

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Timothy E. Shanley
2. Flag Salute
3. Invocation by Community Clergy Member
4. Reading of the "Open Public Meetings Act" statement by Nancy Brown

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Monday, November 16, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the date of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments and during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, November 13, 2020. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, November 13, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on November 16, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to view each meeting via Zoom technology will be posted at the "News" section of

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method of conducting remote meetings is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will **only** be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link on the "News" item announcing the Township Committee meeting on the homepage of our website and use the posted link for the November 16, 2020 Work Session and Business Meeting set to begin at 7:00 pm.

This regular business meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "Minutes and Agendas" on the Friday prior to this meeting.

5. **Roll Call of the Township Committee Members Present:**

BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

6. **Reading of any written public comments received via email to the Municipal Clerk before 3:00 pm today.**

7. **Request motion to open the Public Comment Period:**

MOTION: RUBENSTEIN SECOND BOONSTRA
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Request motion to close the Public Comment Period:

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

8. **Approval of the November 5, 2020 Township Committee Work Session and Regular Business meeting minutes:**

MOTION: FISCHER SECOND RUBENSTEIN
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

I Resolutions (Adoption of the following):

- #20-303 Authorize Change Order #1 – Tree Work
- #20-304 Authorize Redemption of Tax Sale Certificate #19-00002
- #20-305 Authorize Shared Service Agreement – Sewer Cleaning
- #20-306 Release Closed Session Minutes
- #20-307 Payment of Bills
- #20-308 Return of Certain Over-paid Taxes, Etc.
- #20-309 Extend Outdoor Dining
- #20-310 Award of Contract
- #20-311 Award of Contract
- #20-312 Authorize Shared Services Agreement – Video Inspection of Sewers
- #20-313 Authorize Multi-Jurisdictional OEM Hazard Mitigation Plan

II Ordinance – Introduction

No Ordinances for Introduction

III Motions

A. Motion to permit the Chamber of Commerce to post 8 temporary signs promoting “shop local” around town from Friday, 11/20/20 to Thursday, 12/31/20.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: MADIGAN SECOND RUBENSTEIN
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

IV Ordinances – Public Hearing / Further Consideration:

NONE

V Adjourn

Chairman: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments and image to be broadcast and recorded.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

There may be situations where, due to technical difficulties, live streaming or the recording of a meeting may not be available. For example, if the connectivity between the live streaming software and the YouTube channel is not operating; in that situation, the public's right to make public comment in written form is extended to 10:00 am the day after the meeting, to allow the meeting to be conducted and the continuity of local government to proceed. A recording of the meeting will be posted no later than the next business day after the meeting date on the Township's website where recordings are customarily posted. The Township shall not be responsible for and accepts no liability if the recording or live video streaming of the meeting is unavailable.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

PAUSE – Municipal Clerk posted the link to the live meeting on our website's homepage.

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA 10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 7:00 pm Monday, November 16, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment at the time for the public comment period. Members of the public may also e-mail their public comments to wyckoffclerk@wyckoff-nj.com before 4:00 p.m. on the date of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide the ability to comment during the periods for public comment during the meeting

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

This Notice and Agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's Home Page wyckoff-nj.com at the Quick Link for "Minutes and Agendas" on Friday, November 13, 2020. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, November 13, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on November 16, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff."

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to view each meeting via Zoom technology will be posted at the "News" section of the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method of conducting remote meetings is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will **only** be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link posted on the "News" item announcing the Township Committee meeting on the homepage of our website and use this link for the November 16, 2020 Work Session and Business Meeting set to begin at 7:00 pm.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

Mayor Timothy E. Shanley opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room.

Nancy Brown, Acting Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

Present: Mayor Timothy E. Shanley, Committeemen Thomas J. Madigan and Rudolf E. Boonstra and Committeewomen Melissa D. Rubenstein and Elizabeth J. Fischer

Also Present: Township Administrator Robert J. Shannon, Jr., Acting Municipal Clerk Nancy Brown, Township Attorney Robert Landel and Police Chief David Murphy

Mayor Shanley confirmed that the Finance Committee has reviewed and signed vouchers.

Acting Municipal Clerk Brown advised that no written comments have been received prior to this evening's meeting.

Mayor Shanley opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 222 if you wish to make a public comment at this time. Motion from Committeeman Boonstra, seconded by Committeewoman Rubenstein, all voting yes to open the ten (10) minute public comment period.

There were no written public comments submitted received via telephone procedure.

Committeeman Boonstra motioned to close the public comment period, seconded by Committeewoman Rubenstein with an affirmative voice vote.

This evening, Mayor Shanley announced that the Township Committee has the pleasure of administering the Oath of Office to Sgt. Kevin Kasak to the rank of Lieutenant Kasak.

The Wyckoff Township Committee would like to announce the promotion of Det. Sgt. Kevin Kasak to Lieutenant Kevin Kasak.

Lieutenant Kasak was hired as a full-time dispatcher in the Wyckoff Police Department Communications Center in 2004. A year later he was hired as a Wyckoff probationary patrolman. In 2013, Kevin was promoted to Sergeant where his primary role was to supervise patrol officers assigned to his squad. Four years later, in 2017, Kevin was assigned to the Detective Bureau where his primary role was to investigate all crimes that occur within the Township of Wyckoff. Since joining the department he has taken on many responsibilities including: overseeing the collections, storage and disposal of all evidence seized during investigations and arrests, as well as lost and found property. He administered and maintained the department's LiveScan fingerprint system,

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

CODIS (Combined DNA Index System) and DNA submissions, Megan's Law registration and annual liquor license renewals and training. He was responsible for investigating all matter of Internal Affairs and assisted with semi-annual drug testing submissions to the NJ State Police Laboratory. Kevin has participated and taken advantage of over 50 in-service training programs that were offered to further his knowledge and capabilities. He has been the recipient of several commendation awards where he was recognized for CPR/life saving for assisting with a young child choking victim; assisting in the apprehension of burglary suspects and aiding in securing the safety of individuals with altered mental status. Kevin has also received dozens of thank you letters from residents praising his help, patience and compassion.

Kevin graduated from the Bergen County Police Academy. He earned his Bachelor of Arts degree in Crime, Law and Justice from The Pennsylvania State University where he received a Certificate of Superior Academic Achievement.

Kevin's training, education and experience make him an ideal Lieutenant for the Wyckoff Police Department.

