

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 1, 2020**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 1, 2020 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley
2. Flag Salute
3. Invocation by Community Clergy Member
4. Reading of the "Open Public Meetings Act" statement by Nancy Brown

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10-4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Thursday, December 1, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the date of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments as well as during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, Wednesday, November 25, 2020. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Wednesday, November 25, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on December 1, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to

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view each meeting via Zoom technology will be posted at the "News" section of the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method of conducting remote meetings is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will *only* be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link on the "News" item announcing the Township Committee meeting on the homepage of our website and use the posted link for the December 1, 2020 Work Session and Business Meeting set to begin at 7:00 pm.

This regular business meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "Minutes and Agendas" on the Wednesday prior to this meeting.

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

6. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**

7. **Request motion to open the Public Comment Period:**

MOTION: FISCHER SECOND BOONSTRA
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Request motion to close the Public Comment Period:

MOTION: BOONSTRA SECOND FISCHER
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

8. **Approval of the November 16, 2020 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: BOONSTRA SECOND FISCHER
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

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I Resolutions (Adoption of the following):

- #20-314 Approval of Local Supplemental Violations Bureau Schedule
#20-315 Authorize Towing Contractors for 2021
#20-316 Authorize Sale of Vehicle not needed for public use
 (2009 Elgin Sweeper)
#20-317 Payment of Bills
#20-318 Return of Certain Overpaid Taxes, etc.
#20-319 Authorize Full Road Closure and Wyckoff Police Dept Detour
#20-320 Authorize Shared Service Agreement for Health Services

II Ordinance – Introduction

Mr. Chairman, we have three ordinances for introduction:

Ordinance #1925 which is
AN ORDINANCE TO AMEND CHAPTER 116 “FIRE PREVENTION
ADMINISTRATION” OF THE CODE OF THE TOWNSHIP OF WYCKOFF,
SECTION 116-7, “NON-LIFE HAZARD FEES” AND 116-8, “PERMIT FEES”
TO PROVIDE A NEW AND INCREASED FEE SCHEDULE.

The next is ordinance #1926 which is
AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF
THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH
COMPENSATION FOR THE YEAR 2021.

And finally, we have Ordinance #1927 which is
AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT
OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF
SUCH COMPENSATION FOR THE YEAR 2021.

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: MADIGAN SECOND FISCHER
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

IV Ordinances – Public Hearing / Further Consideration:

NONE

V Adjourn

Chairman: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND MADIGAN
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

PAGE NO.

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**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. For example, if the connectivity between the live streaming software and the YouTube channel is not operating; in that situation, the public's right to make public comment in written form is extended to 10:00 am the day after the meeting, to allow the meeting to be conducted and the continuity of local government to proceed. A recording of the meeting will be posted no later than the next business day after the meeting date on the Township's website where recordings are customarily posted. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.

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PAUSE – Municipal Clerk posted the link to the live meeting on our website's homepage.

OPEN PUBLIC MEETINGS ACT

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Mayor Timothy E. Shanley opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy Brown, Acting Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

Present: Mayor Timothy E. Shanley, Committeemen Thomas J. Madigan and Rudolf E. Boonstra and Committeewomen Melissa D. Rubenstein and Elizabeth J. Fischer

Also Present: Township Administrator Robert J. Shannon, Jr., Acting Municipal Clerk Nancy Brown and Township Attorney Robert Landel

Mayor Shanley confirmed that the Finance Committee has reviewed and signed vouchers.

Acting Municipal Clerk Brown advised that no written comments have been received prior to this evening's meeting.

Mayor Shanley opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 222 if you wish to make a public comment at this time. Motion from Committeewoman Fischer, seconded by Committeeman Boonstra, all voting yes to open the ten (10) minute public comment period.

There were no written public comments submitted received via telephone procedure.

Committeeman Boonstra motioned to close the public comment period, seconded by Committeewoman Fischer with an affirmative voice vote.

