

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Mayor and Municipal Clerk to sign documents
6.
  - a. Finance Committee to review and sign vouchers
  - b. Report of Township Committee
  - c. Report of Administrator
  - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS  
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**II     Motions**

a. Authorize the Wyckoff Volunteer Fire Fighter applications from Travis Amato and Nicholas Angelici.

b. Temporary sign request, the Zabriskie House Trustees are holding a fundraiser candlelight tour of the Zabriskie House and five private homes on Saturday December 16, 2017 from 3:30 pm to 8:00pm. The Trustees request that we be allowed to place sandwich boards signs at the following sites for December 7, 2017 through December 16, 2017; 515 Wyckoff Ave, 215 Franklin Ave, 551 Clinton Ave, 131 Godwin Ave, 294 Wyckoff Ave and Dairy Queen at Franklin Ave and Godwin Ave

**III    Ordinances – Introductions**

1843- AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

1844- AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

1845- AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, POLICE DEPARTMENT

**Following is the vote on the Consent Agenda:**

MOTION:           CAROLAN           SECOND       SHANLEY        
CAROLAN   YES   MADIGAN   YES   SCANLAN   ABSENT   SHANLEY   YES    
BOONSTRA   YES  

**10     A Motion not on the Consent Agenda**

a. Authorize Fawaz Market, 671-673 Wyckoff Ave. ten (10) day (December 6, 2017 thru December 15, 2017) temporary sign request for outdoor sign advertising their gas price.

MOTION:           CAROLAN           SECOND       SHANLEY        
CAROLAN   YES   MADIGAN   YES   SCANLAN   ABSENT   SHANLEY   YES    
BOONSTRA   ABSTAIN  

**11     Adjourn**

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR  
MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**Meeting Called To Order**

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led Andrew Carolan, member of the Ramapo Boys Varsity Soccer Team.

**Invocation**

The Invocation was given by Reverend Fred Provencher, Cornerstone Christian Church.

**Attendance**

**Township Committee Present:** Mayor Rudolf E. Boonstra; Committee Present: John A. Carolan, Thomas J. Madigan and Timothy E. Shanley

**Township Committee Absent:** Committeeman Brian D. Scanlan

**Staff Present:** Township Administrator Robert J. Shannon and Thomas Garlick, Esq..

**Staff Absent:** Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel

**Open Public Meeting Act Statement:**

Township Deputy Clerk Robert J. Shannon read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Public Comment**

Committeeman Carolan made a motion to open the meeting for public Comment; Seconded by Committeeman Shanley. All voted in favor.

No one came forward to speak.

Committeeman Carolan made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Shanley with an affirmative vote.

**Township Committee to present the Ramapo High School Boys Soccer Team Bergen County Champions with a proclamation recognizing their accomplishment**

WHEREAS; The 2017 Ramapo High School Boys Varsity Soccer Team is the 2017 Bergen County Soccer Tournament Champion by virtue of their 2-1 victory over Old Tappan High School on October 28<sup>th</sup>, 2017 at Indian Hills High School marking the 13<sup>th</sup> time that the Ramapo High School Boys Soccer Team has captured the Bergen County Championship, the most ever by any Bergen County school, and the 4<sup>th</sup> consecutive County Championship marking the first time in the history of the Tournament that the same school has won the title four years in a row; and

WHEREAS; The 2017 Ramapo High School Boys Varsity Soccer Team is also the 2017 Big North Freedom Division Champion with its 7-2 league record; and



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they do formally approve the “as-built” improvement and plan and design of the improvement referred to in Resolution #17-195.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be placed in the permanent project file together with one copy of the plan referred to above with a notation referring to the resolution of approval placed thereon.

**#17-283      Payment of Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date’s meeting minutes and covered by checks no. 16629 – 16674 Payroll A/C, Direct Deposit Vouchers no. 8665 - 8719, Library Payroll check nos. 1364 - 1366, Library Direct Deposit Vouchers no. 3358 - 3390, Claims Wire nos. 171201, 171202 & 171203, check no. 1015 Accutrack A/C, Claims check nos. 077734 – 077908 and Voided Claims check no. 077733.

