

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 5, 2023

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 5, 2023 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation by Reverend Brian Neville, Grace United Methodist Church
4. Reading of the "Open Public Meetings Act" statement by Municipal Clerk, Nancy A. Brown

5. Roll Call of the Township Committee Members Present:

BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

6. Welcome Remarks

Ella Saxton	Jonathan Kalpagian	Sarah Mainwald
Nicholas Feeley	Jacob Kramer	

7. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone if you wish to make a comment.

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND FISHER
BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

8. Approval of the November 21, 2023 Work Session & Business meeting minutes:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

9. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

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I Resolutions (Adoption of the following):

- #23-296 Authorizing the Transfer of National Opioid Settlement Funds to the Bergen County Opioid Program
- #23-297 Endorsing Hope Christian Services Application for Bergen County Community Development Grant – Therapy Suite, Phase 2
- #23-298 Authorizing Application to Bergen County Community Development Grant for ADA Improvements at Larkin House
- #23-299 Release Landscaping Cash Surety – 172 Wayfair Circle
- #23-300 Approval of Vouchers and Authorization to Pay Bills
- #23-301 Return of Certain Overpaid Taxes, Fees, etc.
- #23-302 Budget Transfers
- #23-303 Authorizing Application to State & Local Cybersecurity Grant Program
- #23-304 Adopting Deferred Compensation Plan – Equitable 457
- #23-305 Authorizing Redemption of Tax Sale Certificate #23-00006, Block 346/Lot 32, 494 Ackerson Avenue
- #23-306 Approving Contract Change Order and Close Out for Contract #2023-11 – Removal of Shade Trees

II Ordinances – Introduction

#1999 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2024

#2000 - FIXING THE SALARIES, COMPENSATION, AND RETAINERS OF THE PAID DEPARTMENT OF PUBLIC WORKS EMPLOYEES OF THE TOWNSHIP OF WYCKOFF, N.J., FOR THE YEARS 2024-2025

#2001 - AN ORDINANCE TO AMEND CHAPTER 177 (VEHICLES AND TRAFFIC), ARTICLE III (TRUCK EXCLUSIONS) TO EXEMPT CERTAIN VEHICLES

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

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10. Ordinances – Public Hearing / Further Consideration:

Mayor Madigan, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1998** which is

**AN ORDINANCE PROVIDING FOR THE SITE LEASE FOR THE
OPERATION OF WIRELESS COMMUNICATION ANTENNAS AND
RELATED FACILITIES AT SCOTT PLAZA, WYCKOFF, NJ TO DISH
WIRELESS, LLC**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1998, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY: I move that the Public Hearing on Ordinance #1998 be closed.

COMMITTEE PERSON FISHER: Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1998, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY: I move Ordinance #1998 on second reading by title only.

COMMITTEE PERSON BOONSTRA: Seconded.

BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

11. **Presentation of Proclamation to Ramapo High School Girls Tennis Team to Celebrate their Back-to-Back Bergen County Tournament Wins.**

12. **Adjourn**

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

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PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
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OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, December 5, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, December 1, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, December 1, 2023, by 4:30 pm.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Municipal Clerk

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Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy A. Brown, Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the agenda thereof was similarly posted, filed and e-mailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

Present: Mayor Thomas J. Madigan, Township Committee Rudolf E. Boonstra, Scott A. Fisher, and Timothy E. Shanley

Also Present: Township Administrator Matthew A. Cavallo, Township Attorney David Becker and Nancy A. Brown, Municipal Clerk

Absent: Peter J. Melchionne

It was confirmed that the Finance Committee has reviewed and signed vouchers, and that the Mayor and Temporary Municipal Clerk have signed any necessary documents.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Fisher, all voting yes to open the ten (10) minute public comment period.

Debra Green:

"I wasn't sure where to begin, but this issue has been on my mind for a while. I'm a longtime resident of Wyckoff, having lived here since I was in fifth grade. I wanted to express my concern for the air quality in town. I have read locally in various publications that we have poor air quality, and I would like to mention a couple of things.

Firstly, gas powered leaf blowers are everywhere. I'm a dog walker and there's no time of day that I can go out and I'm not breathing in fumes. In the "olden days", you could open your windows when the seasons were changing and let the fresh air in. Now, I just smell the fumes and the pollution, and I know it's probably a very big project to tackle. I didn't know if there's some way that you could ask the landscapers to possibly transition to electric equipment. I understand that the gas-powered leaf blowers are stronger, and they get the job done.

Another article I read did say that I could contact the New Jersey Department of Environmental Protection and express my concerns. So, I have done that.

The second thing I want to mention is cars idling at the schools. I live near Coolidge School, and parents in the cars just sit and idle. They all line up to get the kids and every day they just idle. The fumes could choke me. I guess they don't want to turn the car off because in the winter they're going to freeze and then in the summer they are enjoying the air conditioning. There are plenty of days when they could be sitting there with the windows down and the engines

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turned off. I guess this issue is personal to me because I have an inherited predisposition to lung cancer, and they're saying that there's so many more incidents of lung cancer now that aren't related to smoking.

I don't know if there's something that could be done.

I know in Greenwich, Connecticut, there was a big concern, and their properties are much larger. Residents complained about the noise pollution in Greenwich. That's another thing, the noise. First thing in the morning, they're out there blowing leaves. I don't know what the answer is, but I just thought I would bring this to you, and you could possibly ask them to transition to electric equipment. With the school situation, I know there are signs around the schools and at certain businesses. The signs ask you not to idle, but people just aren't aware. I think that'd be a very hard habit to break. I think they're designing cars now that will just turn off after a while automatically. I don't really know that there's any answers to my concerns.

The final thing is about hazardous waste. I was wondering if it would be possible to have in town at the recycling center a container for hazardous waste. I know that Bergen County offers collection days at Bergen Community College and up in Mahwah, but you must get there early. The line goes forever. All these cars are idling. You know, you're sitting there for hours to get rid of some paint and some stuff and I just think people don't have time to do that. They're probably just chucking it into the garbage, where it's not supposed to go because who has time to sit in that line? Is there a reason why we can't have a container in town where they could collect it for us? It would be great to be able to drop off your hazardous, poisonous chemicals instead of having those long lines."

Mayor Madigan responded by thanking Ms. Green for taking the time to come and share her thoughts tonight: "This is the first time I have heard about Wyckoff having poor air quality. I have lived here 40 years and I've never heard anything about poor air quality."

"I am fairly certain that we don't want to be in the hazardous materials business because there's so many different types of hazardous waste to be collected."

Administrator Matthew Cavallo interjected to say that the collection of hazardous waste is complicated. Any collection must be overseen by the Health Department and a hazmat team. That's why they're both on site when the collection is done, and hazardous materials cannot be disposed of in the same stream as regular trash. Additionally, it's very expensive to dispose of hazardous waste. The reason why Bergen County offers the hazardous collection days is that the disposal is paid for by the county. It's actually paid for out of a Bergen County Utility trust fund that has been in existence for more than 20 years for the purpose of disposal of hazardous waste. You can't mix those chemicals together or you run the risk of fires or explosions.

Janet Tuomey"

"I wanted to support Debra Green and her comments. She's right in every element that she's talking about. I spent five years going to Planning Board meetings in Ridgewood to stop Valley Hospital from building that huge building right next to the middle school. There would have been thousands of cars and trucks every day, coming down to the hospital and traveling near our homes in Ridgewood. We had terrible air quality issues there. For five years I went to Planning Board meetings where they called me Mrs. Particulate because I talked about the particulates in the air. I am a supporter of Valley Hospital. I worked in the emergency room at Valley Hospital, and I had nothing against the hospital personally. It had everything to do with children being harmed by particulate

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matter, which oftentimes doesn't show till years later as bad asthma or other medical conditions.

I can't even imagine these poor mothers trying to pick up the kids and not idling or these poor landscapers who have to wear those leaf blowers and breathe those fumes all day. I do know that the batteries for the electric equipment are very expensive, and they run the risk of running over their wires with their machines. Maybe in the next five years it will be switched over to batteries. We'll get there eventually.

I have a very small thing to ask. And I should have asked Nancy if I got here on time. Are there any telephone numbers in the new calendar? I didn't see any."

Clerk Nancy Brown:

"There is one little directory of services around town; the library phone number is in there and stuff like that."

Janet Tuomey:

"That's what I was worried about. We have a lot of older people in Spring Meadow who do not use cell phones and who only use their landline phones. So, when I didn't see any phone numbers, I didn't think that was so good. In fact, I was so puzzled by that. It's a lovely calendar."

Administrator Cavallo showed Mrs. Tuomey where the small directory is located in the 2024 calendar. He explained that we do have community phone numbers - Town Hall, Police Department, Recreation Public Library, Board of Education. Those numbers appear on the last page, inside the back cover of the calendar.

Janet Tuomey:

"I wanted to ask here because I missed the little directory in the calendar. I went through the calendar, but I didn't see it. Thank you very much. I thought maybe I had missed it. Thank goodness you didn't miss it. It's a beautiful calendar. And I've never seen a better one for any organization. Thank you very much for that."

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Administrator's Review of the 8:00 p.m. Business Meeting:

Review of the December 5, 2023 Business Meeting Agenda:

As we are approaching year end, we have a lot of common housekeeping resolutions we're trying to take care of.

- A. #23- 296 is a resolution that authorizes the transfer of our Opioid Settlement Funds to the Bergen County Opioid Program. As you might recall, Wyckoff has entered into the joint settlements agreed to by the state of New Jersey and several other Attorneys General with regard to the opioid manufacturers. Unfortunately, that money came with very tight restrictions on what the money can be used for. As well as a lot of reporting requirements. In speaking with the county and some other towns, we've made the decision to transfer our funds to the Bergen County program. They'll handle the distribution through county programs, drug corps, distribution of Narcan and other programs. And, more importantly, they will handle all the reporting requirements that go along with it.

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- B. #23-297 endorses HOPE Christian Services' application for the Bergen County Community Development Block Grant for their Therapy Suite, Phase Two.
- C. #23-298 authorizes the Township's application for the Bergen County Community Development Block Grant. We're applying for ADA improvements at the Larkin house and for sidewalk ADA curb ramps throughout the town. We're applying for just over \$100,000 from the County program.
- D. #23-302 is simple budget transfers.
- E. #23-303 authorizes our application to the state and local cybersecurity grant program. This grant program was just announced at the league conference last month. From what I understand of it, it's not actual money that's going to be coming to us but it's services that will be provided by a certain state agency with grant money that they received from the federal government. We want apply for these funds.
- F. #23-304 adopts a deferred compensation plan from Equitable. It's another 457 program and I would expect possibly another 457 Plan at our next meeting as well. These are employee contribution deferred retirement plans.
- G. #23-305 is for a single tax sale certificate redemption.
- H. #23-306 authorizes the change order and contract close out for the Removal of Shade Trees most recent bid and it is plus about \$4,000. This was the third shade tree removal and trimming bid that we did this year. Our Shade Tree Commission has been very busy. I want to thank Anna Coscia in the Clerk's Office who's been fielding all of those calls and directing all of the Commissioners to get out there and look at these trees along with Joe Vander Plaats and his staff.
- I. There are three ordinances for introduction. First is the 2024 Salary Ordinance for Town Hall employees, ordinance #1999. We also have ordinance #2000 fixing our salaries and compensation for our Public Works Employees for the years 2024 and 2025 which covers the remainder of their existing contract. Ordinance #2001 is an ordinance which amends our four-ton truck weight restrictions to allow for certain vehicles that are currently exempted on all roads. Currently, there is no exemptions except for delivery trucks on township streets. We'll be making this amendment to include public utility trucks who are doing work on the public utilities in town. Our vehicles, specifically, our DPW and our leaf trucks, and waste removal trucks, buses and emergency vehicles. This ordinance is just to clean up that section of the existing code.
- J. There are no motions on our 8 pm agenda.
- K. There is one ordinance for further consideration and public hearing. That is the ordinance to enter into a lease agreement with DISH wireless for the operation of wireless communication antennas on the Memorial Field sports lighting pole tower.

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Administrator's Report:

Just a couple updates.

- A. The leaf collection is on track. We're currently concluding the second round in district eight. We anticipate moving to district one tomorrow into Thursday. Just reminding residents that real time updates with regard to leaf collection are available on our website and on social media.
- B. We are out to bid this week for the pole barn brick veneer and the firefighter and crossing guard physicals and medical clearances through the WOLF and the pre bid meeting for the pole barn veneer is this Thursday.
- C. I want to extend my gratitude to the Chamber of Commerce for yesterday's Santa's tour and Tree Lighting event which was a great event. I also want to thank the Volunteer Fire Department for their assistance with Santa.
- D. As we approach the first night of Hanukkah, which is this Thursday, I want to extend heartfelt wishes and a joyful holiday to those residents who celebrate. Our menorah lighting here is Thursday at 6pm.
- E. The FY 2022 firefighter grant has now been closed out as we've received our reimbursement funding from the state and as I mentioned at our last meeting, we are applying for the 2023 firefighter grant for spare turn out gear.
- F. Starting December 15th Park and ride permits will be available for purchase.
- G. Also, a friendly reminder to renew your pet licenses. Those are due by March 31st. Current pet owners should check their email for instructions on how to register online. From the start of the registration period on December 1st through Monday, we have received 30 registrations online. People are learning how to renew online, and those pet license tags have been already mailed back to the residents. Whenever the Wyckoff Post Office delivers them, they'll receive them.
- H. Information on both of those items - Park and Ride or Pet Licensing, please contact the Clerk's Office.
- I. I also just want to remind residents that we do have secure paper shredding available at the Recycling Center year-round. The Center is open Monday through Saturday from 9 am to 3 pm. We have a walk in container with secure shredding boxes. You can drop your items in there and wherever the boxes are all full Gaeta comes out and we watch them shred everything. They leave us with empty boxes. This process is the same as at our shred events that we do twice a year.
- J. I have been working closely with Ridgewood Water to identify the lead service lines here in Wyckoff. We are down to 18 unknowns for a total of approximately 20 total lead service lines that will need to be replaced on the resident side of the connection. There's only a handful that Ridgewood has that are on their side of connection. Once we finalize the unknowns, which I'm pushing because we have the least amount out of the four towns, I'm pushing to get those unknowns identified by the end of the first quarter next year. Then we have some ideas on how to expedite them and get Wyckoff to be completely lead line free.

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- K. Finally, we are in the final stages for the CDBG grant, the 2024 firefighter grant to the DCA and the New Jersey Cybersecurity Grant. We have just one more meeting at which I will provide the end of the year updates for those three grants.

Township Committee Reports:

Rudolf Boonstra:

1. Unfortunately, I couldn't attend the tree lighting last night, as I am suffering with a cold. I want to thank everyone involved, including the Volunteer Fire Department, the Chamber of Commerce and Police Department. Everyone who participated remarked that it was a great event and well attended. I was at Walgreens earlier today and I saw a youngster who I know personally, and he told me that he had a great time.
2. Next Tuesday, the Historic Preservation Commission will meet for the first time in about three months.
3. On the 13th the Planning Board meets. It's a relatively light agenda, but there's a public hearing on the two zoning changes that we're contemplating in the area of Squawbrook Road. Then if they are approved, they will come back to the Township Committee at our final meeting of the year.
4. The Zabriskie House had its Holiday Open House on Saturday, December 2nd. The weather turned out great and that helped attendance. And there are a few weeks ago, four weeks ago, they've had the trigger tree, open house. I attended both and there were a lot of young families and a lot of people who have never been to the Zabriskie House before. It was really a great effort. When you add the two events together, this Holiday event and the one that was held around Halloween, it's close to 500 people that came through the house. It's really phenomenal and the place looks great. Thanks to Joyce Santimauro and her crew - they did a great job. This past Saturday even Rich Lynch was in attendance. I haven't seen him in over a year, so it was very good to see him.
5. This morning, I attended the funeral of former Hawthorne Mayor and at the time of his death, he was Mayor Emeritus of Hawthorne, Richard Goldberg. I had known Rich for maybe 15 or 20 years. I always considered him a friend. He was the right man to know and to work with. He always had Hawthorne's best interests in his heart. I offered my condolences to Mayor Lane and to the Borough of Hawthorne from us here in Wyckoff.
6. I would like to just share something that happened at the funeral. It was a closed casket and at the head end of the casket was an American flag on a pole. When the Rabbi began his comments, he started by referencing the American flag that was there. He said in the synagogue, there was an American flag on one end of the altar and the Israeli flag on the other side of the altar. Rich Goldberg was always very particular about how the American flag was displayed because there is certain flag etiquette that directs how the flag is displayed, and how the colors are shown, even on an upright pole, to the point where he gave the Rabbi a pamphlet on flag etiquette. They learned that they had to have the flag looking right whenever Rich Goldberg came to services. The Rabbi said, "Rich Goldberg loved this flag, and he loved this country. And he said, I think he would be honored if we all stood up and pledged allegiance to the flag."

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So, we did that before the rabbi started the service. I have been to many funerals. Police officers, firefighters after 9/11, Wyckoff Fire Department helped out some for some New York Fire Companies with uniformed firefighters. I went to some of them in my uniform. I can't ever remember being at a funeral that began with the Pledge of Allegiance. It was really a nice touch, especially for Rich Goldberg.

Scott Fisher

1. I also was able to attend the Tree Lighting the other evening. I was fortunate enough to be Santa's personal Uber that night driving the fire truck that brought him around town ending up here at Town Hall for the Tree Lighting. I'd like to thank all the members of the Volunteer Fire Department and the Police Department that were out keeping us safe that night. We did have a beautiful time; the weather was great, and the kids had a blast. It's a great event. It is a long-standing tradition in Wyckoff and kicks off the holiday season.
2. I was also able to attend the Zabriskie House holiday event. I brought my wife with me who happens to be a huge history buff. She enjoyed the event tremendously. Thank you to Joyce Santimauro and all her volunteers who did a beautiful job. They had people talking and giving history lessons on how the house came about and how many years it's been there. It's probably the first time in a longtime that I attended one of those events and it was good to be there.
3. I would just like to wish everybody a Merry Christmas, Happy Hanukkah, Happy Holidays to all and enjoy the season.

Timothy Shanley:

1. Ramapo-Indian Hills school board met last Thursday night. There is not much to report about what happened at the meeting, but I did want to congratulate Wyckoff's Brian De Laite on winning re-election to the Board.
2. I want to congratulate the Ramapo Football team on making it to the Group 4 finals. They played Mainland at Rutgers stadium. Unfortunately, it was not a successful afternoon. Ramapo lost to Mainland in the final. This means that Ramapo was the second-best group four team in the entire state, and they had a great season. I want to congratulate the Ramapo football team on their season.
3. The basketball season started the very next day after the football final. Any student who was playing football and plays basketball, began playing basketball the next day.
4. I was also at the Tree Lighting last night. I want to thank the Wyckoff Chamber of Commerce for organizing the event. It was well attended, and it was fun seeing all the kids getting all excited about Santa Claus. It just reminded me that this was one of the things I missed in 2020 when I served as the mayor, because we had everything shut down and it was all done via Zoom and video instead of live and in person. I hope that my colleagues will give me a chance to be mayor again so I can experience all these traditions as they should be.

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Mayor Thomas Madigan:

1. I attended the senior lunch today which was a very nice Christmas lunch. The Senior Club members were very excited to see their group photo in the 2024 municipal calendar. They were very happy and jovial and appreciative of the Township supplying them with a nice luncheon.
2. I attended the Holiday Open House at Zabriskie House last week as well. As others have pointed out there were a lot of people there. Thanks to the volunteers and it's a nice tradition to attend the Holiday Open House. We're fortunate to have such a historic museum right here in town. Kudos to everybody that works so hard and put so much time into the Zabriskie House.
3. The Tree Lighting was here at Town Hall last night. Thank you to the Chamber of Commerce as every year they have volunteers who spend their time organizing and putting the event together for the rest of us. They arrange for local places to donate and serve refreshments. They have the Volunteer Fire Department that comes out and drives Santa around to several shopping centers around town and then brings Santa here for the children to visit with him. I was reminded last night that I've been fortunate. My tree lighting days go back 40 years. It's been 40 years and I still like seeing all of the kids there and I still call it organized chaos. There is nothing better than organized chaos, especially with kids.
4. I also want to share a lot of accolades that I've heard from many, many people for our DPW crew collecting our leaves. There have been a lot of challenges that residents are pointing out; getting through the streets to even clean up the street, and the next morning, landscapers dumping piles right in the middle of the street. The DPW is working hard, and we are fortunate to have a Public Works department with a rich tradition of serving our residents in town. Keep up the good work!
5. I look forward to welcoming a group of students tonight at our 8:00 meeting. These students served on the Washington School Student Council in the fifth grade. They've been invited back as seniors, so seven years later, that same group of students have been invited this evening.
6. We will also be celebrating the Ramapo Girls Tennis Team and their championship win.

Township Attorney Report:

1. There is one thing I wanted to mention. In your packet tonight, you probably saw a letter from our Municipal Court Judge, Russell Teschon. The letter serves as notice that he will be retiring from the judgeship. Two things, one that is obvious, we will need to come up with a replacement, and we haven't had to do that for 34 years! Secondly, I just want to say that as someone who appeared before him in my younger days, on many occasions, and also just in the profession, he was a mentor to me in many ways, so I will miss him, but I wish Russ the best going forward. He's been a really good representative of this township on the bench, his demeanor, fairness, equity and so forth. When I received the letter, it brought back the early times in my career when I was in municipal court. He was the Judge and Rob Landel was the Prosecutor and I came in with the defendants. Times sure have changed, but I want to wish Russ

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Teschon the best. I know this committee will do a good job in selecting the next Judge and may they serve another 34 years.

Mayor Madigan asked for a motion to close the Work Session:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion was approved.

Adjourn the Open Work Session Meeting at 7:36 p.m.



Thomas J. Madigan
Mayor



Nancy A. Brown
Municipal Clerk

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Meeting Called to Order

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Mayor Madigan introduced the students who were sitting on the dais with the Township Committee, telling the gathered audience that these students had all attended a Township Committee meeting when they served on the Student Council of Washington School as fifth graders. As they are all seniors at Ramapo now, Mayor Madigan invited them back to tonight's Township Committee meeting as a sort of "reunion".

The students introduced themselves to the room. Ella Saxton, Jacob Kramer and Sarah Mainwald joined the Township Committee on the dais for the meeting.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Ella Saxton & Sarah Mainwald.

Invocation

The Invocation was offered by Reverend Brian Neville, Grace Methodist Church.

RE: Township Committee Meeting of Tuesday, December 5, 2023, 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, December 5, 2023 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, December 1, 2023. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, December 1, 2023, by 4:30 pm.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

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Attendance

Township Committee Present: Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Scott A. Fisher; and Timothy E. Shanley.

Township Committee Absent: Peter J. Melchionne.

Staff Present: Township Administrator Matthew A. Cavallo, Municipal Clerk Nancy Brown and Township Attorney David Becker.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Fisher. All voted in favor.

There being no member of the public wishing to make a comment, Committeeman Shanley made a motion to close the meeting for Public Comment; Seconded by Committeeman Fisher. All voted in favor.

With an affirmative vote, the motion is approved.

Approval of the November 21, 2023 Work Session & Business meeting minutes:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#23-296 Authorizing the Transfer of National Opioid Settlement Funds to the Bergen County Opioid Program

WHEREAS, the State of New Jersey, as a Settling State, is a participant in the National Opioid Litigation Resolution; and

WHEREAS, the County of Bergen, is a Participating County in the National Opioid Litigation Resolution; and

WHEREAS, the Township of Wyckoff, a Participating Local Government, is a municipality designated to receive a percentage of funds from the National Opioid Litigation Resolution pursuant to the Resolution's Exhibit G; and

WHEREAS, the County of Bergen and the Township of Wyckoff are mandated to comply with the "Memorandum of Agreement Between the State of New Jersey and Local Governments on Opioid Litigation Recoveries" which earmarks the use of the funds for Opioid Remediation Programs; and

WHEREAS, The County of Bergen has established a comprehensive Opioid Remediation Program, beneficial to both the residents of the Township of Wyckoff and Bergen County; and

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WHEREAS, the "Memorandum of Agreement Between the State of New Jersey and Local Governments on Opioid Litigation Recoveries" permits Participating Local Governments to transfer Opioid Abatement Funds to the Participating County in which it is located,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff in the County of Bergen, New Jersey, that the Chief Financial Officer is hereby directed to effectuate the transfer of received and future Opioid Settlement funds to the County of Bergen, in accordance with the terms and conditions set forth by the National Opioid Litigation Resolution and the "Memorandum of Agreement Between the State of New Jersey and Local Governments on Opioid Litigation Recoveries".

#23-297 Endorsing Hope Christian Services Application for Bergen County Community Development Grant – Therapy Suite, Phase 2

WHEREAS, a Bergen County Community Development Grant of \$199,000 has been proposed by the Hope Christian Services for a Therapy Services Suite, Phase 2, in the municipality of Wyckoff; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the local governing body; and

WHEREAS, the aforesaid project is in the best interest of the people of Wyckoff; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditures of the aforesaid Community Development funds.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that they confirm their endorsement of the aforesaid project.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

#23-298 Authorizing Application to Bergen County Community Development Grant for ADA Improvements at Larkin House

WHEREAS, a FY24 Bergen County Community Development Block Grant ("CDBG") totaling \$100,168.00 has been proposed by the Township of Wyckoff for enhancement of accessibility to the Larkin House Senior Center and undertake improvements to various curb ramps throughout the Township; and

WHEREAS, the proposed project limits are deemed eligible; and

WHEREAS, this project furthers the interest of the Township of Wyckoff and the quality of life for its residents; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Township Committee; and

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WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development funds.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff hereby confirms endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Bergen County Division of Community Development (Robert G. Esposito, Director; Bergen County Division of Community Development; One Bergen County Plaza, 4th Floor; Hackensack, NJ 07601) so that implementation of the aforesaid project may be expedited.

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CDBG Grant Application Construction Cost Estimates - ADA ramps with DWS -Wyckoff Pedestrian Crossings and Senior Center ADA Access Door and Hardware
12/5/2023

Item #	Description	Unit	Unit Price	Estimated Quantity	Estimated cost	notes
1	mobilization	Unit	\$2,000.00	1	\$2,000.00	
2	construction layout per corner	unit	\$200.00	37	\$7,400.00	
3	Construction signs	LS	\$250.00	1	\$250.00	
4	breakaway barricades	unit	\$1.00	37	\$37.00	
5	traffic control devices	unit	\$20.00	37	\$740.00	
6	traffic flagger	hr	\$70.28	200	\$14,056.00	
7	HMA pavement repair	LF	\$5.00	740	\$3,700.00	
8	9x18 vertical curb	LF	\$36.00	740	\$26,640.00	
9	Concrete Sidewalk 4" thick	SY	\$85.00	287	\$24,395.00	
10	DWS - 2x4 (.89 SY)	ea	\$250.00	37	\$9,250.00	
11	grading, topsoil, seed	ea	\$50.00	37	\$1,850.00	
12	Senior Center ADA Access Door	ea	\$9,850.00	1	\$9,850.00	
					\$0.00	
	Construction Sub-total				\$100,168.00	
Engineering Design and Inspection						
37 ramps x 300 = 11,100						
Prepared by Mark A. DiGennaro, PE - Wyckoff Township Engineer						

Install new ADA curb cuts along neighborhood pedestrian routes in and around Washington, Lincoln, Coolidge Elementary Schools and Eisenhower Middle School.

Install new ADA curb cuts along neighborhood pedestrian routes in and around McFaul Wildlife Center
Install new ADA access door with automatic hardware at the Wyckoff Senior Center.

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<u>New ADA Curb Ramp Locations</u>	<u>Quantity</u>
Morse Ave/ Main Street	2
High St/ Morse	1
Morse / Woodland	2
Woodland/ Madison	1
Crescent / Harding	2
/ Sheldon	2
/Linden	2
/ Edison	2
/ Colona	2
/ Wood	2
/ Sherwood	2
Manchester/ Buckingham	2
Manchester/Cottage	2
James Way/ Meer	2
/Victor	2
/Ellis	2
/ George	2
Stonybrook/ Russell	1
Woodland / Library	<u>4</u>
Total	37

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#23-299 Release Landscaping Cash Surety – 172 Wayfair Circle

WHEREAS, Chloe Galgano, homeowner at 172 Wayfair Circle, Wyckoff, New Jersey 07481, in an email dated November 13, 2023, has requested the release of a \$1,500 Performance Cash Surety for landscaping work performed at 172 Wayfair Circle; and,

WHEREAS, Chloe Galgano, homeowner at 172 Wayfair Circle, Wyckoff, New Jersey 07481 posted the following with the Municipal Clerk on January 23, 2023, for site improvements/landscaping improvements:

Performance Cash Surety \$1,500.00

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated November 17, 2023, states that the Engineering inspection has taken place and the work is complete and satisfactory and the balance of \$1,500.00 being held as Performance Cash Surety is approved to be released; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,500.00 Performance Cash Surety to Chloe Galgano, homeowner at 172 Wayfair Circle, Wyckoff, New Jersey 07481.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Chloe Galgano, homeowner at 172 Wayfair Circle, Wyckoff, New Jersey 07481.

#23-300 Approval of Vouchers and Authorization to Pay Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from N.J.S.A. 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized, and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 21018-21036 Payroll A/C, Direct Deposit Vouchers no. 19886-19971, Library Payroll check nos. 1777-1779, Library Direct Deposit Vouchers no. 8170-8196, Claims Wire nos. 231201-231202-231203, Claims check nos. 091561-091668, and Trs. Dog Trust - \$735.00, Affordable Housing Development Trust Fund check no. 1026.

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#23-301 Return of Certain Overpaid Taxes, Fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Brach Eichler, LLC c/o Jane Jun, 245 Brookside Drive, Wyckoff, New Jersey 07481 – State Tax Court Reduction – Block 203/Lot 14 - \$7,634.57

Spiotti & Associates, PO Box 30, Midland Park, New Jersey 07432 – State Tax Court Judgements totaling \$3,009.52 for Louis P. & Carol A. Moore, 19 Neelan Drive, Wyckoff, New Jersey 07481 –Block 319/Lot 6 - \$760.36 and Geraldine Ganley, 428A Bromley Place, Wyckoff, New Jersey 07481 –Block 202/Lot 73.01, Q C4281 – \$2,249.16

Brian & Christa Kleinschmidt, 323 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 350, Lot 1 - \$6,408.60

Timothy Blashford, 411 Meer Avenue, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 346, Lot 20 - \$10,084.01

Christopher Stefanacci, 478 Lafayette Avenue, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 498, Lot 41 - \$707.98

David & Coral Weston, 508 Old Post Road, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 202, Lot 86 - \$4,558.40

Sunbong Kim & Misun Son, 5 Spencer Court, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 510, Lot 12 - \$2,704.73

Robert & Jill Hurley, 37 Van Blarcom Lane, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 208, Lot 66.01 - \$1,873.12

Eric & Lisa Ann Michaels, 522 Harvest Court, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 411, Lot 32.01- \$6,191.68

Matthew Christopher Werner, 241 Eastview Terrace, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 393, Lot 6 - \$216.36

Guy & Jodi Gresham, 418 Hamden Court, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 314, Lot 27 - \$2,250.05

Kristen Mammolitti, 112 Sheldon Street, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 267, Lot 24 - \$2,317.05

Jaclyn Huntington, 160 Greenhaven Road, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 332, Lot 15 - \$2,387.69

Sokol Sulo & Elezjona Elezi, 234 Franklin Avenue, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 263, Lot 21- \$4,371.56

Jason & Sophie Sperber, 110 Hilltop Lane, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 497, Lot 50 - \$3,495.42

Stephen & Mary Pierleoni, 59 Morley Drive, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 265, Lot 101 - \$4,342.97

Richard & Julianne Albano, 510 Coudert Place, Wyckoff, New Jersey 07481 – Refund of Tax Overpayment – Block 421.02, Lot 55 - \$3,549.38

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RECREATION:

Alexis Rivera, 19 Cheyenne Court, Oakland, New Jersey 07436 – Basketball Refund - \$80.00

Tricia Rutch, 179 Surrey Court, Ramsey, New Jersey 07446 – Basketball Refund - \$105.00

#23-302 Budget Transfers

WHEREAS, NJSA 40A:4-58 permits transfers of funds during the last two (2) months of the fiscal year,

Now therefore be it Resolved by the Township Committee of the Township of Wyckoff that the transfer of the following funds is hereby authorized and directed:

From:

Roads	26-290-020	OE	45,000
Audit Services	20-135-020	OE	5,500
Planning Board	21-180-020	OE	5,000
			<u><u>\$55,500</u></u>

To:

CDL Mandate	26-291-000	OE	1,000
B & G	26-310-020	OE	15,000
DPW Vehicles	26-315-020	OE	14,000
Police Vehicles	26-316-020	OE	5,000
Fire Vehicle	26-317-020	OE	10,000
Recreation	28-370-020	OE	5,000
Park Maintenance	28-375-020	OE	5,000
Municipal Court	43-490-020	OE	500
			<u><u>\$55,500</u></u>

#23-303 Authorizing Application to State & Local Cybersecurity Grant Program

WHEREAS, the Township Committee of the Township of Wyckoff ("Township Committee") acknowledges the importance of cybersecurity in safeguarding critical infrastructure and government operations; and,

WHEREAS, the State and Local Cybersecurity Grant Program (SLCGP) is a federal grant program administered by the United States Department of Homeland Security (DHS) and funded by the Infrastructure Investment and Jobs Act (IIJA); and,

WHEREAS, the overall goal of the SLCGP is to improve the cybersecurity posture of state, local, and territorial (SLT) government organizations by providing assistance for managing and reducing systemic cyber risk through specific objectives outlined in the program guidelines; and,

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WHEREAS, in New Jersey, the SLCGP is administered by the New Jersey Office of Homeland Security and Preparedness (NJOHSP) through its New Jersey Cybersecurity and Communications Integration Cell (NJCCIC); and,

WHEREAS, the SLCGP provides funding to enhance cybersecurity resilience by addressing key objectives, including the development of appropriate governance structures, continuous testing and evaluation, implementation of security protections, and ensuring personnel are appropriately trained in cybersecurity; and,

WHEREAS, the Township Committee recognizes the importance of participating in the SLCGP to strengthen the cybersecurity posture of the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. APPLICATION AUTHORIZATION. The Township Committee hereby authorizes the submission of an application to the New Jersey State and Local Cybersecurity Grant Program to enhance cybersecurity resilience in accordance with the program guidelines and objectives.

SECTION 2. PROJECT IMPLEMENTATION. The Township Committee supports the implementation of the approved SLCGP FFY23 project to Enhance Cybersecurity Resilience, as outlined in the program documentation.

SECTION 3. GRANT FUND ALLOCATION. The Township Committee acknowledges the funding allocation for FFY23 and subsequent years, with an understanding that 80% of the grant funds must be directed towards reducing cybersecurity risks in local governments, and 25% specifically allocated for cybersecurity risk reduction in rural jurisdictions.

SECTION 4. REPORTING AND COMPLIANCE. The Township Committee agrees to comply with all reporting requirements and regulations set forth by the SLCGP, DHS, and FEMA, and to ensure that funds are utilized in accordance with the approved projects.

#23-304 Adopting Deferred Compensation Plan – Equitable 457

WHEREAS, in order to attract and retain qualified employees there exists a need to adopt and implement a DEFERRED COMPENSATION PLAN for the employees of the Township of Wyckoff (hereinafter referred to as "Employer"), which will provide employees the opportunity to enhance their financial security at retirement through savings of compensation on a tax-deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended ("Code"); and

WHEREAS, there is no direct financial cost to the Employer to adopt and implement both a DEFERRED COMPENSATION PLAN and Service Agreement; and

WHEREAS, the Employer made written requests for proposals from two or more approved contractors, including Equitable Financial Life Insurance Company (hereinafter referred to as "Equitable", Empower Retirement, for the

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administration of the investments of funds under a DEFERRED COMPENSATION PLAN including providing Prototypical Plans and Service Agreements that meet the requirements of the Municipal, County and Authority Deferred Compensation Programs Rule N.J.A.C. 5:37; and

WHEREAS, the following contractors submitted written proposals: Equitable

WHEREAS, the Township Committee of the Township of Wyckoff reviewed the proposals and met with representatives of the responding contractors of deferred compensation services; and

WHEREAS, it was determined that Equitable has the ability to: (1) maintain complete records of accounts; (2) manage accounts with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that:

- a) effective as of the date of this resolution the DEFERRED COMPENSATION PLAN provided by Equitable and assigned the plan identifier: 20-PD-EQUITABLE-091720 by the New Jersey Division of Local Government Services, is hereby adopted and signed by the Employer.

It is hereby acknowledged that the said DEFERRED COMPENSATION PLAN is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of The Small Business Job Protection Act of 1996 (United States Public Law No. 104-188), the Tax Payer Relief Act of 2001 (United States Public Law No. 105-34), and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Code Section 457 including pertinent applicable Treasury Regulations. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not be considered precedent.

- b) the Mayor and Municipal Clerk is/are authorized to execute the Service Agreement (bearing the identifier: 20-SA-Equitable-091720 assigned by the New Jersey Division of Local Government) with Equitable for the provision of administrative and investment services. There has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Equitable in the selection of Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7.

- c) the Deputy CFO is hereby designated as Local Plan Administrator for the administration of the DEFERRED COMPENSATION PLAN.

The undersigned hereby certifies that this is a true copy of a resolution duly passed by the Township Committee of the Township of Wyckoff at a meeting held on December 5, 2023 and a certified copy of this resolution and all necessary required documents shall be submitted to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

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**#23-305 Authorizing Redemption of Tax Sale Certificate #23-00006,
Block 346/Lot 32, 494 Ackerson Avenue**

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2022 on Block 346/Lot 50, also known as 494 Ackerson Avenue, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$140.96; and;

WHEREAS, on the 30th day of November 2023, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" hereinafter referred to as a Tax Sale Certificate #23-00006 on the above-described property in the amount above-recited; and;

WHEREAS, said Tax Sale Certificate was purchased by Clemente Enterprises, P.O. Box 141, Wyckoff, NJ 07481; and;

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate #23-00006 for redemption and make refund in the amount of \$140.96 being lien amount of \$28.96, subsequent taxes, and interest in the amount of \$100.00 recording fees in the amount of \$12.00 to Clemente Enterprises, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

**#23-306 Approving Contract Change Order and Close Out for Contract
#2023-11 – Removal of Shade Trees**

WHEREAS, Chris Fix Tree Care ("Contractor") and the Township of Wyckoff ("Township") have previously entered into an Agreement, specifically identified as Contract No. 2023-11 – "Removal of Shade Trees," for the provision of labor, equipment, and materials at a cost not to exceed \$21,180.00, in strict accordance with the provisions of the Local Public Contract Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Township Committee has received Contract Change Order No. 1 and Contract Close Out for the aforementioned contract, reflecting an adjustment in the amount of plus \$4,090.00, resulting in a revised contract sum of \$25,270.00; and

WHEREAS, it is essential to note that Contract Change Order No. 1 and Contract Close Out do not extend the scope of the original contract; and

WHEREAS, the execution of Contract Change Order No. 1 and Contract Close Out is deemed to be in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, located in the County of Bergen, State of New Jersey, that Contract Change Order No. 1 and Contract Close Out for Contract No. 2023-11, reflecting an adjustment of plus \$4,090.00, is hereby approved.

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BE IT FURTHER RESOLVED that the Mayor, the Municipal Clerk, and any other duly authorized officer are hereby empowered and authorized to execute Contract Change Order No. 1 and Contract Close Out for Contract No. 2023-11 on behalf of the Township, and to take any and all necessary actions to effectuate the terms and conditions therein, in compliance with all applicable laws and regulations.

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TOWNSHIP OF WYCKOFF
CONTRACT CHANGE

Project Title Removal of Shade TreesContract No. 2023-11Award Resolution No. 23-272Contractor Chris Fix Tree Care
103 Godwin Avenue
Midland Park, New Jersey 07432Change Order No. 1 Close Out? Yes ☒ No ☐

Necessity for Change and/or Statement: Additional pruning was deemed necessary after awarding of the contract.

Is proposed change an alternate bid?

Is stake out required?

Will change affect expiration or extent of insurance?

Will operation and maintenance cost be affected?

Will change affect other prime contractors?

Will change alter size of project?

Has consent of surety been obtained?

Is money available under bond/account?

Is a supplemental bond required?

If a close out, has a maintenance bond been submitted?

Yes	☐	No	☒
Yes	☐	No	☒
Yes	☐	No	☒
Yes	☐	No	☒
Yes	☐	No	☒
Yes	☐	No	☒
Yes	☐	Not Necessary	☒
Yes	☒	No	☐
Yes	☐	No	☒
Yes	☐	No	☒

* If yes, attach additional sheet of explanation.

Original Contract Award	\$	21,180.00
Previous Change Orders	\$	-
Revised Contract	\$	21,180.00
Change Order (plus)	\$	4,090.00
Change Order (minus)	\$	-
Revised Contract	\$	25,270.00

Requested by:

Joseph Vander Plaats Date: 12/6/23
Joseph Vander Plaats, Public Works Manager

Recommended by:

Matthew Cavallo Date: 12/05/2023
Matthew Cavallo, Township Administrator/
Qualified Purchasing Agent

Contractor:

Chris Fix Tree Care Date: 12/7/23
Chris Fix Tree Care

Title

Approved:

Thomas J. Madigan Date: 12/5/23
Thomas J. Madigan, Mayor

Attest:

Nancy A. Brown Date: 12-5-23
Nancy A. Brown, Municipal ClerkChange Order Resolution No. 23-307

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II Ordinances – Introduction

**#1999 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE
THE RATE OF COMPENSATION OF EACH OFFICER AND
TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF,
AND THE METHOD OF PAYMENT OF SUCH COMPENSATION
FOR THE YEAR 2024**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. The rate of compensation of each officer and Town Hall employee of the Township of Wyckoff for the year 2024 whose compensation shall be on an annual basis within the range, and shall be paid semi-monthly, is as follows:

Chief of Police.....	up to 234,412
Township Administrator.....	up to 200,106
CFO/Assist. Administrator/.....	up to 182,601
Twp. Engineer.....	up to 180,830
Construction Code Officer/Bldg Subcode Officer.....	up to 129,543
Recreation Director.....	up to 137,184
Public Works Manager.....	up to 128,438
Township Clerk.....	up to 116,588
Deputy Chief Financial Officer.....	up to 102,750
Tax Assessor.....	up to 86,648
Tax Collector.....	up to 26,989
Payroll/Certifying Officer/Sewer Utility Clerk.....	up to 88,494
Deputy Tax Collector/Payroll Asst/Tax Srch Off.....	up to 71,925
Purchasing Specialist/Tax & Sewer Clerk	up to 70,409
Asst to the Clerk/Registrar.....	up to 69,000
Administrative Support Assistant/Special Projects.....	up to 63,341
Assistant Tax Assessor.....	up to 56,513
Admin Asst Assessor.....	up to 12,500
Zoning Enforcement/Prop Main/Fire Official.....	up to 80,837
Plumbing Subcode Official.....	up to 73,467
Elevator Subcode Official.....	up to 9,275
Electrical Subcode Official.....	up to 58,773
Fire Subcode Official.....	up to 20,210
Municipal Magistrate.....	up to 22,500
Admin Asst Clerk.....	up to 55,000
Recreation Secy.....	up to 55,000
Planning Bd./Zoning Bd Secy.....	up to 55,000
Technical Assistant/Secy/Bd of Health.....	up to 59,500
Technical Assistant.....	up to 47,500
Administrative Executive Asst.....	up to 47,500
Police Chief Secy.....	up to 47,500
Public Works Secy.....	up to 47,500
IT Coordinator, Cyber-Security Compliance Officer.....	up to 20,000
Mandated & Compliance Officers.....	up to 10,000 (each)
Travel/Clothing Stipend	up to 4,000
Qualified Purchasing Agent.....	up to 2,500

Six months service of a calendar year is required for consideration of a salary increase after hiring date.

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Shared Services

Library Payroll up to 6,900
New Milford CFO Services..... up to 28,100

Other Part Time/Police/Seasonal Personnel

SLEO III..... Jan thru Aug up to 40.00
per hour

Sep thru Dec up to 41.20

per hour

Part-time Police Desk Clerk..... up to 25.69 per hour
Building Dept Intern..... up to 25.69 per hour
Special Police Officer - Class 1..... up to 29.25 per hour
School Crossing Guard(s)..... up to 25.52 per hour
Court Bailiff..... up to 22.26 per hour
Court Security Officer up to 59.03 per hour
Police Matron..... up to 21.59 per hour
Bldgs & Grounds Laborer(s)..... up to 25.69 per hour
DPW Seasonal Laborer(s)/Recycling Ctr Attnd p/t..... up to 25.69 per hour
Administrative Assistants (part-time)..... up to 30.83 per hour
Assessing Inspector(s) (part-time)..... up to 30.83 per hour
Board/Commission Secretary meetings..... up to two hours \$50
exceeding two hours \$75

Recreation Assistants:

Adult Basketball Director..... up to \$900 per season
Clinic Assistants..... up to 12.23 per hour
Cheerleading Trainers (per team) up to \$300 per season
Program Directors/Clinic Directors..... up to \$500 per season
Referee/Umpire Director..... up to \$900 per season
Summer Camp Counselors..... up to 12.23 per hour
Summer Camp Directors..... up to 21.58 per hour
Tennis Shed Attendants..... up to 12.23 per hour

Officials & Umpires:

Baseball and Softball (Rec)..... up to 30.00 per game
Home Plate Assignment..... up to 5.00 per game
Baseball (Traveling) & Softball..... up to 70.00 per game
Basketball..... up to 50.00 per game
Soccer..... up to 70.00 per game
League Mandated Official..... up to 80.00 per game
Scorekeeper..... up to 15.00 per game
Single Official performing a 2 Official
Game..... up to 10.00 per game
Roller Hockey Referee..... up to 65.00 per game

Township Committee..... \$4,805 annually

SECTION 2. Twelve (12) paid holidays are authorized for full time employees and specific part time employees equal to their daily regular hours of work, excluding seasonal employees.

SECTION 3. Annual vacation with pay is authorized for all full-time employees on the following basis:

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- a. Beginning the first full month of first year of F/T emp..... 1 day/month not to exceed 10 in calendar year
- b. During the second (2nd) year thru fifth (5th) year..... 12 working days/year
- c. During the sixth (6th) thru twelfth (12th) year..... 15 working days/year
- d. During the thirteenth(13th) thru twentieth(20th) year 20 working days/year
- e. During the twenty first (21st) and over.....25 working days/year

SECTION 4. All salaries and compensation provided for full time employees provided for herein shall be effective (in full or in part) to January 1, 2024.

SECTION 5. Longevity, if applicable, and in accordance with Employee Manual, Agreement/Contract or Ordinance is included in salary here in.

SECTION 6. In accordance with Chapter 78, all full-time employees receiving health benefits will contribute the commensurate contribution amount as per P.L. 2011.

SECTION 7. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 8. This ordinance shall take effect after final passage and publication as required by law.

#2000 - FIXING THE SALARIES, COMPENSATION, AND RETAINERS OF THE PAID DEPARTMENT OF PUBLIC WORKS EMPLOYEES OF THE TOWNSHIP OF WYCKOFF, N.J., FOR THE YEARS 2024-2025

WHEREAS, the Township of Wyckoff (“Wyckoff”) and Wyckoff Road Department Employee Association (“Association”) entered into a Collective Bargaining Agreement effective January 1, 2017, and running through December 31, 2025.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey has approved such compensation, as follows for years 2024 and 2025:

SECTION 1.

COMPENSATION. The rate of compensation for each represented employee of the Department of Public Works of the Township of Wyckoff for the years 2024 and 2025 shall be as set forth below, on an annual basis, and shall be paid semi-monthly:

	Year 8	Year 9
	1/1/2024	1/1/2025
Prob Yr 1	\$ 40,200	\$ 40,200
Prob Yr 2	\$ 42,000	\$ 42,000
Step 1	\$ 50,283	\$ 51,415

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Step 2	\$	53,352	\$	54,553
Step 3	\$	56,293	\$	57,559
Step 4	\$	59,298	\$	60,632
Step 5	\$	62,305	\$	63,706
Step 6	\$	65,310	\$	66,779
Step 7	\$	71,536	\$	73,145
Step 8	\$	77,761	\$	79,511
Step 9	\$	87,441	\$	89,496

SECTION 2.

ADDITIONAL COMPENSATION. The rate of compensation for Department of Public Works employees in the positions listed below, in addition to the rates specified in Section 1, shall be as follows:

Public Works Foreman Up to \$5,200 Snow Lead Up to \$100/per week.

SECTION 2.

EFFECTIVE DATE OF INCREASES. Increases in compensation shall be effective on January 1 of each year.

SECTION 3.

