

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 2, 2015 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen, Rudolf E. Boonstra and John A. Carolan

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Absent: Committeeman Brian D. Scanlan

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Carolan, seconded by Committeeman Boonstra.

John Unglert, 360 Cornell Street thanked Committeeman Jepsen and Bob Shannon for the work that was implemented on the municipal website. Mr. Unglert described the website as "user friendly" and very responsive.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Jepsen with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen reported that 2015 will be the third year of the Wyckoff Environmental Commission FLOW Area Film Festival for environmental matters. The Association of New Jersey Environmental Commissions has recognized the FLOW Film Festival with an award as a positive and successful program which brings environmental matters to the awareness of the public. The FLOW Film Festival is considered a Best Practice. The date for the 2016 FLOW Film Festival has yet to be determined. Mayor Rooney advised that previously, the Township Committee received a public comment from Mr. & Mrs. Winton requesting they be given an opportunity to provide a film with opposing views. Mr. Jepsen responded positively to the request.
2. At the next Environmental Commission Meeting, a recommendation will be considered to the governing body requesting municipal open space tax funds be allotted to the Environmental Commission to contract with a consultant to provide a natural resource inventory. Such an inventory was last performed in 1995 and Mr. Jepsen expects the cost of the environmental consultant's services to be approximately \$15,000. Mayor Rooney asked the Administrator and Township Attorney to research whether the Open Space ballot question contemplated the use of open space funds for the purpose Mr. Jepsen has described.

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John Carolan:

1. The Design Review Advisory Committee recently welcomed new member, Susan Farcy.
2. The Shade Tree Commission has been working with Township Committee members to tackle some of the backlogs and solutions with numerous outstanding requests for tree services. Mr. Carolan thanked Mayor Rooney, a certified arborist for his expertise with these issues.
3. On Sunday, November 1, 2015 Mr. Carolan participated in the Mayor's 1st Wellness Walk at the Russell Farms Community Park. Good weather prevailed at the successful event.
4. Mr. Carolan volunteered at the Shred Fest Event on Saturday, October 24, 2015 at the DPW Garage where residents deposited their personal documents at the mobile shred vehicle. This is a very popular event – 262 vehicles participated and 12,000 pounds of documents shredded.

Rudy Boonstra:

1. Mr. Boonstra was sad to report that recently retired Detective Sergeant Michael Musto passed away suddenly. A special thank you to the Wyckoff Police Department and the Wyckoff Volunteer Fire Department for conducting a very formal uniformed wake and funeral procession honoring Detective Sergeant Michael Musto.
2. Mr. Boonstra also attended the Mayor's Wellness Walk and indicated all that participated enjoyed the beautiful day. A special thanks to John Unglert for his photography services.

Mayor Rooney:

1. The Wyckoff Volunteer Fire Department has responded to 457 calls for assistance to date specifically, sixty-seven (67) calls in the month of October.
2. On Wednesday, October 21, 2015 Mayor Rooney participated with Police Chief Fox, Lieutenant Van Dyk and Sergeant Tully at the American Automobile Association of Northern New Jersey Recognition Award Ceremony. Wyckoff was one (1) of only ten (10) municipalities out of ninety-eight (98) municipalities in Northern New Jersey to receive the Award of Excellence, the highest award. Mayor Rooney extended thanks to Chief Fox and his dedicated staff for their efforts.
3. Mayor Rooney participated in an event with the Administrator where Atlantic Stewardship Bank was recognized for thirty (30) years of banking services. Later that evening, Mayor Rooney attended a Library Board of Trustees Meeting where new Library Director, Laura Leonard was appointed and introduced to the public.
4. A Mayor's Wellness Campaign Meeting was conducted last week with the two (2) primary coordinators, Alliance Chair Wendy Coffey and Board of Health President Carol Hertenstein. A follow-up meeting was conducted to realize helpful lessons from the 2015 Board of Health Fair and to assemble a strong logistic strategy for the 2016 Health Fair.

