

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 4, 2015**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 4, 2015 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Kevin J. Rooney
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF
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SECOND FLOOR MUNICIPAL COURT ROOM
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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, AUGUST 4, 2015 - 8:00 PM

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Kevin J. Rooney
- 2. Flag Salute
- 3. Invocation will be given by Reverend Scott Bostwick from Grace United Methodist Church
- 4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
- 5. Roll call of the Township Committee
- 6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
- 7. **Public Hearing:** To receive comments and suggestions for the Township's 2015 Bergen County Open Space Park Improvement & Development Grant Application. The Township Committee is considering resurfacing the existing basketball courts and replacing the backboard and rim systems at Memorial Field.
- 8. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from July 21, 2015.

MOTION: CAROLAN SECOND JEPSEN
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN ABSENT
ROONEY YES

- 9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- | | |
|---------|--|
| #15-200 | 2014/2015 Liquor License Renewal Brownstone Inn Inc. |
| #15-201 | Refund Maintenance Guarantee – Julie Court 411/20 |
| #15-202 | Appointment of Deputy Court Administrator |
| #15-203 | Payment of Bills |
| #15-204 | Return of Certain Overpaid Taxes, Escrow, etc. |
| #15-205 | Completed 2013/2014 Grant Reserves |
| #15-206 | Endorse 2015 Grant Application to Open Space Grant Program for Park Improvements |
| #15-207 | Property Maintenance Abatement – 469 Cedar Hill Avenue |
| #15-208 | Authorize Acceptance of Bergen County Open Space Grant |

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II Motions

- a. Authorize the temporary sign request from St. Elizabeth's School for a banner advertising "Enrollment" from August 4-31, 2015. All temporary signs must be set back 10' from curb(s).
- b. Request from Zabriskie House Board of Trustees for mailing labels from Tax Department.
- c. Approve the request from White Pine Trading LLC on behalf of Devon Jeweler's for an August 6 & 7, 2015 jewelry special event.

III Ordinances – Introductions

#1778 – AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

#1779 – AN ORDINANCE TO AMEND CHAPTER 177 "VEHICLES AND TRAFFIC" OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO ADD NEW SECTION "177-55, SPEED LIMITS ON TOWNSHIP PROPERTY," TO SET SPEED LIMITS ON CERTAIN MUNICIPAL PROPERTIES WITHIN THE TOWNSHIP OF WYCKOFF

#1780 – AN ORDINANCE TO AMEND SECTION 186-22 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "REGULATIONS APPLYING TO ALL ZONES" TO PROVIDE FOR THE REGULATION OF CONSTRUCTION TRAILERS IN COMMERCIAL ZONES WITHIN THE TOWNSHIP OF WYCKOFF

#1781 – AN ORDINANCE TO AMEND SECTION 173 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "TRAILERS," TO PROVIDE FOR THE REGULATION AND LIMIT OF STORING RECREATIONAL VEHICLES, TRAILERS AND CAMP CARS WITHIN THE TOWNSHIP OF WYCKOFF

Following is the vote on the Consent Agenda:

MOTION: _____ BOONSTRA _____ SECOND _____ JEPSEN
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN ABSENT
ROONEY YES

IV Motion (Not on Consent Agenda)

- a. Approve the ten (10) day temporary sign request from Eastern Christian Children's Retreat September 18-28, 2015 advertising the ECCR Annual Fair. All temporary signs must be set back 10' from curb & permission for placing temporary signs on business or residential properties must be obtained from property owners.

MOTION: _____ BOONSTRA _____ SECOND _____ CAROLAN
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN ABSENT
ROONEY ABSTAIN

V Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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Meeting Called To Order

Mayor Kevin J. Rooney called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Kevin J. Rooney.

Invocation

The Invocation was given by Reverend Scott Bostwick from Grace United Methodist Church.

Attendance

Township Committee Present: Mayor Kevin J. Rooney; Committee Present: Rudolf E. Boonstra, John Carolan, and Haakon C. Jepsen

Township Committeeman Absent: Brian D. Scanlan

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

No one came forward to speak.

