

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 4, 2017**

(Revised 4/4/17)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 4, 2017 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 4, 2017

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 4, 2017 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from March 21, 2017.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #17-139 | Professional Service Appointment for Historical Architect |
| #17-140 | Return of Certain Overpaid Taxes, Escrow Money, etc |
| #17-141 | Payment of Bills |
| #17-142 | Final Approval of Plan & Design of Pulis Field Athletic Complex |
| #17-C8 | Closed Session – NJSA 10:4-12b(7) |

II Motions

- a. Approval of specification and authorization to advertise for competitive sealed bidding for road resurfacing.
- b. Approve the ten (10) day temporary sign request and Eisenhower School event - "1st Ever Food Truck and Music Festival to Support 3R's Day (Respect Reflect and Resiliency)" at Eisenhower School on May 12th 5pm-7pm.
- c. Authorize the ten (10) day temporary sign request and Faith Community Church event - "Rock, Roll and Food Trucks" a fund raiser for the Wyckoff Stigma Free initiative at Faith Community Church on May 29th 1pm-3pm.
- d. Approval of specification and authorization to advertise for competitive sealed bidding for WOLF shared service firefighting equipment.
- e. Approve the temporary tent request from Grace United Methodist Church for Spring and Summer Sunday Church and Vacation Bible School events.

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f. Authorize the temporary sign requesting "Volunteers Join the Corps" from the Wyckoff Volunteer Ambulance Corps to be placed on the grass at the entrance of the Wyckoff Community Park from May 1-May 15, 2017.

g. Approve the appointment of Ann Smith to the Recreation & Parks Department Advisory Board (term 4/4/17-12/31/17).

III Ordinance – Introduction

#1825 - AN ORDINANCE TO AMEND CHAPTER 168, "SUBDIVISION AND SITE PLAN REVIEW," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 168-20 "SITE PLAN DESIGN STANDARDS," TO REPLACE SUBSECTION E. "ILLUMINATION," TO PROVIDE FOR NEW STANDARDS AND REQUIREMENTS WITH REGARD TO OUTDOOR LIGHTING

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA

IV Ordinances – Public Hearings/Further Consideration

#1822 - AN ORDINANCE TO AMEND CHAPTER 163 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "STORMWATER MANAGEMENT," TO ESTABLISH A NEW SECTION, 163-5, "PROTECTION OF TREES" AND RENUMBER EXISTING SECTION 163-5 "SEVERABILITY" THROUGH SECTION 163-18 "WHEN EFFECTIVE" TO BE 163-6 "SEVERABILITY" THROUGH 163-19 "WHEN EFFECTIVE"

MOTION: SCANLAN SECOND CAROLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

#1823 – AN ORDINANCE TO AMEND, AND SUPPLEMENT CHAPTER 54 OF THE CODE OF THE TOWNSHIP OF WYCKOFF SO AS TO ESTABLISH A PROMOTIONAL PROCESS FOR POLICE OFFICERS

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

#1824 – AN ORDINANCE TO ESTABLISH A MUNICIPAL CAP BANK

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

V Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 4, 2017**

Meeting Called To Order

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

Invocation

The Invocation was given by Mayor Rudolf E. Boonstra.

Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: John A. Carolan, Thomas J. Madigan, Brian D. Scanlan and Timothy E. Shanley

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

Mr. Timothy Buchman, 430 Meer Avenue. Mr. Buchman thanked the Township Committee for their hard work and for introducing the tree ordinance this evening.

The Township Committee voted unanimously to close the public portion of the meeting.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from March 21, 2017.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

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I Resolutions (Adoption of the following):

#17-139 Professional Service Appointment for Historical Architect

WHEREAS, the Township of Wyckoff has a need and requires the professional services of a Consulting Architect to prepare a historical structure report at the Zabriskie House, the Township's museum of early American history, and;

WHEREAS, the Township Committee has determined to appoint the firm of Connolly and Hickey Historical Architects a full-service architecture firm since 2003 providing professional architecture and historic preservation services with an emphasis on preservation planning, and creating plans for their preservation. Connolly and Hickey has prepared Preservation Plans/Historic Structure reports and supervised preservation work at over 75 locations in New Jersey including major structures including Drumthwacket the New Jersey governor's residence in Princeton, Liberty Hall in Union (1700s), Acorn Hall in Morristown (1800s), and Waterloo Village as well as smaller homes built in the same era as the Zabriskie House such as the Metlar/Bodine House (1728-1870) in Piscataway, the Oscar A. Kincaid Home (1785) in Boonton, the Nathaniel Drake House (1746), in Plainfield and Campbell Christine House at Historic New Bridge Landing, River Edge.

