

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

(Revised 2-5-18)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute total public comment period, up to two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Mayor and Municipal Clerk to sign documents
6. Finance Committee to review and sign vouchers
7. Township Committee report of Liaison Assignments
8. Township Administrator Update
9. Report of Township Attorney
10. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
11. Reconvene Work Session Meeting
12. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation will be given by Father Vincent D'Agostino from Saint Elizabeth Church.
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the following Township Committee meeting minutes:

Work Session and Regular Business Meeting minutes from January 16, 2018.

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES
SHANLEY YES SCANLAN ABSTAIN

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #18-107 Payment of Bills
- #18-108 Return of Certain Overpaid Taxes, Escrow Money, etc.
- #18-109 Proclaim the Month of February as Cardiovascular Disease Month
- #18-110 Refund Performance Bond -181 Hillside Avenue
- #18-111 Refund Maintenance Bond – 435 Lake Road
- #18-112 Refund Performance Bond – 458 Weisch Lane
- #18-113 In Opposition of New Bee Keeping Regulations
- #18-114 Authorize Purchases Pursuant to NJSA 40A:11-13.1
- #18-115 Redemption of Tax Sale Certificate for 276 Central Avenue
- #18-116 2017 Reserve Budget Transfer
- #18-117 Authorize 2017 LOSAP Qualifying Participants
- #18-118 Award Lowest Unit Price Contracts for WOLF Cooperative Pricing Bid – Fire Equipment
- #18-119 Authorize Purchase for Police Vehicle from Cooperative Pricing System
- #18-C3 Closed Session – NJSA 10:4-12b(7) – Ridgewood Water Litigation
- #18-C4 Closed Session – NJSA 10:4-12b(7) – Contract Negotiation with Northwest Bergen County Utilities Authority

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

II Motions

- a. Memorialize the ten (10) day temporary sign request from Saint Nicholas Church to advertise their beefsteak fundraiser scheduled for February 10, 2018.
- b. Approve the ten (10) day temporary sign request from the Christian Health Care Center to advertise a flower and gift sale at their gift shop on March 23-24, 2018.
- c. Authorize the ten (10) day temporary sign request to advertise FLOW Follies scheduled for March -11, 2018.
- d. Approve the special event application from Eisenhower Middle School to host a food truck fund raising event with proceeds going to the American Cancer Society. The event will include food trucks, band, inflatable games, a video game truck, 50/50 raffle and a chilli contest. The event is scheduled for May 4, 2018 from 5:00 pm to 9:00 pm.
- e. Authorize the special event application from Saint Nicholas Church to host a Family Dinner/Dance event on April 28, 2018 with proceeds to benefit their youth ministries. The event will include: a 50/50 raffle, entertainment (DJ & singer), catered dinner, BYO, no temporary signs advertising through social media, children under 18 are required to be accompanied by an adult, four (4) security guards to ensure safety and to enforce BYO and the estimated number of guests is 350-400.

Following is the vote on the Consent Agenda:

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES
SHANLEY YES SCANLAN YES

III Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

Meeting Called To Order

Mayor Brian D. Scanlan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Brian D. Scanlan.

Invocation

The Invocation was given by Father Vincent D'Agostiino from Saint Elizabeth Church.

Attendance

Township Committee Present: Mayor Brian D. Scanlan; Committee Present: Rudolf E. Boonstra, Melissa D. Rubenstein and Timothy E. Shanley

Township Committee Absent: Thomas J. Madigan

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk, Township Attorney Robert Landel and Thomas Garlick, Esq.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for public Comment; Seconded by Committeeman Rubenstein. All voted in favor.

No one came forward to speak.

Committeeman Shanley made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Rubenstein with an affirmative vote.

Approval of the following Township Committee meeting minutes:

Work Session and Regular Business Meeting minutes from January 16, 2018.