The Township Committee voted unanimously to close the public portion of the meeting.

Public Hearing: To receive comments and suggestions for the Township's 2015 Bergen County Open Space Park Improvement & Development Grant Application. The Township Committee is considering resurfacing the existing basketball courts and replacing the backboard and rim systems at Memorial Field.

Mayor Rooney indicated that the Township Committee of the Township of Wyckoff shall next conduct a public hearing. The purpose is to receive comments and suggestions for the Township's 2015 Bergen County Open Space Park Improvement and Development Grant Application. The Township Committee is considering resurfacing the existing basketball courts and replacing the backboard and rim systems in Memorial Field Complex. Mayor Rooney stated before we have public comment Mr. Robert Shannon the Administrator of the Township of Wyckoff will provide additional information.

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Mr. Robert Shannon, Administrator, stated that Bergen County provides a grant opportunity every year for municipalities in Bergen County to improve their parks and recreational facilities. The funds are appropriated from taxes paid by taxpayers to Bergen County under the Bergen County Open Space Tax. Bergen County assigns an allotment of funds to each of its regions in Bergen County. The Township of Wyckoff is one of thirteen (13) municipalities in the Northwest Bergen Region and the Township has participated in this program since the beginning and has been able to accomplish meaningful and useful recreational improvements for the enjoyment of the residents of Wyckoff and the public who visit our recreational facilities.

In 2015 the Parks and Recreation Advisory Board has suggested that the focus of this year’s grant be applied to resurfacing the basketball courts in Memorial Field. The Township of Wyckoff has six (6) basketball courts in Memorial Field located between the roller hockey rink and the tennis courts which were improved approximately fourteen years ago. The purpose of this grant is to maintain the existing footprint of the basketball court; mill out the cracks in the basketball court surface, resurface the court, and replace the six (6) poles, backboards and rims. The backboard systems are all leaning and have reached there useful life. The reason this grant application is proposed is because the basketball court surfaces have significant cracks in them. The Public Works Department has attempted over the past three to four years to patch repair these cracks. It is clear that the basketball courts need to be resurfaced. Therefore the Parks and Recreation Advisory Committee and the staff have recommended a \$20,225.00 grant application to perform this repair.

Mayor Rooney asked for public comments.

Tim Buchman – 430 Meer Avenue – Mr. Buchman asked if the basketball rims and backboards are constructed at a lower height for women basketball players. The reply was no - the ten foot standard is consistent for both men and women basketball play.

Jim Savage – 448 D Bromley Place – Mr. Savage asked if this grant application included a matching appropriation. Mayor Rooney replied all Bergen County Park Development Grants require a 100% match. Therefore the Township of Wyckoff if successful will appropriate in the 2016 budget a similar amount for this project. Essentially the total cost has been reduced to \$40,500.00.

With no further public comments Mayor Rooney indicated the agenda for this evenings meeting includes a resolution which the Township Committee will consider to authorize this grant application for the resurfacing of the basketball courts.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business
Meeting Minutes from July 21, 2015.

MOTION: _____ CAROLAN _____ SECOND _____ JEPSEN _____
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN ABSENT
ROONEY YES

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Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#15-200 2014-2015 Liquor License Renewal Brownstone Inn Inc.

WHEREAS, an application for 2014-2015 renewal of the inactive plenary retail consumption liquor license of the Brownstone Inn, Inc., dba The Brownstone, 625 Wyckoff Avenue, Wyckoff, New Jersey was received on June 9, 2014; and,

WHEREAS, the 2014-2015 inactive plenary retail consumption liquor license of The Brownstone was not renewed by the Township of Wyckoff due to The Brownstone's owner Mr. Aziz Kastrati's conviction of a federal crime and time served in prison and the necessary transfer of the liquor license from Mr. Aziz Kastrati that had not taken place; and,

WHEREAS, both state and municipal fees associated with the 2014-2015 renewal of the inactive plenary retail consumption liquor license of The Brownstone were paid in full and the tax clearance certificate was issued by the State of New Jersey; and,

