

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 16, 2016**

(Revised 2-16-16)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 16, 2016 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Kevin J. Rooney
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 16, 2016 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Kevin J. Rooney
2. Flag Salute will be led by Detective Ryan Noon
3. Invocation will be given by Reverend KC Vande Streek from Faith Community Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Approve the appointment of Michael Scalise as probationary police officer

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY YES

8. Mayor Rooney to administer the Oath of Office to Michael Scalise as probationary police officer.
9. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from February 2, 2016.

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY YES

10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #16-100 Establish Lien – Block 349 Lot 72; 312 James Way
- #16-101 Establish Lien – Block 349 Lot 70; 469 Cedar Hill Avenue
- #16-102 Establish Lien – Block 349 lot 12; 423 Wyckoff Avenue
- #16-103 Establish Lien – Block 346 Lot 13; 417 Wyckoff Avenue
- #16-104 Establish Lien – Block 391 Lot 8; 337 William Way
- #16-105 Computation of Reserve for Uncollected 2016 Tax
- #16-107 Transfer of Funds
- #16-108 Amend Certain Fees for the Use of Recreational Facilities & Participation in Recreation Programs
- #16-109 Payment of Bills
- #16-110 Return of Certain Overpaid Taxes, Escrow Monies, etc.
- #16-111 Authorize Shared Service Contract

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II Ordinances – Introductions

#1792 - AN ORDINANCE TO AMEND CHAPTER 113 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, FEES.

#1793 - AN ORDINANCE TO AMEND ARTICLE XIV "SPECIAL PERMIT PARKING" IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "VEHICLES AND TRAFFIC" FOR THE PURPOSE OF ALLOWING COMMUTER PARKING DURING FOUR MONTHS OF THE SUMMER AND ESTABLISHING A NEW COMMUTER PARKING PERMIT AND FEE IN SECTIONS 177-54, "CORNERSTONE CHURCH PARKING LOT" AND IN SECTION 177-54.1 "WYCKOFF COMMUNITY PARK

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND BOONSTRA
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY YES

III Resolution Not on Consent Agenda

#16-106 Authorize 2015 LOSAP Qualifying Participants

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY ABSTAIN

IV Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

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Meeting Called To Order

Mayor Kevin J. Rooney called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Kevin J. Rooney.

Invocation

The Invocation was given by Committeeman Rudolf Boonstra.

Attendance

Township Committee Present: Mayor Kevin J. Rooney; Committee Present: Rudolf E. Boonstra, John A Carolan, Thomas J. Madigan

Township Committee Absent: Brian D. Scanlan

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

The Township Committee voted unanimously to close the public portion of the meeting.

Approve the appointment of Michael Scalise as probationary police officer

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY YES

Mayor Rooney to Administered the Oath of Office to Michael Scalise as Probationary Police Officer.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from February 2, 2016.

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY YES

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Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#16-100 Establish Lien – Block 349 Lot 72; 312 James Way

WHEREAS, the residential home and land at 312 James Way, Block 349 Lot 72 is owned by Ronald and Darlene Gilmore and M. Flaker; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a Code of the Township of Wyckoff, Chapter 165, Streets and Road, Article 1: removal of snow and grass; and,

WHEREAS, all the owners of property in the Township of Wyckoff, tenant and tenants are required to comply with the provisions in Chapter 165 of the Code of the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff posts on its website, wyckoff-nj.com, its Facebook Page and Twitter account providing additional 365/24/7 notice of the responsibility each owner of real property, tenant and tenants have to remove snow and ice from public sidewalks after each snowfall; and,

WHEREAS, residents, neighbors and police officers have observed public sidewalks that have not been shoveled free of snow and ice. Summons have been issued and the public sidewalks still remain covered with snow and ice preventing the public use of the sidewalk; and,

WHEREAS, the Wyckoff Chief of Police after considering the severity and amount of the snowfall and upon the reasonable opportunity for the owners, tenant or tenants of any land to remove snow and ice has issued a written order to commence enforcement; and,

