spoke about the streetlamps on Spring Meadow Drive which are out.

Township Administrator, Matthew Cavallo responded to say that he will be in contact with the new Municipal Representative at Rockland Electric.

Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Boonstra. All voted in favor.

With an affirmative vote, the motion is approved.

Approval of the October 3, 2023 Work Session & Business meeting minutes:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

I Resolutions (Adoption of the following):

#23-274 Re-Authorize Participation in the 1033 Program

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and,

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and,

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and,

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and,

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Wyckoff Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year.

BE IT FURTHER RESOLVED that the Wyckoff Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Wyckoff Police Department, without restriction; and,

BE IT FURTHER RESOLVED that the Wyckoff Police Department is hereby authorized to acquire items of controlled property designated "DEMIL B through Q," which may include but not be limited to thermal imaging cameras, remote operated vehicles, FASTAC Robots, hazard detecting equipment, chemical detecting equipment, computers, office supplies, office furniture, electronic equipment, generators, field packs, technological items, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, 1 automobile sedan, 1

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023**

automobile wagon, 26 baton kinetic energy, 26 body shields, 10 breaching systems, 10 breaching rams, 10 breaching systems, 1 carrier ambulance, 1 carrier command post, 26 self-protection clubs, 26 commun. equip. soms-b, 10 hydraulic breaching and extrication tool cutter hears, 10 hydraulic breaching and extrication tool door openers, 26 riot control face shields, 26 riot control protection goggles, 26 police helmets, 26 safety helmets, 10 mechanical breach kits, 26 riot protection kits, 10 logsa lsn miscellaneous weapons, 10 weapon gun modification kits, 10 non ballistic body shields, 1 only complete combat/ assault/ tactical wheeled vehicle, 26 protective shields, 10 battering rams, 10 mini door rams, 10 riot control shields, 1 security vehicle, 26 personal protective shields, 26 self-protection shields, 10 contact maintenance shop equipment, 26 thermal sights, 26 sledge hammers, 26 high breaker tools, 1 ambulance truck, 1 armored truck, 1 bolster truck, 1 cargo truck, 1 carryall truck, 1 command reconnaissance truck, 1 dump truck, 1 maintenance truck, 1 utility truck, 1 van truck, 1 demil c truck and tractor, 2 off road utility vehicle, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Wyckoff Police Department, without restriction; and,

BE IT FURTHER RESOLVED that the Wyckoff Police Chief shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and,

BE IT FURTHER RESOLVED that the Wyckoff Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

#23-275 Authorize Shared Service with NWBCUA for Sewer Operator

WHEREAS, the State of New Jersey has encouraged municipalities to enter into agreements for the joint provision of local government services; and,

WHEREAS, the Township of Wyckoff and the Northwest Bergen County Utilities Authority (NWBUA) have researched the feasibility of entering into an agreement under the authority of the Interlocal Services Act for the NWBUA to provide Licensed Sewer Operator service, daily monitoring of the Township of Wyckoff's three (3) wastewater stations and repair service, 24 hours a day, seven days a week, for the Township of Wyckoff, for a fee; and,

WHEREAS, this interlocal service was successfully and satisfactorily implemented from 2003 through 2023 and the parties desire to renew the Interlocal Services Agreement; and,

WHEREAS, the Chief Financial Officer has issued a Certificate of Available Funds indicating funds are available in the 2023 sewer utility budget account #3-07-55-500-554; and,

WHEREAS, in accordance with NJAC 5:30-5.5- this contract award is subject to the availability and appropriation annually of sufficient funds in succeeding years; and

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023**

WHEREAS, the Township of Wyckoff is desirous of entering into agreement with NWBUA; and,

WHEREAS, the Township Engineer and Public Works Manager recommend the Township Committee enter into this agreement.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that in accordance with NJSA 40:8A et. seq., (Interlocal Services Act), an Interlocal Service Agreement with the NWBUA is authorized for licensed sewer operator service, daily monitoring of the townships pump stations and repair services in accordance with the seven (7) year service agreement which is attached hereto.

BE IT FURTHER RESOLVED, that in accordance with NJSA 40:8A-4 a copy of this resolution and the Interlocal Services Agreement shall be available in the office of the Municipal Clerk for public inspection. Said agreement shall take effect on November 1, 2023.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE 2023 BUDGET ACCOUNT #3-07-55-500-554 IN ACCORDANCE WITH NJAC 5:30-5.5 THIS CONTRACT IS SUBJECT TO THE AVAILABILITY AND APPROPRIATION ANNUALLY OF SUFFICIENT FUNDS IN SUCCEEDING YEARS.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

SHARED SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of October 2023 by and among:

THE TOWNSHIP OF WYCKOFF, a Municipal Corporation of the State of New Jersey, in the County of Bergen, hereinafter referred to as "Wyckoff", and the NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, doing business at 30 Wyckoff Avenue, P.O. Box 255, Waldwick, New Jersey 07463, hereinafter referred to as "NBCUA".

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Township of Wyckoff and the NBCUA have researched the feasibility of entering into an agreement under the authority of Uniform Shared Services and Consolidation Act, whereby the NBCUA would provide to Wyckoff, the services of a licensed sewer operator, the daily monitoring of Wyckoff's three (3) wastewater stations, and any and all necessary repairs, 24 hours a day and 365 days per year; and

WHEREAS, Wyckoff has adopted Resolution # 23-276, which authorizes Wyckoff to enter into an agreement with the NBCUA, for the services of a licensed sewer operator, daily monitoring of Wyckoff's three wastewater stations, and repair service.