WHEREAS, on March 18, 2015 an ABC change of corporate structure application was submitted to the Township Clerk that transferred 100% of the Brownstone Inn Incorporated stock from Mr. Aziz Kastrati to his wife Mrs. Hafi Kastrati; and,

WHEREAS, after receipt of The Brownstone's change of corporate structure application, the required newspaper publication of stock transfer, the completed background investigation by the Wyckoff Police Department of Mrs. Hafi Kastrati & the subsequent police report the municipal clerk submitted the change of corporation structure application to the Alcoholic Beverage Control (ABC); and,

WHEREAS, the inactive status of The Brownstone liquor license commenced on May 8, 2011 the licensee as required by law petitioned the Director of the ABC for an extension of the inactive status of The Brownstone liquor license which expires in 2016 that states the liquor license of The Brownstone is for sale; and,

WHEREAS, the Municipal Clerk requested and received reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with the 2014-2015 annual renewal application. The licensee meets their ADA parking requirement called for on the site plan; and,

WHEREAS, the municipal Clerk and township Attorney have reviewed the submitted renewal application, fees, sketch, tax clearance certificate and reports and find them to be in proper order and the Township Attorney has consulted with the State of New Jersey Attorney General's Office and Division of ABC regarding the change of corporate structure and the township's ability to renew the license; and,

WHEREAS, no written objections have been received by the municipal clerk regarding the renewal of The Brownstone liquor license concurrent with the recent change in corporate structure submitted to the ABC on June 25, 2015 which transfers 100% of the corporate stock from Mr. Aziz Kastrati to Mrs. Hafi Kastrati; and

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WHEREAS, on April 29, 2015 a letter was sent by the Township Attorney Robert E Landel to Mrs. Hafi Kastrati’s Attorney Mr. Christopher T. Karounos reiterating Mrs. Hafi Kastrati’s comments made during a meeting that was attended by Robert E. Landel, Esq., Christopher T. Karounos, Esq. (Attorney for Mrs. Hafi Kastrati), Municipal Clerk Joyce Santimauro, Mr. Aziz Kastrati and Mrs. Hafi Kastrati on April 29, 2015. Mrs. Hafi Kastrati stated during the April 29, 2015 meeting that both Mr. Aziz Kastrati and Mrs. Hafi Kastrati intended on maintaining ownership of the 625 Wyckoff Avenue, Wyckoff, New Jersey property. Mrs. Kastrati also confirmed that a decision to either sell the liquor license or continue to utilize and operate the liquor license would be made by December 31, 2015. Mrs. Hafi Kastrati also stated during the April 29, 2015 meeting that she would either sell the liquor license or operate out of 625 Wyckoff Avenue by June 2016 prior to the Township’s renewal of the 2016-2017 liquor license renewals.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the recommendation of the municipal clerk and township attorney are hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of The Brownstone for the 2014-2015 licensing term is hereby approved as inactive.

BE IT FURTHER RESOLVED, upon the advice of the Township Attorney, subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees who may be serving alcoholic beverages, so that they can be scheduled to complete the Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible.

BE IT FURTHER RESOLVED, that the municipal clerk is hereby authorized and directed to have a new license drawn up and for the Brownstone Inn, Incorporated effective July 1, 2014 that will be kept by the Municipal Clerk at Town Hall until the licensee activates the inactive status of The Brownstone liquor license.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to forward a copy of this Resolution to the licensee, Mr. Christopher Karounos, Esq. and to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey.

#15-201 Refund Maintenance Guarantee- Julie Court 411/20

WHEREAS, the President of Kaylor Construction Mr. John Haboob posted the following Performance Guarantee & Professional Escrow with the Municipal Clerk for the Julie Court subdivision project in November 2005:

Performance Letter of Credit	\$ 78,000.00
Performance Cash	\$ 37,800.00
Professional Escrow	\$ 25,250.00

WHEREAS, Township of Wyckoff Resolution #14-92 approved on January 14, 2014 authorized the following release of the Julie Court Performance Guarantee & instituted the Two (2) Year Maintenance Guarantee:

	Current	Maintenance	Amount of Guarantee to
be			
<u>Performance Guarantee</u>	<u>Performance Guarantee</u>	<u>Guarantee to be Held by Township</u>	<u>Released by Township</u>
Performance Cash Bond	\$37,800.00	\$21,000.00	\$16,800.00

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Performance Letter of Credit	\$78,000.00	0.00	\$78,000.00
Total	\$115,800.00	\$21,000.00	\$94,800.00

WHEREAS, Mr. John Haboob in a letter dated May 1, 2015 has requested that the two (2) year Maintenance Cash Guarantee & remaining Professional Escrow be released. the Township Engineer Mark DiGennaro in a notation dated July 21, 2015 authorized the release of the Julie Court Two (2) Year Maintenance Guarantee & Professional Escrow.

WHEREAS, the Township’s Chief Financial Officer has verified the funds in the Julie Court account and advices that there is engineering escrow in the amount of \$205.50 that must be deducted from the \$21,000.00 Two (2) Year Maintenance Cash Guarantee for engineering bills.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer Mark DiGennaro to release the Two (2) Year Maintenance Guarantee as follows:

Two (2) Year Maintenance Cash Guarantee	\$21,000.00
Less Engineering Escrow	- \$205.50
Total	\$20,794.50

BE IT FURTHER RESOLVED, that the Township Clerk will forward a copy of this resolution to the Township Engineer Mark DiGennaro, the Township’s Consulting Engineer and Mr. John Haboob, Kaylor Construction.

#15-202 Appointment of Deputy Court Administrator

WHEREAS, Stacey Gambuti was hired the Township of Wyckoff for the office of Municipal Court as Violations Clerk on March 17, 2014; and,

WHEREAS, Stacey Gambuti has completed and passed the following curriculum to advance to the position of Deputy Court Administrator: Principals of Municipal Court Administration Orientation, Principals of Municipal Court Administration Introduction Program and Principals of Municipal Court Administration Advanced Program; and,

WHEREAS, the Municipal Court Judge has recommended the appointment of Stacey Gambuti to the position of Township of Wyckoff Deputy Court Administrator to ensure a back-up is in place when the Court Administrator is not available with the judicial authorization to set bail, etc. effective of May 11, 2015.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey do hereby accept the recommendation of the Township of Wyckoff Municipal Court Judge, Russel Teschon, to appoint Stacey Gambuti to the position of Deputy Court Administrator effective May 11, 2015.

#15-203 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

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WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 13923 – 13997 Payroll A/C, Direct Deposit Vouchers no. 4885 - 4929, Library Payroll check nos. 1162 - 1164, Library Direct Deposit Vouchers no. 1431 - 1456, Claims Wire nos. 150801, 150802 & 150803, check no. 2188 Dog Trust A/C, Claims check nos. 072064 – 072162 and Voided Claims check no. 072063.

#15-204 Return of Certain Overpaid Taxes, Escrow, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Joseph & Elizabeth DeGregorio, 331 Newtown Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 352/Lot 14.01 - \$318.20

TAX REFUND:

James T. Cedarstrand, Esq., 309 Dayton Street, Ridgewood, New Jersey 07451 – State Tax Court Reduction – Daniel Tubb, 260 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Block 352/Lot 35.01 - \$5,396.11

Thomas Ludwig for Mr. & Mrs. Scott Boardman, 215 East Ridgewood Avenue, Ridgewood, New Jersey 07451 – State Tax Court Reduction – Block 462/Lot 33 – 369 Annette Court - \$4,528.37

Michael Vespasiano, 331, Main Street, Chatham, New Jersey 07928 – State Tax Board Appeal – Barry Winograd, 187 Brewster Road – Block 449/Lot 1.02 C187 - \$4,708.35

RECREATION:

Maureen Iannace, 354 Sturbridge Road, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$145.00

Anthony Spina, 470 Grandview Avenue, Wyckoff, New Jersey 07481 – Soccer Refund - \$90.00

Amy Somppi, 428 Red Rock Road, Wyckoff, New Jersey 07481 – Soccer Refund - \$30.00