Review of the 8:00 p.m. Business Agenda:

The Administrator provided one (1) report – this evening's Agenda includes three (3) ordinances for introduction. Those ordinances will have a public hearing and further consideration at the December 15, 2020 business meeting.

Policy Action Items:

1. The Administrator reviewed the fact that two (2) seasonal holiday events have been modified. The Tree Lighting Ceremony scheduled for Friday, December 4, 2020 at 7:00 p.m. will take place. In order to save this holiday tradition, there will be a ceremony to light the tree and will be broadcast on the Township's Facebook Page as a live event.

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2. On Thursday, December 10, 2020 at 4:30 p.m. the Township Committee will join Rabbi Kaplan in the Menorah Lighting. This ceremony will also be livestreamed via the Wyckoff Facebook account and available for residents to view. The governing body suggested that this week's E-News should alert residents that the traditional ceremonies and activities have been modified so these traditions may continue. However, the public is not invited to be present but can participate via livestream.
3. The Administrator reported that Orange & Rockland Utilities has advised the Township it will complete the storm hardening project on Wyckoff Avenue on Friday, December 4, 2020. The Traffic Safety Officer was asked to monitor the work this week and to advise the Administrator by Friday, December 4th if they are complete. The information will then be reported in the Administrator's Friday Activities Update.
4. It has been approximately 1 ½ months since the owner of 232 & 234 Madison Avenue, who inquired whether the Township would be interested in purchasing these two (2) properties in the business triangle, was asked to provide an appraisal as requested by the governing body. Therefore, this lack of response will be interpreted as no interest on the part of the owner to pursue the sale of the referenced properties.
5. The Administrator updated the governing body regarding annual core duties of the Municipal Clerk's Office. The 2021 Dog/Cat Renewal Forms have been mailed to residents and beginning today, will be accepted and processed. A drop box has been made available to residents at the front door of Town Hall.
6. The application for the 2021 Commuter Park & Ride Permits has been posted on the Township's website this week and announced through the E-News Communication. From December 1 – 14, 2020 residents may purchase one (1) park and ride permit. After December 15, 2020, non-residents, as well as residents can obtain a park and ride permit. Last year, before the COVID 19 public health pandemic, the Township issued 375 park & ride permits.
7. The Leaf Collection Crews are in the second round of leaf collection, currently working in District 6. Crews expect to enter into District 7 late Wednesday. The extreme weather from yesterday delayed the collection process.
8. A notice was received from Committeeman Madigan that the State of New Jersey has adopted new regulations regarding tents, canopies and temporary heating for outdoor dining. That State Bulletin has been forwarded to the President of the Wyckoff Chamber of Commerce for dissemination to its members.
9. A staff of Nancy Brown and Maryellen Tafate, Scott Fisher and Bob Shannon are working to modify the Free Rabies Prevention Program on Saturday, January 16, 2021 to ensure the event is COVID compliant. The event may be conducted outdoors.

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Township Committee Reports:

Melissa Rubenstein:

1. Ms. Rubenstein reported she has received two (2) oil paintings donated to the Township of Wyckoff. The first painting is a rendering of the Wyckoff Reformed Church and the other oil painting is of the Zabriskie House. These oil paintings depict Wyckoff's history and will be hung in Town Hall.

Elizabeth Fischer:

1. Ms. Fischer attended the fourth quarter Township's In-House Safety Committee Meeting and extended her appreciation to Bob Shannon and Staff for their diligent work to keep our employees safe and to make our facilities safe for visitors. The level of participation from the Library, the Recreation Department, the Fire Department, the Police Department, the DPW and Town Hall is outstanding and makes a difference. Thank You!

Thomas Madigan:

1. Mr. Madigan stated he looks forward to the Tree Lighting Ceremony on Friday, December 4, 2020. It is truly a positive effort by the governing body that the Township was able to modify the tradition of this holiday event. Mr. Madigan also looks forward to participating in the Menorah Lighting on Thursday, December 10, 2020 at 4:30 p.m.