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5. Mayor Rooney recently attended the Wyckoff/Midland Park Rotary Beefsteak Fundraiser.
6. On Wednesday, October 28, 2015 a special meeting of the Library Board of Trustees was conducted to interview for a new attorney. Joseph Perconti, Esq. was selected as the Library Board Attorney.
7. Mayor Rooney attended an event at the Christian Health Care Center on Friday, October 30, 2015 to celebrate three (3) residents achieving the age of 100 years young.
8. The Mayor's Wellness Walk on Sunday, November 1, 2015 at Russell Farms Community Park from 1:00 p.m. to 3:00 p.m. was a successful 1st event. Many thanks to Wendy Coffey and Carol Hertenstein for their participation as well as Committeemen Boonstra and Carolan and Police Chief Fox and Administrator Shannon.
9. This morning, Mayor Rooney conducted a Public Policy Sub-Committee Meeting where items were reviewed and additional information requested. Specific issues reviewed were budget planning and internal controls, the documents required to move forward at the 370 Clinton Avenue Special Needs Housing building. The survey regarding vegetative waste and grass collection was discussed and will be considered by governing body at the next public business meeting. Also discussed was the request to vacate Beekman Drive as well as the tri-municipal approach to prevent drug and alcohol abuse with Franklin Lakes and Oakland. The Township Committee also discussed a tree preservation ordinance and other related land use issues. There may be a potential to establish a 501(c)3 organization to encourage additional special needs housing and projects in the municipality.
10. Committeeman Boonstra mentioned that in addition to Mayor Rooney's comments regarding the Wyckoff/Midland Park Rotary Beefsteak Fundraiser, the Rotarians raised \$2,000 for the family of the Midland Park resident who was murdered last week.
Also, on a very somber note, Detective Sergeant Michael Musto who recently retired from the Wyckoff Police Department passed away last week. The employee staff in Town Hall has collected a donation for his wife Victoria and son Zachary and folks can access the "Go Fund Me" website to make donations.

Policy Action Items:

1. The 8:00 p.m. business agenda is as submitted. The Township Attorney will report on minor changes from governing body comments relating to Ordinance #1784.
2. The Township was notified by Ridgewood Water of the fire hydrant flushing schedule beginning in Wyckoff. A public service announcement has been posted on the Township's website and social media locations.
3. A memorandum was prepared concerning the notification that the Township has received a \$12,238.06 dividend from the Joint Insurance Fund. Since the Township has joined the Bergen County Joint Insurance Fund, it has received dividends totaling \$674,317.00 which have been utilized as cost avoidance to decrease the succeeding years' insurance costs. The Administrator stated that a good safety program is not only a positive benefit for the employees and visitors to municipal facilities but also a positive fiscal operation.

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4. The Personal Paper Shredding Event conducted on Saturday, October 24, 2015 was a success as Committeeman Carolan previously reported. This was the second shredding event for 2015.
5. The Administrator is looking to schedule a photo session with governing body members for the 2016 Municipal Calendar on Monday, November 16, 2015 at 7:20 p.m.
6. A public service announcement was issued recognizing veterans in anticipation of Veteran's Day on Wednesday, November 11, 2015.
7. Recently, the Police Department was awarded the American Automobile Association highest award and at some point in the future, Police Chief Fox will present that award to the governing body.
8. The Administrator has been notified by Rutgers University that the Township of Wyckoff will be receiving a special recognition for its' printed material specifically, the 2015 Municipal Calendar, which also serves as a resource document providing abundant information on the heroin and opioid epidemic. Mayor Rooney indicated that 60 Minutes featured a story on the epidemic in the State of Ohio and it is affecting young people in the United States.

Township Attorney Report:

1. Two (2) ordinances are scheduled for public hearing and further consideration this evening – Ordinance #1784 and Ordinance #1786 are presented. Minor changes regarding signage requirements were explained. A third ordinance introduced on October 20, 2015 will be reviewed by the Planning Board on Monday, November 9, 2015 and further considered on Monday, November 16, 2015. That ordinance addresses specific outdoor storage times and products that the Township Committee has determined may be placed outside of the business. The purpose of the ordinance is to provide a limited amount of additional flexibility for businesses during these tough economic times. Mayor Rooney thanked the governing body for their comments after a thorough review of said ordinances.

The Open Work Session Meeting adjourned at 7:58 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk