

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
MONDAY, SEPTEMBER 21, 2015**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
MONDAY, SEPTEMBER 21, 2015 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Kevin J. Rooney
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
  - a. Finance Committee to review and sign vouchers
  - b. Report of Township Committee
  - c. Report of Administrator
  - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS  
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

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TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
MONDAY, SEPTEMBER 21, 2015 - 8:00 PM

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Kevin J. Rooney
- 2. Flag Salute
- 3. Invocation will be given by Reverend Wesley Kenyon from Wyckoff Assembly of God Church
- 4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
- 5. Roll call of the Township Committee
- 6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
- 7. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from September 1, 2015.

MOTION: CAROLAN SECOND JEPSEN  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

- 8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- |         |  |
|---------|--|
| #15-228 | Memorialize Re-appointment of Successor Trustee James Abma                     |
| #15-229 | Memorialize Re-appointment of Successor Trustee Jean Hildebrandt               |
| #15-230 | Completed 2014 Grant Reserves  |
| #15-231 | Memorialize Shared Service Agreement with County of Bergen                     |
| #15-232 | Payment of Bills   |
| #15-233 | Return of Certain Overpaid Taxes, Escrow Monies, etc.                          |
| #15-235 | Refund Maintenance Guarantee – 511 Goffle Road                                 |
| #15-236 | Authorize Shared Service Agreement with New Milford                            |
| #15-237 | Compliance with Public Law 2015, Chapter 95                                    |
| #15-238 | Authorize Community Development Application                                    |
| #15-239 | Establish Lien-632 Lawlins Road-Block 230 Lot 22                               |
| #15-240 | Establish Lien-312 James Way-Block 349 Lot 72                                  |
| #15-241 | Put the Brake on Fatalities Day  |
| #15-242 | Authorize Grant Application to Bergen County Historic Preservation Trust Fund. |
| #15-C8  | Closed Session – Threatened Litigation NJSA 10:4-12b(7)                        |

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**II      Motions**

- a. Approve the ten (10) day temporary sign request from the Wyckoff Education Foundation (WEF) advertising their annual 5K Run and Family Walk on October 17, 2015 at Eisenhower School.

**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ SCANLAN \_\_\_\_\_ SECOND \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**III      Ordinance – Public Hearing Further Consideration**

#1782 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF

MOTION: \_\_\_\_\_ JEPSEN \_\_\_\_\_ SECOND \_\_\_\_\_ CAROLAN \_\_\_\_\_  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**IV      Adoption of Resolution**

#15-234      Authorize Purchase Through National Cooperative Contract for Outdoor Sports Lighting

MOTION: \_\_\_\_\_ BOONSTRA \_\_\_\_\_ SECOND \_\_\_\_\_ JEPSEN \_\_\_\_\_  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**V      Adjourn**

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR  
MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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**Meeting Called To Order**

Mayor Kevin J. Rooney called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Kevin Rooney.

**Invocation**

The Invocation was given by Reverend Wesley Kenyon from Wyckoff Assembly of God Church.

**Attendance**

**Township Committee Present:** Mayor Kevin J. Rooney; Committee Present: Rudolf E. Boonstra, John Carolan, Haakon C. Jepsen and Brian D. Scanlan

**Staff Present:** Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

**Open Public Meeting Act Statement**

Deputy Municipal Clerk Shannon read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Meeting Open for Public Comment**

The Township Committee voted unanimously to open the public portion of the meeting.

Kyle Bickford, 104 Sheldon Street. Mrs. Bickford stated her objections to the Township Committee about Ordinance #1781 that was adopted on August 18, 2015; Ordinance #1781 regulates storing of recreational vehicles, trailers and camp cars in the township. Mrs. Bickford asked the committee to be "grandfathered" in because her family has owned a camper that they parked in their front yard prior to the ordinance amendment. Mrs. Bickford said it was impossible for her to park her camper behind the front plane of her home as the ordinance stipulates, she said it is logistically impossible, because the camper does not fit into her side yard because she installed a fence.

Mrs. Kathleen Smith, 444A Bromley Place. Mrs. Smith introduced herself as the President of the Board of Trustees for Spring Meadow Condominiums. Mrs. Smith was concerned that the Spring Meadow Community had not been advised about the September 1, 2015 Township Committee meeting where the completion of Pulis Field was discussed because in her opinion the Spring Meadow residents were most affected by the field renovations. From the Spring Meadow condominiums the residents can see the Pulis soccer field facility and they would like to have the berm enhanced as follows:

- Additional 12 to 15 conifers are needed to fill the gaps (9 to 14 feet) between conifers at the top of the berm
- Three conifers on top of the berm need to be repositioned with one of these rose to a high level.

