

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2016**

**(Revised 9-6-16)**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2016 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Kevin J. Rooney
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
  - a. Finance Committee to review and sign vouchers
  - b. Report of Township Committee
  - c. Report of Administrator
  - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS  
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

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TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 6, 2016 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Kevin J. Rooney
2. Flag Salute led by Kevin Rooney
3. Invocation will be given by Pastor Fred Provencher from Cornerstone Christian Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Approval of the following Township Committee meeting minutes:  
Township Committee Regular Work Session and Regular Business Meeting Minutes from August 16, 2016.

MOTION: SCANLAN SECOND BOONSTRA  
BOONSTRA YES CAROLAN YES MADIGAN ABSTAIN SCANLAN YES  
ROONEY YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- #16-216 Payment of Bills
- #16-217 Return of Certain Overpaid Taxes, Escrow, etc.
- #16-218 Authorize Tax Sale Certificate #14-00009 – 522 Wellington Drive – Block 340 Lot 12
- #16-219 Recognition of Fire Prevention Month and to Encourage Residents to Install Smoke Detectors
- #16-220 Recognition of National Emergency Preparedness Month and to Encourage Residents to Develop a Home Emergency Preparedness Kit
- #16-221 Multi-Sport Camp Contract Award Extension
- #16-222 Refund Maintenance Bond – 533 Richard Place
- #16-223 Refund Driveway Bond – 384 Newtown Road
- #16-224 Refund Curb Bond – 624 Wishingwell Road
- #16-225 Refund Landscape Bond – 768 Hickory Hill
- #16-226 Refund Curb/Landscape Bond – 558 Taunton Road
- #16-227 Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Tennis Camp and Clinic
- #16-228 Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Middle School Camp
- #16-229 Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Lacrosse
- #16-230 Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Soccer Camp
- #16-231 Cancel Sewer Bill-Block 263 Lot 46-Acct. #1637
- #16-232 Cancel Sewer Bill-Block 253 Lot 83-Acct. #1759
- #16-233 Cancel Sewer Bill-Block 349 Lot 4.02-Acct. #5766
- #16-C10 Closed Session – NJSA 10:4-12b(7) - Litigation

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II Motions

- a. Approve specifications and authorized sealed competitive bidding for summer sport instructional programs: soccer, lacrosse, middle school and tennis camp and clinics.
- b. Approve Christian Health Care Center’s ten (10) day temporary sign request to advertise their Christmas Holiday boutique.scheduled for November 12, 2016.
- c. Authorize the Wyckoff Volunteer Fire Department Junior Firefighter application from Nicholas Angelici.
- d. Approve the ten (10) temporary sign request from Buddy Walk of Bergen County scheduled for October 1, 2016 at the Wyckoff Family YMCA from 10am-2pm.
- e. Approve specifications and authorize sealed competitive bidding for supplemental snow plowing.
- f. Authorize the ten (10) day temporary sign request from Van Voorhees-Quackenbush-Zabriskie House Board of Trustees to Advertise their October 1, 2016 Zabriskie House tour.

**Following is the vote on the Consent Agenda:**

MOTION: SCANLAN SECOND CAROLAN  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

III Motion Not on Consent Agenda

- a. Authorize Wyckoff Volunteer Ambulance Corps to utilize the Township’s bulk mail permit for their 2016 fund drive mailing.

MOTION: BOONSTRA SECOND SCANLAN  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

IV Ordinance – Public Hearing/Further Consideration

1813 - AN ORDINANCE TO AMEND SECTION 177-41 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, “SCHEDULE I: STOP INTERSECTIONS,” TO DESIGNATE STOP SIGNS FOR AN ADDITIONAL LOCATION

MOTION: BOONSTRA SECOND CAROLAN  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

V Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR  
MEETINGS  
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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**Meeting Called To Order**

Mayor Kevin J. Rooney called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Kevin J. Rooney.

**Invocation**

The Invocation was given by Pastor Fred Provencher from Cornerstone Christian Church.

**Attendance**

**Township Committee Present:** Mayor Kevin J. Rooney; Committee Present: Rudolf E. Boonstra, John A. Carolan, Thomas J. Madigan and Brian D. Scanlan  
**Staff Present:** Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

**Open Public Meeting Act Statement**

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Meeting Open for Public Comment**

The Township Committee voted unanimously to open the public portion of the meeting.