Mayor Shanley administered the Oath of Office to Lieutenant Kevin Kasak at this time.

Mr. Madigan stated, that as a member of the Police Committee, your professionalism and dedication to Wyckoff has been truly demonstrated over these many years. It is also much appreciated, and this is truly a proud day for you, Ashley and family, so congratulations for your promotion to Lieutenant which is so richly deserved. Congratulations!

All Township Committee members made similar remarks regarding Lieutenant Kasak and they also thanked Lieutenant Charles Van Dyk for his service to the Township of Wyckoff and wished him well in his retirement. Mr. Madigan also recognized Lieutenant Joseph Soto for his service who is also present tonight.

All present wished Lt. Kasak well as a part of Chief Murphy's leadership team.

Review of the 8:00 p.m. Business Agenda:

1. The Agenda is as was posted on Friday, November 13, 2020 with the resolutions to be considered.
2. There are two (2) suggestions for additions to this evening's meeting; the first is a resolution that would extend the outdoor dining ability of restaurants and the ability of businesses to operate outdoors from 12/1/2020 to when Governor Murphy declares the end of the health pandemic. This resolution as requested and discussed at last meeting by the governing body.
3. The second resolution from OEM Sgt. Ferreira requested the Township Committee adopt the Bergen County Hazzard Mitigation Plan. Sgt. Ferreira has read the plan and recommends adoption of the plan. Adoption of this plan allows the Township to apply for disaster grants which may be available.
4. The Administrator pointed out that the Agenda also includes two (2) resolutions which renew shared service agreements.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

Policy Action Items:

1. The Administrator reported that the appraisal report from the property owner at 232 & 234 Madison Avenue has not been received.
2. On Thursday, November 19, 2020 the Township will conduct a public hearing at 9:00 a.m. for the Christian Health Care Center to borrow funds for its Vista Project from a national authority. This hearing is a requirement of this federal law – it does not incur in any way obligations for the Wyckoff taxpayers.
3. Also, on Thursday at 11:00 a.m. the Township will conduct a bid opening for recreation equipment.
4. The Township Committee requested at the November 5th meeting to discuss the next matter this evening.
A request has been received from Rabbi Kaplan to conduct the Menorah Lighting Ceremony on Thursday, December 10, 2020. And today, the Administrator contacted the president of the Wyckoff Chamber of Commerce regarding the Christmas Tree Lighting Ceremony and Santa Comes to Wyckoff Event, typically the first Friday in December. The concern is the COVID19 Health Pandemic, the spike of positive cases in Wyckoff and New Jersey this Fall and the ability of the Township to realistically support such an event and maintain the Governor's social distancing requirements. The Administrator suggested these events engender good will and signal to the public that all are welcome in Wyckoff. If either of these events could be modified in any way, those objectives could possibly be accomplished.
The governing body discussed this matter and determined to approve the Menorah Lighting Ceremony and the Christmas Tree Lighting Ceremony with the governing body, Rabbi Kaplan and the Wyckoff Chamber of Commerce President via livestreaming on Facebook. As it relates to what the Wyckoff Chamber of Commerce may or may not do in terms of an event at the local shopping centers, that would be a private Chamber of Commerce decision that the Township would not sponsor (located on private property). The Township Committee asked the Administrator to contact Rabbi Kaplan and President Felixbrod tomorrow in this regard.
5. The Reorganization Meeting traditionally held on January 1 each year, can be by State Law, conducted within the first seven (7) days of the new year. This year, it appears that the "traditional way" this meeting is conducted with many individuals in attendance will not be possible. Today, Governor Murphy has just reduced the number of individuals in a room as well as the number of individuals at an outdoor gathering. The agenda would typically include administering the oath of office to approximately forty (40) fire officers, newly appointed board and commission members as well as governing body members. The Township Committee discussed this at length and determined to appoint a sub-committee consisting of Committeewoman Rubenstein and Committeeman Boonstra who will meet and develop a recommendation on how to conduct the Reorganization Meeting while complying with the socially distancing guidelines.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

6. The Administrator again reviewed the new rules concerning the Stormwater Management Act, a State unfunded mandate. The DPW Manager was advised that the new rules require a second bulletin that must be mailed at the taxpayer's expense to all businesses and homes that provides information regarding illicit connections and not littering. The Administrator advised this brochure will be included in the Spring Newsletter to avoid the additional postage cost. This will be the second Stormwater Management Act bulleting required to be mailed annually to all businesses and homes.

As it relates to the annual training, the governing body, certain employees and land use volunteer boards and commission members are required to complete a series of training videos. Ms. Brown has the training log here this evening for governing body members who have completed their training to sign the log. This training log is required to be posted on the municipal website.

7. The Administrator provided an update regarding two (2) programs that are intended to avoid costs and keep the youth of the community safe.

a. The New Child Protection Program developed by the Joint Insurance Fund (JIF) which addresses the new law that allows individuals to sue up to age fifty-five (55) for any type of abuse has been developed, adopted by the Township Committee and training continues. Statistical information provided indicates that a number of officials have completed the training. Thanks to the volunteer recreational coaches, the fire department volunteers and police department personnel who all embraced this safety message.

b. The second program is the Joint Insurance Fund's 2020 requirement for safe patient lifting. The Administrator thanked the Ambulance Corp, the Wyckoff Volunteer Fire Department and the Wyckoff Police Department for embracing this safety message by completing this training.

8. A number of the Administrator's memos have included a detailed description of the municipal question or issue that is the subject of the memos. Because there are a number of newer employees in Town Hall, the Administrator is utilizing these memos as a "learning moment" and for governing body awareness. The memos have included the fact that there is no permit to remove a tree on private property however, if a development project is planned, a Stormwater Management Act approval is required for the purpose to maintain trees. Another topic is easements, specifically how easements do not denote ownership and the leaf collection schedule and how the program is not a personalized service but a town-wide program that spans 105 miles of roads over the eight (8) square mile municipality and serves 5500 homes. The Administrator reminded all if you receive a question about a process, refer the question to a technical inspector.

9. An e-mail was received from the Wyckoff Chamber of Commerce President and Mayor Shanley suggested the Administrator provide the e-mail on this evening's agenda for review. Essentially, the Chamber President is requesting to post a number of signs throughout Wyckoff to encourage individuals to support local businesses or shop local. The Administrator contacted the Chamber President today to obtain the additional information to allow a thorough and complete review. The information provided to the governing body includes posting these sandwich board type signs at eight (8) locations throughout Wyckoff. The Administrator advised that a number of approvals are required; approval

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

from the Township Committee for a temporary sign and the time period the sign will be erected, permission from the property owner and compliance with a section of the Wyckoff Code intended to prevent placement of the signs at such a location to create a motorist's sight obstruction. The governing body discussed this at length.