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- Additional conifers need to be planted along Spring Meadow Drive next to 452D Bromley Place and 3 to 4 conifers should be added to the former cull de sac where the berm slopes down to grade, since there are gaps between plantings.
- Four to six additional conifers should be planted behind the 444 Bromley Place building on the downward slop of the berm to shield the residents from the view of the parking lot and its light poles.
- Additional conifers need to be planted on the corner of Spring Meadow Drive and the new road.

Additionally, Mrs. Smith asked if the members of the Township Committee, officers of the Wyckoff Family YMCA and Mark Borst could meet with her and walk the Spring Meadow side of the berm to evaluate our request. Mrs. Smith asked that the Spring Meadow Condominium residents be informed about future Pulis Field planning and consultations.

Sal Sassano, 724 Hickory Hill Road. Mr. Sassano introduced himself as a lacrosse coach and lacrosse director. Mr. Sassano thanked the Township Committee for their support and for helping to make the Pulis Field Recreation complex a reality. He said Wyckoff's sports culture is strong and now we have a "world class" facility.

Lorraine Freimuth 413A Bromley Place. Ms. Freimuth said she is happy at Spring Meadow Condominiums and that it is a happy and vibrant community. She is concerned about trash removal at the snack bar and subsequent animal infestation and the volume of traffic on Spring Meadow Road going both to the Wyckoff Family YMCA and Pulis Field. Mrs. Freimuth was assured by the Mayor that trash would be regularly removed from the site and the snack bar facility would mostly be used for storage.

Steven Howard, 452A Bromley Place. Mr. Howard had attended the initial Planning Board hearings for the Pulis Field renovation application he questioned glare from the lighting into the condos, height of the light poles, increased traffic volume from the renovated Pulis Field, the number of days the field would be used, what time the field and parking lights go out and the size of the Pulis Field parking lot.

Carmine Savage, 448D Bromley Place. Mrs. Savage questioned the playground portion of the Pulis Field Complex and said not all fields have playgrounds, the children could play at the St. Elizabeth playground or the YMCA playground. Mrs. Savage asked if the playground would be monitored after hours.

Mike Ferrara, 408A Bromley Place. Mr. Ferrara said he is a retired attorney who recalls reading about the 2012 planning board hearings regarding the Pulis Field Complex. He is concerned with the use of Spring Meadow Road for the condos, YMCA & Pulis Field and the increased volume of traffic.

Chantal Cannon, 501B Aspen Lane. Ms. Cannon stated that safety is her concern due to the increased traffic into her community.

Mr. James Savage, 448B Bromley Place. Mr. Savage said he agreed with Kathleen Smith's statements this evening about increasing the plantings on the Spring Meadow side of the berm; he also said he was concerned with the parking lot lights, and questioned were they too high, use of open space funds & light pollution. Mr. Savage stated that the township had broken a promise to him.

Tom Meloro, 500D Aspen Lane. 500D Aspen Lane. Mr. Meloro questioned the additions to Pulis Field, the walking path and playground and the acceleration of its completion.

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Chris Vanuga, 314 Sunset Blvd. Mr. Vanuga said he was proud of the public private community partnership that built the Pulis Field project, as well as, the open space fund and the master plan amendment that so many worked hard on and have achieved creating this world class facility.

Terry Hassan, 604B Sugarbush Court. Ms. Hassan stated she recently purchased her home and already her property value was diminished due to the increased traffic, fumes from the automobiles polluting the air, the noise level from the summer YMCA campers. Ms. Hassan suggested that an alternate Wyckoff Family YMCA entrance/exit should be over the railroad track not through Spring Meadow Road. Ms. Hassan said she does not want the Pulis field in her backyard.

Joyce Lee, 508D Aspen Lane. Miss Lee stated that the drivers drive recklessly on Spring Meadow Road and that the road has become an expensive race track, she also expressed dismay at the noise level of the Wyckoff Family YMCA summer children day campers.

The Township Committee voted unanimously to close the public portion of the meeting.

**Approval of the following Township Committee meeting minutes:**

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business  
Meeting Minutes from September 1, 2015.