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES
SHANLEY YES SCANLAN ABSTAIN

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

I Resolutions (Adoption of the following):

#18-107 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to be in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

#18-108 Return of Certain Overpaid Taxes, Escrow Money, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Ali Erten, 116 Wood Street, Wyckoff, New Jersey 07481 – Return of Escrow Fee – Block 264/Lot 20 - \$390.76

Robert & Carol Zurier, 303 Martom Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 289/Lot 6 - \$460.81

TAX REFUND:

Jean-Michael Westrich, 475 Goffle Road, Wyckoff, New Jersey 07481 – Refund of 2017 tax overpayment – Block 498/Lot 116.01 - \$385.40

Steven & Kristin Sinoway, 721 Timberline Drive, Wyckoff, New Jersey 07481 – Refund of 2017 tax overpayment – Block 400/Lot 6 - \$2,859.12

Paul & Patriza Tirri, 339 Village Place, Wyckoff, New Jersey 07481 – County Board Reduction on Added Assessment – Block 288/Lot 27 - \$1,135.50

Christopher Turnure, 472 Weymouth Drive, Wyckoff, New Jersey 07481 – County Board Reduction on Added Assessment – Block 314/Lot 16 - \$197.71

Steven & Carolyn Ugras, 631 Mountain Avenue, Wyckoff, New Jersey 07481 – Refund of 2017 tax overpayment – Block 391/Lot 22 - \$6,606.35

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

Corelogic, 95 Methodist Hill Drive, Ste. 100, Rochester, New York 14623 –
Refund of 3rd quarter 2017 tax overpayments - \$14,473.70 (Please see attached)

Corelogic, 95 Methodist Hill Drive, Ste. 100, Rochester, New York 14623 –
Refund of 1st & 2nd quarter 2017 tax overpayments - \$10,012.80 (Please see
attached)

Jordon & Katherine Fishbein, 539 Covington Place, Wyckoff, New Jersey 07481
– State Tax Court Judgement – Block 245/Lot 92 - \$3,450.92

Kevin Cowie, 2 Yost Drive, Hillsboro, NJ 08844 – Refund of 3rd quarter 2017 tax
overpayment – Block 293/Lot 16.02 – 40 Heather Lane - \$1,929.71

Bruce J. Stavitsky, Esq., 350 Passaic Avenue, Fairfield, New Jersey 07004 –
State Tax Court Reduction – Block 482/Lot 9 – 8 Wyckoff Avenue - \$7,333.20 /
Block 219/Lot 17.01 – 292 Godwin Avenue - \$*,768.42 - **Total: \$16,101.61**

Peter Berger, 329 Sicomac Avenue, Wyckoff, New Jersey 07481 – Refund of
2017 tax overpayment – Block 443/Lot 44.02 - \$3,235.67

Corelogic, 95 Methodist Hill Drive, Ste. 100, Rochester, New York 14623 –
Refunds for 4th quarter 2017 tax overpayments - \$4,330.07 (See attached list)

Corelogic, 95 Methodist Hill Drive, Ste. 100, Rochester, New York 14623 –
Refunds for 4th quarter 2016 tax overpayments - \$11,347.40 (See attached list)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

#18-109 Proclaim the Month Of February as Cardiovascular Disease Month

WHEREAS, diseases of the heart are the nation's leading cause of death and stroke is the fifth leading cause of death; and

WHEREAS, cardiovascular diseases (CVD) claim the lives of nearly 614,348 Americans each year; and,

WHEREAS, in 2015 the estimated direct and indirect cost of cardiovascular diseases and stroke in the U.S. is estimated at \$1 billion per day; and

WHEREAS, cardiovascular diseases claim more lives than all forms of cancer; and

WHEREAS, the symptoms of heart disease can be different in women and men, and are often misunderstood; and,

WHEREAS, the Mayor's Wellness Campaign, which is available on Facebook, frequently lists useful and timely prevention measures to maintain good health; and,

NOW, THEREFORE, BE IT PROCLAIMED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of February 2018 be designated as American Heart Month, and the Township Committee seeks to increase awareness of the risk factors for cardiovascular diseases, and encourages its residents and all citizens to take preventative measures to reduce the risk factors.