**#17-284      Release Performance Guarantee – Capital One Bank Block 216.01 Lot 20**

**WHEREAS**, Vericon Construction for Capital One Bank located at 690 Wyckoff Avenue Block 216.01 Lot 20 deposited the following with the Municipal Clerk’s office on November 16, 2015 for required site improvements:

Performance Surety Bond	\$356,400.00
Performance Cash Bond	\$39,600.00
Engineering Escrow	\$16,500.00

**WHEREAS**, in an email dated July 26, 2017 Ms. Coral Silsbe, Penn Consulting Group, requested a reduction in the performance guarantee; and,

**WHEREAS**, the Township Consulting Engineer, Peter Ten Kate of Boswell/McClave Engineering in a letter dated September 12, 2017 is recommending the following reduction:

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

<u>Total Performance Guarantee</u>	<u>Current Performance Guarantee</u>	<u>30% Performance to be Held by Township</u>	<u>*Amount of Performance Guarantee to be released to Capital One Bank</u>
Performance Cash Bond	\$39,600.00	\$11,880.00	\$27,720.00
Performance Surety Bond	<u>\$356,400.00</u>	<u>\$106,920.00</u>	<u>\$356,400.00</u>
Total	\$396,000.00	\$118,800.00	\$277,200.00

**WHEREAS**, resolution #17-245 adopted on September 17, 2017 authorized a reduction in the performance sureties resulting in the following:

	<u>Amount held</u>
Performance Cash	\$11,880.00
Performance Surety Bond	<u>\$106,920.00</u>
	<u>\$118,800.00</u>

**WHEREAS**, the Township Engineer in a November 27, 2017 email has recommended the return of the performance surety and the posting of a maintenance guarantee of \$44,550.00 plus maintenance cash of \$4,950.00 which can be deducted from the current performance cash deposit of \$11,880.00; and,

**WHEREAS**, the Township Committee has carefully considered the Township Engineer November 27, 2017 recommendation and concur; and,

**WHEREAS**, this resolution authorizes:

1. Return of Performance Bond of \$106,920.00 after a Maintenance Bond of \$44,550.00 is posted.
2. Re-obligate and return Performance Cash total of \$11,880.00 to:
  - a. Maintenance Surety Cash \$4,950.00
  - b. Return of Maintenance Cash \$6,930.00

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund to Vericon Construction \$6,930.00 of the Performance Cash Bond and upon submission of a new maintenance surety bond in the amount of \$44,550.00 the township will return the current performance surety bond in the amount of \$106,920.00.

**BE IT FURTHER RESOLVED**, that the maintenance period shall be until December 31, 2018.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Consulting Engineer, Peter Ten Kate, Boswell/McClave Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606-1722, a copy will also be given the Mark DiGennaro the Township Engineer and to Vericon Construction, 1063 Route 22 East, Mountainside, NJ 07092.

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**#17-285      Invoke Title 59 – Plan & Design Immunity-Purchase of Truck**

**WHEREAS**, the Township Committee of the Township of Wyckoff awarded a contract for the purchase of a new never been used before 2017 Ford F350 Pick-Up truck from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034; and,

**WHEREAS**, the pick-up truck has been received, inspected and is in service; and,

**WHEREAS**, before issuing a purchase order alternate items were selected and approved by the Township Committee which are reflected on the original purchase order from the specification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the governing body of the Township of Wyckoff approves the final “as built” condition of the pick-up truck as approved through Purchase Order #17-01162 and manufactured and delivered by Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034; and that the Township Committee invokes title 59 defenses.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be placed in the bid file together with one (1) copy of the successful vendor’s purchase order with a notation referring to the resolution of approval placed thereon.

**#17-286      Award Contract**

**WHEREAS**, the Recreation Director desires to purchase safety enhancements for football helmets; and,

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification; and,

**WHEREAS**, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk’s office; and,

**WHEREAS**, an encumbrance of funds certification is attached.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order to EJJ Sports, 246 Boulevard, Hasbrouck Heights, New Jersey 07604 for the purchase of 200 Guardian Football Helmet Covers for \$11,016.55.

**BE IT FURTHER RESOLVED**, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

**#17-287      Return of certain overpaid taxes, escrow monies, rec. fees, etc.**

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BOARD OF ADJUSTMENT:**

Mike Baczynski, 159 Packard Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 295/Lot 11 - \$538.17

Scott & Elizabeth Hopeck, 134 Ravine Avenue, Wyckoff, New Jersey 07481 – Return of Escrow/Application fee – Block 483/Lot 48 - \$1,225.00

Ke Song, 421 Campgaw Road, Mahwah, New Jersey 07430 – Return of Escrow – Block 290/Lot 14 – 335 Sunset Boulevard - \$335.92

Saddad & Shirin Toor, 424 Hidden Valley Court, Wyckoff, New Jersey 07481 – Return of Escrow – Block 204/Lot 24 - \$322.26

Shur Real Estate, LLC, 1464 River Road, #2, Edgewater, New Jersey 07020 – Return of Escrow – Block 214/Lot 46 - \$302.06

**TAX REFUND:**

Donna White, 532 Franklin Avenue, Wyckoff, New Jersey 07481 – State Tax Court Judgement – Block 245/Lot 4.01 - \$6,944.02

**RECREATION:**

Lisa Carollo, 425 Red Rock Road, Wyckoff, New Jersey 07481 – Basketball Refund - \$53.00

Lauren McCarthy, 432 Kelly Court, Wyckoff, New Jersey 07481 – Roller Hockey Refund - \$50.00

Beth Sciafani, 502 Carlton Road, Wyckoff, New Jersey 07481 – Basketball Refund - \$73.00

Danielle Heller, 56 Fordham Avenue, Wyckoff, New Jersey 07481 – Lacrosse Refund - \$85.00

**#17-288      Chapter 159 – Appropriate Grant**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$5,500, which is now available from the 2017 *Drive Sober*; and,

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**BE IT FURTHER RESOLVED**, that the like sum of \$5,500 is hereby appropriated under the caption *2017 Drive Sober*; and,

**BE IT FURTHER RESOLVED**, that the above is the result of funds from the 2017 *Drive Sober* in the amount of \$5,500.

**#17-289      Close Road on Sicomac Avenue**

**WHEREAS**, a sub divider in Franklin Lakes has approval to connect into the sanitary sewer on Sicomac Avenue from the Franklin Lakes boarder to a point approximately in front of 530 Sicomac Avenue; and,

**WHEREAS**, Franklin Lakes Police Department are coordinating the road closure and detour since it is primarily in Franklin Lakes; and,

**WHEREAS**, a road closing is recommended by the police for the safe construction of this work.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a road closing is authorized on Sicomac Avenue in Wyckoff to coordinate with the road closure in Franklin Lakes for Wednesday, November 29, 2017 through December 8, 2017 from 7:00am to 5:00pm between Russell Avenue and the Franklin Lakes border.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provide a certified copy of this resolution to the Police Chief, Traffic Safety Officer, Fire Chief, and Ambulance Corp Captain.

**#17-290      Award of Contract**

**WHEREAS**, the Department of Public Works desires to purchase tires to maintain the safe operation of vehicles in the municipal fleet; and,

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification.

**WHEREAS**, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

**WHEREAS**, an encumbrance of funds certification is attached.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order to C & C Tire, Inc. 21 Route 17 South, East Rutherford, New Jersey 07073 for the purchase of new tires for an amount not exceeding \$2,550.96

**BE IT FURTHER RESOLVED**, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

**#17-291      Resolution Approving the Memorandum of Agreement Pursuant to the Collective Bargaining Agreement Between the Township of Wyckoff and PBA Local 261**

**WHEREAS**, the Township of Wyckoff ("Wyckoff") and PBA Local 261 ("PBA") entered into a Memorandum of Agreement on October 24, 2017; and

**WHEREAS**, Wyckoff wishes to acknowledge and affirm the terms of the MOA and to authorize the preparation of a Collective Bargaining Agreement ("CBA") consistent with the terms of the same.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the MOA be and hereby is APPROVED and RATIFIED on the terms recited therein; and

**BE IT FURTHER RESOLVED** that the Township Administrator and the Township Labor Attorney are authorized to take such steps as may be necessary to prepare a Collective Bargaining Agreement in accordance with the terms of the MOA.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the PBA so as to provide notice of the foregoing.

**#17-292      Release Closed Session Minutes**

**WHEREAS**, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>
#17-C9	April 4, 2017
#17-C14	July 5, 2017
#15-C5	May 5, 2015

Copies of said minutes are attached hereto and made a part hereof as though set forth herein at length.