MOTION: CAROLAN SECOND JEPSEN  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

**#15-228 Memorialize Re-appointment of Successor Trustee**

**WHEREAS**, the Township of Wyckoff is the beneficiary of the Zabriskie House Museum, an Early American Historical Home; and

**WHEREAS**, the Township Committee of the Township of Wyckoff is required to appoint successor Trustees to the John B. and Grace Q. Zabriskie Memorial Trust, which said Trust is responsible for the maintenance, use and operation of the Zabriskie House Museum; and

**WHEREAS**, an Order Appointing Successor Trustees which was executed by Honorable Gerald C. Escala, JSC, on October 28 2005, permits the Township of Wyckoff to appoint future Successor Trustees by way of Resolutions adopted by the governing body; and

**WHEREAS**, Resolution #08-151 appointed Charles A. Lota as a Trustee for a new term commencing July 1, 2008 and expiring on December 31, 2011; and,

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**WHEREAS**, Charles A. Lota submitted his resignation as a Trustee and the Township Committee appointed Jim Abma to the vacancy created by Mr. Lota for the remainder of the term which commenced on July 1, 2008 and expires December 31, 2011; and,

**WHEREAS**, Jim Abma was re-appointed by the Township Committee to a new term for a period from 1/1/2012 to 12/31/2015; and,

**WHEREAS**, the Township Committee wishes to confirm and memorialize the re-appointment of Jim Abma for the term of 1/1/2012 to 12/31/2015.

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Paragraph Ninth of the Last Will and Testament of Grace Quackenbush Zabriskie, late of the Township of Wyckoff, which Will having been admitted to Probate in the Bergen County Surrogate's Court of the State of New Jersey, the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey does hereby appoint Jim Abma, 710 Lawlins Road, Wyckoff, New Jersey, Trustee of the John B. and Grace Q. Zabriskie Memorial Trust for a term commencing January 1, 2012 to December 31, 2015.

**BE IT FURTHER RESOLVED**, that the Mayor and the Municipal Clerk of the Township of Wyckoff are hereby authorized and directed to execute any and all necessary documentation to be filed in the Bergen County Surrogate's Court, and to take such other steps or actions as may be necessary to carry this Resolution into effect.

**BE IT FURTHER RESOLVED**, that the Mayor and Township Committee of the Township of Wyckoff hereby request the Bergen County Surrogate's Court to issue Letters of Trusteeship in the name of Jim Abma, for the John B. and Grace Q. Zabriskie Memorial Trust.

**#15-229      Memorialize Re-appointment of Successor Trustee Jean Hildebrandt**

**WHEREAS**, the probated Will of Grace Quackenbush Zabriskie, who passed on August 14, 1973, conveyed the Zabriskie House Museum, an Early American Historical Home, in trust to the Township of Wyckoff; and

**WHEREAS**, the Township Committee of the Township of Wyckoff is required to appoint Successor Trustees to the John B. and Grace Q. Zabriskie Memorial Trust, which said Trust is responsible for the maintenance, use and operation of the Zabriskie House Museum; and

**WHEREAS**, an Order Appointing Successor Trustees which was executed by the Honorable Gerald C. Escala, JSC, on October 28, 2005, permits the Township of Wyckoff to appoint future Successor Trustees by way of Resolutions adopted by the governing body; and

**WHEREAS**, Elizabeth Spencer was one of the four original Trustees appointed to the John B. and Grace Q. Zabriskie Memorial Trust, within the Last Will and Testament of Grace Quackenbush Zabriskie, for an indefinite term; and

**WHEREAS**, Elizabeth Spencer passed away on April 18, 2009; and

**WHEREAS**, the Township Committee of the Township of Wyckoff appointed Jean E. Hildebrandt to the vacancy created by the death of Elizabeth Spencer, for a term commencing January 1, 2010 and expiring on December 12, 2012; and,

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**WHEREAS**, the Township Committee wishes to confirm and memorialize the re-appointment of Jean Hildebrandt for the term of 12/13/2012 to 12/31/2016.

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Paragraph Ninth of the Last Will and Testament of Grace Quackenbush Zabriskie, late of the Township of Wyckoff, which Will having been admitted to Probate in the Bergen County Surrogate’s Court of the State of New Jersey, the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey does hereby appoint Jean E. Hildebrandt, 331 West Shore Drive, Wyckoff, New Jersey, Trustee of the John B. and Grace Q. Zabriskie Memorial Trust for a term commencing December 13, 2012 and expiring December 31, 2016.

**BE IT FURTHER RESOLVED** that the Mayor and the Municipal Clerk of the Township of Wyckoff are hereby authorized and directed to execute any and all necessary documentation to be filed in the Bergen County Surrogate’s Court, and to take such other steps or actions as may be necessary to carry this Resolution into effect.

**BE IT FURTHER RESOLVED** that the Mayor and Township Committee of the Township of Wyckoff hereby request that the Bergen County Surrogate’s Court issue Letter of Trusteeship in the name of Jean E. Hildebrandt, for the John B. and Grace Q. Zabriskie Memorial Trust.

**#15-230      Completed 2014 Grant Reserves**

**WHEREAS**, certain Appropriated Grant Reserves 2013/2014 Municipal Alliance Share Reserves remain dedicated to programs now completed and closed; and,

**WHEREAS**, as Township Municipal Accountant and Chief Financial Officer have stated that the grant year 2013/2014 has been completed and are considered closed, and,

**WHEREAS**, the 2014 Annual Audit has been completed and the final balances of the Appropriated Grant Reserves Current Fund has been verified and closed, and,

**WHEREAS**, it is necessary to formally cancel said balances so that unexpended balances, if any, may be moved to fund balance:

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of the Un-appropriated and Appropriated Reserves Current Fund as follows:

2013/2014 Municipal Alliance Share	Appropriation Reserves	\$ 2,509.58
Budget Operations	Appropriation Reserves	\$ 2,509.58

**#15-231      Memorialize Shared Service Agreement with County of Bergen**

**WHEREAS**, Bergen County Department of Public Works has notified the Township of Wyckoff that Bergen County is able to resurface Wyckoff Avenue from Atwood Place to approximately Lafayette Avenue in the month of September; and,

**WHEREAS**, Bergen County requires municipalities to execute a shared services agreement before it will resurface Bergen County roads; and,

**WHEREAS**, residents and governing body members have requested that Bergen County pave areas of Wyckoff Avenue due to the current road conditions; and,



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**WHEREAS**, the Police Chief, Public Works Manager and Township Engineer recommend that the Township Committee accept Bergen County's offer to resurface a section of Wyckoff Avenue this month and endorse the execution of the Bergen County Shared Service Agreement for road resurfacing; and,

**WHEREAS**, the Township Administrator has obtained approval through its' participation in the consortium for insurance to sign the shared service agreement; and,

**WHEREAS**, the Police Department recommends road closings and detours at certain points along Wyckoff Avenue and its intersecting roads.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization for this shared service agreement is memorialized and confirmed for the paving of Wyckoff Avenue when Bergen County can manage the work in its schedule.

**BE IT FURTHER RESOLVED**, that the Wyckoff Police Department shall establish and manage any road closings and detour routes and authorization for said road closings and detours is hereby provided.

**BE IT FURTHER RESOLVED**, that in the interest of safety, the hours permitted for working will be expanded from 6:00 a.m. to 7:00 p.m. for this improvement.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide certified copies of this resolution to the Police Chief, Traffic Safety Officer Lt. Van Dyk, Public Works Manager and Township Engineer.

**#15-232      Payment of Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. Payroll A/C, Direct Deposit Vouchers no., Library Payroll check nos., Library Direct Deposit Vouchers no., Claims Wire nos., check no. Accutrack A/C, Claims check nos. and Voided Claims checks no..

**#15-233      Return of Certain Overpaid Taxes, Escrow Monies, etc.**

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**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**TAX REFUND:**

Robert & Lorraine Pitek, 414 Holly Drive, Wyckoff, New Jersey 07481 – 2<sup>nd</sup> quarter Homestead Credit Refund – Block 441/Lot 31 - \$940.96

Robert & Betsy Lahue, 166 Fox Hollow Road, Wyckoff, New Jersey 07481 – 2<sup>nd</sup> quarter 2015 Tax refund due to overpayment – Block 450/Lot 14

Tom & Suzanne Willemann, 550 Franklin Terrace, Wyckoff, New Jersey 07481 – 2<sup>nd</sup> quarter 2015 Tax refund due to overpayment – Block 508/Lot 1 - \$465.29

Brian & Brynn Saracusa, 199 Cottage Road, Wyckoff, New Jersey 07481 – State Tax Court Judgement – Block 456/Lot 35 - \$3,537.89

**RECREATION:**

Nancy Waleck, 802 Charnwood Drive, Wyckoff, New Jersey 07481 – Adult Fitness Class Refund - \$50.00

Susan Fuhr, 121 Cumberland Court, Wyckoff, New Jersey 07481 – Soccer Refund - \$90.00

Colette Pennacchio, 506 Lafayette Avenue, Wyckoff, New Jersey 07481 – Soccer Refund - \$40.00

Marc Rowe, 453 Victor Way, Wyckoff, New Jersey 07481 – Soccer Refund - \$65.00

Daniella Rubinetti, 440 Glendale Road, Wyckoff, New Jersey 07481 – Volleyball Refund - \$90.00

**#15-235      Refund Maintenance Guarantee – 511 Goffle Road**

**WHEREAS**, GSA,LLC (Mr. Peter Salerno) deposited the following with the Township Clerk’s office for 511 Goffle Road Block 498 Lot 104.01 in October 2010:

Performance Bond	\$281,800
Performance Cash/Surety	\$ 31,320
Professional/Engineering Escrow	\$ 13,050

**WHEREAS**, Township Wyckoff Resolution #13-122 approved on March 27, 2013 authorized the following refund of the performance guarantee and establishment of a two (2) year maintenance guarantee:

<u>Release</u>	<u>Maintain</u>
Performance Bond - \$281,800	Two Year Maintenance Bond -
\$35,235	
Performance cash/surety - \$27,405	Two Year Maintenance Cash/Surety
- \$3,859	

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**WHEREAS**, GSA, LLC (Mr. Peter Salerno) in a letter dated July 20, 2015 has requested the refund of his two (2) year maintenance guarantee & engineering escrow; and,

**WHEREAS**, the Township Consulting Engineer, Mr. Peter TenKate, concurs with the refund of the two (2) year maintenance guarantee and the balance of professional escrow.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they concur with the recommendation of the Township's Consulting Engineer as follows:

Two Year Maintenance Bond	\$35,235
Two Year Maintenance Cash/Surety	\$3,859
Professional Escrow	\$275

**BE IT FURTHER RESOLVED**, that the municipal clerk will forward a copy of this resolution to Mr. Peter Salerno, 511 Goffle Road, Wyckoff, NJ 07481 and the Township's Consulting Engineer, Mr. Peter TenKate, Boswell McClave Engineering, 330 Phillips Avenue, South Hackensack, NJ 07606-1722

**#15-236      Authorize Shared Service Agreement with New Milford**

**WHEREAS**, the State of New Jersey encourages it's municipalities to enter into shared service agreements as per the State of New Jersey's "Best Practices" initiative, and

**WHEREAS**, the Township of Wyckoff (provider) and the Borough of New Milford (recipient) seek to participate in an Inter-local Services Agreement in order to save tax payer dollars and/or provide services more efficiently, and

**WHEREAS** the Township Administrator recommends that the Township of Wyckoff enter into an Inter-local Services Agreement for providers licensed CFO services to the Borough of New Milford, and

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Wyckoff hereby agrees to provide, in accordance with NJSA 40:8A et seq (Inter-local Services Act), a licensed CFO service to the Borough of New Milford by Wyckoff:

**BE IT FURTHER RESOLVED** that the Township agrees to provide this shared service as described in the Inter-local Service Agreement as follows but not limited to:

1. This Agreement shall be effective commencing on January 1, 2016 and continuing through December 31, 2018. Either party has the right to cancel as per signed agreement by providing ninety (90) day written notification.
2. Wyckoff shall provide to New Milford, licensed CFO, Diana McLeod, each week for 3 on site hours as well as outside of regular business hours as per the signed agreement, for a fee.
3. In consideration for this service from Wyckoff's licensed CFO to the Borough of New Milford, New Milford shall pay to Wyckoff and annual fee as described in the Interlocal Service Agreement. This fee for services rendered shall be allocated in the Township of Wyckoff budget as a revenue item and budget appropriation for fee for services to both the Township and to the Wyckoff CFO for services performed.
4. All other services as describe in the Interlocal Service Agreement between the Township of Wyckoff and the Borough of New Milford.

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**BE IT FURTHER RESOLVED** that the Mayor and the Municipal Clerk are hereby authorized to sign the Inter-local Service Agreement and the CFO is authorized to begin implementing services as described in the agreement.

**#15-237      Compliance with Public Law 2015, Chapter 95**

**WHEREAS**, New Jersey Department of Community Affairs has issued Local Finance Bulletin 2015-14 which instructs municipal government to provide employees with on-line payroll access per P.L. 2015 c.95; and,

**WHEREAS**, the P.L. 2015 c.95 require local units to provide employees with internet access to their individual employee W-2, net-pay information and other approved for distribution information; and,

**WHEREAS**, the Township's current payroll provider, Paylocity, has the ability to provide such individual access through a restricted and protected web-site.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey instructs the payroll certifying officer to make available through the Township's payroll provider, instructions to establish individual internet access for each employee should they individually choose to use it to comply with this State mandate; and,

**BE IT FURTHER RESOLVED**, that it is the responsibility of each individual employee who chooses to access their personal payroll information through the Township's payroll provider to maintain their account access requirements and to access via a secure location, such as but not limited to, personal secure w-fi (not public wi-fi hotspots) and to adhere and practice in accordance with the Township's computer security plan, any other computer privacy and security protocols.

