

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 16, 2018**

(Revised 10-16-18)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SPECIAL SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 16, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Review of 8:00 p.m. Business Meeting Agenda – Administrator
7. Review of Policy Action Items – Administrator
8.
 - a. Report of Township Committee
 - b. Report of Administrator
 - c. Report of Attorney
9. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
10. Reconvene Work Session Meeting
11. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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TOWNSHIP COMMITTEE SPECIAL BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 16, 2018 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation will be given by Reverend Rich Jacobsen from Abundant Life Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the October 2, 2018 Township Committee Work Session and Regular Business meeting minutes:

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #18-281 Payment of Bills
- #18-282 Authorize Purchase from State Contract
- #18-283 Refund Landscape Bond – 574 Poplar Court
- #18-284 Public Health Education Coordinated School Health Program

II Ordinance – Introduction

#1864 - AN ORDINANCE TO AMEND CHAPTER 183 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "WATER EMERGENCIES," BY AMENDING SECTION 183-6, "VIOLATIONS AND PENALTIES."

III Motions

- a. Approve the ten (10) day temporary sign request from Wyckoff Reformed Church to advertise their annual holiday fair.
- b. Authorize the ten (10) day temporary sign request from the Wyckoff Family YMCA to advertise their Holiday Marketplace.

Following is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

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IV Ordinances – Public Hearings/Further Consideration

#1862 - AN ORDINANCE TO AMEND ARTICLE XII "SCHEDULES" IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "VEHICLES AND TRAFFIC" FOR THE PURPOSE OF AMENDING SECTION, "177-52.2: RIGHT TURN PROHIBITIONS FOR VEHICLES OF CERTAIN WEIGHT OR GREATER"

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

#1863 – AN ORDINANCE TO PROVIDE A CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

V Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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Mayor Brian D. Scanlan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Boy Scout Carl Noll Troop 89

Invocation

The Invocation was given by Reverend Rich Jacobsen from Abundant Life Church

Attendance

Township Committee Present: Mayor Brian D. Scanlan, Committee Present: Rudolf E. Boonstra, Melissa D. Rubenstein and Timothy E. Shanley

Township Committee Absent: Thomas J. Madigan

Staff Present: Joyce C. Santimauro, Municipal Clerk, Township Administrator Robert J. Shannon and Township Attorney Robert Landel

Open Public Meeting Act Statement

Deputy Municipal Clerk Shannon read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

Committeewoman Rubenstein made a motion to open the meeting for public Comment; Seconded by Committeeman Shanley. All voted in favor.

No one came forward to speak.

Committeeman Shanley made a motion to close the public comment time of the regular business meeting; Seconded by Committeewoman Rubenstein with an affirmative vote.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#18-281 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

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WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 17536 – 17571 Payroll A/C, Direct Deposit Vouchers no. 10101 - 10172, Library Payroll check nos. 1407 & 1408, Library Direct Deposit Vouchers no. 4132 - 4164, Claims Wire nos. 181004, 181005 181006 & 181007, Dog Trust A/C - \$68.59 and Claims check nos. 079821 – 079919.

#18-282 Authorize Purchase from State Contract

WHEREAS, the Fire Chief has advised of the need to upgrade 2013 model Self Contained Breathing Apparatus (SCBA) units to extend this useful life and to avoid the cost of purchasing new and more expensive units; and,

WHEREAS, the Fire Chief and Assistant Fire Chief have performed research that indicates a valid state contract for National Fire Protection Association (NFPA) compliant 2013 SCBA upgrade kits with installation by a certified installer are available; and,

WHEREAS, the Fire Chief has requested to purchase 17 units; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

WHEREAS, the Chief Financial Officer has provided the below certificate that adequate funds exist in capital accounts #C-04-55-934-202, C-04-55-934-205, Fire Department Donations account T-12-56-800-706 and operating account 8-1-25-255-020 to maximum amount as set forth in this resolution \$55,539.00

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey do hereby authorize a purchase order/contract for the purchase of 17 NFPA compliant 2013 SCUBA upgrade kits installed by a manufacturer certified installer to NJ Fire Equipment, 119-131, Route 22 East, Green Brook, NJ 08812 for a maximum amount of \$55,539.00

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN ACCOUNTS C-04-55-934-202, C-04-55-934-205, FIRE DEPARTMENT DONATIONS ACCOUNT T-12-56-800-706 AND OPERATING ACCOUNT 8-1-25-255-020. TO A MAXIMUM AMOUNT OF \$55,539.00. NOT TO EXCEED MAX AMOUNT AS SET FORTH ABOVE.

