

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2017**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2017 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation will be given by Pastor Andy Kadzban from Wyckoff Reformed Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session Minutes from April 25, 2017.
 MOTION: CAROLAN SECOND SCANLAN
 BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
 SHANLEY YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #17-154 Authorize Contract to Pave Roads
- #17-155 Payment of Bills
- #17-156 Return of Overpaid Taxes, Escrow Monies
- #17-157 Authorize Road Closure
- #17-C10 Closed Session – NJSA 10:4-12b (7) Affordable Housing Litigation

II Motion:

- a. Authorize the New Jersey State Firemen's Association Membership application from Liam P. Collins into Fire Company #3.

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND CAROLAN
 BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
 SHANLEY YES

III Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE WORK
SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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TUESDAY, MAY 2, 2017**

Meeting Called To Order

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

Invocation

The Invocation was given by Pastor Andy Kadzban from Wyckoff Reformed Church.

Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: John A. Carolan, Thomas J. Madigan, Brian D. Scanlan and Timothy E. Shanley

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

The Township Committee voted unanimously to close the public portion of the meeting.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session Minutes from April 25, 2017.

MOTION: CAROLAN SECOND SCANLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
SHANLEY YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

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TUESDAY, MAY 2, 2017**

I Resolutions (Adoption of the following):

#17-154 Authorize Contract to Pave Roads

WHEREAS, the Township Committee approved the bid specifications and authorized advertised competitive sealed bidding; and,

WHEREAS, funds are not unlimited and the Township cannot pave every road, requiring difficult choices among valid requests; and,

WHEREAS, consistent with past practices, the Township Committee relies on the professional opinion of the Township Engineer, Public Works Manager and Chief of Police to determine the roads most in need of repair; and,

WHEREAS, a public notice soliciting bids for the Township of Wyckoff's procurement was advertised on 4/7/17 in the Ridgewood News and posted on the Township's website under the easily accessed quick link on the homepage titled, Bids and Jobs; and,

WHEREAS, thirteen (13) potential bidders obtained copies of the bid specifications free of charge to encourage competitive bidding; and,

WHEREAS, on 4/25/17 at 11:00 a.m. ten (10) bids were publicly opened and their contents read aloud as indicated on the attached bid summary sheet as if set forth at length; and,

WHEREAS, the Township's Certified Public Works Manager, after a careful review, recommends a contract award to the lowest responsive and responsible bidder, D & L Paving Contractors, Inc.; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

WHEREAS, the Chief Financial Officer has issued a Certificate of Available Funds for this purchase that indicates this contract award is contingent upon the Township Committee adopting Ordinances #1826 & #1830.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a contract is hereby awarded to the lowest responsive and responsible bidder, D & L Paving Contractors, Inc., 675 Franklin Avenue, Nutley 07110 up to \$675,767 based on the unit prices indicated in their bid and contingent upon the Township Committee adopting Ordinance #1826 & #1830 and Recycling Donation Account #T-12-56-800-709.

BE IT FURTHER RESOLVED, that the Public Works Manager is authorized to begin the preparations for road resurfacing and the road resurfacing shall not begin until the expiration of the adoption notice period for each Capital Ordinance, however the paving of the Recycling Center may begin since funds exist in Recycling Donation Account # T-12-56-800-709 for paving of the Recycling Center.

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2017**

#17-155 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 15869 – 15902 Payroll A/C, Direct Deposit Vouchers no. 7715 - 7768, Library Payroll check nos. 1312 - 1314, Library Direct Deposit Vouchers no. 2856 - 2885, Claims Wire nos. 170501, 170502 & 170503, check no.1006 Accutrack A/C, Claims check nos. 076320 – 076395 and Voided Claims checks no. 076319, 076396 - 076399.

#17-156 Return of Overpaid Taxes, Escrow Monies

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Noel & Ruth Friedland, 496 Fairfield Road, Wyckoff, New Jersey 07481 – State Tax Court Judgement – Block 310/Lot 3 - \$2,157.75

Robert & Nina Sobel, 436 Carriage Lane, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 321/Lot 1 - \$309.33

RECREATION:

Michelle Kim, 195 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Summer Camp refund - \$295.00

Mike DeLorenzo, 27 Manor Road, Wyckoff, New Jersey 07481 – Softball Refund - \$70.00

Michelle Kim, 195 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$600.00

Kelly Aranda, 103 Wood Street, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$60.00

Leslie Gutjahr, 217 Fox Hollow Road, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$100.00

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2017**

Ashely Viola, 818 Charnwood Drive, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$60.00

Karen Puccio, 340 Crescent Avenue, Wyckoff, New Jersey 07481 – Soccer Refund - \$65.00

Carolee Fletcher, 337 West Shore Drive, Wyckoff, New Jersey 07481 – Football Refund - \$195.00

#17-157 Authorize Road Closure

WHEREAS, two (2) large dead trees on the Bergen County right-of-way of Russell Avenue across from the Russell Farms Community Park have been determined by the Bergen County Shade Tree Commission to be in need of removal for safety; and,

WHEREAS, the Bergen County Shade Tree Commission plans to remove these two (2) dead trees on Thursday, May 4, 2017 requiring a road closure for a limited period; and,

WHEREAS, the Wyckoff Police Department has reviewed the road closure and designed a detour route; and,

WHEREAS, the road closure will begin at 9:00 a.m. and the work is expected to require the entire work day.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a road closure for Russell Avenue between Sicomac Avenue and Eder Avenue is approved for Thursday, May 4, 2017 between 9:00 a.m. and approximately 7:00 p.m..

#17-C10 Closed Session – NJSA 10:4-12b(7) Affordable Housing Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b (7) and designated below:

NJSA 10:4-12b(7) - Affordable Housing Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 2, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on May 2, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2017**

Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Motion:

- a. Authorize the New Jersey State Firemen's Association Membership application from Liam P. Collins into Fire Company #3.

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
SHANLEY YES

III Meeting adjourned 8:06 p.m.

Rudolf E. Boonstra
Mayor

Joyce C. Santimauro
Municipal Clerk

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 2, 2017**