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017

TOWNSHIP OF WYCKOFF  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
RESOLUTION #17-C8

\*\*\*\*\*

INTRODUCED:

SECONDED:

MEETING DATE: April 4, 2017

REFERENCE: Closed Session

VOTE: CAROLAN \_\_\_ MADIGAN \_\_\_ SCANLAN \_\_\_ SHANLEY \_\_\_  
BOONSTRA \_\_\_

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b (7) and designated below:

**NJSA 10:4-12b(7) - Contract Negotiation**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 4, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on April 4, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

RESOLUTION #2017-C9  
NJSA 10:4-12b (7)  
**Negotiation**

April 4, 2017

Present: Rudolf Boonstra, Mayor  
John Carolan, Deputy Mayor  
Brian D. Scanlan  
Timothy Shanley  
Tom Madigan

Staff Present: Robert E. Landel, Township Attorney  
Joyce C. Santimauro, Municipal Clerk  
Robert J. Shannon, Jr., Township Administrator  
Thomas Garlick, Attorney in Mr. Landel's Office

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 5, 2017

8:27 pm

The Township Attorney provided an update of the status of his negotiations with the President of United Way of Bergen County regarding the contract for supportive housing for individuals with developmental disabilities at 370 Clinton Avenue.

The Township attorney advised that he was able to negotiate an agreement with:

- 1. A \$400,000 contribution from the Affordable Housing Trust Fund which the United Way shall use to pay the Township for the purchase of 370 Clinton Avenue subject to deed controls that the property is to be used for supportive housing.
2. A one-time \$75,000 non-refundable contribution towards the construction of the facility.
3. Waiving the municipal portion of the construction permit fees.
4. A small PILOT payment.
5. The Affordable Housing Trust Fund spending plan will need to be modified.
6. Township Committee discussed these conditions and a consensus appeared to exist.

The Township Committee will consider a decision in this regard when they re-enter the public portion of this open work session meeting.

Adjourn: 8:55 pm.

Joyce C. Santimauro, Municipal Clerk

Rudolf Boonstra, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #17-C13

\*\*\*\*\*

INTRODUCED:

SECONDED:

MEETING DATE: July 5, 2017

REFERENCE: Closed Session

VOTE: CAROLAN\_\_ MADIGAN\_\_ SCANLAN\_\_ SHANLEY\_\_
BOONSTRA\_\_

\*\*\*\*\*

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- a. NJSA 10:4-12b(8) Police Interviews

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on July 5, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on July 5, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**RESOLUTION #2017-C14  
NJSA 10:4-12b (8)  
Police Interviews**

July 5, 2017

Present: Rudolf Boonstra, Mayor  
John Carolan, Deputy Mayor  
Brian D. Scanlan  
Timothy Shanley  
Tom Madigan

Staff Present: Robert E. Landel, Township Attorney  
Tom Garlick, Esq.  
David V. Murphy, Chief of Police  
Robert J. Shannon, Jr., Township Administrator  
Joyce C. Santimauro, Municipal Clerk

6:05 pm

Mayor Boonstra explained that tonight the Township Committee will conduct interviews of six (6) Sergeants of the total of eight (8) Sergeants that have expressed an interest in being considered for the Lieutenant vacancy. The process that the Township Committee will follow has been established by the Labor Attorney and memorialized in Ordinance. Chief Murphy has provided booklets for Township Committee members to enter their scores.

The interviews were conducted with each Sergeant (Mark Tagliarini, Brian Zivkovich, Mike Ragucci, Joe Soto, Mike DeMaio and Kevin Kasak). The Township Committee asked questions regarding the applicants' skills and qualities, goals, promoting a positive perception of the Police Department, accountability and leadership skills.

Recess at 7:58 for the Township Committee to conduct its' 8:00 pm business action open public meeting.

Reconvene the closed session discussion at 8:20 pm.

Adjourn at 9:45 pm.

---

Joyce C. Santimauro, Municipal Clerk

---

Rudolf E. Boonstra, Mayor



**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby confirms endorsement of the aforesaid project.

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

**#17-C18      Closed Session - NJSA 10:4-12b(7) Ridgewood Water Litigation**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**a. NJSA 10:4-12b(7) – Ridgewood Water Litigation**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on December 5, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on December 5, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**II      Motions**

- a. Authorize the Wyckoff Volunteer Fire Fighter applications from Travis Amato and Nicholas Angelici.
  