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Eileen Hiller, 438 Snyder Road, Wyckoff, New Jersey 07481 – Soccer Refund - \$90.00

Cristina Maguire, 70 Saxonia Avenue, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$95.00

#15-205 Completed 2013/2014 Grant Reserves

WHEREAS, certain Un-appropriated and Appropriated Grant Reserves for 2013/14 Municipal Alliance and Drive Sober Receivables and Reserves remain dedicated to programs now completed and closed; and,

WHEREAS, as Township Municipal Accountant and Chief Financial Officer have stated that the grant year 2013 and 2014 has been completed and are considered closed, and

WHEREAS, the 2013 and 2014 Annual Audit has been completed and the final balances of the Un-appropriated and Appropriated Grant Reserves Current Fund and Receivables have been verified and closed, and,

WHEREAS, it is necessary to formally cancel said balances so that unexpended balances, if any, may be moved to fund balance:

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of the Un-appropriated and Appropriated Reserves Current Fund as follows:

2013 Municipal Alliance	Unappropriated Reserve	\$ 3,781.00
2013/14 Drive Sober or Get Pulled Over	Unappropriated Reserve	\$ 3,212.37
2013 Municipal Alliance	Appropriation Reserves	\$ 3,781.00
2013/14 Drive Sober or Get Pulled Over	Appropriation Reserves	\$ 3,212.37

#15-206 Endorse 2015 Grant Application to Open Space Grant Program for Park Improvements

WHEREAS, the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund (“County Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistances in the development of redevelopment of municipal recreation facilities; and,

WHEREAS, the Township of Wyckoff desires to further the public interest by obtaining a matching grant of \$22,220.00 from the Bergen County Trust Fund to fund the following project:
mill and resurface the existing basketball court in Memorial Field, and replace the existing six basketball pole, backboard, and rim systems; and,

WHEREAS, the governing body has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desire to make an application to use the matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body/board received public comments on the proposed park improvements in the application on August 4, 2015; and,

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WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with County of Bergen for the above named project and ensure its completion on or about the project contract expiration date.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey:

1. That it is hereby authorized to submit the above completed project application to the County; and,
2. That the Township Committee has secured the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Township Committee is committed to providing a dollar for dollar cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That the Township Committee of the Township of Wyckoff agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

#15-207 Property Maintenance Abatement – 469 Cedar Hill Avenue

WHEREAS, the residential home and land at 469 Cedar Hill Ave., Block 349/Lot 70 is owned by Brian Shannon; and,

WHEREAS, the Township Committee of the Township of Wyckoff has established a property maintenance code known as Chapter 152 of the Code of the Township of Wyckoff; and,

WHEREAS, all the owners of property in the Township of Wyckoff are required to comply with the provisions in Chapter 152 of the Code of the Township of Wyckoff; and,

WHEREAS, adjacent property owners and neighbors have brought property maintenance violations to the attention of the Zoning Administrator and the Zoning Administrator has issued an abatement notice in compliance with Chapter 152 to the owner and mortgagee of 469 Cedar Hill Ave. The Zoning Administrator has attempted to obtain compliance through letters and telephone calls as detailed on the attached certification with the result that the owner and mortgagee have failed to abate the violations enumerated in the abatement notice; and,

WHEREAS, the property owner has the duty to remove the violations after notice has been issued; and

WHEREAS, the Zoning Administrator has filed a certification dated July 29, 2015 (attached as if set forth at length) in compliance with Chapter 152 which certifies the cost of \$ 650.00 as the verified charge to abate certain violations; and,

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WHEREAS, the attached certificate with attachments is presented to the Township Committee for their examination and if found correct, to be charged against the lands upon which the violation existed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they have examined the certification dated July 29, 2015 from the Zoning Administrator and find it to be correct and cause the cost of \$ 650.00 to be charged against the land, namely Block 349/Lot 70, known as 469 Cedar Hill Ave. as a lien on the property for the cost to abate the property maintenance violation.

