

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Update by Kerry Pflugh from the New Jersey Department of Environmental Protection to the Township Committee
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation given by Reverend Joseph Schattauer-Paille from Advent Lutheran Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7.
 - a. Wyckoff Chamber of Commerce to present awards from their photo contest of views of Wyckoff.
 - b. Wyckoff Chamber of Commerce to present donation from YMCA Duck Derby to Wyckoff Volunteer Fire Department and Wyckoff Volunteer Ambulance Corp.
8. Approval of the July 17, 2018 Township Committee Work Session and Regular Business meeting minutes:

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES
SCANLAN ABSTAIN

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|--|
| #18-228 | Renew Membership in Bergen Joint Insurance Fund |
| #18-229 | Release Closed Session Minutes |
| #18-230 | Refund Performance Guarantee – 468 Woodbury Drive |
| #18-231 | Void |
| #18-232 | Payment of Bills |
| #18-233 | Return of certain overpaid taxes, etc. |
| #18-234 | Recognize 28 th Anniversary of ADA Law |
| #18-235 | Extend Supplemental Snow Plowing Contract |
| #18-236 | Appointment of Municipal Humane Law Enforcement Officer and Team |
| #18-C19 | Closed Session –NJSA 10:4-12b(5)- Acquisition of Property |
| #18-C20 | Closed Session-NJSA 10:4-12b(8)- Affordable Housing Litigation |
| #18-C21 | Closed Session-NJSA 10:4-12b(7)-Threatened Litigation |

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018**

II Motions

- a. Memorialize the request for a tent to hold Bible Study Lectures on the lawn of the Eastern Christian Middle School from July 23-July 25, 2018.
- b. Approval of request from Wyckoff Newcomers Club to conduct a "Trunk or Treat" event from 3:00pm to 6:00pm on Saturday October 27, 2018 for club member's children in the Larkin House parking lot

Following is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES
SCANLAN YES

III Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018**

Mayor Brian D. Scanlan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:06 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Brian Scanlon

Invocation

The Invocation was given by Reverend Joseph Schattauer-Paille from Advent Lutheran Church.

Attendance

Township Committee Present: Mayor Brian D. Scanlan, Committee Present: Rudolf E. Boonstra, Thomas J. Madigan, Melissa D. Rubenstein and Timothy E. Shanley

Staff Present: Joyce C. Santimauro, Municipal Clerk, Township Administrator Robert J. Shannon, Township Attorney Robert Landel and Thomas Garlick, Esq.

Open Public Meeting Act Statement

Deputy Municipal Clerk Shannon read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for public Comment; Seconded by Committeewoman Rubenstein. All voted in favor.

Mr. Ken Porro, 15 Pace Drive, Wyckoff, NJ. Mr. Porro stated he was attending the Township Committee meeting as a representative of the Ramapo/Indian Hills High School. Mr. Porro said he came to the meeting to report on three topics. He reported that the Ramapo Indian Hills teachers memorandum of agreement with the teachers has been signed. He also said the bleacher project at both high schools was complete. With regard to busing Wyckoff students 30 more students have been accommodated and 7 are on a waiting list. (Subscription busing for students is paid by parents who reside within the 2.5 mile radius and therefore do not qualify taxpayer funded for busing.)

Committeeman Shanley made a motion to close the public comment time of the regular business meeting; Seconded by Committeewoman Rubenstein with an affirmative vote.

Wyckoff Chamber of Commerce to present awards from their photo contest of views of Wyckoff.

Wyckoff Chamber of Commerce to present donation from YMCA Duck Derby to Wyckoff Volunteer Fire Department and Wyckoff Volunteer Ambulance Corp.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018**

Approval of the July 17, 2018 Township Committee Work Session and Regular Business meeting minutes:

MOTION: _____ BOONSTRA _____ SECOND _____ RUBENSTEIN _____
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES
SCANLAN ABSTAIN

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#18-228 Renew Membership in Bergen Joint Insurance Fund

WHEREAS, the Township of Wyckoff is a member of the Bergen County Municipal Joint Insurance Fund; and,

WHEREAS, said renewed membership terminates as of December 31, 2018 unless earlier renewed by agreement between the Township of Wyckoff and the Fund; and,

WHEREAS, the Township of Wyckoff desires to renew said membership.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

1. The Township Committee of the Township of Wyckoff agrees to renew its membership in the Bergen County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Municipal Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Bergen County Municipal Joint Insurance Fund evidencing the Township of Wyckoff's intention to renew its membership.