NOW, THEREFORE, this Agreement is entered into by and among the Township of Wyckoff and the NBCUA for the purpose of defining and specifying the obligations of the parties and the Township of Wyckoff and the NBCUA hereby agrees as follows:

1. Pursuant to N.J.S.A. 40:8A-3 and N.J.S.A. 40:8A-4, both the Township of Wyckoff and the NBCUA shall adopt the appropriate Resolutions, which will formally authorize the entering into of this Agreement between the parties.
2. The duration of this Agreement shall be for a period of two (2) years following the commencement date. The commencement date shall be **November 1, 2023**
3. The NBCUA shall provide the following services to the Township of Wyckoff:

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

- A. The NBCUA shall act as the New Jersey Licensed Sewer Operator of the Township of Wyckoff and perform the daily monitoring of Wyckoff's three wastewater pump stations, 24 hours a day and 365 days per year.
 - B. Perform repairs, corrective action and respond to pump station alarms during normal business hours. Business hours shall be defined as Monday through Friday, 7:00 a.m. to 3:30 p.m.
 - C. Perform repairs, corrective actions and respond to pump station alarms during non-business hours. Non-business hours shall be defined as Monday through Friday, 3:31 p.m. to 6:59 a.m. and all day on Saturdays and Sundays, and on NBCUA approved holidays.
4. In consideration for the services to be rendered by the NBCUA to Wyckoff, pursuant to Paragraph 3 above, the Township of Wyckoff shall pay the NBCUA four (4) equal installments of \$6,600 on or before March 1st, June 1st, September 1st, and December 1st of each year, for a total annual compensation of \$26,400. In addition to aforementioned payments, if any repairs, corrective actions or responses are necessary, Wyckoff shall compensate the NBCUA at the rate of \$99.47 per man hour for business hours and \$124.33 per man hour for non-business hours with an annual increase of 3% on the 1st of January 2024 and every year thereafter for the duration of this Agreement. The NBCUA shall provide the Township of Wyckoff with an invoice reflecting all time and work provided by its staff for repairs and response service during the previous month. Said invoices shall be paid by Wyckoff within 15 days of receipt.
5. The parties agree to be bound by this Agreement for a minimum of twelve (12) months. Twelve (12) months following the commencement date, either party may terminate this Agreement by giving at least twelve (12) months' written notice to the other party.
6. Each party to this Agreement represents to the other party thereto that the Officials executing this Agreement are fully authorized and empowered to do so and to bind the parties to the terms of this Agreement, pursuant to law.
7. The parties recognize that the individuals who shall be designated as the primary contact persons are, the Licensed Sewer Operator and Superintendent of the NBCUA for the NBCUA and the Township Engineer and/or Township's Public Works Manager, for Wyckoff. The primary contact individual shall be noticed on all issues of importance, including but not limited to, necessary repairs, corrective actions, and responses to pump station alarms.
8. The primary contact persons shall jointly and cooperatively implement and complete a reporting form to memorialize and record all required and/or performed repairs, corrective actions, and responses for each pumping station.
9. The NBCUA will provide a certificate of insurance designating Wyckoff as an additional insured, with the same limits and coverage as the NBCUA has in place with their current insurance program.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

10. Wyckoff assumes all liability for, and agrees to indemnify and hold the NBCUA and its agents, servants, employees, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with any acts or omissions by Wyckoff, its agents, servants or employees.
11. Wyckoff will maintain a reasonable spare parts inventory as requested by the Superintendent of the NBCUA.
12. The effective date of this Agreement shall be November 1, 2023 and the expiration shall be October 31, 2025, unless the agreement is terminated pursuant to paragraph 5 above.
13. The NBCUA agrees to comply with all applicable federal, state, county and municipal laws, rules, and regulations.
14. The terms of this Agreement shall constitute the entire understanding between the parties and may only be amended by a written document executed by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, this month, day, and year first above written.

ATTEST:

Nancy Brown

Nancy Brown
Wyckoff Municipal Clerk

Date: _____

ATTEST:

TOWNSHIP OF WYCKOFF

BY: Thomas J. Madigan

Mayor Thomas J. Madigan

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

BY: Robert Laux, Executive Director

John Danubio
Assistant Executive Director

Date: _____

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

#23-276 Endorse Christian Health CDBG Project

WHEREAS, a Bergen County Community Development Grant of One Hundred Thousand dollars and no cents (\$100,000.00) has been proposed by Christian Health for window replacements at LiveWell Counseling in the municipality of Wyckoff, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of Wyckoff, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

#23-277 Review of Best Practices Checklist

WHEREAS, the State's Fiscal Year 2012 Appropriations Act or 2012 State Budget (P.L. 2011, c.85) requires the Division of Local Government Services to determine how much of each municipality's final 5% allocation of its CMPTRA and ETR reimbursement (referred to as State aid) will be disbursed based upon the results of a Best Practices Inventory to be completed by each municipality by November 3, 2023; and,

WHEREAS, the Best Practices Checklist was completed and submitted to the State before November 3, 2023 and was discussed at the Township Committee's October 17, 2023 Public Work Session Meeting; and,

WHEREAS, the Township Administrator and the Chief Financial Officer have certified the results of the checklist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they acknowledge the responses in the checklist, certified by the Township Administrator and the Chief Financial Officer, that were discussed and instruct the Municipal Clerk to certify and transmit to the Division of Local Government Services full completion of this requirement.

BE IT FURTHER RESOLVED that the public is advised that Consolidated Municipal Property Tax Relief Aid (CMPTRA) and Energy Tax Receipts (ETR) are not State aid, they are municipal taxes that were originally assessed and collected by the municipal government to fund municipal programs and services. The State took over their collection and never provided municipal governments with the full statutory distribution of ETR and CMTRA because the State retains for State use the revenue increases in those taxes. These State actions may help the State; however, they simply transfer the obligation to Wyckoff taxpayers to be funded through property taxes; and,

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

BE IT FURTHER RESOLVED that the Township of Wyckoff's response to the Best Practices Checklist requires the State of New Jersey to provide full funding of the remaining 5% payment.