BE IT FURTHER RESOLVED, that the amount of \$ 650.00 charged shall become a lien upon such lands and shall be added to and become, in form, part of the taxes next to be assessed and levied upon Block 349 Lot 70, 469 Cedar hill Ave.. This amount shall bear interest at the same rate as taxes and shall be collected and enforced by the Tax Collector and in the same manner as taxes.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a certified copy of this resolution and certification to the property owner, the Wyckoff Tax Collector, and the Zoning Administrator.

#15-208 Authorize Acceptance of Bergen County Open Space Grant

BE IT RESOLVED, that the Mayor and Township Committee of the Township of Wyckoff wish to enter into a Bergen County Trust Fund Project Contract ("Contract") with the County of Bergen for the purpose of using a \$20,775.00 matching grant award from the 2014 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("Trust Fund") for the municipal park project entitled "Roller Hockey Rink Resurfacing" located in Memorial Field Athletic Field at 340 Franklin Avenue, in Block 258, Lot 1.01 on the tax map of the Township of Wyckoff; and,

BE IT FURTHER RESOLVED, that the Mayor and Township Committee hereby authorize Mayor Kevin J. Rooney to be a signatory to the aforesaid grant agreement Contract and Robert J. Shannon, Administrator to sign County of Bergen payment vouchers submitted pursuant to the aforementioned project; and,

BE IT FURTHER RESOLVED, that the Mayor and Township Committee hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about July 15, 2017; and,

BE IT FURTHER RESOLVED, that the Mayor and Township Committee acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund's requirements; and,

BE IT FURTHER RESOLVED, that the Mayor and Township Committee acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund's requirements.

II Motions

- a. Authorize the temporary sign request from St. Elizabeth's School for a banner advertising "Enrollment" from August 4-31, 2015. All temporary signs must be set back 10' from curb(s).

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- b. Request from Zabriskie House Board of Trustees for mailing labels from Tax Department.
- c. Approve the request from White Pine Trading LLC on behalf of Devon Jeweler's for an August 6 & 7, 2015 jewelry special event.

III Ordinances – Introductions

ORDINANCE #1778

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

WHEREAS, the Township of Wyckoff has made an application to the Bergen County Open Space Trust Fund Municipal Program for Park Improvement and Development to receive grant funds for resurfacing of the roller hockey rink located in the Memorial Field Recreation Complex; and,

WHEREAS, the Township of Wyckoff has been advised it is the recipient of a grant in the amount of \$20,775.00 for resurfacing of the roller hockey rink in the Memorial Field Recreation Complex; and,

WHEREAS, the Township of Wyckoff shall enter into a contract with the Bergen County Open Space Trust Fund Program to participate in the receipt of grant funds made available; and,

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the resurfacing of the roller hockey rink in the Memorial Field Recreation Complex, Block 258/Lot 1.01, with a Bergen County Open Space Trust Fund Grant of \$20,775.00.

SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the Bergen County Open Space Trust Fund Grant Program.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$20,775.00.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Bergen County Open Space Trust Fund Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this

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Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

ORDINANCE #1779

AN ORDINANCE TO AMEND CHAPTER 177 "VEHICLES AND TRAFFIC" OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO ADD NEW SECTION "177-55, SPEED LIMITS ON TOWNSHIP PROPERTY," TO SET SPEED LIMITS ON CERTAIN MUNICIPAL PROPERTIES WITHIN THE TOWNSHIP OF WYCKOFF

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that new Section 177-55, "Speed Limits on Township Property," is added as follows:

SECTION 1

A. Speed limits are hereby established upon the following Township properties.

<u>LOT & BLOCK</u>	<u>SPEED LIMIT (MPH)</u>	<u>LOCATION</u>
Lot 1.01, Block 258	10	All internal roadways, driveways, and parking areas
Lot 7.03, Block 202	10	All internal roadways, driveways, and parking areas
Lot 36, Block 346	10	All internal roadways, driveways, and parking areas

B. Any violation of any provision of this Section shall subject the violator to a fine of Eighty-Five (\$85) Dollars if the violator is 1 - 9 mph over the speed limit, a fine of Ninety-Five (\$95) if the violator is 10 - 14 mph over the speed limit, and a fine of One-Hundred Five (\$105) Dollars if the violator is 15 - 19 mph over the speed limit.