Committeeman Madigan asked what would be the timeframe for the temporary sign approval. The Administrator responded that although the Chamber has not requested a timeframe, it would be at the discretion of the governing body. The Township Committee determined to approve the temporary signs from Friday, November 20, 2020 thru Thursday, December 31, 2020.

10. The Joint Insurance Fund (JIF) Elected Officials Training Seminar where governing body members and the Administrator can earn a \$250 credit per individual against the Township's 2021 insurance costs will be issued next week.

11. At the next business meeting on Tuesday, December 1, 2020, the Administrator hopes to have listed on the agenda the 2021 PBA Salary Ordinance and the DPW Salary Ordinance. Also included would be a resolution to establish towing contractors for 2021. This is a annual franchise that the police department advertises for towing services and then conducts research to determine compliance with the Township's Code.

12. The Administrator trusted the governing body found the weekly update of activities and projects helpful.

13. Included in that report was a resolution that lists fifteen (15) actions that are called the Township's Transparency Program. As way of summary, in 2019 the New Jersey League of Municipalities recognized the Township of Wyckoff for its transparency program with an Innovation Award. This resolution essentially enhances those transparency actions by an additional five (5). The Administrator suggested that it placed on the Reorganization Meeting Agenda as a formalized policy of the governing body to remain in place long passed the Administrator.

Township Committee Reports:

Rudy Boonstra:

1. Last week, the Planning Board met and memorialized two (2) applications and found complete and application for a subdivision at 370 Sicomac Avenue, corner of Terhune Terrace. This subdivision would create a conforming lot with no variances. However, the Planning Board was able to obtain the property owner to participate in a privately funded sewer main extension project up Terhune Terrace to the Barn Restaurant.
2. The leaf collection crews are conducting a second round of leaf collection in District 2 today.
3. The DPW was able to open several manhole covers and take some elevations between two (2) sideyards on Morley Drive and Wild Duck Road. This is the area where the Township plans a sewer main extension previously discussed which will service approximately forty (40) additional homes.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

Melissa Rubenstein:

1. The Zoning Board of Adjustment will meet on Thursday, November 19, 2020 via Zoom Technology.
2. The Township Committee has received a request to donate a painting of the Zabriskie House.

Thomas Madigan:

1. Mr. Madigan commented that at the 8:00 p.m. Business Meeting he is in favor of the resolution to extend outdoor dining. This matter has been discussed previously and will provide much needed relief to the business community. It is a positive action to assist the local businesses.
2. Mr. Madigan attended the recent three (3) hour meeting of the Ramapo/Indian Hills Regional High School Board of Education. More students continue to opt out of in-class instruction. The nuance of this scenario is the avoidance of a fourteen (14) day quarantine in order to participate in scheduled sports events.

Elizabeth Fischer:

1. Ms. Fischer attended the "Ribbon Cutting" at the Memorial Synthetic Turf Field.
2. The Historic Preservation Commission recently met and recommended fourteen (14) historic homes to receive a preservation landmark status which is intended to prevent demolition of those structures and to limit inappropriate exterior modifications to those historic properties.
3. This evening, the Wyckoff K-8 Board of Education Meeting will be conducted.

Mayor Shanley:

1. The Library Board of Trustees will meet on Wednesday, November 18, 2020.
2. Mayor Shanley was contacted by Wyckoff resident Bob Traitz who is working on a project at the Union Cemetery. Mr. Traitz has been in communication with the Waldwick Mayor about allowing parking at a Waldwick facility and requested assistance. Committeeman Madigan inquired in what capacity is Mr. Traitz requesting municipal assistance. That information was unclear at this time. Additional information will be requested.
3. Mayor Shanley thanked Committeewoman Fischer for her request to volunteer on the Environmental Commission. The governing body will consider the request.

Township Attorney Report:

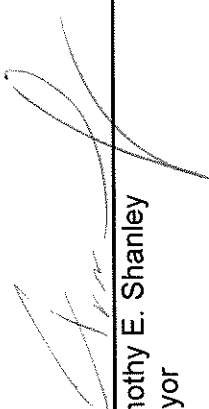
1. Mr. Landel continues to work on the sewer agreements for the Paul Court project. That process is moving forward.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020 – 7:00 P.M.**

2. Mr. Landel is awaiting the meets and bounds description from the Township's Licensed Surveyor and the Township Engineer. Once this information is received, Mr. Landel will complete the easement documents.
3. Mr. Landel has completed and obtained signatures on the leases between the Township of Wyckoff and the Wyckoff Torpedo Soccer Club, Inc.
4. The resolution this evening to extend the outdoor dining for business owners and operators was completed today. Committeeman Madigan inquired if businesses during this approval would have to reapply. Mr. Landel responded that they would not have to reapply.

The Open Work Session Meeting concluded and adjourned at 8:00 p.m.

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
FISCHER YES SHANLEY YES



Timothy E. Shanley
Mayor



Nancy A. Brown
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

Meeting Called To Order

Mayor Timothy E. Shanley called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Timothy E. Shanley.

Invocation

The Invocation was given by Committeeman Rudolf E. Boonstra.

RE: Township Committee of Monday, November 16, 2020 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

Acting Municipal Clerk, Nancy Brown read the following notice:

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act N.J.S.A.10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Township Committee of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Township Committee of the Township of Wyckoff scheduled for 8:00 pm Monday, November 16, 2020 at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 will be conducted via the Township of Wyckoff's YouTube channel and members of the public may call 201-891-7000, ext. #222 should they wish to provide public comment during the 8:00 pm public comment period. Members of the public may also email their public comments to wyckoffclerk@wyckoff-nj.com before 3:00 pm on the date of the meeting. These comments will be read at the meeting during the public comment period.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide to the public the ability to comment before the meeting through written comments and during the period for public comment during the meeting.

Due to the Covid-19 Public Health Emergency, members of the public will not have access to Town Hall.

This notice and agenda have been posted on the front door of Town Hall (facing Franklin Avenue) and on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, November 13, 2020. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which would otherwise be made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, November 13, 2020 at 4:30 pm.

