

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

(Revised 2-2-16)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Kevin J. Rooney
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Kevin J. Rooney
2. Flag Salute led by Mayor Kevin J. Rooney
3. Invocation will be given by Committeeman Rudolf Boonstra
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per Speaker.
7. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from January 12, 2016.
MOTION: SCANLAN SECOND BOONSTRA
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES
8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):
#16-92 Cancel Taxes as Organization Property Tax Exemption
#16-93 Budget Transfer
#16-94 Authorize Redemption of Tax Sale Certificate
#15-00010 Block 476 Lot 48
#16-95 Authorize Redemption of Tax Sale Certificate
#15-00002 Block 263 Lot 66
#16-96 Payment of Bills
#16-97 Return of Certain Overpaid Taxes, Escrow, etc.
#16-98 Purchase of Parking Lot Lighting, Poles & Fixtures
From State Contract
#16-99 Refund Landscape Bond – 484 Grandview Ave –
Block 497 Lot 2

II Motion
a. Authorize the request for temporary signs from Ramapo/Indian Hills to advertise FLOW Follies March 4-13, 2016 on the front lawn of the Christian Health Care Center, Dairy Queen & the corner of Cedar Hill & Wyckoff Avenues.

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND BOONSTRA
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

III Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK SESSION
MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

Meeting Called To Order

Mayor Kevin J. Rooney called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Kevin J. Rooney.

Invocation

The Invocation was given by Committeeman Rudolf Boonstra.

Attendance

Township Committee Present: Mayor Kevin J. Rooney; Committee Present: Rudolf E. Boonstra, John A. Carolan, Thomas J. Madigan and Brian D. Scanlan

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

Timothy Buchman, 430 Meer Avenue. Mr. Buchman asked the committee to please consider another tree ordinance and he referenced a property on Meer Avenue where all the trees had been removed by the new owner. Mayor Rooney told Mr. Buchman that the Township Attorney has drafted a revised tree ordinance that is currently being reviewed by the Township Committee.

The Township Committee voted unanimously to close the public portion of the meeting.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting
Minutes from January 12, 2016.

MOTION: SCANLAN SECOND BOONSTRA
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016

I Resolutions (Adoption of the following):

#16-92 Cancel Taxes as Organization Property Tax Exemption

WHEREAS, N.J.S.A. 54:4-4.4 and 54:4-3.5 et seq and 8A:5-10 et al allows organizations to apply for property tax exempt status; and,

WHEREAS, the Tax Assessor has deemed the organization and property listed below as tax exempt status as per this certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Tax Collector is hereby authorized and directed to cancel all taxes as indicated below as per the date of tax exempt status certification.

<u>Block/Lot</u>	<u>Name</u>	<u>Address</u>	<u>Effective date</u>
437/2	Eastern Christian Children’s Retreat	832 Mountain Ave.	01/01/2016

#16-93 Budget Transfer

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of funds from January 1st through March 31st for the prior year’s appropriation reserve.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the transfer of the following 2015 Appropriation Reserves is hereby authorized and directed:

<u>From:</u>			
B & G	S&W	26-310-010	3,000
Telephone		31-440	9,100
Roads	O/E	26-290-020	11,000
Inspector Veh.	O/E	26-318-020	2,000
Gasoline		31-460	25,000
			<u><u>\$50,100</u></u>
<u>To:</u>			
Road	S&W	26-290-011	16,000
Shade Tree	O/E	26-292	4,000
B & G	O/E	26-310-020	6,700
DPW Vehicles	O/E	26-315-020	11,800
Fire Vehicle	O/E	26-317-020	3,200
Park Maint.	O/E	28-375-020	4,400
Legal	O/E	20-155-020	4,000
			<u><u>\$50,100</u></u>

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

**#16-94 Authorize Redemption of Tax Sale Certificate #15-00010
Block 476 Lot 48**

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2015 on Block 476/Lot 48, aka 379 Kingston Street, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$1,782.12 and;

WHEREAS, on the 22nd day of October 2015, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" numbered 15-00010, hereinafter referred to as a Tax Sale Certificate on the above-described property in the amount above-recited; and,

WHEREAS, said Tax Sale Certificate was purchased by Clemente Enterprises, P.O. Box 141, Wyckoff, NJ 07481; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate 15-00010 for redemption and make refund in the amount of \$1,782.12 being lien amount of \$483.29, subsequent taxes, and interest in the amount of \$286.83 recording fees in the amount of \$12.00 and a premium of \$1,000.00 to Clemente Enterprises, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

**#16-95 Authorize Redemption of Tax Sale Certificate #15-00006
Block 263 Lot 66**

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2015 on Block 263/Lot 66, aka 107 Harding Road, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$54,342.71 and;

WHEREAS, on the 22nd day of October 2015, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" numbered 15-00006, hereinafter referred to as a Tax Sale Certificate on the above-described property in the amount above-recited; and,

WHEREAS, said Tax Sale Certificate was purchased by Clemente Enterprises, P.O. Box 141, Wyckoff, NJ 07481; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate 15-00006 for

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

redemption and make refund in the amount of \$54,342.71 being lien amount of \$533.51, subsequent taxes, and interest in the amount of \$11,697.20 recording fees in the amount of \$12.00 and a premium of \$42,100.00 to Clemente Enterprises, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

#16-96 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 14527 – 14585 Payroll A/C, Direct Deposit Vouchers no. 5436 - 5546, Library Payroll check nos. 1194 - 1199, Library Direct Deposit Vouchers no. 1791 - 1857, Claims Wire nos. 160104, 160105, 160106, 160201, 160202 & 160203, Claims check nos. 073180 – 073303 and Dog Trust Trs. \$700.00.

#16-97 Return of Certain Overpaid Taxes, Escrow, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Ingrid Pimley, 240 Crescent Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 217.01/Lot 51.01 - \$172.27

Joseph & Elizabeth DeGregorio, 331 Newtown Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 352/Lot 14.01 - \$318.20

Susan Burleson, 377 Heights Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 352/Lot 30 - \$527.11

Craig Degelman, 11 Ward Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 259/Lot 7 - \$423.95

Radley Flores, 482 William Way North, Wyckoff, New Jersey 07481 – Return of Escrow – Block 376/Lot 3 - \$900.00

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

Jonathan & Jeni Kertesz, 88 Morley Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 278/Lot 14 - \$347.32

Glen Brook, Inc., 381 Pinewood Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 483/Lot 12 – 130 Starr Place - \$185.02

Martin & Heather Delaney, 74 Girard Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 501/Lot 6.01 - \$321.61

Frank & Arlene Armando, 361 Auburn Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 466/Lot 23.01 - \$355.45

BUILDING DEPT.:

Charles Bellucci, 326 Village Place, Wyckoff, New Jersey 07481 – Refund of Permit #16-0021 - \$50.00

TAX REFUND:

Saiber, LLC, C/O Sidney & Varda Gold, 18 Columbia Turnpike, Ste. 200, Florham Park, New Jersey 07932 – State Tax Court Reduction – Block 349/Lot 20.10 – 421 Old Mill Lane - \$1,917.10

Corelogic, 1 Corelogic Drive, Westlake, Texas 76262 – Refund of 3rd & 4th quarter 2015 tax overpayments – Please see attached list - \$41,574.14

Wells Fargo Real Estate Tax Svc., 1 Home Campus, Des Moines, IA 50328 – Refund of 3rd & 4th quarter tax overpayments – Pringle, 303 Monroe Avenue – Block 250/Lot 20 - \$3,235.36 &
Mackrell, 314 Bohny Drive – Block 350/Lot 13 - \$3,192.27 – Total: \$6,427.63

Spiotti & Esposit, 271 US Highway 46, Ste. F105-106, Fairfield, New Jersey 07004 – for Martin Brooks, 457 Windham Court North, Wyckoff, New Jersey 07481 – Block 203/Lot 3.03/Q C457 - \$4,738.14

Anthony Graceffo, for Brian Kuiken, 555 Main Street, Hackensack, New Jersey 07481 – State Tax Court Reduction – Block 302/Lot 9 – 4,605.70

Eugenio Estevez & Grace Ditrolio, 19 Brook Road, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2015 tax overpayment – Block 302/Lot 8 - \$52.97

James & Andrea O'Donnell, 421 Hartung Drive, Wyckoff, New Jersey 07481 – State Tax Court Judgement – Block 245/Lot 61 - \$1,599.70