WHEREAS, the Purchasing Agent and the Chief Financial Officer have determined that the cost of these services may exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

WHEREAS, each business entity has completed and submitted a Business Entity Disclosure Certification which certifies that each business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Township Committee awards a one year contract for municipal Consulting Historical Architect Services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in account number T-12-99-870-874; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a one year contract for this calendar year is hereby awarded to Connolly and Hickey Historical Architect, P.O. Box 1726, Cranford, New Jersey 07016 for consulting historical architects services for an amount up to \$38,650.

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized law to practice a recognized profession and whose practice is regulated by law in accordance with

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NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.

3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Municipal Clerk shall execute a public notice of said appointments in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 *et seq.* As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

#17-140 Return of Certain Overpaid Taxes, Escrow Money, etc

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

John & Evelyn Brigandi, 376 Auburn Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 474/Lot 15.01 - \$495.06

Chris & Michele Wispelwey, 28 Shadyside Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 263/Lot 10 - \$117.54

Christopher Rogovich, 381 Oakwood Drive, Wyckoff, New Jersey 07481 – Return of Escrow – Block 250/Lot 46 - \$426.82

BUILDING DEPT.:

Advent Lutheran Church, 777 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Refund for duplicate Fire Permit #17-133 - \$100.00

TAX REFUND:

Robert & Linda Baamonde, C/O Bittiger, Elias & Triolo, 12 Route 17 North, Ste. 206, Paramus, New Jersey 07652 – State Tax Court Reduction – Block 461/Lot 22 – 414 Caldwell Drive - \$5,590.01

Spiotti & Esposito, PC, 271 US Highway 46, Ste F105-106, Fairfield, New Jersey 07481 – State Tax Court Judgement – Stephen & Barbara Kiellar, 118 Starr Place – Block 483/Lot 10 - \$603.26

RECREATION:

Martins Roze, 119 Hollywood Avenue, Ho-Ho-Kus, New Jersey 07423 – Tennis Badge Refund - \$50.00

Dennis Keane, 482 Berkeley Drive, Wyckoff, New Jersey 07481 – Tennis Badge Refund - \$25.00

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#17-141 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 15817 – 15841 Payroll A/C, Direct Deposit Vouchers no. 7346 - 7400, Library Payroll check nos. 1303 - 1306, Library Direct Deposit Vouchers no. 2786 - 2815, Claims Wire nos. 170304, 170305 & 170306, 170401, 170402 & 170403, Dog Trust Transfer - \$1,622.28, Claims check nos. 076091 – 079199, Manual check no. 076086 and Voided Claims check nos. 076087, 076088, 076089 & 076090.

#17-142 Final Approval of Plan & Design of Pulis Field Athletic Complex

WHEREAS, the Township Committee adopted Resolution #14-263 on 11/17/2014 indicating Boswell Engineering has designed the Pulis Field Athletic Complex in conformity with relevant engineering and safety standards and Township Committee approved said plan; and,

WHEREAS, at the conclusion of the installation of the Pulis Field artificial turf field the Township Committee adopted Resolution #15-181 on 7/7/15 approving the as-built plan of the design and improvement of the Pulis Filed improvement as certified by Boswell Engineering in a letter dated 7/12/15; and,

WHEREAS, Pulis Field Athletic Complex is located at the end of the public road, Spring Meadow Drive and includes or utilizes Block 202/Lot 1.02, Block 202/Lot 7.02, 7.03 & 80.03; and,

WHEREAS, the Township of Wyckoff, Wyckoff Family YMCA and the owner of the railroad tracks have undertaken improvements previously approved by the Township Committee; and,

WHEREAS, the Pulis Field Athletic Complex is now completed; and,

WHEREAS, during the construction of these improvements, various changes to the original plan or design have been made with the knowledge and approval of the governing body.

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NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby formally approves the final “as-built” plan and design of the Pulis Field Athletic Complex improvement referred to above, which final plan and design is reflected in the following as-built plan: as-built survey plan, Pulis Field dated 1/26/2017 prepared by Eid & Lapatka, LLC.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be placed in the permanent Pulis Field Athletic Complex file together with one copy of the aforementioned plan with a notation referring to the resolution of approval placed therein.

#17-C8 Closed Session – NJSA 10:4-12b(7)

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b (7) and designated below:

NJSA 10:4-12b(7) - Contract Negotiation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 4, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on April 4, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Motions

- a. Approval of specification and authorization to advertise for competitive sealed bidding for road resurfacing.
- b. Approve the ten (10) day temporary sign request and Eisenhower School event - “1st Ever Food Truck and Music Festival to Support 3R’s Day (Respect Reflect and Resiliency)” at Eisenhower School on May 12th 5pm-7pm.
- c. Authorize the ten (10) day temporary sign request and Faith Community Church event - “Rock, Roll and Food Trucks” a fund raiser for the Wyckoff Stigma Free initiative at Faith Community Church on May 29th 1pm-3pm.
- d. Approval of specification and authorization to advertise for competitive sealed bidding for WOLF shared service firefighting equipment.
- e. Approve the temporary tent request from Grace United Methodist Church for Spring and Summer Sunday Church and Vacation Bible School events.