#18-229 Release Closed Session Minutes

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>
#18-C2	January 16, 2018
#18-C4	February 6, 2018
#18-C5	February 20, 2018
#18-C8	March 20, 2018
#18-C10	April 3, 2018

Township of Wyckoff
RESOLUTION #18-C2
NJSA 10:4-12b (7)
Contract Negotiation with North West Bergen County
Utilities Authority

Township Committee Present: Rudolf E. Boonstra, Thomas J. Madigan, Melissa D. Rubenstein and
Timothy E. Shanley

Township Committee Absent: Mayor Brian D. Scanlan

Staff Present: Robert E. Landel, Township Attorney
Thomas Garlick, Esq.
Joyce C. Santimauro, Township Clerk
Robert J. Shannon, Jr. Township Administrator

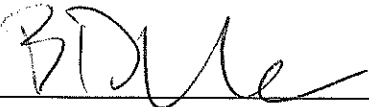
1/16/18
9:35 pm

Committeeman Boonstra reported that this discussion expands on the open session discussion to negotiation strategy. The Sewer Authority is operating at 50% capacity and since Wyckoff is 73% sewerred, the North West Bergen County Utilities Authority (NWBCUA) view Wyckoff as a service member who could provide connections. The township is constrained due to the law that prescribes the process to levy a "benefit assessment". The Township Committee discussed strategy to obtain the NWBCUA to fund sewer trunk line construction at Wyckoff Avenue and then to Sunset Boulevard. The authority wants the township to encourage sewer line extensions and mandate connections to service homes in the Knolls neighborhood. The Township Committee discussed various strategies as to how this can be achieved through waiving municipal fees or other inducements.


A meeting is scheduled for next Tuesday with the subdivider of five (5) lots on Wyckoff Avenue across from Brownstone Court. A subcommittee will report back if this project can encourage investment by NWBCUA.

No action was taken.

Adjourn 9:50 pm



Mayor Brian D. Scanlan



Joyce C. Santimauro, Municipal Clerk

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-C2

INTRODUCED: Shanley

SECONDED: Madigan

MEETING DATE: January 16, 2018

REFERENCE: Closed Session –

VOTE: BOONSTRA ☒ MADIGAN ☒ RUBENSTEIN ☒ SHANLEY ☒ SCANLAN ☒ *absent*

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

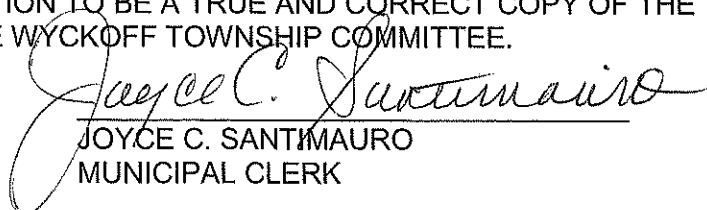
**NJSA 10:4-12b(7) – Contract Negotiation with Northwest Bergen
County Utilities Authority**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 16, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on January 16, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.


JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION #18-C4
NJSA 10:4-12b (7)
Contract Negotiation with North West Bergen County
Utilities Authority

Township Committee Present: Mayor Brian D. Scanlan, Rudolf E. Boonstra, Melissa D. Rubenstein and
Timothy E. Shanley

Township Committee Absent: Thomas J. Madigan

Staff Present: Robert E. Landel, Township Attorney
Thomas Garlick, Esq.
Joyce C. Santimauro, Township Clerk
Robert J. Shannon, Jr. Township Administrator

2/6/18
8:45 pm

Mr. Boonstra provided an update regarding the last meeting with Northwest Bergen County Utility Authority (NBUA). The sewer authority wants the township to impose a mandatory connection charge, fund a portion of the sewer extension and encourage future sewer connections as a condition of their decision to extend a sewer main. The Township Committee discussed various negotiation strategies to obtain the authority to fund the sewer main extension for the five (5) lot subdivision on Wyckoff Avenue and connections for the homeowners on Brownstone Court where a "dry sewer" exists and to potentially further the opportunity for future sewer main extension opportunities. The Township Committee asked questions regarding approval consequences and the impact on residents.

Additional research and discussions with the sewer authority are required before a consensus can be reached.

No action was taken.

Adjourn 9:20 pm



Mayor Brian D. Scanlan



Joyce C. Santimauro, Municipal Clerk

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-C4

INTRODUCED: *Boonstra*

SECONDED: *Shanley*

MEETING DATE: February 6, 2018

REFERENCE: Closed Session –

VOTE: BOONSTRA ☒ MADIGAN ☒ RUBENSTEIN ☒ SHANLEY ☒ SCANLAN ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**NJSA 10:4-12b(7) – Contract Negotiation with Northwest Bergen
County Utilities Authority**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 6, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on February 6, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF
HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE
RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro
JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION #18-C5
NJSA 10:4-12b (7)
Personnel

Township Committee Present: Mayor Brian D. Scanlan, Rudolf E. Boonstra, Thomas J. Madigan,
Melissa D. Rubenstein and Timothy E. Shanley

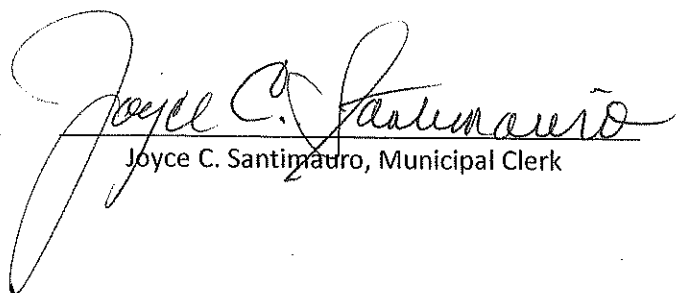
Staff Present: Robert E. Landel, Township Attorney
Thomas Garlick, Esq.
Joyce C. Santimauro, Township Clerk
Robert J. Shannon, Jr. Township Administrator

2/20/18
8:20 pm

The Township Administrator reviewed the budget as it relates to the town hall/administrative and clerical employee salary and wage line items. The salary increase for inclusion in the budget was debated and that these town hall employees are not part of a collective bargaining unit. These employees are the only employees whom a few years back voluntarily accepted no increase to help the township committee with a challenging budget year. No decision was made. The introduced budget which is anticipated for consideration at the March 6, 2018 meeting will include a salary increase in this regard.

Adjourn 9:20 pm



Mayor Brian D. Scanlan

Joyce C. Santimauro, Municipal Clerk

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-C5

INTRODUCED:

Shanley

SECONDED:

Madigan

MEETING DATE: February 20, 2018

REFERENCE: Closed Session -

VOTE: BOONSTRA *absent*

MADIGAN ✓

RUBENSTEIN ✓

SHANLEY ✓

SCANLAN ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(8) - Personnel

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 20, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on February 20, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE.

Joyce C. Santimauro
JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION #18-C8
NJSA 10:4-12b (7)
Contract Negotiations with NBCUA

Township Committee Present: Mayor Brian D. Scanlan, Rudolf E. Boonstra, Thomas J. Madigan,
Melissa D. Rubenstein and Timothy E. Shanley



Staff Present: Robert E. Landel, Township Attorney
Thomas Garlick, Esq.
Joyce C. Santimauro, Township Clerk
Robert J. Shannon, Jr. Township Administrator
Mark DiGennaro, Township Engineer

3/20/18
9:20 pm

Mr. Boonstra provided an update of the meeting earlier in the day with Northwest Bergen County Utility Authority (NBCUA) officials. The NBCUA officials wanted the township to guarantee 24 residential connections in seven (7) years. If not connected, the township would pay the sewer capitalization fee for the number of residential connections not connected up to 24. When those properties connect, they would then pay the sewer capitalization fee.

The Township Committee discussed various negotiation strategies. A consensus appeared to exist to support an agreement within the parameters discussed and for additional negotiations. When the Township Committee re-enters open session they will consider authorizing the township attorney to prepare a shared service agreement and a developer's agreement with Brooks Builders for a contribution towards the sewer main extension.

Adjourn 10:00 pm.

 _____ Mayor Brian D. Scanlan	 _____ Joyce C. Santimauro, Municipal Clerk
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TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-C9

INTRODUCED: Shanley SECONDED: Madigan
MEETING DATE: March 20, 2018 REFERENCE: Closed Session -

VOTE: BOONSTRA ☒ MADIGAN ☒ RUBENSTEIN ☒ SHANLEY ☒ SCANLAN ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:


NJSA 10:4-12b(7) - Contract Negotiations with NBCUA

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on March 20, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on March 20, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF
HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE
RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON
MARCH 20, 2018.


JOYCE C. SANTIMAURO
MUNICIPAL CLERK

Township of Wyckoff
RESOLUTION #18-C10
NJSA 10:4-12b (7)
Contract Negotiations with NBCUA

Township Committee Present: Mayor Brian D. Scanlan, Rudolf E. Boonstra,
Melissa D. Rubenstein and Timothy E. Shanley

Township Committee Absent: Thomas J. Madigan

Staff Present: Robert E. Landel, Township Attorney
Joyce C. Santimauro, Township Clerk
Robert J. Shannon, Jr. Township Administrator

4/3/18
8:30 pm

Mr. Boonstra reported that since the last update to the Township Committee, the negotiation status changed. NBCUA advised they will not be able to freeze the connection charge rate for the seven (7) year period. A second communication accelerated the payments. All changes were made unilaterally. At this point the project team consulted with the township attorney for strategy. Another meeting with the NBCUA was conducted yesterday, where our response was delivered and a back/forth discussion regarding 20 connections or 10, in 7 to 10 years took place. The authority also explained that their policy is to require the municipalities to fund the connection charges should the property owners not connect with in a pre-determined time period.

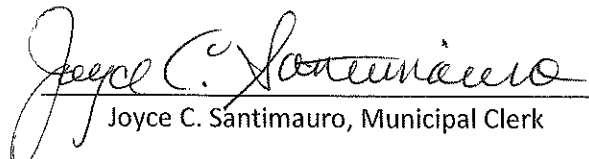
The connection charge of \$5,208.00 shall remain until adjusted at the Authority May meeting. Therefore the agreement is scheduled for adoption prior to that meeting. A review of the remaining potential strategy and the fact that this trunk line to be paid for and maintained by the Authority is resulting in a \$300,000.00 benefit to the Township which has as its purpose the critical portion of sewer line to allow for the sewerage of the Knoll's neighborhood.

A consensus existed to move forward with this agreement. That consensus will be placed on the record when the Township Committee reconvenes the open work session.

Adjourn 9:10 pm.



Mayor Brian D. Scanlan



Joyce C. Santimauro, Municipal Clerk

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #18-C10

INTRODUCED: Shanley SECONDED: Madigan
MEETING DATE: April 3, 2018 REFERENCE: Closed Session –

VOTE: BOONSTRA ☒ MADIGAN ☒ RUBENSTEIN ☒ SHANLEY ☒ SCANLAN ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

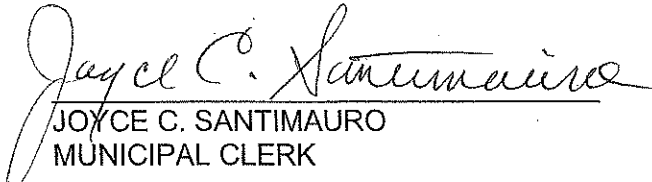
NJSA 10:4-12b(7) - Contract Negotiations with NBCUA

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 3, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on April 3, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, JOYCE C. SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF
HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE
RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON
April 3, 2018.