**#15-238      Authorize Community Development Application**

**WHEREAS**, a Bergen County Community Development Grant of \$388,400 has been proposed by the Eastern Christian Children's Retreat for ADA Improvements at Oak Lodge, in the Township of Wyckoff; and,

**WHEREAS**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and,

**WHEREAS**, the aforesaid project is in the best interest of the people of the Township of Wyckoff; and,

**WHEREAS**, this resolution does not obligate the financial resources of the Township of Wyckoff and is intended solely to expedite the expenditures of the aforesaid CD funds.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey hereby confirms endorsement of the aforesaid project, and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the Director of the Bergen Country Community Development Program so that implementation of the aforesaid project may be expedited.

**#15-239      Establish Lien-632 Lawlins Road-Block 230 Lot22**

**WHEREAS**, the residential home and land at 632 Lawlins Road, Block 230/Lot 22 is owned by Alexander Markisz and Edward Markisz; and,

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**WHEREAS**, the Township Committee of the Township of Wyckoff has established a property maintenance code known as Chapter 152 of the Code of the Township of Wyckoff; and,

**WHEREAS**, all the owners of property in the Township of Wyckoff are required to comply with the provisions in Chapter 152 of the Code of the Township of Wyckoff; and,

**WHEREAS**, adjacent property owners and neighbors have brought property maintenance violations to the attention of the Zoning Administrator and the Zoning Administrator has issued an abatement notice in compliance with Chapter 152 to the owner and mortgagee of 632 Lawlins Rd. The Zoning Administrator has attempted to obtain compliance through letters and telephone calls as detailed on the attached certification with the result that the owner and mortgagee have failed to abate the violations enumerated in the abatement notice; and,

**WHEREAS**, the property owner has the duty to remove the violations after notice has been issued; and

**WHEREAS**, the Zoning Administrator has filed a certification dated June 18, 2015 (attached as if set forth at length) in compliance with Chapter 152 which certifies the cost of \$ 475.00 as the verified charge to abate certain violations; and,

**WHEREAS**, the attached certificate with attachments is presented to the Township Committee for their examination and if found correct, to be charged against the lands upon which the violation existed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated June 18, 2015 from the Zoning Administrator and find it to be correct and cause the cost of \$ 475.00 to be charged against the land, namely Block 230/Lot 22, known as 632 Lawlins Rd. as a lien on the property for the cost to abate the property maintenance violation.

**BE IT FURTHER RESOLVED**, that the amount of \$ 475.00 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 230 Lot 22, 632 Lawlins Rd. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Zoning Administrator.

**#15-240      Establish Lien-312 James Way-Block 349 Lot 72**

**WHEREAS**, the residential home and land at 312 James Way, Block 349/Lot 72 is owned by Brian Shannon; and,

**WHEREAS**, the Township Committee of the Township of Wyckoff has established a property maintenance code known as Chapter 152 of the Code of the Township of Wyckoff; and,

**WHEREAS**, all the owners of property in the Township of Wyckoff are required to comply with the provisions in Chapter 152 of the Code of the Township of Wyckoff; and,

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**WHEREAS**, adjacent property owners and neighbors have brought property maintenance violations to the attention of the Zoning Administrator and the Zoning Administrator has issued an abatement notice in compliance with Chapter 152 to the owner and mortgagee of 312 James Way. The Zoning Administrator has attempted to obtain compliance through letters and telephone calls as detailed on the attached certification with the result that the owner and mortgagee have failed to abate the violations enumerated in the abatement notice; and,

**WHEREAS**, the property owner has the duty to remove the violations after notice has been issued; and

**WHEREAS**, the Zoning Administrator has filed a certification dated September 18, 2015 (attached as if set forth at length) in compliance with Chapter 152 which certifies the cost of \$ 500.00 as the verified charge to abate certain violations; and,

**WHEREAS**, the attached certificate with attachments is presented to the Township Committee for their examination and if found correct, to be charged against the lands upon which the violation existed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated September 18, 2015 from the Zoning Administrator and find it to be correct and cause the cost of \$ 500.00 to be charged against the land, namely Block 349/Lot 72, known as 312 James Way as a lien on the property for the cost to abate the property maintenance violation.

**BE IT FURTHER RESOLVED**, that the amount of \$ 500.00 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 349 Lot 72, 312 James Way. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Zoning Administrator.