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f. Authorize the temporary sign requesting “Volunteers Join the Corps” from the Wyckoff Volunteer Ambulance Corps to be placed on the grass at the entrance of the Wyckoff Community Park from May 1-May 15, 2017.

g. Approve the appointment of Ann Smith to the Recreation & Parks Department Advisory Board (term 4/4/17-12/31/17).

III Ordinance – Introduction

#1825 - AN ORDINANCE TO AMEND CHAPTER 168, “SUBDIVISION AND SITE PLAN REVIEW,” OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 168-20 “SITE PLAN DESIGN STANDARDS,” TO REPLACE SUBSECTION E. “ILLUMINATION,” TO PROVIDE FOR NEW STANDARDS AND REQUIREMENTS WITH REGARD TO OUTDOOR LIGHTING

TOWNSHIP OF WYCKOFF

ORDINANCE #1825

AN ORDINANCE TO AMEND CHAPTER 168, “SUBDIVISION AND SITE PLAN REVIEW,” OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 168-20 “SITE PLAN DESIGN STANDARDS,” TO REPLACE SUBSECTION E. “ILLUMINATION,” TO PROVIDE FOR NEW STANDARDS AND REQUIREMENTS WITH REGARDS TO OUTDOOR LIGHTING.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 168-20, “Site Plan Design Standards,” is hereby amended to replace sub-section E. “Illumination,” with new sub-section E. “Illumination,” as follows:

SECTION 1 - Chapter 168 Subdivision and Site Plan Review

Section 168-20 Site Plan Design Standards

E. Lighting

STANDARDS. All outdoor light fixtures installed and thereafter maintained, shall comply with the following requirements:

(1) The maximum height of all light fixtures shall not exceed twenty (20) feet, as measured from grade to the top of the fixture.

(2) Site lighting shall not include an up-lighted fixture.

a. Exception: Light fixtures used to illuminate the State or the National flag mounted on a pole, pedestal or platform shall use a narrow column beam of light that will not extend beyond the maximum extensions of the illuminated flag.

b. Landscape lighting to illuminate signs, building facades and specimen plantings.

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- (3) Shielding of Fixtures. All lighting fixtures shall be directed downward and shall be equipped with the necessary shielding so as to prevent the direct source of light from being visible from any point beyond the property lines of the premises upon which the lighting structure is located. The shielding shall restrict the apex angle of the cone of illumination to a maximum one hundred fifty (150) degrees.
- (4) All light fixtures shall be equipped with automatic timing devices and shall comply with the following:

 - a. Externally illuminated building identification or other signs shall only use shielded light fixtures mounted on top of the sign structure.
 - b. All other outdoor lighting shall use shielded light fixtures. Future additional shields shall be installed as necessary.
 - c. Fixtures shall be equipped with dimmers.
- (5) Illumination levels shall not exceed those recommended in the IESNA Lighting Handbook, 8th Edition, as amended from time to time.
- (6) The design and installation of outdoor lighting on a site shall be constructed so as to conform to the following standards:

 - a. All outdoor lighting during non-operating hours of the business on site not necessary for safety and security purposes shall be reduced, activated by motion-sensor devices or turned off.
 - b. All lighting shall be designed to prevent misdirected or excessive artificial light and to maximize energy efficiency.
- (7) All light fixtures shall be designed, installed and maintained to prevent trespass light and/or spillage onto adjacent properties.
- (8) Luminance requirements.

 - a. Street Lighting. Average maintained luminance shall not exceed IESNA recommendations. IESNA average to minimum luminance uniformity ratios are to be used for design roadway lighting.
 - b. Outdoor Parking Facilities. Average maintained luminance and uniformity ratios shall not exceed IESNA recommendations.
 - c. Walkways. Maximum average foot-candles shall be as follows:

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1. Sidewalks (roadside):
 - i. Commercial: one and zero-tenths (1.0).
 - ii. Residential: two-tenths (0.2).
 2. Walkways, stairways and bikeways (distant from roadways): two-tenths (0.2).
- (9) The style of the light and light standards shall be consistent with the architectural style of the principal building or surrounding area.
- (10) Floodlight-type fixtures shall be prohibited.
- (11) Freestanding lights shall be so located and protected to avoid being damaged by vehicles.
- (12) The maximum illumination at property lines shall be one-tenth (0.1) foot-candle at grade.
- (13) All wiring shall be laid underground.
- (14) No lighting shall be of a yellow, red, green or blue beam nor be of a rotating, pulsating, or other intermittent operation.
- (15) Bare bulbs or tubes are prohibited.
- (16) If LED lighting is utilized it shall not to exceed 3,500 K.
- (17) Lighting at grade at the property line shall not exceed one-tenth (0.1) foot-candles and there shall be no spillage onto adjacent properties.
- (18) There shall be a six (6) month assessment period after construction of the project is completed and a certificate of occupancy is issued, so that Township officials have the opportunity to determine what, if any, changes are necessary to lighting improvements. Applicants shall comply with such requested changes to the lighting plan and improvements, pursuant to this section. The applicant shall be required to maintain escrow funds to cover the cost of the Township's lighting professional to conduct any as-built lighting assessments and issue recommendations.