Mr. Timothy Buchmann, 430 Meer Avenue came forward to inform the Township Committee about a group of children he saw on Wyckoff Reformed Church property on hover boards.

The Township Committee voted unanimously to close the public portion of the meeting.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from August 16, 2016.

MOTION:           SCANLAN           SECOND           BOONSTRA            
BOONSTRA YES CAROLAN YES MADIGAN ABSTAIN SCANLAN YES  
ROONEY YES

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

**#16-216      Payment of Bills**

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**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 15300 – 15337 Payroll A/C, Direct Deposit Vouchers no. 6315 - 6364, Library Payroll check nos. 1242 - 1245, Library Direct Deposit Vouchers no. 2283 - 2309, Claims Wire nos. 160901, 160902 & 160903, Claims check nos. 074683 – 074782 and Voided Claims check no. 074682.

**#16-217      Return of Certain Overpaid Taxes, Escrow, etc.**

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BUILDING DEPT.:**

Perfection Excavating, P.O. Box 642, Franklin Lakes, New Jersey 07417 – Refund of UCC Permit #16-0670 – Duplicate Permit – Block 245/Lot 39 – 612 Buena Vista Way - \$61.00

Edward Szawiel, 467 Vance Avenue, Wyckoff, New Jersey 07481 – Refund of Duplicate Permit

#16-0773 – Block 337.01/Lot 10 - \$649.00

**BOARD OF ADJUSTMENT:**

505 Saddle River, LP, C/O Stork Management, 260 Godwin Avenue, Ste.3, Wyckoff, New Jersey 07481 – Return of Escrow – Block 219/Lot 9 – 291 Franklin Avenue - \$1,170.50

Horizon Landscaping, 411 West Main Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 224/Lot 5.01 – 420 West Main Street, LLC - \$276.02

Pro Contractors, LLC, 299 Briarwood Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 425.01/Lot 54 – 729 Terrace Heights - \$186.25

Robert Baykowski, 57 Cliffhill Road, Clifton, New Jersey 07013 – Return of Escrow – Block 310/Lot 1 – 530 Carlton Road - \$253.11

Jason Borrelli, 372 Kingston Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 477/Lot 4.01 - \$83.50

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Richard Calbi, Jr., Ridgewood Water, 131 North Maple Avenue, Ridgewood, New Jersey 07450 – Return of Escrow – 8 Pumping Stations - \$1,944.67

Dominic Rotoli, 118 Edison Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 263/Lot 30 – 206 Franklin Avenue - \$388.88

Laurence Liebowitz, P.O. Box 397, Wyckoff, New Jersey 07481 – Return of Escrow – Block 338/Lot 16 – 555 Miller Court - \$253.82

**PLANNING BOARD:**

Robert & Theresa Mosera, P.O. Box 52, Wyckoff, New Jersey 07481 – Return of Escrow – Block 462/  
Lot 8.01 - \$72.36

**TAX REFUND:**

Spiotti & Esposito, PC, 271 US Highway 46, Suites F105-106, Fairfield, New Jersey 07004 – State Tax Court Judgement – Block 215/Lot 1 – 389 Godwin Avenue - \$923.75 - Block 423/Lot 9 –  
781 Highview Drive - \$9,057.42 – **Total: \$9,981.17**

Saiber, LLC, 18 Columbia Turnpike, Suite 200, Florham Park, New Jersey 07932 – State Tax Court Judgement – Block 377.01/Lot 76 – 526 Lydia Lane -  
\$1,571.00

**RECREATION:**

Gina D’Orazio, 50 Wild Duck Road, Wyckoff, New Jersey 07481 – Football Refund - \$195.00

Hannah Tsui, 218 Wiltsie Court, Wyckoff, New Jersey 07481 – Football Refund - \$195.00

Stephanie Vidaic, 77 Mary Ann Lane, Wyckoff, New Jersey 07481 – Soccer Refund - \$40.00

Hannah Tsui, 218 Wiltsie Court, Wyckoff, New Jersey 07481 – Football Refund - \$195.00

**#16-218      Authorize Tax Sale Certificate #14-00009-522 Wellington Drive Block 340 Lot 12**

**WHEREAS**, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2013 on Block 340/Lot 12, aka 522 Wellington Drive, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$3,202.45 and;

**WHEREAS**, on the 23<sup>rd</sup> day of October 2014, the Township of Wyckoff executed a “Certificate of Sale of Unpaid Municipal Liens” numbered 14-00009, hereinafter referred to as a Tax Sale Certificate on the above-described property in the amount above-recited; and,