#23-278 Approval of Vouchers & Authorization to Pay Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 20958 – 20980 Payroll A/C, Direct Deposit Vouchers no. 19590 - 19684, Library Payroll check nos. 1768 - 1770, Library Direct Deposit Vouchers no. 8078 - 8103, Claims Wire nos. 231004, 231005 & 231006, Claims check nos. 091171 – 091283, Voided Claims checks no. 090994, 091032, 091067 & 091090 and Transfer Dog Trust - \$18.00.

#23-279 Award of Contract 2023-13 – Improvements to Grandview Avenue, Phases I and II

WHEREAS, on October 12, 2023, the Township received bids for Contract No. 2023-13 – IMPROVEMENTS TO GRANDVIEW AVENUE – PHASES I & II (Boswell Engineering File # WY-533); and

WHEREAS, four (4) bids were received for Contract No. 2023-13; and

WHEREAS, the apparent lowest responsive and responsible bid was submitted by A.J.M. Contractors, Inc. as follows:

Base Bid 1 (NJDOT Funded)	\$125,773.00
Base Bid 2 (NJDOT Funded)	\$217,947.25
Alternate Bid (NJ DOT Funded)	\$ 95,152.00; and

WHEREAS, the Township Administrator and the Township's Consulting Engineer have reviewed and recommended the Contract award be made to A.J.M. Contractors, Inc., as the lowest responsive and responsible bid subject to the approval of NJDOT.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the contract for Contract No. 2023-13 is awarded to the lowest responsive and

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023**

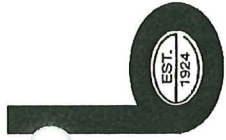
responsible bidder, A.J.M. Contractors, Inc., 300 Kuller Road, Clifton, New Jersey 07011 for Base Bid 1, Base Bid 2 and the Alternate Bid in the amount of \$438,872.25 subject to the approval of NJDOT.

BE IT FURTHER RESOLVED that this expenditure shall be charged against the FY2022 NJDOT Municipal Aid Grant (\$193,000.00) and FY2023 NJDOT Municipal Aid Grant (\$248,240.00) or any other account that may be deemed appropriate by the Chief Financial Officer or his designee.

BE IT FURTHER RESOLVED that the Mayor, the Municipal Clerk, and any other officer as may be deemed appropriate are hereby authorized to enter into an agreement or any other required documents for the aforementioned services, a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

CERTIFICATION

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT ADEQUATE FUNDS HAVE BEEN APPROPRIATED IN THE 2023 MUNICIPAL BUDGET ACCOUNTS C-04-56-921-005 AT \$193,000.00 AND C-04-56-923-003 AT \$245,872.25 (PENDING THE ADOPTION OF ORDINANCE #1997). NOT TO EXCEED THE MAXIMUM AMOUNT AS SET FORTH ABOVE.



BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023**

October 13, 2023

Honorable Mayor and Township Committee
Township of Wyckoff
Memorial Town Hall
Scott Plaza
Wyckoff, New Jersey 07481

Attention: Mathew Cavallo Township Administrator

Re: Improvements to Grandview Avenue
Sections 1 and 2
Township of Wyckoff
Our File No. WY-533

Dear Mayor Madigan and Members of the Committee:

On October 12, 2023, the Township received bids on the above referenced project. The bid results are attached.

The Township has received two NJDOT Local Aid Grants in the amounts of \$193,000.00 in 2022 and \$248,240.00 in 2023. The total amount of NJDOT grants is \$441,240.00.

It is the recommendation of this office that this project be awarded to AJM Contractors, Inc. in the amount of \$438,872.25 which consists of the Base Bid 1, Base Bid 2 & Alternate Bid, subject to the review and concurrence of the Township Attorney and NJDOT.

Should you have any questions, please contact me.

Very truly yours,

BOSWELL ENGINEERING

Peter C. Ten Kate, P.E.

PCTK:jim

cc: David Becker, Esq., Township Attorney
Mark DiGennaro, P.E., Township Engineer
Joseph Vander Plaats, DPW Superintendent

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

TOWNSHIP OF WYCKOFF - UNOFFICIAL BID RESULTS
BID IMPROVEMENTS TO GROUNDWATER PROTECTION FACILITIES I & II
WYCKOFF TOWNSHIP, NEW JERSEY PROJECT # W-533
BID DATE/TIME: October 12, 2023 11:00 a.m.