JOYCE C. SANTIMAURO
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 7, 2018**

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

#18-230 Refund Performance Guarantee-468 Woodbury Drive

WHEREAS, Mrs. Jill Dutra from Dutra Excavating & Sewer Inc. for the homeowners (Mr. & Mrs. Souhlakis) residing at 468 Woodbury Drive Block 202 Lot 52 posted the following with the township clerk's office for a road opening permit on May 29, 2018:

Performance cash	\$900.00
Professional escrow	\$300.00
Performance bond	\$8,100.00

WHEREAS, Mrs. Dutra in a letter dated July 5, 2018 has requested the release of the performance guarantee for the road opening at 468 Woodbury Drive; and,

WHEREAS, the Township Engineer, Mark DiGennaro has recommended the following to be refunded:

<u>Refund</u>	<u>Retain</u>
\$650.00 Performance cash	\$250.00 Maintenance cash
\$8,100.00 Performance bond	\$1,000.00 Performance bond

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund to Dutra Excavating & Sewer Inc \$650.00 cash performance bond & \$8,100.00 performance bond. The Township will retain \$250.00 as a two (2) year cash maintenance bond & \$1,000.00 as a maintenance bond.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mrs. Jill Dutra, Dutra Excavating & Sewer Inc., 10 Stone Hollow Road, Montvale, NJ 07645

#18-231 VOID

#18-232 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 17310 – 17408 Payroll A/C, Direct Deposit Vouchers no. 9762 - 9831, Library Payroll check nos. 1400 & 1401, Library Direct Deposit Vouchers no. 3951 - 3982, Claims Wire nos. 180801, 180802 & 180803, Claims check nos. 079365 – 079493, Dog Trust - \$930.89 and Voided Claims check no. 079316.

**#18-233 Return of certain overpaid taxes,
escrow monies, recreation fees, etc.**

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Robert & Verna Fortunato, 456 Victor Way, Wyckoff, New Jersey 07481 – Return of Escrow – Block 348/Lot 17 - \$461.20

Carol Shull, 25 Neelen Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 319/Lot 5 - \$289.56

PLANNING BOARD:

339 West Shore Drive, LLC, 275 Indian Trail, Franklin Lakes, New Jersey 07417 – Return of Escrow – Block 320/Lot 78 – 339 West Shore Drive - \$165.32

William & Alexandra Bottino, 715 Laurel Lane, Wyckoff, New Jersey 07481 – Return of Escrow – Block 423/Lot 3 - \$377.29

Matthew & Amy Werner, 322 Newtown Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 354/Lot 29.01 - \$602.71

Sport Pros USA, Inc., 500 West Main Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 222/Lot 1.01 - \$275.25

#18-234 Recognize 28th Anniversary of ADA Law

WHEREAS, the Americans with Disabilities Act (ADA) was passed on July 26, 1990 to ensure the civil rights of citizens with disabilities; and,

WHEREAS, the Township Committee of the Township of Wyckoff in the State of New Jersey affirms the principals of equality and inclusion for persons with disabilities as set forth for the State of New Jersey and as embodied in the ADA, the laws of the State of New Jersey and ordinances of the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff has established its own "Access for All" committee for the purpose of addressing issues of access and awareness within the Township of Wyckoff; and,

WHEREAS, numerous organizations in the State of New Jersey work with citizens and communities to bring forth the promise of hope and freedom that is envisioned by the passage of the ADA; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that July 26, 2018

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is recognizes as the Americans with Disabilities Act Awareness Day in the Township of Wyckoff and all citizens are encouraged to support organizations who make life better and more independent for the physically handicapped individual.