To view the live-streamed Township Committee meeting, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on November 16, 2020.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

In the event the YouTube platform modifies its connectivity protocols and does not announce these critical changes again in the future, instructions on how to view each meeting via Zoom technology will be posted at the "News" section of the Township's home page, Wyckoff-nj.com before 7:10 pm. This second method of conducting remote meetings is provided to ensure the continuity of government when platforms which the Township does not control establish unannounced changes and will *only* be utilized if it is not possible to conduct the meeting via livestream on YouTube. As a precaution, for this "plan B", the following instructions are provided:

Please locate the link on the "News" item announcing the Township Committee meeting on the homepage of our website and use the posted link for the November 16, 2020 Work Session and Business Meeting set to begin at 7:00 pm.

This regular business meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our *annual schedule of meetings*. A copy of said annual schedule has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, as well as The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and emailed to said newspapers. The agenda with the resolutions and ordinances to be considered was posted on the township's website at "Minutes and Agendas" on the Friday prior to this meeting.

Attendance

Township Committee Present: Mayor Timothy E. Shanley; Committee Present: Rudolf E. Boonstra; Elizabeth J. Fischer, Thomas J. Madigan and Melissa D. Rubenstein.

Staff Present: Township Administrator Robert J. Shannon, Acting Municipal Clerk Nancy Brown, and Township Attorney Robert Landel.

Meeting Open for Public Comment

Committeewoman Rubenstein made a motion to open the meeting for public Comment; Seconded by Committeeman Boonstra. All voted in favor.

There being no callers wishing to make public comment and no written comments received via email, Mayor Shanley requested a motion to close the public comment period.

Committeeman Boonstra made a motion to close the meeting for public Comment; Seconded by Committeewoman Rubenstein. All voted in favor.

Approval of the November 5, 2020 Township Committee Work Session and Regular Business meeting minutes:

MOTION:	FISCHER	SECOND	RUBENSTEIN
BOONSTRA	YES	FISCHER	YES
MADIGAN	YES	SHANLEY	YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

I Resolutions (Adoption of the following):

#20-303 Authorize Change Order #1 – Tree Work

WHEREAS, the Township Committee of the Township of Wyckoff has awarded a contract to for bi-annual right-of-way tree service to the lowest bidder – Downes Tree Service, Inc., 65 Royal Avenue, Hawthorne, New Jersey 07506 via Resolution #20-245, dated August 11, 2020 for \$29,337; and,

WHEREAS, the Township Administrator has filed with the Township Committee, in accordance with a recommendation from the DPW Manager, a written request for a change order in accordance with NJAC 5:34-4.4 prior to the adoption of this resolution; and,

WHEREAS, the Chief Financial Officer has attached a Certificate of Available Funds indicating that funds are available in the attached accounts; and,

WHEREAS, the Township Attorney has reviewed this information and NJAC 5:34-4 and recommends the Township Committee adopt this resolution as for form and procedure.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Change Order is hereby authorized in the amount of \$5,867 or 20% for a total contract cost of \$35,204.

BE IT FURTHER RESOLVED that the attached amendatory contract be approved.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

Robert J. Shannon, Jr.
Township Administrator

TOWNSHIP OF WYCKOFF -- MEMORANDUM

TO: Township Committee

FROM: Robert J. Shannon, Jr. Township Administrator

DATE: November 11, 2020

RE: CHANGE ORDER #1 -BI-ANNUAL TREE SERVICE IN THE TOWNSHIP OF WYCKOFF

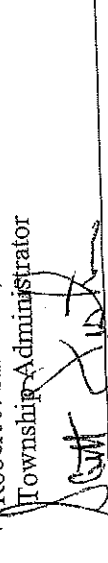
This report is provided to the Township Committee to satisfy NJAC 5:34-4.4 for authorization of Change Order #1 for the provision of tree service on trees in the Township of Wyckoff right-of-way.

1. Change Order #1 is \$5,867.00 or a 20% increase in the total contract award of \$35,204. to Downs Tree Service, INC. on August 11, 2020.
2. The change order was requested by the Township. The Public Manager advises the need for the change order is essentially; required to add additional tree work which was not known at the time of the bid. Typically, when the tree vendor is performing work in neighborhoods, residents request work on right-of-way trees. As it relates to the work performed in change order #1, the DPW determined that this tree work was such that it was prudent to add it to the contract due to exigencies and economies of scale with the tree vendor already on site.

3. The amount is the permitted the 20% change order threshold.

It is the recommendation of the DPW Manager and I that this change order may be approved pursuant to NJAC 5:34-4.4.


Robert J. Shannon, Jr.
Township Administrator


Scott Fisher
Public Works Manager

RJS:cw
Cc: Robert E. Landel, Township Attorney
Scott Fisher, Public Works Manager

BE PART OF THE SAFETY TEAM

Safety is as simple as ABC – Always Be Careful!

SERVICE IS OUR PRODUCT

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

		DOWNES		
District	VENDOR NAME Street Address	Description of Work		
2	288 Voorhis Ave.	Remove tree over wires/1 stump (police)	\$ 985.00	
5	193 Henery	Remove (2) broken trees left corner of property/ 2 stumps	\$ 815.00	
5	200 Hillcrest	Remove split tree/1 stump	\$ 415.00	
7	84 Logan Ln	Remove (1) dead tree w/ stump	\$ 1,150.00	
8	507 Terrone Terry.	(1) tree right corner remove/ stump	\$ 715.00	
TOTAL FOR TREE REMOVALS & STUMP REMOVAL (REMOVAL OF ALL DEBRIS)			\$ 4,080.00	

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

VENDOR NAME:		DOWNES	
District	Street Address	Description of Work	
4	789 Highview Dr.	1 Stump	Done N/A
6	543 Wyckoff Ave & Carlton Rd.	1 Stump	\$ 310.00
7	243 Meadowbrook Rd. 241	1 Stump	\$ 385.00
7	103 Kathryn Ln. (Cooper's Home)	2 Stumps	\$ 385.00
7	272 Joshua	1 stump front corner/ 1 stump right of driveway	\$ 425.00
TOTAL STUMP GRINDING (REMOVAL OF ALL DEBRIS)			\$ 1,505.00

1 tree left of driveway/2 trees center of property/ prune/elevate/remove dead wood

507 Terhune Terr.

\$ 075.00

immediately @ 2.82.