ITEM #	DESCRIPTION	Bidder Name	QTY	A.J.M. Contractors, Inc.	DELL PAULING CONTRACTORS, INC.	A. Clean-Up, Inc.	DLS Contracting, Inc.
				UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
BASE BID 2 - AUDIT FUNDING							
1	Caution Fence		85 L.F.	\$ 3.00	\$ 3.00	\$ 0.01	\$ 0.85
2	3" Silt Fence		300 L.F.	\$ 1,170.00	\$ 0.01	\$ 0.01	\$ 3.90
3	Clearing Site		5,500 S.F.	\$ 5,500.00	\$ 20,000.00	\$ 70,000.00	\$ 10,479.00
4	15' Barricade		15 Unit	\$ 300.00	\$ 0.01	\$ 0.01	\$ 0.15
5	Driveway Barricade		25 Unit	\$ 500.00	\$ 0.01	\$ 0.25	\$ 0.25
6	Traffic Cone		50 Unit	\$ 750.00	\$ 0.01	\$ 0.50	\$ 1.00
7	Construction Signs		325 S.F.	\$ 3,275.00	\$ 0.01	\$ 1.00	\$ 325.00
8	No Item		1	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
9	Asphalt Price Adjustment		1 Dollar	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
10	Fuel Price Adjustment		1 Dollar	\$ 100.00	\$ 1.00	\$ 1.00	\$ 10.00
11	Excavation, Test Pit		313 C.Y.	\$ 15.00	\$ 45.00	\$ 45.00	\$ 14,085.00
12	Excavation, Underslotted		845 S.Y.	\$ 6.00	\$ 5,070.00	\$ 10.00	\$ 8,450.00
13	Dense-Graded Aggregate Base Course, 6" Thick		425 S.Y.	\$ 11.00	\$ 9,250.00	\$ 0.01	\$ 8.45
14	HMA Milling, 3" or Less		425 S.Y.	\$ 10.00	\$ 4,250.00	\$ 7.85	\$ 3,123.75
15	Hot Mix Asphalt 19M64 Base Course		185 TON	\$ 95.00	\$ 20,900.00	\$ 100.00	\$ 21,000.00
16	Hot Mix Asphalt 9.5M64 Surface Course		205 TON	\$ 96.00	\$ 17,760.00	\$ 89.00	\$ 18,468.00
17	Prime Coat		100 Gallon	\$ 1.00	\$ 200.00	\$ 1.00	\$ 1.00
18	Reset Existing Casting		185 Unit	\$ 4.00	\$ 740.00	\$ 0.01	\$ 1.85
19	Reset Existing Casting		185 Unit	\$ 55.00	\$ 8,515.00	\$ 1.00	\$ 1.85
20	Reset Existing Casting		185 Unit	\$ 55.00	\$ 8,515.00	\$ 35.00	\$ 5,405.00
21	Hot Mix Asphalt Sidewalk, 6" Thick		100 S.Y.	\$ 50.00	\$ 5,000.00	\$ 45.00	\$ 4,500.00
22	Hot Mix Asphalt Sidewalk, 6" Thick		45 S.Y.	\$ 90.00	\$ 4,050.00	\$ 110.00	\$ 4,950.00
23	Hot Mix Asphalt Sidewalk, 6" Thick		500 L.F.	\$ 41.00	\$ 20,500.00	\$ 40.00	\$ 20,000.00
24	3" x 18" Concrete Vertical Curb		2 Unit	\$ 30.00	\$ 60.00	\$ 0.01	\$ 0.02
25	Reset Gas Valve Box		4 Unit	\$ 40.00	\$ 160.00	\$ 0.01	\$ 1.00
26	Reset Gas Valve Box		4 Unit	\$ 2.00	\$ 8.00	\$ 1.85	\$ 1.85
27	Traffic Marking Lines, 4"		2 Unit	\$ 1,900.00	\$ 3,800.00	\$ 1,900.00	\$ 3,800.00
28	Tree Removal, Over 24" to 36" Diameter		2 Unit	\$ 3,000.00	\$ 6,000.00	\$ 2,500.00	\$ 5,000.00
29	Borrow Topsoil		35 C.Y.	\$ 9.00	\$ 315.00	\$ 1.00	\$ 35.00
30	Topsoil Spreading, 5" Thick		250 S.Y.	\$ 1.00	\$ 250.00	\$ 1.00	\$ 250.00
31	Fertilizing and Seeding, Type A-3		250 S.Y.	\$ 0.50	\$ 125.00	\$ 1.00	\$ 250.00
32	Stream Waterway Board 2' x 8'		1 Unit	\$ 250.00	\$ 250.00	\$ 1,500.00	\$ 1,500.00
33	Portable Variable Message Sign		2 Unit	\$ 700.00	\$ 1,400.00	\$ 2,500.00	\$ 5,000.00
34	Portable Variable Message Sign		1 Unit	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00
BASE BID 2 - AUDIT FUNDING							
35	Traffic Control Truck with Mounted Crash Cushion		1 Unit	\$ 2,000.00	\$ 2,000.00	\$ 0.01	\$ 0.35
36	Caution Fence		25 L.F.	\$ 2.00	\$ 50.00	\$ 0.01	\$ 0.35
37	Silt Fence		270 L.F.	\$ 0.00	\$ 0.00	\$ 0.01	\$ 3.70
38	Silt Filter, Type 1		200 S.F.	\$ 0.01	\$ 2.00	\$ 0.01	\$ 1.00
39	No Item		1	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
40	Asphalt Price Adjustment		1 Dollar	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
41	Fuel Price Adjustment		1 Dollar	\$ 25.00	\$ 25.00	\$ 5.00	\$ 5.00
42	Excavation, Test Pit		5 C.Y.	\$ 11.00	\$ 55.00	\$ 15.00	\$ 75.00
43	Excavation, Underslotted		175 C.Y.	\$ 6.00	\$ 1,050.00	\$ 1.00	\$ 1,050.00
44	Removal of Pavement		605 S.Y.	\$ 11.00	\$ 6,655.00	\$ 23.00	\$ 13,915.00
45	Dense-Graded Aggregate Base Course, 6" Thick		605 S.Y.	\$ 11.00	\$ 6,655.00	\$ 23.00	\$ 13,915.00

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

TOWNSHIP OF WYCKOFF - UNOFFICIAL BID RESULTS
BID: IMPROVEMENTS TO GRANDVIEW AVENUE, PHASES I & II
WYCKOFF BID #: 2023-13 BOSWELL PROJECT #: WY-533
BID DATE/TIME: October 12, 2023 11:00 a.m.