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DIANA MC LEOD
CHIEF FINANCIAL OFFICER

#18-283 Refund Landscape Bond – 574 Poplar Court

WHEREAS, Joanne Juliano Alteri homeowner at 574 Poplar Court Block 229 Lot 7 deposited a \$1,000.00 landscape bond with the Municipal Clerk on August 20, 2014; and,

WHEREAS, Joanne Juliano Alteri in an email dated August 30, 2018 has requested the release of the landscape bond; and,

WHEREAS, the Township Engineer, Mark DiGennaro in an email dated August 31, 2018 has recommended a refund of the \$1,000.00 landscape bond to Joanne Juliano Alteri; and,

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$1,000.00 landscape bond to Joanne Juliano Alteri.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Joanne Juliano Alteri, 574 Poplar Court, Wyckoff, NJ 07481.

#18-284 Public Health Education Coordinated School Health Program

WHEREAS, the Society for Public Health Education (SOPHE) acknowledges that six (6) priority risk behaviors specifically, tobacco use, unhealthy dietary behaviors, inadequate physical activity, sexual behaviors, alcohol and other drug use contribute to the leading causes of death, disability and social problems among adolescents and adults in the United States; and,

WHEREAS, the six (6) health risk behaviors are often established during youth, persist into adulthood, are interrelated and are preventable; and,

WHEREAS, schools have more influence on the lives of young people than any other social institution except family; and,

WHEREAS, schools are settings for teaching youth health-enhancing behaviors that last a lifetime at home and work; and,

WHEREAS, students who receive health education that includes the use of effective curricula improve their health-related knowledge skills, increase their involvement in healthy behaviors and decrease their involvement in risky behaviors; and,

WHEREAS, schools with school-based health centers increase school attendance, decrease drop-outs and suspensions, reduce behavioral problems and improve graduation rates; and,

WHEREAS, school-based social service interventions increase students' self-esteem, school bonding and academic achievement; and,

WHEREAS, the Centers for Disease Control and Prevention (CDC) has adopted the expanded model of coordinated school health programs which is comprised of eight (8) interrelated components; health education, physical education, health services, nutrition services, counseling, psychological and social services, healthy school environment, health promotion for staff and family and community involvement.

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Society for Public Health continue to urge the Administration and Congress to increase funding for the Centers for Disease Control and Prevention's initiatives related to coordinated school health programs.

BE IT FURTHER RESOLVED, to urge the Administrator and Congress to increase funding for the United States Department of Health and Human Services, the United States Department of Education and other federal agencies that conduct initiatives related to coordinated school health programs.

II Ordinance – Introduction

ORDINANCE #1864

AN ORDINANCE TO AMEND CHAPTER 183 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "WATER EMERGENCIES," BY AMENDING SECTION 183-6, "VIOLATIONS AND PENALTIES."

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 183, "Water Emergencies," Section 183-6, "Violations and Penalties," is amended as follows:

SECTION 1. Chapter 183-6. Violations and Penalties.

It shall be unlawful and a violation of this chapter for any person to use any water purveyed by the Department of Water Supply of the Village of Ridgewood except in compliance with the rules and regulations governing the same and promulgated in accordance herewith. ~~Violators shall be subject to a fine of at least \$50 and not to exceed \$500 or imprisonment for a term not to exceed 90 days, or both. Upon further violations, the Department of Water Supply shall have the right and it is hereby empowered to cut off the supply of water to the premises and meter upon and from which such violation shall have taken place for such a period or periods of time as shall be deemed necessary to secure compliance with all the terms of this chapter~~ the jurisdiction of the Township of Wyckoff Municipal Court and shall be subject to a fine of \$50 for the first violation, \$150 for a second violation and \$300 for a third and each subsequent violation that occurs during any calendar year.