WHEREAS, those public sidewalks that remained covered with snow and ice were assigned by the Police Chief to the Wyckoff Road Department for the purpose of clearing snow and ice from the public sidewalks because the owners, tenant or tenants failed to comply with the Code of the Township of Wyckoff, Section 165, Article 1: removal of snow and grass after the receipt of a summons and reasonable period to remove the snow; and,

WHEREAS, the Road Supervisor has filed a certification dated February 4, 2016 (attached as if set forth at length) in compliance with Chapter 165 which certifies the cost of \$436.57 as the verified cost to abate the violations; and

WHEREAS, the attached certificate with attachments has been presented to the Township Committee for their examination and found to be correct, and is charged against the lands upon which the violation existed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated February 4, 2016 from the Wyckoff Road Supervisor and determines that \$436.57 is to be charged against the land, namely Block 349 Lot 72, 312 James Way as a lien on the property for the cost to abate the violation of unremoved snow and ice from the public sidewalk.

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BE IT FURTHER RESOLVED, that the amount of \$436.57 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 349 Lot 72, 312 James Way. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Police Chief

#16-101 Establish Lien – Block 349 Lot 70; 469 Cedar Hill Avenue

WHEREAS, the residential home and land at 469 Cedar Hill Avenue, Block 349 Lot 70 is owned by Brian M. Shannon and Diane Devinentis; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a Code of the Township of Wyckoff, Chapter 165, Streets and Road, Article 1: removal of snow and grass; and,

WHEREAS, all the owners of property in the Township of Wyckoff, tenant and tenants are required to comply with the provisions in Chapter 165 of the Code of the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff posts on its website, wyckoff-nj.com, its Facebook Page and Twitter account providing additional 365/24/7 notice of the responsibility each owner of real property, tenant and tenants have to remove snow and ice from public sidewalks after each snowfall; and,

WHEREAS, residents, neighbors and police officers have observed public sidewalks that have not been shoveled free of snow and ice. Summons have been issued and the public sidewalks still remain covered with snow and ice preventing the public use of the sidewalk; and,

WHEREAS, the Wyckoff Chief of Police after considering the severity and amount of the snowfall and upon the reasonable opportunity for the owners, tenant or tenants of any land to remove snow and ice has issued a written order to commence enforcement; and,

WHEREAS, those public sidewalks that remained covered with snow and ice were assigned by the Police Chief to the Wyckoff Road Department for the purpose of clearing snow and ice from the public sidewalks because the owners, tenant or tenants failed to comply with the Code of the Township of Wyckoff, Section 165, Article 1: removal of snow and grass after the receipt of a summons and reasonable period to remove the snow; and,

WHEREAS, the Road Supervisor has filed a certification dated February 4, 2016 (attached as if set forth at length) in compliance with Chapter 165 which certifies the cost of \$436.57 as the verified cost to abate the violations; and

WHEREAS, the attached certificate with attachments has been presented to the Township Committee for their examination and found to be correct, and is charged against the lands upon which the violation existed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated February 4, 2016 from the Wyckoff Road Supervisor and determines that \$436.57 is to be charged against the land, namely Block 349 Lot 70, 469 Cedar Hill Avenue as a lien on the property for the cost to abate the violation of unremoved snow and ice from the public sidewalk.

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BE IT FURTHER RESOLVED, that the amount of \$436.57 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 349 Lot 70, 469 Cedar Hill Avenue. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Police Chief.