ITEM #	DESCRIPTION	Bidder Name	QTY	A.J.M. Contractors, Inc.	D&L Paving Contractors, Inc.	4 Clean-Up, Inc.	DUE Contracting, Inc.
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
46	HMA Milling, 3" or Less		3400 S.Y.	\$ 5.00	\$ 17,000.00	\$ 7.35	\$ 25,184.00
47	Hot Mix Asphalt Pavement Repair		50 S.Y.	\$ 19.00	\$ 950.00	\$ 6.00	\$ 3,000.00
48	Hot Mix Asphalt 5 SMA4 Surface Course		100 TON	\$ 8.00	\$ 800.00	\$ 15.00	\$ 1,500.00
49	Hot Mix Asphalt 5 SMA4 Surface Course		600 TON	\$ 93.00	\$ 55,800.00	\$ 89.00	\$ 53,400.00
50	Prime Coat		160 Gallon	\$ 1.00	\$ 160.00	\$ 0.01	\$ 1.60
51	Track Coat		610 Gallon	\$ 4.00	\$ 2,440.00	\$ 0.01	\$ 6.10
52	Reset Existing Casting		6 Unit	\$ 1.00	\$ 6.00	\$ 0.01	\$ 0.06
53	Curb Piece		1 Unit	\$ 400.00	\$ 400.00	\$ 350.00	\$ 350.00
54	Concrete Sidewalk, 4" Thick		220 S.Y.	\$ 94.00	\$ 20,880.00	\$ 100.00	\$ 22,000.00
55	Concrete Driveway, 6" Thick		20 S.Y.	\$ 110.00	\$ 2,200.00	\$ 115.00	\$ 2,300.00
56	Hot Mix Asphalt Sidewalk, 6" Thick		255 S.Y.	\$ 64.00	\$ 16,480.00	\$ 45.00	\$ 11,475.00
57	Hot Mix Asphalt Driveway, 6" Thick		40 S.Y.	\$ 64.00	\$ 2,560.00	\$ 45.00	\$ 1,800.00
58	Discreetable Warning Surface		35 S.Y.	\$ 90.00	\$ 3,150.00	\$ 110.00	\$ 3,850.00
59	Belgian Block Curb		775 L.F.	\$ 45.00	\$ 34,875.00	\$ 300.00	\$ 232,500.00
60	9" x 18" Concrete Vertical Curb		35 L.F.	\$ 50.00	\$ 1,750.00	\$ 50.00	\$ 1,750.00
61	Regulatory and Warning Sign		39.75 S.F.	\$ 35.00	\$ 1,387.50	\$ 0.01	\$ 0.39
62	Reset Gas Valve Box		3 Unit	\$ 400.00	\$ 1,200.00	\$ 0.01	\$ 0.03
63	Reset Water Valve Box		12 Unit	\$ 400.00	\$ 4,800.00	\$ 0.01	\$ 0.12
64	Traffic Marking Lines, 4"		5890 L.F.	\$ 0.85	\$ 5,006.50	\$ 8.00	\$ 47,120.00
65	Tree Removal Over 24" to 36" Diameter		1 Unit	\$ 2,600.00	\$ 2,600.00	\$ 3,000.00	\$ 3,000.00
66	Borrow Topsoil		48 C.Y.	\$ 35.00	\$ 1,680.00	\$ 0.01	\$ 0.48
67	Topsoil Spreading, 5" Thick		333 S.Y.	\$ 9.00	\$ 2,997.00	\$ 5.00	\$ 1,665.00
68	Fertilizing and Seeding, Type A-3		333 S.Y.	\$ 1.00	\$ 333.00	\$ 1.00	\$ 333.00
69	Straw Mulching		333 S.Y.	\$ 0.75	\$ 249.75	\$ 0.01	\$ 3.33
70	Set Manhole Casting		1 Unit	\$ 700.00	\$ 700.00	\$ 500.00	\$ 500.00
71	Reconstructed Inlet, Type A, Using New Casting		1 Unit	\$ 1,200.00	\$ 1,200.00	\$ 1,250.00	\$ 1,250.00
ALTERNATE BID: ROAD PAVING							
72	Asphalt Price Adjustment		1 Dollar	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
73	Fuel Price Adjustment		1 Dollar	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
74	HMA Milling, 3" or Less		2035 S.Y.	\$ 5.00	\$ 10,175.00	\$ 7.35	\$ 14,957.25
75	Hot Mix Asphalt Pavement Repair		50 S.Y.	\$ 19.00	\$ 950.00	\$ 6.00	\$ 3,000.00
76	Hot Mix Asphalt 5 SMA4 Surface Course		300 TON	\$ 96.00	\$ 28,800.00	\$ 89.00	\$ 26,700.00
77	Track Coat		100 Gallon	\$ 4.00	\$ 400.00	\$ 0.50	\$ 50.00
78	Reset Existing Casting		1 Unit	\$ 95.00	\$ 95.00	\$ 500.00	\$ 500.00
79	Concrete Sidewalk, 4" Thick		115 S.Y.	\$ 100.00	\$ 11,500.00	\$ 100.00	\$ 11,500.00
80	Concrete Driveway, 6" Thick		13.75 S.Y.	\$ 200.00	\$ 2,750.00	\$ 135.00	\$ 1,856.25
81	Concrete Sidewalk, 6" Thick		240 L.F.	\$ 45.00	\$ 10,800.00	\$ 300.00	\$ 72,000.00
82	9" x 18" Concrete Vertical Curb		50 L.F.	\$ 50.00	\$ 2,500.00	\$ 44.00	\$ 2,200.00
83	Regulatory and Warning Sign		60 L.F.	\$ 50.00	\$ 3,000.00	\$ 45.00	\$ 2,250.00
84	Reset Gas Valve Box		23.5 S.F.	\$ 64.00	\$ 1,504.00	\$ 50.00	\$ 3,000.00
85	Reset Water Valve Box		5 Unit	\$ 300.00	\$ 1,500.00	\$ 0.01	\$ 0.05

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

TOWNSHIP OF WYCKOFF - UNOFFICIAL BID RESULTS
BID: IMPROVEMENTS TO GRANDVIEW AVENUE, PHASES I & II
WYCKOFF BID # 2023-13 BOSWELL PROJECT #: WY-233
BID DATE/TIME: October 12, 2023 11:00 a.m.

ITEM #	DESCRIPTION	Bidder Name	QTY	A.J.M. Contractors, Inc. UNIT PRICE	EXTENDED PRICE	D&L Paving Contractors, Inc. UNIT PRICE	EXTENDED PRICE	4 Clean-Up, Inc. UNIT PRICE	EXTENDED PRICE	DUS Contracting, Inc. UNIT PRICE	EXTENDED PRICE
92	Traffic Marking Lines, 4"		5720 L.F.	\$ 0.85	\$ 4,862.00	\$ 1.50	\$ 8,580.00	\$ 0.80	\$ 4,576.00	\$ 1.00	\$ 5,720.00
93	Traffic Markings Symbols		150 S.F.	\$ 10.00	\$ 1,500.00	\$ 10.00	\$ 1,500.00	\$ 9.00	\$ 1,350.00	\$ 50.00	\$ 7,500.00
94	Borrow Topsoil		19 C.Y.	\$ 30.00	\$ 570.00	\$ 0.01	\$ 0.19	\$ 1.00	\$ 19.00	\$ 1.00	\$ 19.00
95	Topsoil Spreading, 5" Thick		115 S.Y.	\$ 8.00	\$ 920.00	\$ 5.00	\$ 575.00	\$ 1.00	\$ 115.00	\$ 3.00	\$ 345.00
96	Fertilizing and Seeding, Type A-3		220 S.Y.	\$ 2.00	\$ 440.00	\$ 0.00	\$ 0.00	\$ 1.00	\$ 220.00	\$ 1.00	\$ 220.00
97	Straw Mulching		115 S.Y.	\$ 1.00	\$ 115.00	\$ 0.00	\$ 0.00	\$ 1.00	\$ 115.00	\$ 1.00	\$ 115.00
98	Straw Mulch Spreading, 6" Thick		220 S.Y.	\$ 59.00	\$ 13,180.00	\$ 45.00	\$ 3,150.00	\$ 35.00	\$ 2,450.00	\$ 10.00	\$ 700.00
99	Tree Removal, Over 24" Diameter		21 Unit	\$ 3,500.00	\$ 73,500.00	\$ 3,200.00	\$ 6,720.00	\$ 3,500.00	\$ 73,500.00	\$ 3,000.00	\$ 63,000.00
TOTAL BASE BID 1					\$ 125,773.00		\$ 139,967.56		\$ 158,698.05		\$ 169,394.00
TOTAL BASE BID 2					\$ 217,947.25		\$ 209,646.17		\$ 229,313.90		\$ 271,748.50
TOTAL BASE BID 1&2					\$ 343,720.25		\$ 349,613.73		\$ 488,011.95		\$ 541,142.50
TOTAL ALTERNATE BID					\$ 95,152.00		\$ 112,518.66		\$ 85,961.00		\$ 108,946.00
TOTAL BASE BID 1&2 + ALTERNATE BID					\$ 438,872.25		\$ 475,132.39		\$ 573,972.95		\$ 650,088.50

	SUBMITTED?	SUBMITTED?	SUBMITTED?
Bid Document Submission Checklist	YES		
Bidder's Affidavit	YES		
Schedule of Prices	YES		
Consent of Surety	YES		
Acknowledgement of Receipt of Addenda	YES - NONE ISSUED		
Affirmative Action Compliance Notice	YES		
Acknowledgment of Mandatory EEO Language and	YES		
Mandatory ADA Act of 1990	YES		
Stockholder Disclosure Certification	YES		
Certification of Non-Debarment for Federal Government	YES		
Business Registration Certificates	YES		
Prevailing Wage Compliance Declaration	YES		
Lowest Bidder Prevailing Wage Certification	NOT REQUIRED		
Public Works Contractor Registration	YES		
Non-Collusion Affidavit	YES		
Equipment Certification	YES		
Bidder's Affidavit	YES		
Bid Bond	YES		
Bidder's Affidavit Acknowledgement	YES		
Bidder's Qualification Form	YES		
Plant and Equipment Questionnaire	YES		
Disclosure of Investment Activities in Iran	YES		
Naming of Subcontracts Form	YES - NO SUBCONTRACTORS IDENTIFIED		

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

#23-280 Accepting the Bids Received to Enter into a Lease of Real Property for the Operation of Wireless Communications Antennas and Related Facilities at 1 Scott Plaza – Sports Lighting Tower – Rebid #2

WHEREAS, on October 11, 2023, the Township received one (1) bid submitted by DISH Wireless, L.L.C. to enter into a new Lease of Real Property for Operation of Wireless Communications Antennas and Related Facilities at 1 Scott Plaza – Sports Lighting Tower – Contract # 2023-05B (REBID #2); and,

WHEREAS, the terms and conditions of the lease shall be as outlined in the Bid Specifications and the Sample Ground Lease Agreement incorporated as part of the Bid Specifications with the exceptions taken and accepted by the Township; and,

WHEREAS, under the bid submitted, beginning on the Commencement Date and continuing through the term of this Agreement, Tenant shall pay Landlord rent for the Premises ("Rent") in the amount of Two Thousand Six Hundred Sixty-Seven and 00/100 Dollars (\$2,667.00) per month. The first Rent payment shall be made within twenty (20) business days of the Commencement Date, with subsequent rent payable by the fifth day of each month. On each anniversary of the Commencement Date, the Rent shall be automatically increased by three percent (3%) of the then-current Rent; and,

WHEREAS, the Township's 5G & Cell Tower Consultant and the Township Administrator/Qualified Purchasing Agent have reviewed the bids and recommend accepting the bids conditioned upon the mutually satisfactory resolution of bid exception language submitted by bidders.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that the bid received from DISH Wireless, L.L.C. for Lease of the Lease of Real Property for Operation of Wireless Communications Antennas and Related Facilities at 1 Scott Plaza – Sports Lighting Tower – Contract # 2023-05B (REBID #2) is accepted conditioned upon the mutually satisfactory resolution of bid exception language submitted by the bidder and the passage of the appropriate ordinance.

BE IT FURTHER RESOLVED that upon satisfactory resolution of the bid exception language, an Ordinance shall be passed authorizing the new lease agreement and authorizing the execution of all necessary documents.

#23-281 Authorizing Temporary Clerk

WHEREAS, the Municipal Clerk is temporarily absent from the Township Committee Meeting of the Township of Wyckoff which is being held on October 17, 2023; and,

WHEREAS, pursuant to N.J.S.A. 40A:9-157 the Governing Body may designate some person to act in the place of such officer during this temporary absence.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff hereby designates Township Administrator Matthew A. Cavallo to act in the place of the Clerk during this temporary absence.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

II Ordinances – Introduction

ORDINANCE #1997

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE, AND TO AUTHORIZE APPROPRIATIONS OF \$248,240.

WHEREAS, the Township of Wyckoff has made application to the New Jersey Department of Transportation (NJDOT) Trust Fund Program to receive grant funds for improvements to Grandview Avenue; and,

WHEREAS, the Township of Wyckoff has received notice that it is the recipient of a grant for improvements to Grandview Avenue for a grant amounting to \$248,240; and,

WHEREAS, the Township of Wyckoff shall enter into a contract with the NJDOT Trust Fund Program to participate in the receipt of grant funds made available.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen, shall proceed with improvements to Grandview Avenue in the Township of Wyckoff.

SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds:

- a. \$248,240 to be authorized specifically for said purpose from the NJDOT.
- b. Total appropriation authorized is \$248,240.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$248,240.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the NJDOT Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

III Motions

- a. Posting of 18 x 24" signs to promote the previously approved Zabriskie House community Halloween event. Signs will be posted from October 19-28, 2023 for the event which is planned for Noon to 3pm on Saturday, October 28th, 2023.
- b. Chamber of Commerce 'Safe Trick or Treat' event at Boulder Run Shopping Center on Saturday, October 28, 2023 from 11 am to 1:30 pm. On the day of the event, sandwich board signs will be posted at each entrance to the shopping center to promote the event.

The Following vote is the vote on the Consent Agenda:

MOTION: BOONSTRA SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Ordinances – Public Hearing / Further Consideration:

NONE

Meeting was adjourned at 8:12pm

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND MELCHIONNE
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

During the course of this live meeting there were between one and two concurrent viewers watching on YouTube.



Mayor Thomas J. Madigan



Matthew A. Cavallo
Temporary Municipal Clerk

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

TOWNSHIP OF WYCKOFF
MUNICIPAL CLERK'S OFFICE

SPECIAL EVENT APPLICATION

(All Special Events are Permitted for a Maximum ten-day period)

Please type or print clearly and submit original copy with a detailed event description and any layout schematics:

Wyckoff Chamber of Commerce

Applicant/Business Name	
Halloween Safe Trick or Treating Event at Boulder Run Shopping Center	
Business Address	Block/Lot
Chamber will be handing out bags in front of	
Business Telephone	Contact/Applicant Name
201-394-9511	dlilley@pnmcontrols.com
Contact Telephone	Contact Email Address
October 28, 2023	11:00AM - 1:30PM
Date of Event	Duration of Event (Days and/or hours)

eSigned via StreamlineDocu.com
NO: 8778251400-455924124-05584442
Darren Lilley

Applicant Signature

REQUIRED INFORMATION: (Check all that apply)

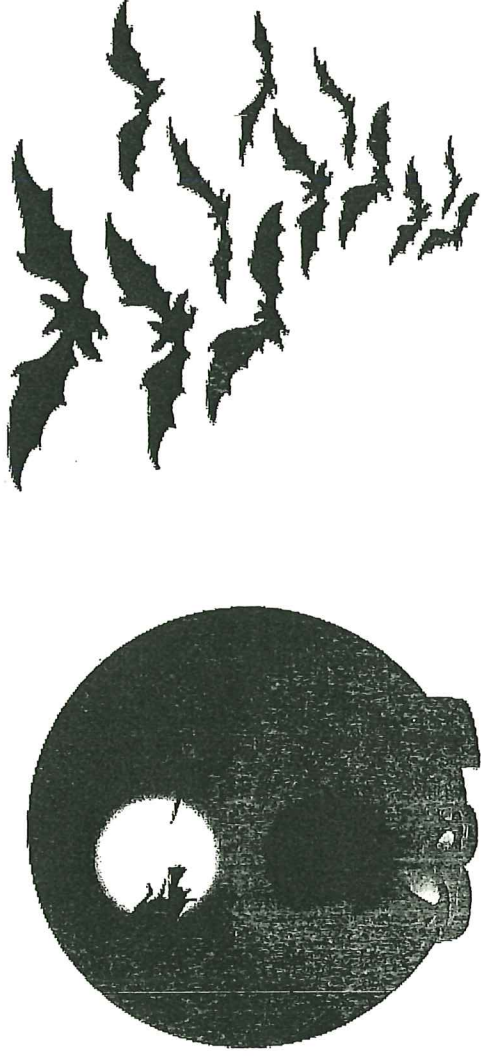
- ☒ **Temporary Signage** Attach detailed drawing/art including dimensions; location(s) of temporary sign(s) and dates of the ten-day period requested. (10 days is the max. number of days for temporary signage). Specific Dates: _____
- ____ **Special Activities** Attach detailed description with specific location of special activities at the above address.
- ____ **Food and/or Drink** Any food or beverage vendors will REQUIRE a Wyckoff Board of Health License.
- ☒ **Special Temporary Props** Attach specific description of items to be utilized.
- ____ **Tent** Attached map detailing the precise location of where the tent is proposed to be located. Tents larger than 900 SF will require a permit. Please contact wyckoffbuildingsinsp@wyckoff-nj.com for more information on permits.