**WHEREAS**, said Tax Sale Certificate was purchased by Clemente Enterprises, P.O. Box 141, Wyckoff, NJ 07481; and,

**WHEREAS**, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner’s right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due

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and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate 14-00009 for redemption and make refund in the amount of \$3,202.45 being lien amount of \$518.38, subsequent taxes, and interest in the amount of \$1,329.07 recording fees in the amount of \$55.00 and a premium of \$1,300.00 to Clemente Enterprises, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

**#16-219      Recognition of Fire Prevention Month and to Encourage Residents to Install Smoke Detectors**

**WHEREAS**, Fire Prevention Month is celebrated because fire is a serious public safety concern both locally and nationally,

**WHEREAS**, the Wyckoff Township Committee and Wyckoff Volunteer Fire Department are committed to ensuring the safety and security of all those living in and visiting the Township of Wyckoff; and

**WHEREAS**, people are at greatest risk from fire in their homes, and the Wyckoff's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, we encourage all Wyckoff residents to have a planned, practiced home-fire escape plan, which increases the chances of survival during a home fire; and

**WHEREAS**, we also encourage all residents to install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home, and to ensure that those devices meet the needs of those who are deaf or hearing-impaired; and,

**WHEREAS**, the Township of Wyckoff will provide a series of home fire prevention measures on its' social media sites to assist residents and property owners.

**NOW, THEREFORE, BE IT PROCLAIMED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of October be designated as Fire Prevention Month.

**#16-220      Recognition of National Emergency Preparedness Month and to Encourage Residents to Develop a Home Emergency Preparedness Kit**

**WHEREAS**, It is the intention of the Mayor and Township Committee of the Township of Wyckoff to focus attention on noteworthy occasions and causes; and

**WHEREAS**, September has been established as National Preparedness Month to remind every resident of Wyckoff of the importance of preparing their homes, businesses, and families for any type of emergency situation; and

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**WHEREAS**, adequately preparing ourselves, our families, our businesses, and our communities can reduce fatalities and economic devastation in our communities and in our nation; and

**WHEREAS**, the Federal Emergency Management Agency's Ready Campaign, Citizen Corps, and other federal, state and local agencies including the Township of Wyckoff Office of Emergency Management are working to increase public preparation for emergencies, and to educate individuals on how to take action; and

**WHEREAS**, emergency preparedness is a shared responsibility, and the Mayor and Wyckoff Township Committee join with our local Emergency Management Coordinators to encourage all residents to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters and emergencies of any Type; and,

**WHEREAS**, the Township Committee thanks the Wyckoff Emergency Management Team for their efforts, Sergeant Brian Zivkovich, Coordinator; Lieutenant Dave Murphy, Deputy Coordinator; Patrolman Kyle Ferriera, Deputy Coordinator and Bob Shannon, Deputy Coordinator.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they do hereby proclaim the month of September 2016 as National Preparedness Month in the Township of Wyckoff, and urge all citizens and businesses to develop their own emergency preparedness plan, and work together toward creating a more prepared society.

**#16-221      Multi-Sport Camp Contract Award Extension**

**WHEREAS**, the Township Committee awarded a two (2) year contract for summer multi-sport camp via resolution #14-291 on December 15, 2014; and,

**WHEREAS**, both the bid specifications and resolution #14-291 provided for the option at the Municipality's sole discretion to award one (1)/two (2) year extension; and,

**WHEREAS**, the attached letter from Andy Wingfield, Recreation Director, recommends awarding a contract extension; and,

**WHEREAS**, the payment to the Township remains at \$25.00 per player; and,

**WHEREAS**, the Township Attorney and Township Administrator have reviewed the bids and concur; and,

**WHEREAS**, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is not subject to the availability and appropriation annually of sufficient funds in future years.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a two (2) year contract extension is hereby awarded to U.S. Sports Institute, 12 Maiden Lane, Bound Brook, NJ 08805 to provide summer multi-sport camp in the Township in 2016 and 2017 for \$25.00 per player.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be given to the Recreation Director by the Municipal Clerk.