#16-102 Establish Lien – Block 349 Lot 12; 423 Wyckoff Avenue

WHEREAS, the residential home and land at 423 Wyckoff Avenue, Block 346 Lot 12 is owned by 423 Wyckoff Ave Realty, LLC; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a Code of the Township of Wyckoff, Chapter 165, Streets and Road, Article 1: removal of snow and grass; and,

WHEREAS, all the owners of property in the Township of Wyckoff, tenant and tenants are required to comply with the provisions in Chapter 165 of the Code of the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff posts on its website, wyckoff-nj.com, its Facebook Page and Twitter account providing additional 365/24/7 notice of the responsibility each owner of real property, tenant and tenants have to remove snow and ice from public sidewalks after each snowfall; and,

WHEREAS, residents, neighbors and police officers have observed public sidewalks that have not been shoveled free of snow and ice. Summons have been issued and the public sidewalks still remain covered with snow and ice preventing the public use of the sidewalk; and,

WHEREAS, the Wyckoff Chief of Police after considering the severity and amount of the snowfall and upon the reasonable opportunity for the owners, tenant or tenants of any land to remove snow and ice has issued a written order to commence enforcement; and,

WHEREAS, those public sidewalks that remained covered with snow and ice were assigned by the Police Chief to the Wyckoff Road Department for the purpose of clearing snow and ice from the public sidewalks because the owners, tenant or tenants failed to comply with the Code of the Township of Wyckoff, Section 165, Article 1: removal of snow and grass after the receipt of a summons and reasonable period to remove the snow; and,

WHEREAS, the Road Supervisor has filed a certification dated February 4, 2016 (attached as if set forth at length) in compliance with Chapter 165 which certifies the cost of \$436.57 as the verified cost to abate the violations; and

WHEREAS, the attached certificate with attachments has been presented to the Township Committee for their examination and found to be correct, and is charged against the lands upon which the violation existed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated February 4, 2016 from the Wyckoff Road Supervisor and determines that \$436.57 is to be charged against the land,

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namely Block 346 Lot 12, 423 Wyckoff Avenue as a lien on the property for the cost to abate the violation of unremoved snow and ice from the public sidewalk.

BE IT FURTHER RESOLVED, that the amount of \$436.57 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 346 Lot 12, 423 Wyckoff Avenue. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Police Chief.

#16-103 Establish Lien – Block 346 Lot 13; 417 Wyckoff Avenue

WHEREAS, the residential home and land at 417 Wyckoff Avenue, Block 346 Lot 13 is owned by Nick and Luanne Ivanow; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a Code of the Township of Wyckoff, Chapter 165, Streets and Road, Article 1: removal of snow and grass; and,

WHEREAS, all the owners of property in the Township of Wyckoff, tenant and tenants are required to comply with the provisions in Chapter 165 of the Code of the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff posts on its website, wyckoff-nj.com, its Facebook Page and Twitter account providing additional 365/24/7 notice of the responsibility each owner of real property, tenant and tenants have to remove snow and ice from public sidewalks after each snowfall; and,

WHEREAS, residents, neighbors and police officers have observed public sidewalks that have not been shoveled free of snow and ice. Summons have been issued and the public sidewalks still remain covered with snow and ice preventing the public use of the sidewalk; and,

WHEREAS, the Wyckoff Chief of Police after considering the severity and amount of the snowfall and upon the reasonable opportunity for the owners, tenant or tenants of any land to remove snow and ice has issued a written order to commence enforcement; and,

WHEREAS, those public sidewalks that remained covered with snow and ice were assigned by the Police Chief to the Wyckoff Road Department for the purpose of clearing snow and ice from the public sidewalks because the owners, tenant or tenants failed to comply with the Code of the Township of Wyckoff, Section 165, Article 1: removal of snow and grass after the receipt of a summons and reasonable period to remove the snow; and,

WHEREAS, the Road Supervisor has filed a certification dated February 4, 2016 (attached as if set forth at length) in compliance with Chapter 165 which certifies the cost of \$436.57 as the verified cost to abate the violations; and

WHEREAS, the attached certificate with attachments has been presented to the Township Committee for their examination and found to be correct, and is charged against the lands upon which the violation existed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated February 4, 2016 from the Wyckoff Road

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Supervisor and determines that \$436.57 is to be charged against the land, namely Block 346 Lot 13, 417 Wyckoff Avenue as a lien on the property for the cost to abate the violation of unremoved snow and ice from the public sidewalk.