Official Use

Review by Zoning Enforcement Official
Review by Police Traffic Safety Officer
Permission Obtained from Township Committee
Nancy A. Brown, Municipal Clerk

Date: _____ Approved: _____ Denied: _____
Date: _____ Approved: _____ Denied: _____
Date: _____ Approved: _____ Denied: _____

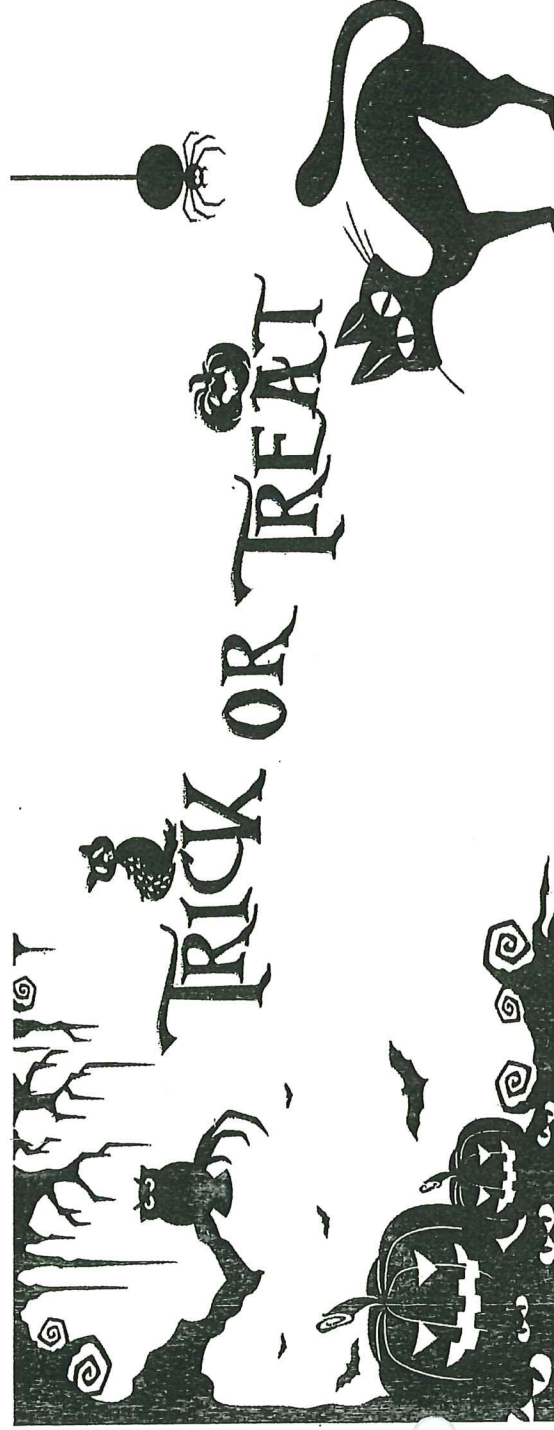
TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023



The Wyckoff Chamber of Commerce “Safe Trick or Treat” event

will be held on Saturday, October 28th, 11:00-1:30 pm at the Boulder Run Shopping Center Community tables located in front of Blue Moon Mexican Café. Trick or Treat at local businesses who will have special treats and get a Wyckoff Chamber bag filled with surprises!

Come join us and have a spooktacular time!



PAGE NO.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

Zabritskie House
421 FRANKLIN AVENUE WYCKOFF, NJ
SATURDAY OCTOBER 28th
Noon - 3pm

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023**

Anna Coscia

Subject:

FW: Wyckoff Chamber Halloween info

From: Darren Lilley <darrenlilley@mac.com>
Sent: Monday, October 16, 2023 12:05 PM
To: Nancy A. Brown <wyckoffclerk@wyckoff-nj.com>
Cc: Blue Moon Mexican Cafe <howmoon473@gmail.com>
Subject: Re: Wyckoff Chamber Halloween info

CAUTION: This email originated from outside of Wyckoff Township. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Nancy,

I previously filled out the application. Here is a description.

Wyckoff Chamber of Commerce's Safe Trick or Treating at Boulder Run Shopping Center
Saturday October 28th, 11:00 AM - 1:30 PM

The Chamber will be handing out reusable shopping bags filled with some goodies from the Chamber of Commerce and it's members. The Chamber will be set up at a table on the sidewalk area between Blue Moon and Goldfish Swim School. There will be a banner on the Chamber's table and there will be a backdrop area with hay bales & decorations for parents to take kids photos.

Tenants' in the shopping center will be handing out candy from their businesses or tables set up on the sidewalks in front of their businesses.

Sandwich Board signs will be set up at the entrances of the Shopping Center.

The plan is the same as in previous years. Please let me know if you need anything else. I can be reached at 201-394-9511 for any questions or suggestions.

Darren Lilley
Wyckoff Chamber of Commerce
201-394-9511

On Oct 5, 2023, at 2:49 PM, Nancy A. Brown <wyckoffclerk@wyckoff-nj.com> wrote:

Darren – Please complete the Special Event application at this link:<https://wyckoffnj.seamlessdocs.com/f/ApplicationSpecialEvent/> for the Chamber's Halloween event.

All special events in town require this application so that I can add the information to a Township Committee meeting agenda and obtain necessary approvals.
The Zoning Officer and Police Chief review all of these applications and provide any feedback and this way the Police Department is aware of events happening on particular days to ensure the safety of residents and visitors.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2023

Do you plan to post temporary signs advertising the attached and below information around town?
If so, I also need a graphic of the signage, the dimensions of the signage and the locations where they will be posted.

Temporary lawn signs are permitted to be posted for the ten days prior to the event.

I look forward to hearing from you.

Thank you,

Nancy

Nancy A. Brown

Nancy A. Brown

Municipal Clerk

Township of Wyckoff

340 Franklin Avenue

Wyckoff, New Jersey 07481

201-891-7000, ext. 1020

wyckoff-nj.com

Follow us on [Facebook](#)

Follow us on [Twitter](#)

Follow us on [Instagram](#)

Sign up for our [Weekly E-News](#)