(393 of work to be done later in the week)

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

AMENDATORY CONTRACT

between

TOWNSHIP OF WYCKOFF
Memorial Town Hall
340 Franklin Avenue
Wyckoff, NJ 07481

and

Downes Tree Service, Inc.
65 Royal Ave.
Hawthorne, NJ 07506

WHEREAS,

both parties have signed a contract dated August 7, 2020 for \$29,337.00 tree service on right-of-way trees in the Township of Wyckoff,

WHEREAS,

the Township desires to increase said contract by 20% or \$5,867.00, resulting in a final contract of \$35,204.00, and

WHEREAS,

both parties affix their signatures and seals to attest to this contract revision.

Nancy A. Cole
Nancy A. Cole, Acting Municipal Clerk

Christopher
Witness

Tim
Township of Wyckoff
Timothy E. Shanley, Mayor

Kate Downes
Downes Tree Service, INC.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

#20-304 Authorize Redemption of Tax Sale Certificate #19-00002

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2018 on Block 455/Lot 27, aka 198 Fox Hollow Road, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$8,433.15 and;

WHEREAS, on the 24th day of October 2019, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" hereinafter referred to as a Tax Sale Certificate #19-00002 on the above-described property in the amount above-recited; and,

WHEREAS, said Tax Sale Certificate was purchased by Clemente Enterprises, P.O. Box 141, Wyckoff, NJ 07481; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate #19-00002 for redemption and make refund in the amount of \$120,012.35 being lien amount of \$8,433.15, subsequent taxes, and interest in the amount of \$39,014.20 premium amount of \$72,500.00 and recording fees in the amount of \$65.00 to Clemente Enterprises, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

#20-305 Authorize Shared Service Agreement – Sewer Cleaning

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for street sweeper and sewer pump station maintenance and repair; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

WHEREAS, the County of Bergen has the ability to provide sanitary sewer cleaning as a shared service; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Interlocal Services Program where Northwest Bergen will provide their sewer cleaning service for a fee on an "as requested" basis to participating municipalities as described in the shared services agreement.

WHEREAS, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is subject to the availability and appropriation annually of sufficient funds in future years; and,

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreement for sanitary sewer cleaning services on an "as requested" basis is approved.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Township Engineer, Department of Public Works Manager and Accounts Payable Control Clerk.

CERTIFICATION OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER FOR THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFIES THAT THIS CONTRACT IS SUBJECT TO THE TOWNSHIP COMMITTEE AUTHORIZING ADEQUATE APPROPRIATION IN 2021 & 2020 SEWER UTILITY BUDGET ANTICIPATED AT \$6,000 EACH YEAR.

DIANA MCLEOD
CHIEF FINANCIAL OFFICER

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

3. Payment shall be made by the Municipality to NBCUA upon completion of the work and certification by the Municipality that the work has been completed in a satisfactory manner.
4. All material harvested from the sanitary sewer as a result of the sewer jet cleaning will be collected and disposed of by NBCUA at no additional costs. Exceptions to this requirement are any materials that are classified hazardous in nature and/or any material that cannot be disposed of in an ordinary and typical way (i.e. landfill). If material is found to be "exceptional" in nature NBCUA will charge the Municipality direct costs for disposal of said material.
5. Each party will maintain and operate insurance coverages through the Joint Insurance Fund or other source in connection with worker's compensation, automobile liability, general liability, and other coverage.
6. Municipality assumes all liability for, and agrees to indemnify and hold the NBCUA and its agents, servants, employees, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with any acts or omissions by the Municipality, its agents, servants or employees.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, this month, day and year first above written.

ATTEST:

Wanda Brown

MUNICIPALITY

Timothy J. J.
Mayor

ATTEST:

James J. J.

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

James J. J.
Executive Director

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

SHARED SERVICES AGREEMENT – SANITARY SEWER CLEANING

THIS AGREEMENT, made this 24 day of November, 2020 between Township of Wyckoff (hereinafter "the Municipality"), a municipal corporation of the State of New Jersey maintaining offices at Scott Plaza, Wyckoff, New Jersey, and the **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY** (hereinafter "NBCUA"), maintaining offices at 30 Wyckoff Avenue At Authority Drive, Waldwick, New Jersey.

W I T N E S S E T H:

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Municipality and NBCUA wish to enter into an Agreement whereby NBCUA will provide sanitary sewer jetting services to the Municipality for the years 2021 and 2022; and

WHEREAS, the within Agreement has been duly authorized by appropriate resolutions of the Municipality and NBCUA.

NOW THEREFORE IT IS AGREED by and between the parties hereto as follows:

1. This agreement will be in effect for the 2021 and 2022 calendar years. NBCUA will provide sanitary sewer jetting services on an as needed basis for the Municipality.
2. The Municipality will pay to NBCUA a per foot price of fifty-five cents (\$0.55) in year 2021 and 2022.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

#20-306 Release Closed Session Minutes

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>
#20-C10	October 12, 2020
#20-C11	October 22, 2020
#20-C12	November 5, 2020

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-C10

INTRODUCED: Rubenstein

SECONDED: Madigan

MEETING DATE: October 12, 2020

REFERENCE: Closed Session

VOTE: BOONSTRA ✓ FISCHER ✓

MADIGAN ✓

RUBENSTEIN ✓

SHANLEY ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session which is not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Contract Negotiation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 12, 2020 meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on October 12, 2020 Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF
CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A
RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON
OCTOBER 12, 2020.



NANCY A. BROWN
ACTING MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

TOWNSHIP OF WYCKOFF

RESOLUTION #2020-C10
NJSA 10:4-12b (6)

October 12, 2020

Present: Timothy E. Shanley, Mayor
Rudolf E. Boonstra
Elizabeth J. Fischer
Tom Madigan
Melissa D. Rubenstein

Staff Present: Robert E. Landel, Township Attorney
Nancy A. Brown, Acting Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

8:20 pm

Mr. Landel, Township Attorney, distributed two (2) leases between the Township of Wyckoff and the Wyckoff Torpedoes Soccer Club, Inc., a non-municipal and non-profit organization. The first lease, extends the period of the lease to pay for the use of Pulis Field. The second lease, allows for the upfront payment to help with the cost to build a concession/toilet building at the new synthetic field at Memorial Field, as well as other contribution payments for the use of the field.

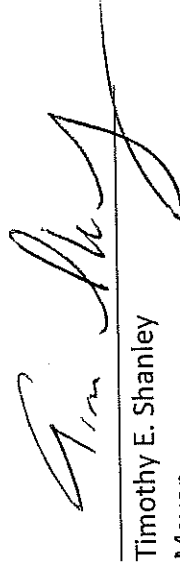
The Township Committee asked questions regarding the period of the lease and options for extensions. A consensus appeared to exist that the lease was well written by Mr. Landel.

Mr. Landel indicated an ordinance would be required to authorize the leases.

Adjourn 8:30 PM



Nancy A. Brown
Acting Municipal Clerk



Timothy E. Shanley
Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-C11

INTRODUCED:

SECONDDED:

MEETING DATE: October 22, 2020

REFERENCE: Closed Session

VOTE: BOONSTRA FISCHER MADIGAN RUBENSTEIN SHANLEY

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session which is not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (8) – Personnel

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 22, 2020 meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on October 22, 2020 Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF
CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A
RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON
OCTOBER 22, 2020.



NANCY A. BROWN
ACTING MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

TOWNSHIP OF WYCKOFF

RESOLUTION #2020-C11
NJSA 10:4-12b (6)

October 22, 2020

Present: Timothy E. Shanley, Mayor
Rudolf E. Boonstra
Elizabeth J. Fischer
Thomas J. Madigan
Melissa D. Rubenstein

Staff Present: Robert E. Landel, Township Attorney
Nancy A. Brown, Acting Municipal Clerk
Robert J. Shannon, Jr., Township Administrator
David V. Murphy, Chief of Police

7:06 pm

Mayor Shanley announced that tonight's purpose is for the Township Committee to fulfil the requirement in the Code of the Township of Wyckoff to interview the four (4) Sergeants whom have expressed an interest in the Lieutenant vacancy for December 31, 2020 due to Lieutenant Van Dyk's retirement. These four (4) Sergeants qualify for this process in accordance with the promotional criteria established in the Code of the Township of Wyckoff.

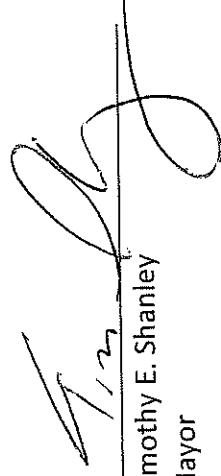
Four (4) Sergeants were asked a series of seven (7) questions and provided unlimited time to answer each question. Township Committee members used a police department standard rating sheet. The questions required each officer to explain their accomplishments, how they would address certain police situations and their vision to improve the police department.

The Township Committee members provided their rating sheets directly to Police Chief Murphy and he will tabulate the scores.

The interviews ended at 8:44 pm and the Township Committee existed the closed session discussion to re-convene the open segment of the open public meeting in order to adjourn.

Adjourn 8:45 PM


Nancy A. Brown
Acting Municipal Clerk


Timothy E. Shanley
Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #20-C12

INTRODUCED: Madigan SECONDED: Fischer *****

MEETING DATE: November 5, 2020

REFERENCE: Closed Session

VOTE: BOONSTRA ✓ FISCHER ✓ MADIGAN ✓ RUBENSTEIN ✓ SHANLEY ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session which was not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on June 16, 2020 meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on November 5, 2020 Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, ACTING MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF
CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A
RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON
NOVEMBER 5, 2020.

Nancy A. Brown
NANCY A. BROWN
ACTING MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

TOWNSHIP OF WYCKOFF
RESOLUTION #2020-C12
NJSA 10:4-12b (7)
Anticipated Litigation

November 5, 2020

Present: Timothy Shanley, Mayor
Rudolf Boonstra
Elizabeth J. Fischer
Thomas J. Madigan
Melissa Rubenstein

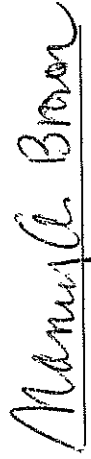
Staff Present: Robert E. Landel, Township Attorney
Nancy A. Brown, Acting Municipal Clerk
Robert J. Shannon, Jr., Township Administrator

8:21 pm

Mr. Landel updated the Township Committee regarding a telephone call he received approximately two (2) weeks ago from the NY Post reporter who requested the name of the teenager who is 18 and one of the eight (8) teens involved in the August 22, 2020 incident at Abma's Farm regarding trespass. A letter from the lawyers for the NY Post dated November 2, 2020 was received citing the "break-in was and remains a subject of intense public concern" and demands the name of the single teenager who was over 18. The Police Department declined to provide the name citing the OPRA exception that allows the name to be withheld if the Police are aware of threats, harassment and/or attaches on social media.

The Township Committee discussed this request and the fact that criminal charges have been filed and that it is likely that the individual's name can be obtained through the court docket. A consensus appeared to exist that the name should be released to avoid unnecessary litigation and costs.

Adjourn: 8:38 pm.


Nancy A. Brown, Acting Municipal Clerk


Timothy E. Shanley, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

#20-307 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 19281 – 19302 Payroll A/C, Direct Deposit Vouchers no. 13766 - 13843, Library Payroll check no. 1539, Library Direct Deposit Vouchers no. 5936 - 5966, Claims Wire nos. 201104, 201105 & 201106, check no. 1142 Accutrack A/C, Claims check nos. 084478 – 084564 and Trs. Dog Trust - \$5.40.

#20-308 Return of Certain Over-paid Taxes, Etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

GARDENS OF WYCKOFF:

Ellen W. Smith, 137 Monroe Avenue, River Edge, NJ 07661 – Return of Security Deposit - \$200.00

TAX REFUND:

Corelogic, 3001 Hackberry Road, Irving, TX 75063 – Refund of Tax Overpayment & 2019 Tax Appeal Credit – Block 230/Lot 22 – 632 Lawlins Road - \$17,754.74

RECREATION:

Lisa O'Neill, 536 Eugene Way, Wyckoff, New Jersey 07481 – Soccer Refund - \$125.00

Lisa O'Neill, 536 Eugene Way, Wyckoff, New Jersey 07481 – Travel Baseball Refund - \$225.00

Steve Napolitano, 9 Victoria Lane, Wyckoff, New Jersey 07481 – Baseball Refund - \$70.00

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

#20-309 Extend Outdoor Dining

WHEREAS, in response to the ongoing COVID-19 pandemic, the Governor of New Jersey has issued a series of Executive Orders with the purpose of protecting the health and welfare of the residents of the State of New Jersey; and

WHEREAS, Executive Order No. 104 limited the scope of services and hours of operation for restaurants and certain retail establishments; and

WHEREAS, the Township Committee of the Township of Wyckoff during this unique and emergent time understands the necessity to relax certain zoning ordinances in an effort to assist the restaurants, dining establishments, retail establishments, and business owners within the Township of Wyckoff affected by the Governor's Executive Orders in response to the ongoing COVID-19 pandemic; and

WHEREAS, the Township of Wyckoff previously adopted two (2) Township Resolutions, #20-218 and #20-238, which relaxed zoning ordinances and created a temporary methodology wherein outdoor dining permits and outdoor business activity permits could be administratively issued by the Township without the necessity of appearing before the appropriate land use boards; and

WHEREAS, the relief provided in Resolutions #20-218 and #20-238 terminate as of December 1, 2020; and

WHEREAS, such Resolutions stated that the relief, methodology, and procedures outlined in the Resolutions could be extended at the pleasure of the Township Committee by future resolution; and

WHEREAS, as a result of the continuation of the COVID-19 pandemic as well as Executive Orders which continue to place limitations on certain businesses, the Township Committee of the Township of Wyckoff desires to extend the relief as stated in the two (2) above-referenced Resolutions in an effort to assist the residents and business owners of the Township of Wyckoff;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The relief, procedures, and methodology outlined in the Township of Wyckoff's Resolution #20-218, passed on June 4, 2020 and entitled, "Temporary Outdoor Dining Procedures," shall be extended through such time as the Governor of the State of New Jersey cancels the COVID-19 public health emergency or until such other time as the Township Committee determines that such relief and methodology as outlined in the Resolution should be terminated, whichever shall first occur.
2. The relief, procedures, and methodology outlined in the Township of Wyckoff's Resolution #20-238, passed on July 21, 2020 and entitled, "Temporary Outdoor Business Operation Procedures," shall be extended through such time as the Governor of the State of New Jersey cancels the COVID-19 public health emergency or until such other time as the Township Committee determines that such relief and methodology as outlined in the Resolution shall be terminated, whichever shall first occur.

#20-310 Award of Contract

WHEREAS, the Township of Wyckoff Project Team has been working on a solution for communication continuity with network and internet back-up redundancy, and triple redundancy during storms, as well as upgrades to the most modern supported technology; and,

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

WHEREAS, the Township's existing communication consultant is on State Contract for cabling work, network and internet connectivity and related 365/24/7 services; and,

WHEREAS, State Contract #88737 awarded to Extel Communications, Inc., 830 Belmont Avenue, North Haledon, New Jersey, 07508 is valid through January 31, 2021; and,

WHEREAS, the Project Team recommends a contract to Extel; cabling, network and internet connectivity services, equipment installation and maintenance, networking of Township buildings for centralized calling, infrastructure cabling – fiber, category six (6) coax, voice and data managed services, including regular auditing of monthly carrier bills, handling of orders and repairs, paging integration wireless access points, video surveillance and card access and professional voice talent for greetings based on their proven record with the Township for reliability, responsiveness, value, training, helpfulness and problem solving even when a problem is a tangential issue for which they are not responsible.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is hereby awarded for cabling, WIFI related services, establishment and maintenance of triple redundancy communication and full service to State Contract Vendor – Extel Communications, Inc., 830 Belmont Avenue, North Haledon, New Jersey 07508 for a not to exceed cost of \$54,656 for eight public buildings.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Accounts Payable Clerk and the Chief Financial Officer.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, IN ACCORDANCE WITH NJAC 5:30-5.5(B)2 CERTIFY THAT THIS CONTRACT AWARD WHICH IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 ANNUAL BUDGET AND ACCOUNTS AND ORDINANCES #1773, #1779, #1826, #1852 AND #1877 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF, AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

#20-311 Award of Contract

WHEREAS, the Township of Wyckoff Project Team has been working on a solution for communication continuity and server back-up and redundancy during storms and upgrades for cost savings and improved communications; and,

WHEREAS, price quotes were assessed based on costs and various other factors; and,

WHEREAS, Mitel's price quote includes the trade-in of obsolete Toshiba telephone units as permitted by NJSA 40A:11-36 (7) as municipal personal property no longer needed for public use; and,

WHEREAS, the Project Team recommends an i-cloud hosted solution offered by Mitel with triple redundancy based on multiple factors including, but not limited to, overall costs, vendor experience, communications quality, training, network management and municipal reference; and,

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

WHEREAS, even though a "public utility exception", NJSA 40A: 11-5 (F) exists, the Project Team has undertaken a comprehensive procurement process.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the recommendation of the Project Team is hereby approved and a contract is awarded to Mitel Services, 1385 Broadway, 7th Floor, NY, NY, 10018, for a three-year contract on a not to exceed cost basis of \$1,6811.81 per month including the trade-in of personal property no longer needed for public use.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Accounts Payable Clerk and the Chief Financial Officer.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, IN ACCORDANCE WITH NJAC 5:30-5.5(B)2 CERTIFY THAT THIS CONTRACT AWARD WHICH IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 ANNUAL BUDGET ACCOUNT X-01-31-44-000 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF, AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4 (A).

DIANA MC LEOD
CHIEF FINANCIAL OFFICER

#20-312 Authorize Shared Services Agreement- Video Inspection of Sewers

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for: sewer pump station maintenance, and sewer jet cleaning truck services; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

WHEREAS, the County of Bergen has purchased a Sewer TV Inspection Truck for the benefit of the municipalities that participate in Northwest Bergen Shared Services, recognizing the need, cost effectiveness and savings regarding said group use and utilization of said Sewer TV inspection and jet cleaning truck; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Shared Services Program where Northwest Bergen Utilities Authority will provide their sewer TV inspection and Jet Cleaning service for a fee on an as requested basis to participating municipalities as described in the shared services agreement.

WHEREAS, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is subject to the availability and appropriation annually of sufficient funds in future years; and,

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreements for the use sewer TV inspection and jet cleaning truck is authorized and the agreement can be executed by the Mayor and Municipal Clerk.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Township Engineer, Department of Public Works Manager and Accounts Payable Control Clerk and the Chief Financial Officer.

CERTIFICATION OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER FOR THE TOWNSHIP OF WYCKOFF, HEREBY CERTIFIES THAT THIS CONTRACT IS SUBJECT TO THE TOWNSHIP COMMITTEE AUTHORIZING ADEQUATE APPROPRIATION IN 2021 & 2022 SEWER UTILITY BUDGET ANTICIPATED AT \$6,000 EACH YEAR.