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**#16-222      Refund Maintenance Bond – 533 Richard Place**

**WHEREAS**, Dutra Excavating & Sewer Inc. deposited the following with the municipal clerk for a sewer connection in June 2015:

\$500.00	Cash Performance Bond
\$1,000.00	Cash Maintenance Bond
\$4,500.00	Performance Bond

**WHEREAS**, Township of Wyckoff Resolution #15-182 approved on July 7, 2015 authorized the following:

<u>Release</u>	<u>Retain</u>
\$500.00 cash performance bond	\$1,000.00 cash maintenance bond
\$4,500.00 performance bond	

**WHEREAS**, in a letter dated August 1, 2016 Ms. Jill Dutra requested the release of the \$1,000.00 cash maintenance bond; and,

**WHEREAS**, the Township Engineer Mark DiGennaro is recommending the refund of the \$1,000.00 cash maintenance bond.

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund \$1,000.00 maintenance cash bond to Dutra Excavating & Sewer Inc.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy to the Township Engineer and to Ms. Jill Dutra, Dutra Excavating & Sewer Inc., 10 Stone Hollow Road, Montvale, NJ 07645.

**#16-223      Refund Driveway Bond – 384 Newtown Road**

**WHEREAS**, Anthony G. Fulco deposited a \$500.00 driveway bond with the Municipal Clerk for the property located at 384 Newtown Road 395/6; and,

**WHEREAS**, in an email August 11, 2016 Mr. Anthony Fulco has requested that the township refund his \$500.00 driveway bond; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro, has recommended the refund of the \$500.00 driveway bond for 384 Newtown Road to Mr. Anthony Fulco; and,

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$500.00 driveway bond for 384 Newtown Road to Mr. Anthony Fulco.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and Mr. Anthony Fulco, 144 Franklin Street, Elmwood Park, NJ 07407-2736

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**#16-224      Refund Curb Bond – 624 Wishingwell Road**

**WHEREAS**, Mr. Anthony Centrelli deposited a \$3,600.00 performance cash bond for a curb/driveway opening with the Municipal Clerk for the property located at 624 Wishing Well Road 245/13 ; and,

**WHEREAS**, in a letter dated August 20, 2016 Mr. Anthony Centrelli has requested that the township refund his \$3,600.00 performance cash bond for curb/driveway opening; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro, has recommended the refund of the \$3,600.00 curb/driveway bond for 624 Wishing Well Road to Mr. Anthony Centrelli; and,

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$3,150.00 curb/driveway bond for 624 Wishing Well Road to Mr. Anthony Centrelli.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and Mr. Anthony Centrelli, Signature Landscape, 85 Vanderbeck Lane, Mahwah, NJ 07430.

**#16-225      Refund Landscape Bond – 768 Hickory Hill**

**WHEREAS**, Kindergen Landscaping deposited a \$1,500.00 cash bond for a curb/driveway opening bond with the Municipal Clerk for the property located at 768 Hickory Hill Road; and,

**WHEREAS**, in a letter dated August 12, 2016 Ms. Liza Shepherd, Construction Manager, Kindergan Landscaping has requested that the township refund the \$1,500.00 curb/driveway cash bond; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro, has recommended the refund of the \$1,500.00 curb/driveway bond for 768 Hickory Hill Road to Kindergan Landscaping; and,

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$1,000.00 curb/driveway bond for 768 Hickory Hill Road to Kindergan Landscaping.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy of this resolution to the Township Engineer and Ms. Liza Shepherd, Construction Manager, Kindergan Landscaping, 11 Foster Street, Bergenfield, NJ 07621.

**#16-226      Refund Curb/Landscape Bond – 558 Taunton Road**

**WHEREAS**, Mr. Raymond Springer President of Pro Contractors deposited the following cash amounts and surety with the Municipal Clerk on September 30, 2014 for a curbing project located at 558 Taunton Road:

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Maintenance Cash	\$ 750.00
Performance Bond	\$5,000.00
Professional Escrow	\$ 300.00

**WHEREAS**, Township of Wyckoff Resolution #14-270 authorized the following:

<u>Release</u>	<u>Retain</u>
Performance Bond - \$5,000	Maintenance Cash - \$750.00

**WHEREAS**, in a letter dated April 13, 2016 Mr. Raymond Springer of Pro Contractors requested the release of the two (2) year maintenance bond that is due to be refunded in September 2016; and,

**WHEREAS**, the Township Engineer, Mark DiGennaro has recommended the refund of the \$750.00 two (2) year maintenance bond.

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to release the \$750.00 two (2) year maintenance bond to the developer.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. Raymond Springer, Pro Contractors, 558 Briarwood Drive, Wyckoff, NJ 07481

**#16-227      Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Tennis Camp and Clinic**

**WHEREAS**, The Township of Wyckoff considers the provision of Seasonal Tennis Skill development camps a concession defined in NJSA 40A:11-2(37) et. seq.; and

**WHEREAS**, the Township Attorney has opined that the decision by the Parks & Recreation Advisory Board to provide seasonal tennis skill development camps through the use of a private contracted service on and in Township recreational facilities is legally procured through a public bidding procurement; and

**WHEREAS**, the following recreation service is provided as a public conveyance under the "police powers" of the Township through a publicly advertised bidding process":

- Tennis skill development camp and Clinic.
- The benefits of satisfying a community recreational need in-town outweighs the risk of not providing summer programming of this character and caliber.
- Award is based on lowest responsive and responsible bidder
- No additional cost is anticipated to provide these programs.
- No endorsement of any camp provider by the Township shall be included in this public bid or stated by the Recreation Director and his staff.

**WHEREAS**, the Recreation Director has requested the Township Committee authorize public bidding for this camp; and,

**WHEREAS**, the Township Administrator and Township Attorney have reviewed NJAC 5:34 9.4 and concur with the recommendation.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization

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is hereby provided to invoke public bidding to implement the above stated sport skill program explained in this resolution in accordance with NJAC 5:34-9.4.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provide certified copies of this resolution to the Recreation Director and Chief Financial Officer.

**#16-228      Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Middle School Camp**

**WHEREAS**, The Township of Wyckoff considers the provision of Middle School Multi-Activity camps a concession defined in NJSA 40A:11-2(37) et. seq.; and

**WHEREAS**, the Township Attorney has opined that the decision by the Parks & Recreation Advisory Board to provide Middle School Multi-Activity camps through the use of a private contracted service on and in Township recreational facilities is legally procured through a public bidding procurement; and

**WHEREAS**, the following recreation service is provided as a public conveyance under the “police powers” of the Township through a publicly advertised bidding process”:

- Middle School Multi-Activity camp.
- The benefits of satisfying a community recreational need in-town outweighs the risk of not providing summer programming of this character and caliber.
- Award is based on lowest responsive and responsible bidder
- No additional cost is anticipated to provide these programs.
- No endorsement of any camp provider by the Township shall be included in this public bid or stated by the Recreation Director and his staff.

**WHEREAS**, the Recreation Director has requested the Township Committee authorize public bidding for this camp; and,

**WHEREAS**, the Township Administrator and Township Attorney have reviewed NJAC 5:34 9.4 and concur with the recommendation.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization is hereby provided to invoke public bidding to implement the above summer camp explained in this resolution in accordance with NJAC 5:34-9.4.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provide certified copies of this resolution to the Recreation Director and Chief Financial Officer.

**#16-229      Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Lacrosse**

**WHEREAS**, The Township of Wyckoff considers the provision of Summer Sports Skill development camps a concession defined in NJSA 40A:11-2(37) et. seq.; and

**WHEREAS**, the Township Attorney has opined that the decision by the Parks & Recreation Advisory Board to provide summer sport skill development camps through the use of a private contracted service on and in Township recreational facilities is legally procured through a public bidding procurement; and

**WHEREAS**, the following recreation service is provided as a public conveyance under the “police powers” of the Township through a publicly advertised bidding process”:

Lacrosse skill development camp and Clinic.

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- The benefits of satisfying a community recreational need in-town outweighs the risk of not providing summer programming of this character and caliber.
- Estimated value of each camp is based on the number of participants. A 50 participant minimum camp may result in \$12,500.00 gross revenue with \$1,250.00 of that gross revenue paid to the Township. A 75 participant minimum camp may result in \$18,750.00 gross revenue with \$1,875.00 of that gross revenue paid to the Township.
- Award is based on highest responsive and responsible bidder
- No additional cost is anticipated to provide these programs.
- No endorsement of any camp provider by the Township shall be included in this public bid or stated by the Recreation Director and his staff.

**WHEREAS,** the Recreation Director has requested the Township Committee authorize public bidding for this camp; and,

**WHEREAS,** the Township Administrator and Township Attorney have reviewed NJAC 5:34 9.4 and concur with the recommendation.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization is hereby provided to invoke public bidding to implement the above stated sport skill program explained in this resolution in accordance with NJAC 5:34-9.4.