**#15-241      Put the Brake on Fatalities Day**

**WHEREAS**, across the nation, traffic crashes caused approximately 32,675 (est.) fatalities in 2014, and are the leading cause of death for young people ages 15 to 34; and,

**WHEREAS**, in New Jersey 556 individuals lost their lives in traffic crashes in 2015; and,

**WHEREAS**, alcohol-related crashes accounted for 27.0 percent of the State's traffic fatalities, while 26 percent of all fatal crashes involved traveling at unsafe speeds; and,

**WHEREAS**, motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey's roadways, as people opt for alternative modes of transportation; and,

**WEREAS**, 60 motorists, 11 bicyclists and 170 pedestrians were killed in New Jersey in traffic-related crashes in 2015; and,

**WHEREAS**, safer driving behaviors such as buckling up, every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks

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when walking; avoiding aggressive driving behaviors; never driving impaired, wearing proper safety gear while riding a motorcycle or bicycle; and, focusing solely on driving by avoiding distractions, can dramatically reduce the number of traffic-related injuries and deaths.

**WHEREAS**, October 10, 2015 has been declared “Put the Brakes on Fatalities Day” by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they do hereby proclaim October 10, 2015, “Put the Brakes on Fatalities Day”, and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the State.

**#15-242      Authorize Grant Application to Bergen County Historic Preservation Trust Fund**

**WHEREAS**, the Zabriskie House Trustees have provided the Township Committee with a document which indicates they approved two (2) grant applications to the Bergen County Preservation Trust Fund; and,

**WHEREAS**, the Zabriskie House Trustees request the Township Committee consent to the filing of the grant application; and,

**WHEREAS**, the Bergen County Historic Preservation Trust Fund of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund provides grants to non-profit organizations for assistance in the preservation of historic buildings, districts and sites; and,

**WHEREAS**, as part of the 2015 application by the Zabriskie House Trustees to the County of Bergen is the requirement that the applicant must obtain a resolution of acknowledgement that the municipality in which the project is located knows that the application is being made; and,

**WHEREAS**, the Zabriskie House Trustees has informed the Township Committee of the Township of Wyckoff of its intent to apply for a Bergen County Historic Preservation Trust Fund for assistance in the historic preservation of the Zabriskie House located on property known as 421 Franklin Avenue, Block 235/Lot 6 on the tax map of the Township of Wyckoff; and,

**WHEREAS**, the Township of Wyckoff does not assume any financial liability or other responsibilities related to the application or the project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Wyckoff acknowledges that the Zabriskie House Trust is applying to the Bergen County Historic Preservation Trust Fund for two (2) grants to preserve the Early American History of the Zabriskie House.

**#15-C8      Closed Session – Threatened Litigation NJSA 10:4-12b (7)**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

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**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**NJSA 10:4-12b(7) – Threatened Litigation**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on September 21, 2015, hereby authorize, that an Executive Session closed to the public shall be conducted on September 21, 2015, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**II      Motions**

- a. Approve the ten (10) day temporary sign request from the Wyckoff Education Foundation (WEF) advertising their annual 5K Run and Family Walk on October 17, 2015 at Eisenhower School.

**Following is the vote on the Consent Agenda:**

MOTION:           SCANLAN           SECOND           BOONSTRA            
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**III      Ordinance – Public Hearing Further Consideration**

**#1782 - AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL  
IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF  
ORDINANCE**

**FINAL PASSAGE**

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1782, entitled:

**AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT  
IN THE TOWNSHIP OF WYCKOFF**

for second reading, by title only, a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN JEPSEN: I move the Ordinance on second reading by Title only.



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COMMITTEEMAN CAROLAN: Seconded.

MOTION: \_\_\_\_\_ JEPSEN \_\_\_\_\_ SECOND \_\_\_\_\_ CAROLAN \_\_\_\_\_  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1782, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN JEPSEN: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN CAROLAN: Seconded.

MOTION: \_\_\_\_\_ JEPSEN \_\_\_\_\_ SECOND \_\_\_\_\_ CAROLAN \_\_\_\_\_  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1782 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN JEPSEN: I move the resolution.

COMMITTEEMAN CAROLAN: Seconded.

MOTION: \_\_\_\_\_ JEPSEN \_\_\_\_\_ SECOND \_\_\_\_\_ CAROLAN \_\_\_\_\_  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**TOWNSHIP OF WYCKOFF  
ORDINANCE #1782**

**AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF**

**WHEREAS**, the voters of the Township of Wyckoff have approved a municipal open space tax levy that has created funds for use in accordance with the requirements of the referendum to obtain, develop and maintain open space; and,

**WHEREAS**, the Township of Wyckoff is the recipient of a state of the art, modern artificial turf field, through the efforts of resident groups, the Wyckoff Family YMCA and municipal efforts; and,

**WHEREAS**, the Township Committee of the Township of Wyckoff desires to use a portion of the Municipal Open Space Trust Fund for the development and maintenance of lands acquired for recreation purposes through capital improvements including the purchase and construction of outdoor sports lighting, safety lighting in the parking lot , construction of a snack stand, construction of a passive recreational walking path, construction of a planted berm and purchase

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of an artificial turf grooming machine; and,

**WHEREAS**, the use of open space trust fund monies for the development of lands acquired for recreation and conservation purposes is authorized through the adoption of Township of Wyckoff Ordinance #1656 and voter approval of the referendum dated November 8, 2011.