BE IT FURTHER RESOLVED, that the amount of \$436.57 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 346 Lot 13, 417 Wyckoff Avenue. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Police Chief.

#16-104 Establish Lien – Block 391 Lot 8; 337 William Way

WHEREAS, the residential home and land at 337 William Way, Block 391 Lot 8 is owned by Benjamin and Amanda Lynch; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a Code of the Township of Wyckoff, Chapter 165, Streets and Road, Article 1: removal of snow and grass; and,

WHEREAS, all the owners of property in the Township of Wyckoff, tenant and tenants are required to comply with the provisions in Chapter 165 of the Code of the Township of Wyckoff; and,

WHEREAS, the Township of Wyckoff posts on its website, wyckoff-nj.com, its Facebook Page and Twitter account providing additional 365/24/7 notice of the responsibility each owner of real property, tenant and tenants have to remove snow and ice from public sidewalks after each snowfall; and,

WHEREAS, residents, neighbors and police officers have observed public sidewalks that have not been shoveled free of snow and ice. Summons have been issued and the public sidewalks still remain covered with snow and ice preventing the public use of the sidewalk; and,

WHEREAS, the Wyckoff Chief of Police after considering the severity and amount of the snowfall and upon the reasonable opportunity for the owners, tenant or tenants of any land to remove snow and ice has issued a written order to commence enforcement; and,

WHEREAS, those public sidewalks that remained covered with snow and ice were assigned by the Police Chief to the Wyckoff Road Department for the purpose of clearing snow and ice from the public sidewalks because the owners, tenant or tenants failed to comply with the Code of the Township of Wyckoff, Section 165, Article 1: removal of snow and grass after the receipt of a summons and reasonable period to remove the snow; and,

WHEREAS, the Road Supervisor has filed a certification dated February 4, 2016 (attached as if set forth at length) in compliance with Chapter 165 which certifies the cost of \$436.57 as the verified cost to abate the violations; and

WHEREAS, the attached certificate with attachments has been presented to the Township Committee for their examination and found to be correct, and is charged against the lands upon which the violation existed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have

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examined the certification dated February 4, 2016 from the Wyckoff Road Supervisor and determines that \$436.57 is to be charged against the land, namely Block 391 Lot 8, 337 William Way as a lien on the property for the cost to abate the violation of unremoved snow and ice from the public sidewalk.

BE IT FURTHER RESOLVED, that the amount of \$436.57 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 391 Lot 8, 337 William Way. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Police Chief.

#16-105 Computation of Reserve for Uncollected 2016 Tax Transfer of Funds

WHEREAS, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for "Reserve for Uncollected Taxes" in its annual budget where less than 100% of current tax collections may be and are anticipated; and,

WHEREAS, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and,

WHEREAS, if tax appeal judgements of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgements; and,

WHEREAS, Sheet 22 of the Township's Annual Financial Statement for the year 2015 reflects reductions due to tax appeals of \$161,185.00 which when reduced from the 2015 tax levy results in the 2015 tax collection rate being 99.58 percent; and,

WHEREAS, the election of this choice to calculate the "Reserve for Uncollected Taxes" for the 2016 Municipal Budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2016 Municipal Budget pursuant to N.J.S.A. 40A:4-5.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Wyckoff, County of Bergen, State of new jersey elects to calculate the "Reserve for Uncollected Taxes" appropriation for the 2016 Municipal Budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq. and State tax court pursuant to R.S. 54:48-1 et seq. in order to calculate the prior year tax collection rate.

#16-107 Transfer of Funds

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of funds from January 1st through March 31st for the prior year's appropriation reserve.