**BE IT FURTHER RESOLVED,** that the Municipal Clerk provide certified copies of this resolution to the Recreation Director and Chief Financial Officer.

**#16-230      Authority to Publicly Bid Annual Recreation Sport Skill Development Camp for Soccer Camp**

**WHEREAS,** The Township of Wyckoff considers the provision of Summer Sports Skill development camps a concession defined in NJSA 40A:11-2(37) et. seq.; and

**WHEREAS,** the Township Attorney has opined that the decision by the Parks & Recreation Advisory Board to provide summer sport skill development camps through the use of a private contracted service on and in Township recreational facilities is legally procured through a public bidding procurement; and

**WHEREAS,** the following recreation service is provided as a public conveyance under the “police powers” of the Township through a publicly advertised bidding process”: Soccer skill development camp.

- The benefits of satisfying a community recreational need in-town outweighs the risk of not providing summer programming of this character and caliber.
- Estimated value of each camp is based on the number of participants. A 50 minimum participant camp may result in \$12,500.00 gross revenue with \$1,250.00 of that gross revenue paid to the Township. A 75 minimum participant camp may result in \$18,750.00 gross revenue with \$1,875.00 of that gross revenue paid to the Township.
- Award is based on highest responsive and responsible bidder
- No additional cost is anticipated to provide these programs.
- No endorsement of any camp provider by the Township shall be included in this public bid or stated by the Recreation Director and his staff.

**WHEREAS,** the Recreation Director has requested the Township Committee authorize public bidding for this camp; and,

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**WHEREAS,** the Township Administrator and Township Attorney have reviewed NJAC 5:34-9.4 and concur with the recommendation.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization is hereby provided to invoke public bidding to implement the above stated sport skill program explained in this resolution in accordance with NJAC 5:34-9.4.

**BE IT FURTHER RESOLVED,** that the Municipal Clerk provide certified copies of this resolution to the Recreation Director and Chief Financial Officer.

**#16-231            Cancel Sewer Bill – Block 263 Lot 46-Acct. #1637**

**WHEREAS,** 181 Crescent Avenue, aka 2 Sherwood Lane, known as Block 263 Lot 46 in the Township of Wyckoff has applied for and completed demolition of the residential home structure on this property; and,

**WHEREAS,** William Barra request the 2016 sewer usage billing be canceled until a new home is completed and sewer usage is resumed; and,

**WHEREAS,** the Wyckoff Building Department has produced documentation and has confirmed the home was demolished in December, 2015 and therefore this resolution is provided.

**NOW, THEREFORE, BE IT RESOLVED,** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the sewer usage billing for 2016 is hereby canceled until the replacement home is connected to the sewer and a Certificate of Occupancy is issued.

**BE IT FURTHER RESOLVED,** that the Municipal Clerk will forward a copy of this resolution to the Tax Collector, Sewer Utility Clerk and Township Engineer.

**#16-232            Cancel Sewer Bill – Block 263 Lot 83-Acct. #1759**

**WHEREAS,** 193 Anthony Place, known as Block 265 Lot 83 in the Township of Wyckoff has applied for and completed demolition of the residential home structure on this property; and,

**WHEREAS,** Adam Czajka request the 2016 sewer usage billing be canceled until a new home is completed and sewer usage is resumed; and,

**WHEREAS,** the Wyckoff Building Department has produced documentation and has confirmed the home was demolished in November, 2015 and therefore this resolution is provided.

**NOW, THEREFORE, BE IT RESOLVED,** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the sewer usage billing for 2016 is hereby canceled until the replacement home is connected to the sewer and a Certificate of Occupancy is issued.

**BE IT FURTHER RESOLVED,** that the Municipal Clerk will forward a copy of this resolution to the Tax Collector, Sewer Utility Clerk and Township Engineer.

**#16-233            Cancel Sewer Bill – Block 349 Lot 4.02-Acct #5766**

**WHEREAS,** 411 Drury Lane, known as Block 349/Lot 4.02 in the Township of Wyckoff has applied for and completed demolition of the residential home structure on this property; and,

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**WHEREAS**, James & Nancy Battifarano request the 2016 sewer usage billing be canceled until a new home is completed and sewer usage is resumed; and,

**WHEREAS**, the Wyckoff Building Department has produced documentation and has confirmed the home was demolished in November, 2015 and therefore this resolution is provided.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the sewer usage billing for 2016 is hereby canceled until the replacement home is connected to the sewer and a Certificate of Occupancy is issued.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will forward a copy of this resolution to the Tax Collector, Sewer Utility Clerk and Township Engineer.

