

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, DECEMBER 20, 2016 – 7:30 P.M.**

Deputy Mayor Brian D. Scanlan opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Deputy Mayor Brian D. Scanlan, Committeemen Thomas J. Madigan, Rudolf E. Boonstra and John A. Carolan

**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Deputy Mayor Scanlan opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Carolan, seconded by Committeeman Boonstra.

Tim Buchman, 430 Meer Avenue advised the governing body that he was grateful for their wisdom in asking for the owner of the liquor license assigned to the Brownstone Inn to explain their future plans. Mr. Buchman stated that he prefers to shop locally and would like to see the establishment open for business. Mr. Buchman noted that the applicant's letter asks for an allowance as the new owner of the liquor license for an extension of time. He hopes the applicant's non-binding promise to open the establishment within the next year comes to fruition.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Deputy Mayor Scanlan advised that the Finance Committee has reviewed and signed vouchers.

**Township Committee Reports:**

**Thomas Madigan:**

1. Mr. Madigan stated that this evening the Township Committee will honor two (2) Ramapo High School sports teams; the boys varsity soccer state and county champions and the girls varsity volleyball state champions. Mr. Madigan recognized Superintendent of Schools Beverly McKay, in the audience this evening and asserted that he is privileged to be the liaison to the regional high school district for which he served as an elected member for 13.5 years.

**John Carolan:**

1. Mr. Carolan and his governing body colleagues attended the December 10<sup>th</sup> "Grand Opening" of the roller hockey rink and basketball courts at the Memorial Field Complex. These two (2) recreational amenities were reconstructed with the use of two (2) Bergen County Open Space Park Improvement Grants. Mr. Carolan opined that it is important that the

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Township secures its “fair share” of funds back from the county and state and recognized Administrator Shannon for obtaining the grants. Mr.

Carolan also thanked Scott Fisher and the DPW Staff for managing the projects and performing the majority of the work.

2. Mr. Carolan had the privilege of attending the Wyckoff Chamber of Commerce Annual Christmas Tree Lighting Ceremony/Santa Comes to Wyckoff on Friday, December 3, 2016. The event was again very well attended and congratulations to the Chamber for a job well done.
3. On Saturday, December 3, 2016 Mr. Carolan and Committeeman Boonstra attended the Zabriskie House Holiday Open House. There were many patrons visiting the beautifully decorated house and enjoying the many festivities at the house.
4. Mr. Carolan attended the grand Opening of the new Stem Lab at Eisenhower School on Monday, September 12, 2016. It is now available at the K-8 school district. Mr. Carolan recognized the Wyckoff Education Foundation and the PTO's that provided monetary donations. This amenity will significantly assist the educational opportunities throughout the school district.
5. Mr. Carolan and Committeeman Boonstra had the pleasure of attending the “Young Entrepreneur's” event at Eisenhower School on Thursday, December 1, 2016.

**Rudy Boonstra:**

1. Mr. Boonstra concurred with Committeeman Carolan that the “Young Entrepreneur's” event was a very enjoyable experience.
2. Last Wednesday, December 14, 2016 the Planning Board approved a site plan application submitted by the United Way of Bergen County/Madeline Partners, LLC which will construct a residential facility at the corner of Clinton and Morse Avenue for individuals with developmental disabilities. Known as “special need housing,” six (6) residents will reside in this facility. The Planning Board made a number of changes to the application which included reconfiguring the parking thereby remaining self-contained on the lot. The backup parking was deleted on Clinton Avenue.
3. Earlier this evening, Mr. Boonstra attended the Administration of Oath of Office for Superior Court Judge Scott Rumana.

**Deputy Mayor Scanlan:**

1. Deputy Mayor Scanlan and his wife Gail volunteered as docents at the recent Zabriskie House Holiday Open House. The event raised approximately \$700.00 for the preservation of the Zabriskie House.
2. On Wednesday, December 7, 2016 Mr. Scanlan attended a CERT Meeting. Police Sergeant Brian Zivkovich, recently appointed CERT Coordinator, advised there will no longer be a civilian coordinator in charge.