**NOW, THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey, as follows:

**SECTION 1.** The Township of Wyckoff, in the County of Bergen shall proceed with the purchase and construction of outdoor sports lighting, safety lighting in the parking lot, construction of a snack stand, construction of a walking path, construction a planted berm and purchase of a field grooming and maintenance machine at the Pulis Field Recreational Facility, Block 202, Lot 7.03 through the use of \$300,000.00 of municipal open space trust fund monies.

**SECTION 2.** The cost of implementing said capital improvements in Section 1 shall be paid by the Township out of funds received through the Municipal Open Space Trust Fund.

**SECTION 3.** This ordinance shall take effect after publication thereof and final passage as required by law.

**IV      Adoption of Resolution**

**#15-234      Authorize Purchase Through National Cooperative Contract for Outdoor Sports Lighting**

**WHEREAS**, the Township Committee adopted resolution #15-226 on September 1, 2015; and

**WHEREAS**, the Township of Wyckoff is a member of the Keystone Purchasing Network (KPN) purchasing program, a national purchasing cooperative; and,

**WHEREAS**, KPN published notices soliciting sealed competitive bids on January 16, 2013, January 22, 2013 and January 29, 2013 in the Albany (NY) Times Union, Baltimore Sun, Philadelphia Inquirer, Pittsburgh Post-Gazette and Sunbury Daily Item and KPN awarded a contract on February 20, 2013 to MUSCO Sports Lighting LLC for athletic and parking lot lighting via contract number KPN-201302-01 which said contract was extended for the period March 1, 2015 through February 28, 2016; and,

**WHEREAS**, P.L. 2011 c139 (the "Law" or "Chapter 139") allows local contracting units to utilize national cooperative contracts as a method of procurement; and,

**WHEREAS**, the New Jersey Department of Community Affairs, Division of Local Government Services (DLGS) has published LFN 2012-10, a Local Finance Notice detailing guidance to contracting units desiring to purchase under the Law; and,

**WHEREAS**, the Township Administrator, Public Works Manager and Township Engineer are satisfied that the procurement conducted by KPN and the contract awarded to MUSCO Sports Lighting LLC with the associated documentation submitted by both KPN and MUSCO Sports Lighting are compliant with the guidance in LFN 2012-10; and,

**WHEREAS**, the Township of Wyckoff published a notice in the September 11, 2015 edition of the Ridgewood News, (the Township's designated official

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newspaper for legal notices) and posted the notice on its website Wyckoff-nj.com at the bids and jobs quick link; and,

**WHEREAS**, a total purchase price for the outdoor sporting lighting system materials is \$234,320.00; and,

**WHEREAS**, a cost savings determination in accordance with LFN-2012-10 has been performed resulting in a cost savings of approximate \$1,533.00 as well as consideration of all factors, such as avoiding the longer period of time (30 days) as compared to traditional bidding and standardization of materials (since the light pole bases/foundations are installed) would be realized by the Township of Wyckoff by purchasing the outdoor sports lighting system through the KPN National Cooperative Contract compared to all the factors required with traditional bidding; and,

**WHEREAS**, the Chief Financial Officer has issued a certificate of available funds indication that sufficient funds exist in capital account # 1782 for this purchase; and,

**WHEREAS**, the Township Attorney has reviewed this procurement and concurs with the procurement through this national cooperative contract.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

1. The Township of Wyckoff is authorized to purchase from the KPN National Cooperative Contract.
2. The proposal submitted by MUSCO Sports Lighting in accordance with KPN contract #KPN-201302-01 in amount of \$234,320.00 is hereby accepted.
3. The Township Administrator is the hereby authorized to issue a purchase order to MUSCO Sports Lighting LLC in the amount of \$234,320.00.

MOTION: BOONSTRA SECOND JEPSEN  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**V** Meeting adjourned 9:25 pm.

\_\_\_\_\_  
Kevin J. Rooney  
Mayor

\_\_\_\_\_  
Joyce C. Santimauro  
Municipal Clerk