**#16-C10      Closed Session NJSA 10:4-12(b) – Litigation**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b (7) and designated below:

**a. NJSA 10:4-12b(7) - Litigation**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on September 6, 2016, hereby authorize, that an Executive Session closed to the public shall be conducted on September 6, 2016, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**II      Motions**

- a. Approve specifications and authorized sealed competitive bidding for summer sport instructional programs: soccer, lacrosse, middle school and tennis camp and clinics.
- b. Approve Christian Health Care Center’s ten (10) day temporary sign request to advertise their Christmas Holiday boutique scheduled for November 12, 2016.
- c. Authorize the Wyckoff Volunteer Fire Department Junior Firefighter application from Nicholas Angelici.
- d. Approve the ten (10) temporary sign request from Buddy Walk of Bergen County scheduled for October 1, 2016 at the Wyckoff Family YMCA from 10am-2pm.
- e. Approve specifications and authorize sealed competitive bidding for supplemental snow plowing.
- f. Authorize the ten (10) day temporary sign request from

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Van Voorhees-Quackenbush-Zabriskie House Board of Trustees to Advertise their October 1, 2016 Zabriskie House tour.

**Following is the vote on the Consent Agenda:**

MOTION: SCANLAN SECOND CAROLAN  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

**III Motion Not on Consent Agenda**

- a. Authorize Wyckoff Volunteer Ambulance Corps to utilize the Township's bulk mail permit for their 2016 fund drive mailing.

MOTION: BOONSTRA SECOND SCANLAN  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

**IV Ordinance – Public Hearing/Further Consideration**

**1813 - AN ORDINANCE TO AMEND SECTION 177-41 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "SCHEDULE I: STOP INTERSECTIONS," TO DESIGNATE STOP SIGNS FOR AN ADDITIONAL LOCATION**

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1813, entitled:

**AN ORDINANCE TO AMEND SECTION 177-41 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "SCHEDULE I: STOP INTERSECTIONS," TO DESIGNATE STOP SIGNS FOR ADDITIONAL LOCATIONS**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN BOONSTRA: I move the Ordinance on second reading by Title only.

COMMITTEEMAN CAROLAN: Seconded.

MOTION: BOONSTRA SECOND CAROLAN  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1813, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN BOONSTRA: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN CAROLAN: Seconded.

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MOTION: \_\_\_\_\_ BOONSTRA \_\_\_\_\_ SECOND \_\_\_\_\_ CAROLAN \_\_\_\_\_  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1813 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN BOONSTRA: I move the resolution.

COMMITTEEMAN CAROLAN: Seconded.

MOTION: \_\_\_\_\_ BOONSTRA \_\_\_\_\_ SECOND \_\_\_\_\_ CAROLAN \_\_\_\_\_  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

**ORDINANCE #1813**

**AN ORDINANCE TO AMEND SECTION 177-41 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "SCHEDULE I: STOP INTERSECTIONS," TO DESIGNATE STOP SIGNS FOR AN ADDITIONAL LOCATION**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 177-41, "Schedule I: Stop Intersections," is hereby amended to add the following:

**SECTION 1**

**Intersection**

**Stop Sign on**

Lafayette Avenue at Ravine Avenue

Lafayette Avenue

**SECTION 2** - Except as hereby amended, all other sections of Chapter 177-41 shall remain in full force and effect.

**SECTION 3** - This Ordinance shall take effect upon final passage and publication according to law.

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**VI** 8:08 p.m. the Township Committee enters a closed session discussion as part of tonight's open public meeting consistent with Resolution # 16-C10 adopted in the consent agenda.

**VII** 9:20 p.m. the Township Committee re-enters the open public portion of the public meeting.

MOTION:           CAROLAN           SECOND           BOONSTRA            
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

- Mayor Rooney made a motion effective tomorrow for Lt. David Murphy to serve as Acting Police Chief of the Wyckoff Police Department.

MOTION:           ROONEY           SECOND           SCANLAN            
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES  
ROONEY YES

**VIII** Meeting adjourned 9:21 p.m.

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Kevin J. Rooney  
Mayor

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Joyce C. Santimauro  
Municipal Clerk