Anthony Graceffo, Esq., for Foster Personal Residence Trust, 555 Main Street, Hackensack, New Jersey 07601 – State Tax Court Reduction – Block 209/Lot 8 – 69 Barrett Lane - \$2,300.53

Mark Schlesinger, 431 Lafayette Avenue, Wyckoff, New Jersey 07481 – State Tax Court Judgement – Block 483/Lot 30.01 - \$1,784.95

McKirdy Riskin, PA, 136 South Street, Morristown, New Jersey 07962 – Please see attached list for State Tax Court Reductions - \$9,412.88

Thomas Ludwig, 215 East Ridgewood Avenue, Ridgewood, New Jersey 07450 – County Board Tax Reduction – Block 217/Lot 34 – 35 Edgewood Avenue - \$2,795.65

Anthony Graceffo, Esq., for Craig Van Brookhoven, 555 Main Street, Hackensack, New Jersey 07601 – State Tax Court Reduction – Block 282/Lot 21 – 471 Carlton Road - \$3,768.98

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

Anthony Graceffo, Esq., for George & Elsie Nassor, 555 Main Street, Hackensack, New Jersey 07601 – Blcok 314/Lot 29 – 421 Hamden Court - \$4,473.02

RECREATION:

Jennifer Kerin, 117 Edison Street, Wyckoff, New Jersey 07481 – Travel Baseball Tryout - \$15.00

Frank Marzocco, 375 Clover Lane, Wyckoff, New Jersey 07481 – Travel Baseball Tryout - \$15.00

POLICE DEPT.:

Bruce T. Winn, 366 Stalker Hill Road, Thompson, PA 18465 – Reimbursement of overpaid police impound fee - \$5.00

#16-98 Purchase of Parking Lot Lighting, Poles & Fixtures From State Contract

WHEREAS, the Township of Wyckoff's Pulis Field Recreation Complex has been updated with artificial turf fields, a new parking lot and circulation improvements; and,

WHEREAS, a safety requirement exists to purchase and install lighting for the Pulis Field parking lot to satisfy that requirement; and,

WHEREAS, the Wyckoff Planning Board approved the installation of lighting for parking lot and pedestrian areas; and,

WHEREAS, the Township Committee has authorized the procurement for the purchase of the aforementioned lighting for the Pulis Field Recreation Complex; and,

WHEREAS, the Public Works Manager has obtained price quotes and recommends procurement from the State of New Jersey Pricing System which offered the lowest responsive and responsible pricing; and,

WHEREAS, the State of New Jersey contract number A85578 is current and it extends the state contracting bid pricing to municipalities for lighting poles and luminaires; and,

WHEREAS, the Chief Financial Officer has issued an encumbrance of funds certification for this procurement; and,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is hereby awarded to the current state contract vendor, Jewel Electric Supply Company, 455 Third Street, Jersey City, New Jersey in accordance with the current state contract pricing of state contract number A85578 for the purchase of 14 HADCO 17 foot tall lighting poles and box type fixtures (vertical downward directed lighting as opposed to a lantern type fixture) as specified in the attached January 20, 2016 price quote with luminaire detail drawing at a price of \$26,496.00.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**

**#16-99 Refund Landscape Bond – 484 Grandview Ave
Block 497 Lot 2**

WHEREAS, Mr. Michael Ragone who resides at 484 Grandview Avenue, Block 497 Lot 2 deposited a \$2,500.00 landscape bond with the municipal clerk on August 31, 2015; and,

WHEREAS, in a letter dated December 15, 2015 Mr. Ragone of 484 Grandview Avenue has requested the release of the landscape bond; and,

WHEREAS, the Township Engineer, Mark DiGennaro, in a notation dated January 5, 2016 recommends that the \$2,500.00 landscape bond be returned to Mr. Michael Ragone; and,

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to release the \$2,500.00 landscape bond to Mr. Michael Ragone; and,

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and to Mr. Michael Ragone, 484 Grandview Avenue, Wyckoff, NJ 07481.

II Motion

a. Authorize the request for temporary signs from Ramapo/Indian Hills to advertise FLOW Follies March 4-13, 2016 on the front lawn of the Christian Health Care Center, Dairy Queen & the corner of Cedar Hill & Wyckoff Avenues.

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND BOONSTRA
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

III Meeting adjourned 8:06 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 2, 2016**