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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the transfer of the following 2015 Appropriation Reserves is hereby authorized and directed:

From:

Solid Waste	O/E	32-465	14,700
Gasoline	O/E	31-460	7,500
Telephone	O/E	31-440	10,000

\$32,200

To:

B & G	O/E	26-310-020	2,300
DPW Vehicles	O/E	26-315-020	2,600
Park Maint.	O/E	28-375-020	5,000
Afford. Hsg.	O/E	21-190	2,000
Electricity	O/E	31-430	4,300
Street Lights	O/E	31-435	16,000

\$32,200

#16-108 Amend Certain Fees for the Use of Recreational Facilities and Participation in Recreation Programs

WHEREAS, Section 58-6A of Chapter 58 of the Township of Wyckoff Code provides that the Township Committee annually establish fees to be charged for participation in recreation programs and the use of recreation facilities; and,

WHEREAS, Resolutions #16-24 established program user fees for 2016; and,

WHEREAS, this resolution revises certain fees to reflect a portion of outdoor sports lighting costs.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff as follows:

The following shall be the user fees for participation in the various recreation programs for the current year:

<u>PROGRAM</u>	<u>FEE PER PERSON</u>
1. <u>Recreation Basketball</u>	
Summer Clinic	55.00
Boys & Girls grades 1-4	*78.00
Boys & Girls grades 5-8	*98.00
High School, winter	85.00
Men Open Gym, winter	75.00
*Board of Education Facility Use Fee - Included in recreational basketball fee-boys & girls grades 1-8	*13.00
2. <u>Traveling Select Basketball</u>	*213.00
Try-Out Fee	15.00
*Board of Education Facility Use Fee -	*13.00

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Included in traveling select basketball fee

3. <u>Recreation Baseball</u>	
Kindergarten, T-Ball	65.00
1 st Grade	70.00
Grades 2 – 8	90.00
Summer Clinic	55.00
4. <u>Traveling Select Baseball</u>	
<u>Leagues:</u>	
Clemente (8u), Glanville (9u)	185.00
Mays (10u), Hodges (11u)	210.00
Reese (12u), Murphy (13), Koufax (14u)	235.00
High School Level & Above	235.00
Try-Out Fee	15.00
5. <u>Cheerleading</u>	
Summer Clinic	55.00
Basketball Select; Football Recreation	85.00
Competition Squad	125.00
6. <u>Football</u>	
Pee Wee, Junior, Senior (Grades 3-8)	220.00
Flag Football (Grades K-2)	65.00
7. <u>Recreation Soccer</u>	
Kindergarten Soccer	65.00
Kinder-Kickers (Grades 1-2)	65.00
Fall League (Grades 3-4)	90.00
Northwest Bergen (Grades 5-8)	90.00
Northwest Bergen (Grades 9-12)	90.00
Summer Clinic	55.00
8. <u>Recreation Softball</u>	
Grade Kindergarten, T-Ball	65.00
Grade 1	70.00
Grade 2 - 8	90.00
Women's League	65.00
Men's League	85.00
9. <u>Traveling Select Softball</u>	
u10, u12, u14, u17	210.00
Try-Out Fee	15.00
10. <u>Summer Day Camp Programs:</u>	
Grades K-4	
per week	85.00
Grades 5-8	
per week	120.00
Tennis	
Clinics-Spring & Fall	90.00
Summer Camp:	
Pee Wee - K&1	90.00
2 nd grade-adult	230.00
11. <u>Wrestling:</u>	
Winter League	85.00

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12. <u>Roller Hockey</u>		
	Winter Clinic (Grades 1-3)	75.00
	League (Grades 4-12)	100.00
	Summer Clinic	55.00
13. <u>Lacrosse</u>		
	Winter Clinic	60.00
	Spring League: (Grades 3-8)	110.00
14. <u>Adult Team Tennis</u>		
	Summer	85.00
	Fall	85.00
15. <u>Tennis Badges</u>		
	Family badge	75.00
	Adult badge	50.00
	Child badge	35.00
	Senior citizen badge	25.00
	One day guest pass	5.00
16. <u>Girls Volleyball</u>		
	Grades 6-8	90.00
	Summer Clinic	55.00

LATE FEE POLICY - A late fee of \$25.00 will be added to all registration fees accepted after the publicized registration dates.