SECTION 2 - Except as hereby amended, all other sections of Chapter 177 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.

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ORDINANCE #1780

**AN ORDINANCE TO AMEND SECTION 186-22 OF THE CODE OF THE
TOWNSHIP OF WYCKOFF “REGULATIONS APPLYING TO ALL
ZONES” TO PROVIDE FOR THE REGULATION OF CONSTRUCTION
TRAILERS IN COMMERCIAL ZONES WITHIN THE TOWNSHIP OF
WYCKOFF**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 186-22, “Regulations applying to all zones” is amended as follows:

SECTION 1

N. Construction trailers shall not be parked out of doors ~~for more than 72 hours in any zone~~ except for construction trailers used for office purposes in connection with construction work in the B-1, B-1A, B-2, B-3, B-5, B-5/SDAH-2, L-1 and L-2 Zones where the trailers are parked on the premises and where the work is being done during the period of construction.

SECTION 2 - Except as hereby amended, all other sections of Section 186-22 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.

ORDINANCE #1781

**AN ORDINANCE TO AMEND SECTION 173 OF THE CODE OF THE
TOWNSHIP OF WYCKOFF “TRAILERS,” TO PROVIDE FOR THE
REGULATION AND LIMIT OF STORING RECREATIONAL
VEHICLES, TRAILERS AND CAMP CARS WITHIN THE TOWNSHIP
OF WYCKOFF**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 173, “Trailers,” is replaced with the following:

SECTION 1

Chapter 173

RECREATIONAL VEHICLES, TRAILERS AND CAMP CARS

173-1 Definitions

173-2 Permitted and prohibited use of recreational vehicles, trailers and camp cars

173-3 Violations and penalties

173-1. **Definitions**

As used in this chapter, the following terms shall have the meanings indicated:

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RECREATIONAL VEHICLE, TRAILER or CAMP CAR-- Any vehicle used or intended to be used as a conveyance upon the public streets or highways and duly licensed as such, and including selfpropelled and non-selfpropelled vehicles so designed, constructed and reconstructed or added to by means of accessories in such a manner as to permit the occupancy thereof as a dwelling or sleeping place for one (1) or more persons and having no foundation other than wheels, jacks or blocks. The definition of trailer shall also include non-commercial unpowered vehicles designed to be towed by other vehicles and used to carry and transport other items.

173-2 Permitted and prohibited use of recreational vehicles, trailers and camp cars.

It shall be unlawful for any person to park any recreational vehicle, trailer or camp car on any street in the Township of Wyckoff or on any premises within the limits of the township except for the purposes of repair, storage, purchase of supplies or visiting. Any such recreational vehicle, trailer or camp car undergoing repairs or being stored, ~~the owner, driver or occupant of which is purchasing supplies or visiting,~~ shall not during such period be used by any person as a dwelling or sleeping place. No more than one ungaraged recreational vehicle, trailer or camp car may be stored on any single property at any one time. Such recreational vehicle, trailer or camp car must be stored behind the front of the principal structure, in the side or rear yard.

173-3 Violations and penalties.

Any person violating any of the provisions of this chapter shall, upon conviction thereof, be punishable by a fine of not more than five hundred dollars (\$500) or by imprisonment for not more than ninety (90) days, or both.

SECTION 2 - Except as hereby amended, all other sections of Section 173 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.

Following is the vote on the Consent Agenda:

MOTION: BOONSTRA SECOND JEPSEN
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN ABSENT
ROONEY YES

IV Motion (Not on Consent Agenda)

- a. Approve the ten (10) day temporary sign request from Eastern Christian Children's Retreat September 18-28, 2015 advertising the ECCR Annual Fair. All temporary signs must be set back 10' from curb & permission for placing temporary signs on business or residential properties must be obtained from property owners.

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN ABSENT
ROONEY ABSTAIN

V Meeting adjourned 8:23 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk

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