- b. Temporary sign request, the Zabriskie House Trustees are holding a fundraiser candlelight tour of the Zabriskie House and five private homes on Saturday December 16, 2017 from 3:30 pm to 8:00pm. The Trustees request that we be allowed to place sandwich boards signs at the following sites for December 7, 2017 through December 16, 2017; 515 Wyckoff Ave, 215 Franklin Ave, 551 Clinton Ave, 131 Godwin Ave, 294 Wyckoff Ave and Dairy Queen at Franklin Ave and Godwin Ave

**III      Ordinances – Introductions**

**1843- AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018**

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017

TOWNSHIP OF WYCKOFF

ORDINANCE #1843

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF  
COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS  
DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE  
METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR  
2018

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff,  
in the County of Bergen, State of New Jersey, as follows:

**Section 1A.** The rate of compensation of the Public Works Department of the  
Township of Wyckoff for the year 2018 whose compensation shall be on an  
annual basis and shall be paid semi-monthly is as follows:

Step 8 .....	71,528
Step 7 .....	66,997
Step 6 .....	62,466
Step 5 .....	59,592
Step 4 .....	56,716
Step 3 .....	53,842
Step 2 .....	51,029
Step 1 .....	48,094
Probationary year 2.....	42,000
Probationary year 1.....	40,200

**Section 1B.** The rate of compensation for Public Works Department staff of the  
Township of Wyckoff for the year 2018 for the below listed positions and whose  
compensation shall be on an annual basis and shall be paid semi-monthly is as  
follows:

Public Works Manager.....	82,747-99,737.64
Public Works Foreman.....	77,190-79,043
Lead Laborer(s).....	77,190

**Section 2A.** In addition to their annual salary, each employee hired prior to  
January 1, 1994 shall receive longevity compensation computed at 2% their  
annual salary as follows:

Six to ten years.....	2%
Eleven to fourteen years.....	4%
Fifteen to eighteen years.....	6%
Nineteen to twenty-two years....	8%
Twenty three years or more.....	10%

Six months of a calendar year is required for one year of service  
for longevity calculation.

**Section 2B.**

Longevity compensation is not provided for employees hired on or after January  
1, 1994.

**Section 3.** Each member of the Department of Public Works shall receive a  
reimbursement up to \$150. toward the purchase of work boots and up to \$75. for  
clothing.

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**Section 4.** There may be paid to Public Works Department employees authorized standby time at the rate of \$138. per week.

**Section 5.** There may be paid to the employee provided the assignment of mechanic, \$750.00 for this yearly assignment.

**Section 6.** There may be paid to the employee certified as a New Jersey licensed electrician \$750.00 for this yearly assignment.

**Section 7.** Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours. To compute the base hourly rate of an employee for overtime or other purposes, the employee's yearly base salary, together with his yearly longevity increment, if applicable, shall be divided by 2080 hours.

**Section 8.** Annual vacation with pay is authorized in accordance with the collective bargaining agreement.

**Section 9.** Department of Public Works full time regular employees shall receive twelve (12) paid holidays.

**Section 10.** All salaries and compensation provided for herein shall be effective as of January 1, 2018.

**Section 11.**  
Public works employees shall continue to make contributions towards the cost of health care benefits as mandated by law.

**Section 12.**  
Each public works employee shall receive up to \$150. towards the purchase of eyeglasses as determined by the Township Administrator.

**Section 13.** If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

**Section 14.** This ordinance shall take effect after final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF  
ORDINANCE #1844**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF  
COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF  
THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH  
COMPENSATION FOR THE YEAR 2018**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows for year 2018:

**SECTION 1A.** The rate of compensation for each officer of the Police Department of the Township of Wyckoff for year 2018 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

**2018**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

Probationary 1	\$45,000
Probationary 2	\$49,000
Service Year 1	\$58,856
Service Year 2	\$66,242
Service Year 3	\$73,628
Service Year 4	\$81,014
Service Year 5	\$88,400
Service Year 6	\$95,786
Service Year 7	\$103,172
Service Year 8	\$110,558
Top Patrol Officer	\$129,282
Sergeant	\$135,621
Lieutenant	\$141,957
Captain	\$148,293

**SECTION 1B.** Increases shall be effective in two (2) increments with one half of annual increase on January 1, 2018 and the remaining one half of annual increase on July 1, 2018.

**SECTION 2A.** In addition to their annual salary, each officer shall receive longevity compensation as computed in accordance with employee's years of service and detailed in the employment contract.

**SECTION 3.** On January 1, 2015, employees began contributions mandated by Chapter 78 or such other laws as may be enacted during the term of the contract governing employee health care insurance contributions and will continue the contributions in accordance with mandated amounts.

**SECTION 4.** The work period shall begin as of 12:01 A.M. Saturday and end as of 12:00 midnight Friday.

**SECTION 5.** The officer in charge of the Detective Bureau as assigned by the Chief, shall be paid the sum of \$2,500.00 annually. The amount shall be paid as part of that officer's regular pay and in addition to his base salary. Other Detective Bureau personnel, excepting the officer in charge, regularly assigned to the Detective Bureau by the Chief, shall be paid the annual sum of \$2,000.00.