REFUND PROCEDURE:

Upon withdrawal from any program, a \$25.00 processing fee will be deducted from any refunds due. For programs that are cancelled there will be no processing fee.

Refunds will be made only if the program has not begun. A program is deemed to have started: (1) effective with the first session of the program or (2) in those programs where a draft is conducted, the program is considered started effective with the completion of each particular league's draft.

After May 4th, no refunds for the summer programs will be issued. (This is due to the fact that the summer staff will already have been hired.)

A charge of \$15.00 will be imposed for all checks returned for insufficient funds. This shall be paid before a person is permitted to register for any other program.

PURCHASE PLAYER JERSEY OPTION:

The option to purchase a game jersey will be made available to players at registration for the following sports: Football, Roller Hockey, and Lacrosse. The additional fee will be the cost of the jersey plus \$10.

DONATION OF USED SPORTS TEAM CLOTHING

Used sports team clothing which has reached its useful life and is no longer used by Wyckoff Recreation teams may be donated to the Wyckoff PTO Economy Shop, Inc. only after receiving approval from the Parks & Recreation Advisory Board. This type of donation will then result in revenue for Wyckoff Schools.

FIELD AND FACILITY RENTALS:

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Application Required. The application shall consist of: a) a Township of Wyckoff application for use, b) hold harmless agreement, c) certificate of insurance designating the Township of Wyckoff as an additional insured and d) the payment of fee. The fee for use of the recreation fields and facilities shall be payable to the Township of Wyckoff upon approval of the application for use. Any exceptions to the payment of fees must be reviewed and approved by the Board of Recreation and Parks, including proposals by groups that provide in-kind services for reciprocal field use. Fees for field use and facility use shall be based on designation as Group 1 or Group 2 as defined below:

Group 1 shall consist of the following:

- a. Wyckoff K-8 School District & Ramapo/Indian Hills Regional School District-affiliated groups; Wyckoff parent-teacher-student organizations; Board of Education advisory groups and Wyckoff Adult Education.
- b. Wyckoff Municipal government agencies; Wyckoff Recreation Board, Wyckoff Volunteer Ambulance Corps, Wyckoff Volunteer Fire Department, and groups appointed by the Township Committee.
- c. Wyckoff non-profit recreation youth sports groups; Wyckoff Boys and Girls Scout Troops, and Wyckoff houses of worship-sponsored youth groups for sports.

Group 2 shall consist of the following:

- a. Local Civic organizations
- b. Local Political organizations
- c. Local Community service organizations
- d. Local Sports clubs
- e. Local Instructors or training facilities

Fees are waived for Group 1 organizations. In Group 2, the team, organization or group shall have Wyckoff players and/or members who actively participate in the group's activity in order to rent a field or facility. Any team, organization or group with no Wyckoff players or members wishing to rent a Wyckoff facility must first submit a complete application and it shall be reviewed and either approved or denied in writing by a committee consisting of the Recreation Director, the Chairman of the Board of Parks and Recreation and the Township Committee Liaison to the Board of Parks and Recreation.

FEES:

- A. Daylight Hours.** The fee for use of a recreation natural grass field facility shall be \$100 for a three (3) hour block of time during daylight hours. Any event exceeding the three (3) hour rental shall be charged \$100 for the next three (3) hour block of daylight time or portion thereof. The fee for use of one (1) recreational artificial turf field shall be \$300 for a three (3) hour block of time during daylight hours and \$150 every additional hour.
- B. Evening Hours.** The fee for use of a recreation natural grass field facility shall be \$150 for the time the outdoor sports lights are activated or part thereof up to 10:00 p.m. as restricted by Chapter 146 of the Code of the Township of Wyckoff. The fee for use of one (1) recreational artificial turf field shall be \$200 per hour or part thereof up to 10:00 pm as restricted by the Code of the Township of Wyckoff, Chapter 146 with a minimum of a three (3) hour rental period.
- C. Batting Cage & Pitching Cage located at Memorial Field & Wyckoff Community Park.** \$25.00 per hour, available only during daylight hours.