SECTION 2 - Except as hereby amended, all other Sections of Chapter 168 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA

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IV Ordinances – Public Hearings/Further Consideration

#1822 - AN ORDINANCE TO AMEND CHAPTER 163 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "STORMWATER MANAGEMENT," TO ESTABLISH A NEW SECTION, 163-5, "PROTECTION OF TREES" AND RENUMBER EXISTING SECTION 163-5 "SEVERABILITY" THROUGH SECTION 163-18 "WHEN EFFECTIVE" TO BE 163-6 "SEVERABILITY" THROUGH 163-19 "WHEN EFFECTIVE"

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1822, entitled:

AN ORDINANCE TO AMEND CHAPTER 163 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "STORMWATER MANAGEMENT," TO ESTABLISH A NEW SECTION, 163-5, "PROTECTION OF TREES" AND RENUMBER EXISTING SECTION 163-5 "SEVERABILITY" THROUGH SECTION 163-18 "WHEN EFFECTIVE" TO BE 163-6 "SEVERABILITY" THROUGH 163-19 "WHEN EFFECTIVE".

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN SCANLAN: I move the Ordinance on second reading by Title only.

COMMITTEEMAN CAROLAN: Seconded.

MOTION: SCANLAN SECOND CAROLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1822, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN SCANLAN: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN CAROLAN: Seconded.

MOTION: SCANLAN SECOND CAROLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1822 be, and the same is hereby

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adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN SCANLAN: I move the resolution.

COMMITTEEMAN CAROLAN: Seconded.

MOTION: SCANLAN SECOND CAROLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

TOWNSHIP OF WYCKOFF

ORDINANCE #1822

AN ORDINANCE TO AMEND CHAPTER 163 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "STORMWATER MANAGEMENT," TO ESTABLISH A NEW SECTION, 163-5, "PROTECTION OF TREES" AND RENUMBER EXISTING SECTION 163-5 "SEVERABILITY" THROUGH SECTION 163-18 "WHEN EFFECTIVE" TO BE 163-6 "SEVERABILITY" THROUGH 163-19 "WHEN EFFECTIVE".

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a new section 163-5, "Protection of Trees" is hereby established.

SECTION 1

Chapter 163-5, Protection of Trees

- A. All applications for permits as described above in Section 163-3 shall contain a landscaping plan which shall depict all existing and proposed trees and vegetation as well as the location and size of proposed seepage pits and/or dry wells for the project. For purposes of this section, a tree shall be defined as a deciduous or evergreen plant having a diameter of 6 inches or greater as measured 4.5 feet above the natural grade.
- B. Site Plans and Landscaping Plans Shall Include:
 - a. All existing trees which measure 6 inch diameter or greater as measured at 4.5 feet above natural grade.
 - b. Demarcation of all trees proposed to be removed from the site.
 - c. Demarcation of all trees to be preserved on the site.
 - d. Tree preservation and protection details must be clearly shown on the plan protecting all existing trees.
 - d. Demarcation of all trees located in the public right of way with details confirming such trees will be protected and only removed with Township prior written approval.
 - e. Details of an irrigation plan.
 - f. Soil erosion control measures including silt fence and limit of disturbance fencing.
- C. Prior to obtaining construction permits in response to the above referenced applications, the Township Engineer and/or Construction Official, hereinafter referred to as Township Official, shall perform a site

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inspection to review the above. If in the discretion of the Township Official the removal of certain trees from the site is unnecessary, unwarranted, or would have a negative impact on stormwater management, such trees shall be preserved and will remain. A revised site plan shall be submitted consistent with the requirements of the Township Official, reflecting such change.