**SECTION 6.** Court time, excluding civil court, and excluding regular tour of duty, shall be considered overtime, and shall be compensated at time and one half (1-1/2).

**SECTION 7.** Each member of the Police Department shall be allowed a clothing allowance of \$875.00 per year.

**SECTION 8.** Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours or working in excess of a tour of duty for a day. To compute the base hourly rate of any employee for overtime or other purposes, the employee's base salary plus yearly longevity increment shall be divided by 2080 hours.

**SECTION 9.** Annual vacation with pay is authorized in accordance with the employment contract.

**SECTION 10.** All salaries and compensation provided for herein shall be effective as of January 1, 2018.

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

**ORDINANCE #1845**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 OF  
THE CODE OF THE TOWNSHIP OF WYCKOFF, POLICE  
DEPARTMENT**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Chapter 54 of the Code of the Township of Wyckoff, Police Department, be amended as follows:

**SECTION 1** Chapter 54-21A is hereby amended to reflect a minimum hourly rate in item (1) and to establish two (2) hour increments after the initial four (4) hour minimum in item 5.

54-21 - Payment

A. Private employers shall pay to the Treasurer of the Township of Wyckoff such hourly rate as is set forth herein or may be fixed from time to time by resolution of the Township Committee as compensation for such services. The Township shall remit to the member of the Police Department performing such off-duty service a portion of said hourly rate, and the balance shall be retained by the Township for administration, payroll and insurance expenses, all as established by this article or by future resolution of the Township Committee. Off duty rates shall be as follows:

(1) Traffic and Security Assignment rate: one hundred and twenty dollars, (\$120) per hour for each officer paid to the Township of Wyckoff, from which the police officer performing the off-duty service shall be paid one and one half times the officer's regular hourly pay but not less than \$65.00 per hour.

(2) Non-profit organizations, charitable organizations, Wyckoff businesses and Wyckoff residents rate: ninety five dollars (\$95) per hour cost paid to the Township of Wyckoff, of which seventy five (\$75) dollars per hour shall be paid to the police officer performing the off-duty service.

(3) An additional charge of twenty five dollars (\$25) per hour shall be paid when a police patrol vehicle is required and/or requested for use for the off-duty assignment. The twenty five dollars (\$25) per hour charge shall apply to numbers (1) and (2) above.

(4) When a traffic safety review meeting is required, a traffic safety review fee shall be paid to the Township of Wyckoff in the amount of seventy five dollars (\$75).

(5) A four (4) hour minimum shall be required for each private duty assignment. A minimum of two (2) hour increments after the first four (4) hours.

B. The Police Department shall require private individuals and/or entities requesting off-duty police assignments to submit payment based on estimates of the work to be performed, in advance of services rendered. The Township will escrow the money in the dedicated fund to ensure timely payment to the police officers who performed the off-duty assignment.

C. Wyckoff sworn officers may work off-duty assignments in a

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 5, 2017**

municipality other than Wyckoff in compliance with this section when Wyckoff sworn officers are not required for Wyckoff overtime assignments or off-duty assignment.

**SECTION 2** - Except as herein amended and supplemented, all other provisions of Chapter 54 of the Code of the Township of Wyckoff, Police Department, shall remain in full force and effect.

**SECTION 3** – This ordinance shall take effect immediately upon final passage and publication as required by law.

**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SHANLEY \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES  
BOONSTRA YES

**10     A Motion not on the Consent Agenda**

a. Authorize Fawaz Market, 671-673 Wyckoff Ave. ten (10) day (December 6, 2017 thru December 15, 2017) temporary sign request for outdoor sign advertising their gas price.

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SHANLEY \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES  
BOONSTRA ABSTAIN

**11     A Closed Session discussion as per #17-C18 began at 8:35 pm.**

Committeeman Carolan made a motion to enter a close session discussion – Ridgewood Water Litigation at 8:35pm; Seconded by Committeeman Shanley. All voting affirmatively.

The Township Committee re-entered the open session part of the open public meeting at 9:30p.m.

Committeeman Carolan made a motion to adjourn the regular business meeting at 9:30pm; Seconded by Committeeman Shanley. All voting affirmatively.

\_\_\_\_\_  
Rudolf E. Boonstra  
Mayor

\_\_\_\_\_  
Joyce C. Santimauro  
Municipal Clerk