#18-110 Refund Performance Bond – 181 Hillside Avenue

WHEREAS, Top Notch Tree Service for the residents at 181 Hillside Avenue Block 353 Lot 10 deposited a \$900.00 cash performance bond with the Municipal Clerk on September 8, 2017 for a street opening permit; and,

WHEREAS, Mr. James Van WyckHouse from Top Notch Tree Service has requested that the performance bond for 181 Hillside Avenue be refunded; and,

WHEREAS, the Township Engineer, Mark DiGennaro in an email dated December 19, 2017 has recommended that the \$900.00 cash performance bond be refunded to Top Notch Tree Service; and,

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$900.00 cash performance bond for a street opening to Top Notch Tree Service.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Mr. James WyckHouse, Top Notch Tree Service, 200 Route 17 South, 2nd Floor, Suite D, Mahwah, NJ 07430.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018

#18-111 Refund Maintenance Bond – 435 Lake Road

WHEREAS, Mr. Jay Yang, Fuji Valley Landscaping, deposited the following for a curb construction at 435 Lake Road Block 201.01 Lot 4:

Performance Bond	\$9,180.00
Maintenance Bond	\$1,020.00

WHEREAS, in a letter dated March 8, 2017 Mr. Yang requested a refund of the performance bond for 435 Lake Road; and,

WHEREAS, Resolution #17-150 approved on April 25, 2017 authorized the following:

<u>Release</u>	<u>Retain</u>
\$9,180.00	\$1,020.00

WHEREAS, Mr. Jay Yang, Fuji Valley Landscaping in a letter dated December 6, 2017 has requested that the maintenance bond for this project be refunded.

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$1,020.00 cash maintenance bond for a curb opening to Top Notch Tree Service.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Mr. Jay Yang, Fuji Valley Landscaping, 311 Piermont Road, Norwood, NJ 07648.

#18-112 Refund Performance Bond – 458 Weisch Lane

WHEREAS, the following was deposited for a sewer extension at 458 Weisch Lane Block 453 Lot 2 on August 31, 2017:

Performance Cash \$6,115.00 Landscape	Performance Bond \$55,044.00	Deposited By: Top Notch Tree and
Professional Escrow \$3,000	Deposited by Severiano Lisboa	

WHEREAS, Top Notch Tree and Landscape LLC have requested a reduction in the performance guarantee; and,

WHEREAS, the Township Engineer, Mark DiGennaro in an email dated December 19, 2017 has recommended the following performance guarantee to be refunded upon submission of the following maintenance guarantee:

<u>Release Upon Submission of Maintenance Guarantee</u>	<u>Maintenance Guarantee</u>
Performance Cash - \$6,115.00 Performance Bond - \$55,044.00	Maintenance Cash - \$765.00 Maintenance Bond - \$6,880.00

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to release the performance guarantee to Top Notch Landscape LLC when the maintenance guarantee is submitted to the Municipal Clerk as follows:

Release Upon Submission
of Maintenance Guarantee

Maintenance Guarantee

Performance Cash - \$6,115.00
Performance Bond - \$55,044.00

Maintenance Cash - \$765.00
Maintenance Bond - \$6,880.00

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Top Notch Tree and Landscape, LLC, 200 D Route 17 South, Mahwah, NJ 07430.

#18-113 In Opposition of New Bee Keeping Regulations

WHEREAS, the Township Committee of the Township of Wyckoff has established a dedication by rider donation trust account to receive donations/gifts/bequests to the Wyckoff Police Department in accordance with NJSA 40 A:5-29; and,

WHEREAS, the New Jersey Division of Local Government Services has approved said trust donation account on September 7, 2011; and,

WHEREAS, Wyckoff Police Chief David Murphy has received a \$96,300 donation from the Aaron and Rachel Meyer Memorial Foundation for the purchase of police equipment with specific listed manufacturers of said police equipment with the express bequest that "all funds are designated for use by the Wyckoff Police Department only as designated."

WHEREAS, the Township of Wyckoff Police Department desires to accept and use this donation of funds in accordance with the provisions and in a manner consistent with NJSA 40A:11-13.1; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the grant of \$96,300 from the Aaron and Rachel Meyer Memorial Foundation with specific manufactures is hereby accepted and shall be used specifically and only for police use in a manner consistent with NJSA 40A:11-13.1 and NJSA 40A:5-29.

BE IT RUTHER RESOLVED, that the Municipal Clerk provide certified copies of this resolution to the Chief of Police, Chief Financial Officer and the Township Administrator.

#18-115 Redemption of Tax Sale Certificate for 276 Central Avenue

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2016 on Block 214/Lot 37, aka 276 Central Avenue, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$2,310.73 and;

WHEREAS, on the 26th day of October 2017, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" numbered 17-00001, hereinafter referred to as a Tax Sale Certificate on the above-described property in the amount above-recited; and,

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018

WHEREAS, said Tax Sale Certificate was purchased by US Bank PC7 Firsttrust, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102; and;

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate #17-00001 for redemption and make refund in the amount of \$2,310.73 being lien amount of \$508.54, subsequent taxes, and interest in the amount of \$549.19 recording fees in the amount of \$53.00 and a premium of \$1,200.00 to US Bank Cust. PC7 Firsttrust, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

#18-116 2017 Reserve Budget Transfer

WHEREAS, NJSA 40A:4-59 permits transfers of funds from January 1 through March 31 for the prior years appropriation reserve,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the transfer of the following 2017 Appropriation Reserves is hereby authorized and directed:

From:

Solid Waste	O/E	32-465	15,000
			<hr/>
			15,000

To:

DPW Vehicle	O/E	26-315	15,000
			<hr/>
			15,000

#18-117 Authorize 2017 LOSAP Qualifying Participants

fire and first aid organizations; and,

WHEREAS, Township of Wyckoff Ordinance #1328 was adopted on August 31, 1999 establishing the Township of Wyckoff Length of Service Award Program; and,

WHEREAS, on November 2, 1999, a referendum to establish a Length of Service Award Program was approved by the voters of the Township of Wyckoff; and,

WHEREAS, a Length of Service Award Program (LOSAP) was established to provide an inducement to obtain volunteers and to retain volunteers by establishing a tax-deferred

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

income benefits to active volunteer members of the Township of Wyckoff's Volunteer Fire Department and Volunteer Ambulance Corp.; and,

WHEREAS, the 2017 year of active emergency service has been completed and all qualifying volunteer fire department and first aid participants has been calculated in accordance with NJSA 5:30 et seq.; and,

WHEREAS, the Chief of the Volunteer Fire Department and the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster have satisfied the minimum requirements of participation established by the Township of Wyckoff LOSAP on a consistent and uniform basis; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff approves the 2017 Qualifying Volunteer Fire Department and First Aid Squad roster as attached; and,

BE IT FURTHER RESOLVED the Township Committee of the Township of Wyckoff hereby requests this resolution and attachment be posted at the Municipal Clerk's Office, each Volunteer Fire Company and the Volunteer Ambulance Corps Building for 30 days; and,

BE IT FURTHER RESOLVED the payment of LOSAP shall be authorized on a future payment of claims resolution.

#18-118 Award Lowest Unit Price Contracts for WOLF Cooperative Pricing Bid – Fire Equipment

WHEREAS, the Township of Wyckoff seeks to achieve cost avoidances and obtain discount pricing; and,

WHEREAS, the Township of Wyckoff, as the lead agency for the WOLF Cooperative Pricing System has requested Franklin Lakes and Oakland join in a procurement to aggregate fire equipment which each municipality intends to purchase in 2018 via advertised competitive sealed bidding to achieve discount pricing; and,

WHEREAS, the Township Committee has approved this procurement and determined it to be most cost effective to establish unit prices for equipment and supplies to purchase throughout the calendar years; and,

WHEREAS, the Township of Wyckoff is the Lead Agency for Cooperative Pricing System Number 176-WGCPS-Wolf Group; and,

WHEREAS, this advertised competitive sealed bid procurement combines the purchasing volume for the WOLF Group and as such this procurement establishes unit prices for system members (Franklin Lakes, Oakland and Wyckoff) to utilize in 2018; and,

WHEREAS, a legal notice soliciting sealed competitive bids was published in the 1/12/18 issue of the Ridgewood News establishing a bid opening date which exceeds the state mandated notice period by nine (9) days; it was , posted on the Township's web site at "Bids and Jobs" easily accessed from the home page, and specifications were provided free of charge to encourage competition; and,

WHEREAS, sealed bids were publicly opened and their contents read aloud on 1/31/18 at 11:00 a.m. and the vendors names and individual unit bid prices are listed on the summary of bid prices spreadsheet attached, as if set forth at length; and,

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

WHEREAS, the following is a list of vendors which provided the lowest responsive and responsible bids for individual unit bid prices on the unit items listed as recommended for an award by the Fire Chief:

<u>VENDOR</u>	<u>UNIT ITEMS AWARDED</u>
1. First Choice Safety Equipment, LLC 1262 Concord Drive Brick, NJ 08724	64, 66, 67, 68, 69, 71, 76
2. Continental Fire & Safety, Inc. 2740 Kuser Road Hamilton, NJ 08691	17b, 24a, 24b, 29, 63, 74, 81
3. Mid-Atlantic Rescue Systems 11 Byte Court, Suite A Frederick, MD 21702	27, 36, 37, 38, 39, 40, 41, 42, 43, 44 45, 46, 47, 83
4. MES Fire 66 Firemens Way Poughkeepsie, NY 12603	1, 2, 8, 13, 18b, 19, 21, 23a, 23b, 23c, 23d, 25, 26, 31, 70, 72, 73, 75, 79, 80, 84, 4
5. Fire-end Croker Corp. 7 Westchester Plaza Elmsford, NY 10523	9, 10, 11, 14, 15, 16a, 62
6. Firefighter One, LLC 34 Wilson Drive Sparta, NJ 07871	48, 50, 51, 52, 53, 55, 56, 57, 54
7. Witmer Public Safety Group, Inc. 104 Independence Way Coatsville, PA 19320	7, 16b, 20, 49, 58, 59, 60, 61
8. AAA Emergency Supply Co. 635 North Broadway White Plains, NY 10603	3, 6, 17a, 28, 30, 32, 33, 34, 35, 65, 77, 78

WHEREAS, the Chief Financial Officer, in accordance with the Local Fiscal Affairs Law, has executed a Certificate of Availability duly approved by the Township Attorney indicating that adequate funds have been appropriated under the line item entities "Fire – Other Expense" of the 2018 Municipal Budget, a copy of said Certificate of Availability is attached hereto and made a part hereof as though set forth herein at length; and,

WHEREAS, items 1A through I of Section 1 of the bid specification are referenced and applicable to this award authorization for the Township of Wyckoff as lead agency and the Borough of Franklin Lakes and the Borough of Oakland as participating members of this Cooperative Pricing System Procurement who shall be issuing their own purchase orders.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey that they do hereby award eight (8) contracts to the vendors for the individual bid unit items that they bid the lowest responsive and responsible individual bid unit prices in accordance with the Fire Chief's recommendation attached as if set forth at length; and,

BE IT FURTHER RESOLVED, that the Fire Chief shall purchase the estimated fire equipment items at the awarded unit prices only and only those items required for the 2018 program. The Fire Chief shall meet periodically throughout

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

the year with the Fire Chiefs of Franklin Lakes and Oakland to order common items, separately but at the same time for purchasing efficiencies, and to explore standardization of equipment to capture additional savings in future procurements; and,

BE IT FURTHER RESOLVED, that the Municipal Clerk shall mail a certified copy of this resolution to the Franklin Lakes and Oakland Administrators for their use in performing their separate governing body authorizations and ordering based on the cooperative pricing system procurement.

#18-119 Authorize Purchase for Police Vehicle from Cooperative Pricing System

WHEREAS, a budget appropriation exists in the Police Department donation account for the Wyckoff Police Department; and,

WHEREAS, the Police Chief has requested a patrol SUV to replace an existing patrol vehicle which will soon reach the end of its useful life; and,

WHEREAS, the Police Chief has performed research and he recommends the Cranford Police Cooperative pricing system for this procurement; and,

WHEREAS, the Township of Wyckoff is a member of the Cranford Police Cooperative Pricing System; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

WHEREAS, the Chief Financial Officer has provided the below certificate that adequate funds exist in police donation account, # T-12-56-800-702 to a maximum amount as set forth in this resolution \$38,040.00

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey do hereby authorize the purchase of a new, never been used before, 2018 Chevrolet Tahoe police patrol vehicle as detailed on the Township of Wyckoff purchase order from the Cranford Police Cooperative Pricing System, (System Identifier 47-CPCPS) for one (1) 2018 model year vehicle to Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, New Jersey 08002 for a not to exceed amount of \$38,040.00

#18-C3 Closed Session – NJSA 10:4-12b(7) – Ridgewood Water Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(7) Ridgewood Water Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 6, 2018, hereby authorize, that an Executive Session

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

closed to the public shall be conducted on February 6, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

#18-C4 Closed Session – NJSA 10:4-12(b) – Contract Negotiation with Northwest Bergen Utilities Authority

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(7) – Contract Negotiation with Northwest Bergen County Utilities Authority

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 6, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on February 6, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Motions

- a. Memorialize the ten (10) day temporary sign request from Saint Nicholas Church to advertise their beefsteak fundraiser scheduled for February 10, 2018.
- b. Approve the ten (10) day temporary sign request from the Christian Health Care Center to advertise a flower and gift sale at their gift shop on March 23-24, 2018.
- c. Authorize the ten (10) day temporary sign request to advertise FLOW Follies scheduled for March -11, 2018.
- d. Approve the special event application from Eisenhower Middle School to host a food truck fund raising event with proceeds going to the American Cancer Society. The event will include food trucks, band, inflatable games, a video game truck, 50/50 raffle and a chilli contest. The

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**

event is scheduled for May 4, 2018 from 5:00 pm to 9:00 pm.

- e. Authorize the special event application from Saint Nicholas Church to host a Family Dinner/Dance event on April 28, 2018 with proceeds to benefit their youth ministries. The event will include: a 50/50 raffle, entertainment (DJ & singer), catered dinner, BYO, no temporary signs advertising through social media, children under 18 are required to be accompanied by an adult, four (4) security guards to ensure safety and to enforce BYO and the estimated number of guests is 350-400.

Following is the vote on the Consent Agenda:

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN ABSENT RUBENSTEIN YES
SHANLEY YES SCANLAN YES

Adjourned Business Meeting at 8:11pm
Recess back into Work Session at 8:12pm
Adjourned Work Session at 8:20pm
Went into Closes Session at 8:22pm
Adjourned Closed Session at 9:15pm

III Committeeman Shanley made a motion to adjourn the regular business meeting at 8:11pm; Seconded by Committeeman Rubenstein.

Mayor, Brian D. Scanlan

Joyce C. Santimauro
Municipal Clerk

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 6, 2018**