- D. If the applicant disagrees with the Township Official's determination, a letter of appeal may be sent to the Wyckoff Shade Tree Commission for further review and the Shade Tree Commission shall make a final determination with regards to the treatment of such trees. Work may be suspended by the Township Official until said matter is resolved.
- E. No trees designated to be preserved pursuant to the approved landscape plan and issued permit and/or determination of the Shade Tree Commission shall be removed or damaged.
- F. Failure of the owner and/or agent to comply with the terms and conditions of the issued permit and approved landscape plan, including but not limited to excavation and/or stockpiling soil within a tree protection zone, shall constitute a violation.
- G. Prior to release of any permits, all soil erosion control measures, tree protection fencing and limit of disturbance fencing shall be installed to the satisfaction of the Township Official and shall be maintained throughout the construction process.
- F. Penalties for violations of site plan and/or landscape plan:
 - a. If the property owner/agent violates any requirements of this section 163-5 which results in the loss of a tree(s), they shall be subject to a fine of \$2,500.00 per lost tree. Such fine shall be payable through the Violations Bureau. In addition, the property owner shall further be required to replant trees on the property pursuant to the Township Official's direction and discretion. All violations of this ordinance shall be subject a stop work order.
 - b. In addition, all other violations of this section 163-5 by the property owner and/or agent, which do not result in the loss of a tree(s), shall result in a fine of \$350 per violation to the property owner and/or agent. Such fines shall be payable through the Violations Bureau. Each day that the violation shall continue to exist shall constitute a separate and individual violation of this ordinance.

SECTION 2

Sections 163-5 "Severability" through 163-18 "When Effective" shall be renumbered Sections 163-6 "Severability" through 163-19 "When Effective".

SECTION 3

Except as herein amended and supplemented, all other provisions of Chapter 163 of the Code of the Township of Wyckoff shall remain in full force and effect.

SECTION 4

This ordinance shall take effect immediately upon final passage and publication as required by law.

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#1823 – AN ORDINANCE TO AMEND, AND SUPPLEMENT CHAPTER 54 OF THE CODE OF THE TOWNSHIP OF WYCKOFF SO AS TO ESTABLISH A PROMOTIONAL PROCESS FOR POLICE OFFICERS

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1823, entitled:

**AN ORDINANCE TO AMEND, AND SUPPLEMENT
CHAPTER 54 OF THE CODE OF THE TOWNSHIP OF
WYCKOFF SO AS TO ESTABLISH A PROMOTIONAL
PROCESS FOR POLICE OFFICERS**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN CAROLAN: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1823, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN CAROLAN: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1823 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN CAROLAN: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

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**TOWNSHIP OF WYCKOFF
BERGEN COUNTY, NEW JERSEY
ORDINANCE # 1823**

**AN ORDINANCE TO AMEND, AND SUPPLEMENT
CHAPTER 54 OF THE CODE OF THE TOWNSHIP OF
WYCKOFF SO AS TO ESTABLISH A PROMOTIONAL
PROCESS FOR POLICE OFFICERS**

WHEREAS, the Township of Wyckoff has heretofore adopted Chapter 54 of the Code of the Township of Wyckoff, so as to establish the Wyckoff Police Department, the organization thereof, and matters pertaining thereto; and

WHEREAS, the Township of Wyckoff wishes to amend and supplement said Chapter, and particularly to add § 54-3.1 to said Chapter, so as to establish a promotional process for police officers;

NOW THEREFORE BE IT ORDAINED by the Mayor and Township Committee of the Township of Wyckoff, that Chapter 54 of the Code of the Township of Wyckoff be amended and supplemented to add the following:

§ 54-3.1 Promotional Process

Promotional Process

PROCEDURE:

A. General

1. So as to provide all eligible candidates for promotion with fair notice and equal access to the promotional process, and to identify the most qualified members of the department for promotion to leadership positions within the department, the following promotional process shall be employed for promotions to the positions of Sergeant, Lieutenant and Captain.
2. The promotional process shall be governed by state law and in compliance with N.J.S.A. 40A:14-129, which provides that a promotion of any member or officer of the police department to a superior position shall be made from the membership of the department and due consideration shall be given to the length and merit of his/her service and preference shall be given according to seniority in service. The Chief of Police shall be responsible for the administration of the promotional process.

B. Promotion to the Rank of Sergeant

1. Eligibility
 - (i). No person shall be eligible for promotion to the rank of Sergeant unless the candidate has served as a police officer with the Wyckoff Police Department for at least five (5) years.

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2. The testing process for the above position will consist of the following:

(i). Written examination administered by the New Jersey State Association of Chiefs of Police ("Chief's Association") or such other written examination approved by the Township Committee and administered by the Chief of Police as set forth in Section E(5)(i) hereinbelow;

a. The written examination shall account for thirty (30%) percent of a candidate's total promotional score, up to a maximum of 30 total points.

Each candidate's total point score for the written examination shall be computed by taking a candidate's score on the written exam (which exam shall have 100 points as its maximum score) and multiplying same by 30%. By way of example, a candidate receiving a score of 80 points on his/her written examination shall receive 24 total points for the written examination element of the promotional process (80 x 30% = 24 total points).

To proceed to the oral portion of promotional process, a candidate must achieve a minimum score of 70 points, out of said maximum of 100 points, on the written examination.