SECTION 2 - Except as hereby amended, all other sections of Chapter 183 shall remain in full force and effect.

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SECTION 3 - This Ordinance shall take effect upon final passage and publication as required by law.

III Motions

- a. Approve the ten (10) day temporary sign request from Wyckoff Reformed Church to advertise their annual holiday fair.
- b. Authorize the ten (10) day temporary sign request from the Wyckoff Family YMCA to advertise their Holiday Marketplace.

Following is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

IV Ordinances – Public Hearings/Further Consideration

#1862 - AN ORDINANCE TO AMEND ARTICLE XII “SCHEDULES” IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “VEHICLES AND TRAFFIC” FOR THE PURPOSE OF AMENDING SECTION, “177-52.2: RIGHT TURN PROHIBITIONS FOR VEHICLES OF CERTAIN WEIGHT OR GREATER”

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1862, entitled:

AN ORDINANCE TO AMEND ARTICLE XII “SCHEDULES” IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “VEHICLES AND TRAFFIC” FOR THE PURPOSE OF AMENDING SECTION, “177-52.2: RIGHT TURN PROHIBITIONS FOR VEHICLES OF CERTAIN WEIGHT OR GREATER”

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN BOONSTRA: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1862, and all persons who wish to be heard, please state your name and address before making your statement.

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COMMITTEEMAN BOONSTRA: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1862 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN BOONSTRA: I move the resolution.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

**TOWNSHIP OF WYCKOFF
SCOTT PLAZA
WYCKOFF, NEW JERSEY**

ORDINANCE NO. 1862

AN ORDINANCE TO AMEND ARTICLE XII “SCHEDULES” IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “VEHICLES AND TRAFFIC” FOR THE PURPOSE OF AMENDING SECTION, “177-52.2: RIGHT TURN PROHIBITIONS FOR VEHICLES OF CERTAIN WEIGHT OR GREATER”

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 177-52.2: Right turn prohibition for vehicles of certain weight or greater” is hereby amended as follows:

SECTION 1

177-52.2: ~~Schedule V.~~ Right turn prohibitions for vehicles of certain weight or greater.

Trucks with a vehicle weight of 10 tons or greater when traveling on Wyckoff Avenue in the southbound direction are prohibited from making a right turn to travel westbound on Franklin Avenue.

SECTION 2 - Except as hereby modified all other sections of Article XII, Schedules, in Chapters 177-33 – through Chapters 177-52.1 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication accord.

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#1863 – AN ORDINANCE TO PROVIDE A CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1863 , entitled:

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEEMAN RUBENSTEIN: Seconded.

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1863, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN SHANLEY: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN RUBENSTEIN: Seconded.

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1863 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN SHANLEY: I move the resolution.

COMMITTEEMAN RUBENSTEIN: Seconded.

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES SHANLEY YES
SCANLAN YES

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ORDINANCE #1863

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

WHEREAS, the Township of Wyckoff has made an application to the Bergen County Open Space Trust Fund Municipal Program for Park Improvement and Development to receive grant funds for improvements to the Russell Farms Community Park, Block 377/Lot 18.05; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$48,000 for the improvements to Russell Farms Community Park; and,

WHEREAS, the Township of Wyckoff shall enter into a contract with the Bergen County Open Space Trust Fund Program to participate in the receipt of grant funds made available; and,

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with improvements to Russell Farms Community Park which shall include; construction of a sensory garden, purchase and installation of up to four (4) concrete park tables and benches with chess boards inlaid into the surface of the tables, purchase and installation of an irrigation system, purchase and install up to ten (10) mature deciduous trees.

SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the Bergen County Open Space Trust Fund Grant Program.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$48,000.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Bergen County Open Space Trust Fund Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes

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or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

V Meeting Adjourned 8:09 pm.

Brian D. Scanlan
Mayor

Joyce C. Santimauro
Municipal Clerk