LONGEVITY COMPENSATION. Longevity compensation is not provided for employees hired on or after January 1, 1994.

SECTION 4.

REIMBURSEMENT FOR WORK BOOTS AND CLOTHING. Each employee of the Department of Public Works shall receive reimbursement up to \$175 toward the purchase of work boots and up to \$130 for clothing.

SECTION 5.

STANDBY TIME. Department of Public Works employees may be paid authorized standby time at the rate of \$138 per week.

SECTION 6.

ASSIGNMENT OF MECHANIC. An employee assigned as a mechanic may be paid \$2,000 for this yearly assignment.

SECTION 7.

LICENSED ELECTRICIAN. An employee certified as a New Jersey licensed electrician may be paid \$2,000 for this yearly assignment.

SECTION 8.

OVERTIME PAY. Employees authorized overtime shall be paid an hourly wage equal to one and one-half (1-1/2) times their base hourly rate. The base hourly rate shall be computed by dividing the employee's yearly base salary by 2,080 hours.

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SECTION 9.

ANNUAL PAID TIME OFF. Annual time off with pay is authorized in accordance with the collective bargaining agreement.

SECTION 10.

HEALTHCARE CONTRIBUTIONS.

Department of Public works employees shall continue to make contributions towards the cost of health care benefits as mandated by law, as per Chapter 78 or such laws as may be enacted during the term of the contract.

SECTION 11.

EYEGLASS REIMBURSEMENT. Each public works employee shall receive up to \$150 towards the purchase of eyeglasses, as determined by the Township Administrator.

SECTION 12.

SEVERABILITY CLAUSE. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 13.

EFFECTIVE DATE. This ordinance shall take effect after final passage and publication as required by law.

#2001 - AN ORDINANCE TO AMEND CHAPTER 177 (VEHICLES AND TRAFFIC), ARTICLE III (TRUCK EXCLUSIONS) TO EXEMPT CERTAIN VEHICLES

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff is hereby amended as follows:

SECTION 1. Section 177-10 (Trucks over certain weight excluded) is hereby amended and supplemented in its entirety to read as follows:

§ 177-10. Trucks over certain weight excluded.

~~Except for local deliveries, all trucks having a combined gross weight of vehicle plus load in excess of four tons shall be excluded from all streets except those described in Schedule E (§ 177-37), which is attached hereto and made a part of this chapter.~~

All trucks, defined as vehicles with a combined gross weight exceeding four tons (inclusive of the vehicle and its load), are prohibited from traveling on all streets, except those explicitly identified in Schedule E: Truck Routes (§ 177-37).

This chapter shall not hinder the ability of such trucks to carry out deliveries or pickups of merchandise to or from properties along streets subject to truck exclusion. Additionally, this chapter

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shall not restrict the movement of trucks used by public utility companies for the construction, installation, operation, or maintenance of public utility facilities within the Township, regardless of the exclusion status of the streets. Exemptions from this exclusionary rule are granted for emergency vehicles, buses, public works vehicles, and refuse collection vehicles and equipment.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND BOONSTRA
 BOONSTRA YES FISHER YES MELCHIONNE ABSENT
 SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Ordinances – Public Hearing / Further Consideration:

Mayor Madigan, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1998** which is

**AN ORDINANCE PROVIDING FOR THE SITE LEASE FOR THE
OPERATION OF WIRELESS COMMUNICATION ANTENNAS AND
RELATED FACILITIES AT SCOTT PLAZA, WYCKOFF, NJ TO DISH
WIRELESS, LLC**

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1998, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Madigan requested a motion to close the public comment period.

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At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1998 be closed.

COMMITTEE PERSON FISHER : Seconded

ROLL CALL VOTE

BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1998, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #1998 on second reading by title only.

COMMITTEE PERSON BOONSTRA : Seconded.

BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Mayor Madigan announced that the 2023 Ramapo Girls Tennis Team had been invited to the meeting to recognize them for their successful 2023 season. Mayor Madigan read the Proclamation which was to be presented to the team and their coaches:

WHEREAS; the 2023 Ramapo High School Girls Varsity Tennis Team is the 2023 NJSIAA Group 3 State Champions by virtue of their 3-2 victory over Millburn on October 19th after winning each of their previous NJSIAA State Tournament games over Morris Hills, 5-0 in the Quarterfinal Round, Fort Lee, 3-2 in the Semifinal Round, Tenafly 5-0 in the NJSIAA North Jersey, Section 1, Group 3 Sectional Final, and West-Windsor Plainsboro North 3.5 – 1.5 in the NJSIAA Group 3 Semifinal match; and

WHEREAS; this exceptional team also won their third consecutive Big North Freedom Conference Championship and their second consecutive Bergen County Tournament, and completed their season with an overall record of 17 wins, 1 loss and dominated teams in match play with 78.5 points for and only 11.5 points against, and finished the 2023 season ranked #6 in the NJ.COM Top 20; and

WHEREAS; the 2023 Ramapo High School Girls Varsity Tennis Team benefited greatly from the dedication, commitment, and leadership of head coach, Kim Marchese, who has been an outstanding coach at Ramapo High School for 40 years and who this season reached and exceeded his 700th win as the Ramapo Girls' Varsity Tennis coach, and assistant coaches Mitch Hausman and Alex Cascardo; and

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WHEREAS; special thanks is extended to the parents, coaches, athletic director, and to all of the Ramapo High School educators and administration for their never-ending commitment and support; and

WHEREAS; a special group of athletes led by captain Ella Saxton and co-captain Elizabeth Ring, including Caroline Baker, Arielle Gomberg, Elizabeth Hartgers, Chloe Heller, Gianna Lepore, Maddie Mooney, Olivia Ring, Cadie Sauter, Anna Shtern and Alexa Stolper achieved these extraordinary feats due to their commitment to unselfish team play, tireless work ethic, outstanding tennis skills, and their overall commitment to the sport of tennis.

NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2023 Ramapo High School Girls Varsity Tennis Team, Coach Kim Marchese, and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Witnessed by my hand and seal
This 5th day of December, 2023

Wyckoff Township Committee
Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley

Presentation of Proclamation to Ramapo High School Girls Tennis Team to Celebrate their Back-to-Back Bergen County Tournament Wins.

Mayor Madigan invited the team coaches to come forward and say a few words. Afterwards, group photos were taken of the team with their trophies and awards.

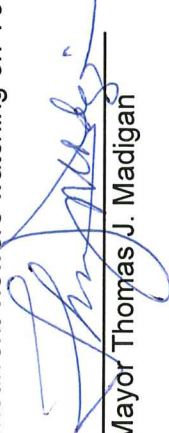
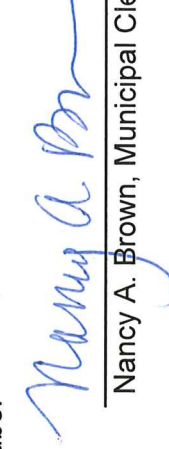
Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES FISHER YES MELCHIONNE ABSENT
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Meeting was adjourned at 8:32pm

During the course of this live meeting there were between three and four concurrent viewers watching on YouTube.


Mayor Thomas J. Madigan

Nancy A. Brown, Municipal Clerk