(ii). Oral examination administered by an Interview Panel (the "Interview Panel") comprised of the following persons: the two (2) members of the Township Police Committee, the Chief of Police, and the Township Administrator.

a. Only those candidates who have achieved a score of 70 points or greater (out of the maximum of 100 points) on the written examination shall be permitted to sit for an oral examination by the Interview Panel. Oral examinations by the Interview Panel shall take place after the receipt of the written examination scores.

b. The Interview Panel's oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for fifty (50%) percent of the candidate's total promotional score, with 50 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on his/her oral examination by the Interview Panel shall receive 40 total points for the Interview Panel's oral examination element of the promotional process (80 x 50% = 40 total points).

c. The oral examination and assessment by the Interview Panel may include, but shall not be limited to, the following criteria:

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applicant's leadership ability, initiative, productivity, attitude towards peers, supervising officers interaction with the public, motivation, enthusiasm, professionalism and morale, career job performance, loyalty to the department and community, experience, any advanced degrees attained and career development and training. The Interview Panel shall utilize the same criteria for each of the candidates who are interviewed for the open position(s).

- (iii). Seniority and length of service shall be given due consideration in accordance with N.J.S.A. 40A:14-129.
 - a. Seniority shall account for twenty (20%) percent of a candidate's total promotional score, with 20 total points being the highest possible score for seniority and length of service. Seniority and length of service shall be scored as set forth in Section E(5)(ii)(a) hereinbelow.

C. Promotion to the Rank of Lieutenant

1. Eligibility

No person shall be eligible for promotion to the rank of Lieutenant unless the candidate has served as a Sergeant for the Wyckoff Police Department for at least two (2) years. Notwithstanding the foregoing, any officer of the Wyckoff Police Department who holds the position of Sergeant as of the date of the adoption of this ordinance shall be eligible for promotion to the rank of Lieutenant.

2. The selection process will consist of the following:

- (i). Oral examination administered by an Interview Panel comprised of the following persons: the two (2) members of the Township Police Committee, the Chief of Police, and the Township Administrator.
 - a. The oral examination and assessment by the Interview Panel (which examination and assessment shall have 100 points as its maximum score) shall account for sixty (60%) percent of the candidate's total promotional score, with 60 total points being the highest possible total score for the Interview Panel's oral examination and assessment. By way of example, a candidate receiving a score of 80 points on his/her oral review and assessment by the Interview Panel shall receive 48 total points for the Interview Panel oral review and assessment element of the promotional process (80 x 60% = 48 total points).
 - b. The oral examination and assessment by the Interview Panel may include, but shall not be limited to, the following criteria: applicant's leadership ability, initiative, productivity, attitude towards peers, supervising officers and interaction with the

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public, motivation, enthusiasm, professionalism and morale, career job performance, loyalty to the department and community, experience, any advanced degrees attained and career development and training. The Interview Panel shall utilize the same criteria for each of the candidates interviewed for the open position(s).

- (ii). Seniority and length of service shall be given due consideration in accordance with N.J.S.A. 40A:14-129.
 - a. Seniority shall account for twenty (20%) percent of a candidate's total promotional score, with 20 points being the highest possible total score for seniority and length of service. Seniority and length of service shall be scored as set forth in Section E(5)(ii)(b) hereinbelow.

- (iii). Oral examination and assessment administered by the Township Committee.
 - a. The oral examination and assessment by the Township Committee shall take place after the Township Committee's receipt of the oral examination scores of the Interview Panel.
 - b. The oral examination and assessment by the Township Committee (which examination and assessment shall have 100 points as its maximum score) shall account for twenty (20%) of a candidate's total promotional score, with 20 points being the highest possible total score for the Township Committee's oral examination and assessment. By way of example, a candidate receiving a score of 90 points on his/her oral examination by the Township Committee shall receive 18 total points for the Township Committee's oral examination element of the promotional process (90 x 20% = 18 total points).
 - c. The oral examination and assessment by the Township Committee may include, but shall not be limited to, the following criteria: applicant's leadership ability, initiative, productivity, attitude towards peers, supervising officers and interaction with the public, motivation, enthusiasm, professionalism and morale, career job performance, loyalty to the department and community, experience, any advanced degrees attained and career development and training. The Interview Panel shall utilize the same criteria for each of the candidates interviewed for the open position(s).

D. Promotion to the Rank of Captain

- 1. Eligibility

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No person shall be eligible for promotion to the rank of Captain unless the candidate has served as a Lieutenant for the Wyckoff Police Department for

at least two (2) years. Notwithstanding the foregoing, any officer of the Wyckoff Police Department who holds the position of Lieutenant as of the date of the adoption of this ordinance shall be eligible for promotion to the rank of Captain.