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#16-109 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 14586 – 14618 Payroll A/C, Direct Deposit Vouchers no. 5548 - 5608, Library Payroll check nos. 1200 & 1201, Library Direct Deposit Vouchers no. 1859 - 1889, Claims Wire check nos. 160204, 160205 & 160206, Trs. – Dog Trust - \$1,499.41, Claims check nos. 073305 - 073420.

#16-110 Return of Certain Overpaid Taxes, Escrow Monies, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Mark & Susan Velten, 11 Shadyside Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 262/Lot 17 - \$355.86

BUILDING DEPT.:

John Denise Plumbing & Heating, 539 Helena Avenue, Wyckoff, New Jersey 07481 – Refund overpayment for Permit #15-0811 – 418 Kingston Street – Block 491/Lot 57 - \$135.00

TAX REFUND:

Christopher Reed, 41 Wild Duck Road, Wyckoff, New Jersey 07481 – County Board Reduction – Block 265/Lot 128 - \$149.03

Penny & Megan Jung, 105 Linden Street, Wyckoff, New Jersey 07481 – County Board Reduction – Block 267/Lot 10 - \$61.11

RECREATION:

Lauren Keith, 509 Covington Place, Wyckoff, New Jersey 07481 – Lacrosse Refund - \$75.00

Doreen Webb, 378 Frances Place, Wyckoff, New Jersey 07481 – Lacrosse Refund - \$60.00

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#16-111 Authorize Shared Service Contract

WHEREAS, the Township Committee of the Township of Wyckoff and the Wyckoff Board of Health recommend a shared service as an effective way to provide the mandated NJDOH core service – well-child care services; and

WHEREAS, a shared service with the Borough of Waldwick is recommended for this service.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey that the shared service with the Borough of Waldwick for the provision of well-child care services is hereby approved for the current year.

BE IT FURTHER RESOLVED that a copy of this shared service contract shall be provided to the Board of Health secretary for her use and implementation and a copy to the Board of Health members.

II Ordinances – Introductions

ORDINANCE #1792

AN ORDINANCE TO AMEND CHAPTER 113 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, FEES.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Chapter 113 of the code of the Township of Wyckoff Fees, be amended as follows:

Section 1 – Chapter 113-1 B. Services of others, fees collected by the tax collector: is hereby amended as follows:

(12) Zoning permit for residential uses: ~~-\$20.00~~ \$40.00.

Section 2 – Except as herein amended and supplemented, all other provisions of Chapter 113 of The Code of the Township of Wyckoff, Fees, shall remain in full force and effect.

Section 3 – This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE #1793

AN ORDINANCE TO AMEND ARTICLE XIV “SPECIAL PERMIT PARKING” IN CHAPTER 177 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “VEHICLES AND TRAFFIC” FOR THE PURPOSE OF ALLOWING COMMUTER PARKING DURING FOUR MONTHS OF THE SUMMER AND ESTABLISHING A NEW COMMUTER PARKING PERMIT AND FEE IN SECTIONS 177-54, ”CORNERSTONE CHURCH PARKING LOT” AND IN SECTION 177-54.1 ”WYCKOFF COMMUNITY PARK PARKING LOT”.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Sections 177-54, “Cornerstone Church Parking Lot”, and 177-54.1, “Wyckoff Community Park Parking Lot” are hereby amended to reads as follows:

SECTION 1

Section 177-54 D. Application for permit; fees; issuance of permits.

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D. Application for permit; fees; issuance of permits.

(1) Annual applications for permits shall be made on forms furnished by the ~~Wyckoff Police Department~~ Township Clerk's Office and shall be available at either the Township Clerk's office. ~~or the Wyckoff Police Department.~~

(2) Fee for parking permit and replacement permit.