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3. Last evening, the Recreation Board changed the contracted vendor who performed the background checks for volunteer recreation coaches. The price has been reduced from \$39.00 per background verification to the \$35.00 per background verification. The new process is also more efficient.
4. Deputy Mayor Scanlan has met with Committeeman Carolan and modified the draft document which allows the Park & Ride to be immediately used to assist commuters from Wyckoff in the event of a transit emergency.
5. Mr. Scanlan provided “KUDOS” to the DPW, under the leadership of Scott Fisher for completing the Fall Leaf Collection today. The leaf crews completed four (4) collection rounds of all streets in the Township even though they operated for most of four (4) weeks without one of the four (4) leaf vacuum machines. Earlier this Fall, a motorist crossed the double yellow line on Russell Avenue and the vehicle collided with the leaf vacuum which was operating safely on the roadway. The leaf truck was rendered non-operational and required repairs. Congratulations to Scott Fisher and his Staff, a job well done!!
6. Sunday evening, December 17, 2016 Santa Claus was heard driving through Wyckoff streets on the fire truck in East Wyckoff, a yearly tradition performed by the three (3) fire companies.
7. While a patron at the Starbucks in Wyckoff on Sunday evening, December 17, 2016 Mr. Scanlan had the opportunity to converse with Congressman Elect Josh Gottheimer. Mr. Gottheimer expressed an interest in meeting with the governing body of each municipality in the congressional district he will serve. Mr. Scanlan requested the Administrator contact the Congressman Elect’s Office and schedule a convenient time for the Township Committee to meet with Congressman Gottheimer.

**Tom Madigan:**

1. Mr. Madigan stated he was proud that the Township Committee was honoring the student athletes this evening. He had the privilege of attending one of the two (2) holiday concerts presented at Indian Hills High School and Ramapo High School. Compliments to both high schools, their staff, the administration, parents and students for their outstanding efforts.

**Administrator’s Report:**

1. The 8:00 p.m. Agenda is as submitted and posted with suggested revision which is resolution to authorize a closed session discussion regarding pending litigation.
2. As way of follow-up to Committeeman Boonstra’s report regarding the Planning Board action on the site plan approval for the Bergen County United Way/Madeline Housing Partners, LLC, the Administrator added that a status update has been drafted and will posted on the Township’s social media accounts tomorrow. With this additional information, Bergen County United Way anticipates construction to begin this Summer with completion expected in the Spring of 2018. Applications for tenancy will be available when 50% of the construction is completed estimated to be January and/or February of 2018. Additional information will be posted

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on the Township's social media accounts. Deputy Mayor Scanlan requested the information be provided in the Friday e-blast.

3. The next holiday municipal event is scheduled for Tuesday, December 27, 2016 at 5:00 p.m. when the Menorah Lighting Ceremony will take place on the front lawn of Town Hall.
4. Mr. Shannon was pleased to announce that the information regarding the JIF assessment for the Township's 2017 insurance coverage is limited to a 1% increase. The Administrator recognized the Township Committee for making safety a priority.
5. The Sine Die Meeting, a carry-over of the December 20, 2016 8:00 p.m. business meeting will be conducted on Sunday, January 1, 2016 at 12:00 noon in the Municipal Court Room,
6. Dog/Cat licenses for 2017 are available for sale in the Clerk's Office. Licensing is the only effective barrier separating rabies from the human and pet population. Also, the Free Rabies Prevention Program will be conducted on Saturday, January 7, 2017 at the DPW Garage, 475 West Main Street from 1:00 p.m. to 3:00 p.m.
7. The Township's Annual Municipal Calendar will be delivered this week to the Wyckoff Post Office for delivery to residents shortly thereafter.
8. A number of winter safety precautionary public service announcements have been issued to the press this evening and will be posted on the Township's social media accounts.
9. The Township will begin posting on its Municipal Instagram Account, known as wyckoffnj beginning tomorrow.

**Township Attorney Report:**

1. With regard to the affordable housing litigation, Mr. Landel was successful in obtaining an extension for the Township of protection and immunities from builders remedy lawsuits from the Court through April 17, 2017. A Closed Session discussion this evening will further elaborate on this pending litigation.
2. Mr. Landel requested a slight modification to the resolution which extends the liquor license renewal for the Brownstone Inn for the period 7/1/2016 thru 7/30/2017. The fourth paragraph which references the letter from the owner's attorney that states the license should be operable within two (2) license periods to be modified to this license term which expires 6/30/2017. The Township Committee agreed.

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Committeeman Carolan pointed out the work of Scott Fisher and his DPW Staff which not just managed the reconstruction of the roller hockey rink surface and the new basketball courts at Memorial Field, but who performed many of the work tasks which allowed the Township to “stretch” its municipal tax dollar and its grant dollar.

**Deputy Mayor Scanlan indicated that the Open Work Session Meeting will not adjourn, but will be carried to January 1, 2017, 12:00 noon Sine Die Meeting.**

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Brian D. Scanlan  
Deputy Mayor

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Joyce C. Santimauro  
Municipal Clerk