DIANA MCLEOD
CHIEF FINANCIAL OFFICER

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

3. Prior to initiating the inspection the Municipality will certify that the line to be inspected has been cleaned and is available for inspection. Should it become apparent during the inspection that the work cannot continue due to an accumulation of material in the system or other restriction, the inspection will be discontinued and the Municipality will be billed for the work completed or the minimum payment defined above, whichever is greater.
4. The Municipality shall provide the required traffic control to ensure the safe operation of the TV inspection equipment within the Municipality.
5. Payment shall be made to NBCUA upon completion of the work and certification by the Municipality that the work has been completed in a satisfactory manner.
6. Each party will maintain insurance coverage through the Joint Insurance Fund or other source in connection with worker's compensation, automobile liability, general liability, and other coverage.
7. Municipality assumes all liability for, and agrees to indemnify and hold the NBCUA and its agents, servants, employees, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with any acts or omissions by the Municipality, its agents, servants or employees.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

Mary A. Brown

MUNICIPALITY

Tim
Mayor

ATTEST:

John A. S. [Signature]

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

[Signature]
Executive Director

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

SHARED SERVICES AGREEMENT- TV INSPECTION

THIS AGREEMENT, made this 24 day of November 2020
between Town of Wyckoff (hereinafter "the Municipality"), a municipal corporation
of the State of New Jersey maintaining offices at
30 Wyckoff Avenue, New Jersey, and the NORTHWEST
BERGEN COUNTY UTILITIES AUTHORITY (hereinafter "NBCUA"), maintaining offices at
30 Wyckoff Avenue At Authority Drive, Waldwick, New Jersey.

W I T N E S S E T H:

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Municipality and NBCUA wish to enter into an Agreement whereby NBCUA will provide TV Inspection Services of the sanitary sewer system, or other systems, to the Municipality for the years 2021 and 2022; and

WHEREAS, the within Agreement has been duly authorized by appropriate resolutions of the Municipality and NBCUA.

NOW THEREFORE IT IS AGREED by and between the parties hereto as follows:

1. This Agreement shall be in effect for the 2021 and 2022 calendar years. NBCUA will provide TV Inspection Services as set forth in Purchase Order(s) or other written authorization to be issued by the Municipality.
2. The Municipality will pay to NBCUA a per foot price of eighty-five cents (\$0.85) in year 2021 and a per foot price of eighty-six cents (\$0.86) in year 2022, with a minimum payment of five hundred dollars (\$500) for each day of inspection in the years 2021 and 2022.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020

#20-313 Authorize Multi-Jurisdictional OEM Hazard Mitigation Plan

WHEREAS, the **Township of Wyckoff**, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk through the adoption of a Bergen County Multi-Jurisdictional Hazard Mitigation Plan ("Hazard Mitigation Plan"); and

WHEREAS, the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the Hazard Mitigation Plan; and

WHEREAS, a draft Hazard Mitigation Plan has been developed by the Mitigation Planning Committee; and

WHEREAS, the draft Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft Hazard Mitigation Plan was provided to each participating jurisdiction and was posted on the Bergen County Office of Emergency Management's website so as to introduce the planning concept and to solicit questions and comments; and to present the Hazard Mitigation Plan and request comments, as required by law; and

WHEREAS, the draft Hazard Mitigation Plan was submitted by the Bergen County Office of Emergency Management to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on August 7, 2020; and

WHEREAS, the New Jersey Office of Emergency Management and the Federal Emergency Management Agency have approved the draft Hazard Mitigation Plan as submitted; and

WHEREAS, formal adoption and maintenance of the Hazard Mitigation Plan by a governing body is a condition of receipt of federal disaster aid; and

WHEREAS, the Bergen County Office of Emergency Management has recommended to the County Executive and Board of Chosen Freeholders that the Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on August 7, 2020, be adopted as the official Hazard Mitigation Plan of the County of Bergen.

WHEREAS, the Township of Wyckoff Emergency Management Coordinator has reviewed the Hazard Mitigation plan and he recommends the Township Committee adopt the Bergen County Multi-Jurisdictional Hazard Mitigation Plan; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, Bergen County, New Jersey that:

1. The Bergen County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on August 7, 2020 by the Bergen County Office of Emergency Management is hereby adopted as an official plan of the County of Bergen; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 16, 2020**

2. A hard copy of the Hazard Mitigation Plan shall be kept on file at the Bergen County Office of Emergency Management, and a digital copy shall be posted on the web site of the Bergen County Office of Emergency Management.
3. Any action proposed by the Hazard Mitigation Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township of Wyckoff, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Township of Wyckoff Emergency Management Coordinator shall coordinate with their local offices and officials; and periodically report on the activities, accomplishments; and progress, and shall prepare an annual progress report to be submitted to the Bergen County Office of Emergency Management. The Bergen County Office of Emergency Management shall prepare an annual progress report on the goals and mitigation actions set forth in the Hazard Mitigation Plan. Copies of those reports will be kept on file at the office of the Board of Chosen Freeholders and the Bergen County Office of Emergency Management. Municipal status reports may be submitted at any time to the County Coordinator to amend mitigation actions identified in the Hazard Mitigation Plan. At a minimum, municipal status reports shall be submitted to the County Coordinator on an annual basis. The County Coordinator will identify one meeting per year that will address hazard mitigation updates, as required by the State of New Jersey's Hazard Mitigation Plan and its Standard Operating Procedure.

II Ordinance – Introduction

No Ordinances for Introduction

III Motions

- A. Motion to permit the Chamber of Commerce to post 8 temporary signs promoting “shop local” around town from Friday, 11/20/20 to Thursday, 12/31/20.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: MADIGAN SECOND RUBENSTEIN
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES

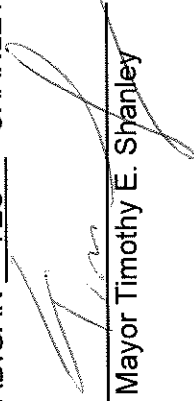
IV Ordinances – Public Hearing / Further Consideration:

NONE

V Adjourn

Chairman: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES FISCHER YES RUBENSTEIN YES
MADIGAN YES SHANLEY YES


 Mayor Timothy E. Shanley

 Nancy A. Brown
 Acting Municipal Clerk