2. The selection process will consist of the following:
 - (i). Oral examination administered by an Interview Panel (the "Interview Panel") comprised of the following persons: the two (2) members of the Township Police Committee, the Chief of Police, and the Township Administrator.
 - a. The oral examination and assessment by the Interview Panel (which examination and assessment shall have 100 points as its maximum score) shall account for sixty (60%) percent of the candidate's total promotional score, with 60 total points being the highest possible total score for the Interview Panel's oral examination and assessment. By way of example, a candidate receiving a score of 80 points on his/her oral review and assessment by the Interview Panel shall receive 48 total points for the Interview Panel oral review and assessment element of the promotional process (80 x 60% = 48 total points).
 - b. The oral examination and assessment by the Interview Panel may include, but shall not be limited to, the following criteria: applicant's leadership ability, initiative, productivity, attitude towards peers, supervising officers and interaction with the public, motivation, enthusiasm, professionalism and morale, career job performance, loyalty to the department and community, experience, any advanced degrees attained and career development and training. The Interview Panel shall utilize the same criteria for each of the candidates interviewed for the open position(s).
 - (ii). Seniority and length of service shall be given due consideration in accordance with N.J.S.A. 40A:14-129.
 - a. Seniority shall account for twenty (20%) percent of a candidate's total promotional score, with 20 points being the highest possible total score for seniority and length of service. Seniority and length of service shall be scored as set forth in Section E(5)(ii)(c) hereinbelow.
 - (iii). Oral examination and assessment administered by the Township Committee.
 - a. The oral examination and assessment by the Township Committee shall take place

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after the Township Committee's receipt of the oral examination scores of the Interview Panel.

- b. The oral examination and assessment by the Township Committee (which examination and assessment shall have 100 points as its maximum score) shall account for twenty (20%) of a candidate's total promotional score, with 20 points being the highest possible total score for the Township Committee's oral examination and assessment. By way of example, a candidate receiving a score of 90 points on his/her oral examination by the Township Committee shall receive 18 total points for the Township Committee's oral examination element of the promotional process ($90 \times 20\% = 18$ total points).
- c. The oral examination and assessment by the Township Committee may include, but shall not be limited to, the following criteria: applicant's leadership ability, initiative, productivity, attitude towards peers, supervising officers and the public, motivation and morale, previous job performance, loyalty to the department and community, experience, any advanced degrees attained and career development and training. The Interview Panel shall utilize the same criteria for each of the candidates interviewed for the open position(s).

E. Procedure for Conduct of Promotional Process

- 1. The Chief of Police shall obtain permission from the Township Committee to hold a promotional examination process. After having received such approval, the Chief of Police, or such other person as designated by the Township Committee, shall provide a written announcement of the promotional process to all eligible personnel.
- 2. The announcement shall include the eligibility requirements for the position and shall include a description of the promotional process and should indicate to the candidates the format, length, and duration of any examinations, together with a description of any other portions of the promotional process, and the date by which they must submit a written request to participate in the promotional process.
- 3. Candidates for promotion, in order to participate in the promotional process, shall be required to submit a written request to participate in such process and a current resume to the Chief of Police, or his designee, prior to the closing date set forth in the announcement.
- 4. No person shall be eligible to participate in the promotional process unless (s)he has submitted a written request to participate in such process and current resume prior to the deadline set forth by the Chief of Police.
- 5. The promotional testing process shall include:

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- (i). Written Examination (Sergeant only). At least twenty (20) calendar days before the written examination, the Chief of Police, or his designee, shall announce the date, time and location of the written examination. The Township may enter into a contract with the New Jersey State Association of Chiefs of Police (NJSACOP) to develop, conduct, and grade the written examination. Alternatively, the Township Committee may approve the use of a written examination not prepared by NJSACOP. The questions will be based upon basic police practices and may include police and investigative procedures, supervisory and administrative principles, New Jersey criminal law, report writing, search and seizure issues, New Jersey Attorney General Guidelines and Directives, legal aspects and requirements for police work, and such other criteria as determined by the NJSACOP, or as determined by the Township Committee. Eligible candidates who are scheduled to work during the written examination will be excused from duty to take the examination.

- (ii). Seniority. Due consideration and preference shall be given to seniority and length of service in accordance with N.J.S.A. 40A:14-129. Candidates participating in the promotional process for the ranks of Sergeant, and Lieutenant and Captain shall be entitled to points for seniority as follows:
 - a. Seniority for Sergeant candidates shall be calculated by awarding each candidate 1.32 points per completed year of service, up to a maximum of 20 points. Example:

5 year patrol officer = 6.6 points (5 x 1.32)
7 year patrol officer = 9.24 points (7 x 1.32)
10 year patrol officer = 13.20 points (10 x 1.32)
15 year patrol officer = 19.80 points (15 x 1.32)
17 year patrol officer = 20 points (17 x 1.32 = 22.44 but capped at 20 points)