Rudy Boonstra:

1. Mr. Boonstra reported that the leaf crews are in District 6 of the second round of leaf collection. Yesterday's extreme rain event was a problem however, it was better than a snow event.
2. Mr. Boonstra reminded the governing members that at the 8:00p.m. business meeting there is a resolution (#20-319) to authorize a full road closure and detour plan for the Mountain Avenue culvert repair. Mr. Boonstra participated in a series of project team meetings and the process is progressing.
3. The upcoming Planning Board Meeting will be conducted via Zoom Technology.
4. Longtime Wyckoff Volunteer Firefighter Lou Rizzo has contracted COVID19. Mr. Rizzo is currently in the hospital and his condition is improving. All members of the governing body wished Mr. Rizzo well and extended their good wishes.

Mayor Shanley:

1. The Wyckoff Public Library continues to remain open. However, the number of individuals utilizing the library is lower than last year. The precautions put in place are working.
2. Mr. Shanley reported that he is hoping to receive an update this evening from the Bergen County Department of Health regarding the latest numbers on the COVID 19 Pandemic. Mayor Shanley mentioned the following items:

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- a. From November 10th to November 27th Wyckoff had 107 new positive cases. Mayor Shanley reminded everyone that we need to remain vigilant by wearing masks, washing hands frequently and socially distancing. The Township Community beat the virus this Spring and we have to continue the fight to be resilient in the Fall.
- b. The FDA will be conducting an emergency meeting on December 10, 2020 where they may approve the first Anti-COVID 19 vaccination. The information is that doctors, nurses and first responders will be the first phase to receive the vaccine. In New Jersey, that number has been estimated to be approximately 600,000 people. The second phase would be citizens ages sixty-five (65) and older.
- c. Mayor Shanley reminded all that we are in the “Second Wave” and we can beat this virus by all working together to take precautions. Mayor Shanley extended his thanks to all residents who are working to stop this virus.

Township Attorney Report:

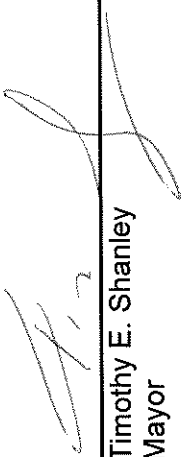
1. Mr. Landel is presently working on the contract for the Maple Lake purchase of twenty-one (21) acres. The next step will be to submit the subdivision map to the Wyckoff Planning Board hopefully in January.
2. Mr. Landel has received from the court the date of January 25, 2021 for the next hearing regarding the COAH Litigation.
3. Last week, Mr. Landel attended a Zoom Meeting with the Planning Board Attorney, the Township Administrator and Mayor Shanley regarding electric charging systems. A current application to locate electric charging stations at the Cedar Hill Shopping Center has been referred to the Board of Adjustment for a use variance. However, Mr. Landel suggested utilizing the services of our community planner to assist the township in zoning for these electric charging stations either as a permitted use in all zones or in certain zones.

At this point, Committeeman Boonstra inquired if a State law was adopted that would require these charging stations to be permitted in all zones. Mr. Landel advised it is his understanding that State Law permits them in redevelopment and multi-housing zones however, that information will be verified. A Township Committee consensus existed that a sub-committee should be formed in this regard.
4. Mr. Landel reported that he filed an answer concerning the litigation initiated by Waste Management.
5. Mr. Landel advised that four (4) property owners have agreed to participate in the Paul Court Sewer Extension. The lead property owner is considering whether this number of participants is economically viable for him to perform the “lions share” of the sewer extension. More information to follow as it becomes available.

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The Open Work Session Meeting concluded and adjourned at 7:30 p.m.

MOTION: BOONSTRA SECOND FISCHER
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
FISCHER YES SHANLEY YES



Timothy E. Shanley
Mayor



Nancy A. Brown
Acting Municipal Clerk