#18-235 Extend Supplemental Snow Plowing Contract

WHEREAS, the Township Committee awarded a two (2) year contract for supplemental snow plowing services from October 4, 2016 to April 30, 2018 via resolution 2016-255; and,

WHEREAS, the bid speciation and the aforementioned resolution of award included language which allows the Township of Wyckoff at its sole discretion to extend the contract for a two (2) year period if the contract has been provided in our efficient and effective manner; and,

WHEREAS, the Wyckoff Public Works Manager has recommended the contract extension due to its efficient and effective contract service; and,

WHEREAS, the Townships Administrator concurs with this recommendation; and,

WHEREAS, the Township Attorney has approved this procurement; and,

WHEREAS, the Chief Financial Officer has issued a certificate of available funds up to \$70,000 that are available in the 2018 Budget, Account #8-1-26-290-020 for 2018; and,

WHEREAS, in accordance with NJSA 40A:11-15(3) this contract is for a term not exceeding two (2) years and it is subject to the availability and appropriation annually if sufficient funds on January 1, 2019 and January 1, 2020 as required and in accordance with recently enacted regulations requiring certification of funds. The budgetary accounting encumbrance process as set forth in NJAC 5:30-5.3(c) and 5:30-5.4(b) for each fiscal year shall take the place of, and be used instead of, written certification of available funds set forth in NJAC 5:3-5.4(a).

NOW THEREFOR BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a contract is hereby extended to William D. Severs Company, 17 Sunrise Drive, Hawthorne, NJ 07506 for the period April 30, 2018 through April 30, 2020, standard rate \$130.00 per hour per truck/operator and Saturday and Sunday holiday rate \$138.00 per hour per truck/operator in accordance with the bid specifications.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution to the Public Works Manager, Accounts Payable Clerk and the CFO.

#18-236 Appointment of Municipal Humane Law Enforcement Officer and Team

WHEREAS, the Township of Wyckoff was made aware of a new law which abolished the State Society for the Prevention of Cruelty to Animals, (SPCA); and,

WHEREAS, the Bergen County Prosecutors Office requests each municipal governing body appoint a Municipal Humane Law Enforcement Officer (MHLEO); and,

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WHEREAS, the Township Committee adopted resolution #18-211 on July 3, 2018 which appointed Wyckoff Police Officer Michael Teegan as the MHLEO for the Township of Wyckoff; and,

WHEREAS, Police Chief Murphy, Officer Teegan and Administrator, Bob Shannon recommend for reasons of efficiency and economy that the Township Committee establish a Municipal Humane Law Enforcement Team consisting of Officer Teegan, MHLEO and Carol Tyler the Wyckoff Animal Control Officer.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a Municipal Humane Law Enforcement Team be established and it consist of Officer Michael Teegan, HMLEO and Carol Tyler, the Wyckoff Animal Control Officer to serve the taxpayers and residents of the Township of Wyckoff.

BE IF FURTHER RESOLVED that the Municipal Clerk shall provide a certified copy of this resolution to the Chief of Police, Officer Teegan and the Board of Health secretary for distribution to the members of the Board of Health and to the Township of Wyckoff contracted Animal Control Officer, Ms. Carol Tyler.

#18-C19 Closed Session – NJSA 10:4b(5)- Acquisition of Property

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b(5) Acquisition of Property

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on August 7, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on August 7, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

#18-C20 Closed Session-NJSA 10:4-12b(8)- Affordable Housing Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

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WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b(8) – Affordable Housing Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on August 7, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on August 7, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

#18-C21 Closed Session-NJSA 10:4-12b(7)-Threatened Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b(7) – Threatened Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on August 7, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on August 7, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Motions

- a. Memorialize the request for a tent to hold Bible Study Lectures on the lawn of the Eastern Christian Middle School from July 23-July 25, 2018.
- b. Approval of request from Wyckoff Newcomers Club to conduct a "Trunk or Treat" event from 3:00pm to 6:00pm on Saturday October 27, 2018 for club member's children in the Larkin House parking lot

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Following is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES
SCANLAN YES

III Meeting Adjourned 8:25pm.

Brian D. Scanlan
Mayor

Joyce C. Santimauro
Municipal Clerk