 - b. Seniority for Lieutenant candidates shall be calculated by awarding 3 points for each completed year of service as a Sergeant beyond the minimum time in grade (1 year) required to apply for promotion, up to a maximum of 20 points. For example:

Sergeant for 2 years = 3 points (2-1x3)
Sergeant for 3 years = 6 points (3-1x3)
Sergeant for 4 years = 9 points (4-1x3)
Sergeant for 5 years = 12 points (5-1x3)
Sergeant for 6 years = 15 points (6-1x3)
Sergeant for 7 years = 18 points (7-1x3)
Sergeant for 8 years or more would receive maximum 20 points

 - c. Seniority for Captain candidates shall be calculated by awarding 3 points for each completed year of service as a Lieutenant beyond the minimum time in grade (1 year) required to apply for promotion, up to a maximum of 20 points. For example:

Lieutenant for 2 years = 3 points (2-1x3)

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Lieutenant for 3 years = 6 points (3-1x3)
Lieutenant for 4 years = 9 points (4-1x3)
Lieutenant for 5 years = 12 points (5-1x3)
Lieutenant for 6 years = 15 points (6-1x3)
Lieutenant for 7 years = 18 points (7-1x3)
Lieutenant for 8 years or more would
receive maximum 20 points

- (iii). Oral Interview by Interview Panel. Candidates for the ranks of Sergeant, Lieutenant and Captain shall be evaluated through an oral interview conducted by the Interview Panel. Each candidate shall be presented with the same questions or topics related to the respective rank designed to elicit open ended responses so that the Interview Panel can determine the candidate's promotional potential, maturity, composure and leadership abilities. Candidates for promotion shall not discuss or disclose the contents or subject matter topics of the oral interview process until all oral interviews are concluded. The Interview Panel may require promotional candidates to sign a confidentiality and non-disclosure agreement to ensure compliance with these requirements. At the discretion of the Township Committee, candidates may be sequestered during the interview process.
- (iv). Oral Interview by Township Committee. Candidates for the ranks of Lieutenant and Captain shall be evaluated through an oral interview conducted by the Township Committee. Each candidate shall be presented with the same questions or topics related to the rank of Lieutenant or Captain (as the case may be) designed to elicit open ended responses so that the Township Committee can determine the candidate's promotional potential, maturity, composure and leadership abilities. Candidates for promotion shall not discuss or disclose the contents or subject matter topics of the oral interview process until all oral interviews are concluded. The Township Committee may require promotional candidates to sign a confidentiality and non-disclosure agreement to ensure compliance with these requirements. At the discretion of the Township Committee, candidates may be sequestered during the interview process.

F. Eligibility List

After the expiration of the time for filing of appeals set forth below, and the disposition of any such appeal, the Chief of Police shall establish and certify a list of eligible candidates in the order of their final scores for promotion. The candidate(s) for promotion receiving the highest score(s) as calculated hereinabove in this ordinance shall be deemed the first candidate(s) eligible for promotion. Said eligibility list will be distributed to the Township Committee. The eligibility list will remain in effect for a period of eighteen (18) months from the date it was established and certified.

After the expiration of the eligibility list, candidates will be required to re-apply for and participate in a new promotional process.

G. Appeals of Promotional Process.

Within three (3) days of the notification to each candidate of his/her ranking, a candidate may file a written appeal directed to

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the Township Committee. Said written appeal must contain the reason(s) or justification for the appeal. As part of any appeal, any candidate may review his or her evaluation or any other internal document pertaining to the candidate that was utilized in the promotional process.

The Township Committee will assess the request for appeal and make a determination as to how the request will be addressed, on a case by case basis. Scores on the written examination shall be final and not subject to appeal. Appeals of the calculation of seniority shall be decided based upon the official records maintained by the police department.

Except as modified herein, all other provisions of Chapter 54 shall remain in full force and effect as previously adopted.

#1824 – AN ORDINANCE TO ESTABLISH A MUNICIPAL CAP BANK

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1824 entitled:

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN CAROLAN: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1824, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN CAROLAM: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1824 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the

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Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN CAROLAN: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

**TOWNSHIP OF WYCKOFF
ORDINANCE #1824**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Wyckoff in the County of Bergen find it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.0% increase in the budget for said year, amounting to \$418,155.00 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Wyckoff in the County of Bergen authorized membership of this governing body affirmatively concurring that, in the CY 2017 budget year, the final appropriations of the Township of Wyckoff shall, in accordance with this ordinance and N.J.S. A. 40A:4-45, be increased by 3.0% amounting to \$418,155.00 and that the CY 2017 municipal budget for the Township of Wyckoff be approved and adopted in accordance with the ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

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BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Direction within 5 days after such adoption.

V Meeting adjourned 8:40 p.m.

Rudolf E. Boonstra
Mayor

Joyce C. Santimauro
Municipal Clerk