(a) The fee for a parking permit for a licensing year, for resident of the Township of Wyckoff shall be \$125.00, and for nonresidents, \$300.00.

(b) The fee for a replacement parking permit for a licensing year for residents and nonresidents is \$25.00.

(c) The fee for a parking permit for the period of May 15th through September 15th of a licensing year, for residents of the Township of Wyckoff shall be \$60.00; and for non-residents; \$80.00.

(3) A parking permit may be displayed on family-owned or leased vehicles only and is not transferable.

(4) The number of parking permits to be issued for any licensing year shall be determined by the Township Committee of the Township of Wyckoff.

(5) All fees shall not be proratable for the period between the date of issuance of the permit and the end of the licensing year. The licensing year shall commence on the first day of January and end on the 31st day of December.

SECTION 2

Section 177-54.1 D. Application for permit; fees; issuance of permits.

(1) Annual applications for permits shall be made on forms furnished by the ~~Wyckoff Police Department~~ Township Clerk's office and shall be available at either the Township Clerk's office. ~~or the Wyckoff Police Department.~~

(2) Fee for parking permit and replacement permit.

(a) The fee for a parking permit for a licensing year, for resident of the Township of Wyckoff shall be \$125.00, and for nonresidents, \$300.00.

(b) The fee for a replacement parking permit for a licensing year for residents and nonresidents is \$25.00.

(c) The fee for a parking permit for the period of May 15th through September 15th of a licensing year for residents shall be \$60.00; and non-residents; \$80.00

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(3) A parking permit may be displayed on family-owned or leased vehicles only and is not transferable.

(4) The number of parking permits to be issued for any licensing year shall be determined by the Township Committee of the Township of Wyckoff.

(5) All fees shall not be proratable for the period between the date of issuance of the permit and the end of the licensing year. The licensing year shall commence on the first day of January and end on the 31st day of December.

SECTION 3 – Except as hereby amended, all other sections of Article XIV, special permit parking in Chapter 177 of The Code of the Township of Wyckoff remain in full force and effect.

SECTION 4 – This ordinance shall take effect upon final passage and publication according to law.

Following is the vote on the Consent Agenda:

MOTION: _____ CAROLAN _____ SECOND _____ BOONSTRA _____
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY YES

III Resolution Not on Consent Agenda:

#16-106 Authorize 2015 LOSAP Qualifying Participants

WHEREAS, NJSA 5:30 et seq. allows municipalities to create a length of service program for volunteer fire and first aid organizations; and,

WHEREAS, Township of Wyckoff Ordinance #1328 was adopted on August 31, 1999 establishing the Township of Wyckoff Length of Service Award Program; and,

WHEREAS, on November 11, 1999, a referendum to establish a Length of Service Award Program was approved by the voters of the Township of Wyckoff; and,

WHEREAS, a Length of Service Award Program (LOSAP) was established to provide an inducement to obtain volunteers and to retain volunteers by establishing a tax-deferred income benefits to active volunteer members of the Township of Wyckoff’s Volunteer Fire Department and Volunteer Ambulance Corp.; and,

WHEREAS, the 2015 year of active emergency service has been completed and all qualifying volunteer fire department and first aid participants has been calculated in accordance with NJSA 5:30 et seq.; and,

WHEREAS, the Chief of the Volunteer Fire Department and the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster have satisfied the minimum requirements of participation established by the Township of Wyckoff LOSAP on a consistent and uniform basis.

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NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff approves the 2015 Qualifying Volunteer Fire Department and First Aid Squad roster as attached; and,

BE IT FURTHER RESOLVED the Township Committee of the Township of Wyckoff hereby requests this resolution and attachment be posted at the Municipal Clerk's Office, each Volunteer Fire Company and the Volunteer Ambulance Corps Building for 30 days; and,

BE IT FURTHER RESOLVED the payment of LOSAP shall be authorized on a future payment of claims resolution.

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT
ROONEY ABSTAIN

IV Meeting adjourned 8:22 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk

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