

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 3, 2015 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen and Rudolf E. Boonstra

**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

**Absent:** Committeemen Douglas J. Christie and Brian D. Scanlan

Mayor Rooney advised that Committeeman Christie, Chaplain of the Wyckoff Volunteer Fire Department, is leading the prayer at Vander Plaat Funeral Home for Ray Hopf, longtime Wyckoff Firefighter who passed away last week. Mr. Christie will arrive at the conclusion of that service.

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Jepsen, seconded by Committeeman Boonstra.

Mr. Jim Savage, 448D Bromley Place, stated that he wishes to recognize the Township's communication regarding the snow/ice storm last week. Mr. Savage also wishes to commend Elaine Booth who fielded a call from a resident of the Spring Meadow Condominium Association who required assistance. The call for assistance was forwarded to Kathleen Smith, President of the Spring Meadow Condominium Association. The Association then forwarded that information to their Care and Concern Committee to provide the needed help.

Mayor Rooney commented that this call and a few others just prior to the storm resulted in a broader approach. The above referenced assistance call resulted positively however, the resident had no cell phone, no computer, stated she had no friends or family and was concerned in the event of a power outage. From this and a number of other calls, the Township will be launching a "Neighbors Helping Neighbors" program.

Mr. Savage noted that each building in the Spring Meadow Condominium Complex has a building captain who assists residents within their building. In this case, that building captain was away.

Mayor Rooney suggested to Mr. Savage that perhaps the Spring Meadow Condominium Association may want to consider the purchase of an emergency generator to provide warmth and heat when power outages occur for Association members for the Spring Meadow Condominium Community.

Committeeman Jepsen motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee was reviewing and signing vouchers.

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**Township Committee Reports:**

**Haakon Jepsen:**

1. On Thursday, January 29, 2015 Mr. Jepsen attended the public information session at Indian Hills High School, sponsored by the FLOW Area Alliances and the Ramapo/Indian Hills Regional High School District concerning teenage challenges and wellness. Mr. Jepsen described the panel as a diversified group of speakers lead by Wyckoff resident Steven Doocy. It is the hope of Mr. Jepsen that more partnerships with the regionalized high school district may be realized in the future. Mayor Rooney suggested the alliance may want to conduct a parent poll to determine session topics.
2. Mr. Jepsen received a tour of the Zabriskie House last week and now has a better understanding of the historical home. Mayor Rooney e-mailed Mr. Jepsen seminar information regarding a training seminar to learn about obtaining grants for historical buildings. The Township Administrator was asked by Mayor Rooney to attend the grant seminar also.
3. The Monday, January 26, 2015 Environmental Commission Meeting was cancelled due to the snow/ice storm predicted. The meeting is re-scheduled for Wednesday, February 4, 2015 whereby the "Pilgrim Pipeline" project will be discussed.

**Rudy Boonstra:**

1. Mr. Boonstra reported that at the January Board of Adjustment Meeting, new member Brian Tanis was administered the Oath of Office as a new member.
2. Mr. Boonstra attended the Wyckoff Volunteer Ambulance Corps Installation Dinner. The 2015 Captain of the Corps is Susan Hook.
3. Mr. Boonstra attended the Wyckoff Volunteer Fire Department Company #1 Officers Party.
4. Mr. Boonstra, Mayor Rooney, the Township Attorney and the Administrator attended a meeting with representatives from the Eastern Christian Children's Retreat regarding the possibility of obtaining COAH credits for the group home being constructed at 832 Mountain Avenue.
5. The February Meeting of the Board of Adjustment will include the continuation of the Christian Health Care Center Vista application.

**Mayor Rooney:**

1. On Wednesday, January 14, 2015 Mayor Rooney attended the first of many budget review and development meetings. This meeting included reviewing with department managers their budget requests for 2015 and justification for those requests.
2. On Thursday, January 15, 2015 Mayor Rooney and the Administrator attended the Bergen Joint Insurance Fund Annual Meeting.

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3. On Saturday, January 17, 2015 Mayor Rooney attended the second budget meeting and also attended the Wyckoff Volunteer Ambulance Corps Annual Installation Dinner and administered the Oaths of Office to the new officers.
4. On Tuesday, January 20, 2015 Mayor Rooney attended a meeting with members of the Wyckoff Board of Health and Wendy Coffey, Municipal Alliance Chair regarding the Board of Health's request to establish a Mayors Wellness Committee. This program is recommended by the New Jersey State League of Municipalities and many municipalities in New Jersey have adopted this program which essentially is intended to encourage residents to make healthy choices. Many towns are participating in this program to promote healthy living, healthy families and healthy choices. Approximately three quarters (3/4) of the municipalities in New Jersey are participating in the Mayors Wellness Program. This program will be administered by the volunteer members of the Wyckoff Board of Health. Committeeman Jepsen asked if this program could be in conjunction with the annual health fair. Mayor Rooney replied that it could be included. All governing body members approved the Township's participation of the Mayor's wellness program.
5. On Wednesday, January 21, 2015 Mayor Rooney attended a Building Security Committee Meeting and the Library Board of Trustees Meeting later that evening.
6. On Thursday, January 22, 2015 at 8:00 a.m. Mayor Rooney was the guest speaker at the Wyckoff Chamber of Commerce January General Membership Meeting.
7. On Saturday, January 24, 2015 Mayor Rooney and Committeeman Scanlan conducted an interview with a resident who expressed an interest to volunteer on the Parks and Recreation Advisory Board.
8. Mayor Rooney spent much of the day on Monday, January 26, 2015 in Town Hall with Administrator Shannon and Police Chief Fox regarding the preparation for the predicted blizzard. The press announced this potential snow storm as the third worst in recorded history. However, the "blizzard" resulted in five (5) inches of snow and ice but during that process a "Neighbors Helping Neighbors" program was instituted. This is a volunteer program that would reach out to residents who wish to volunteer and allow folks, especially seniors to acquire neighborly assistance in various times of need. Committeeman Boonstra commented it is a worthwhile program and the core of CERTS could be enlisted to assist with the program as well. All governing body members were in favor of the program. Mayor Rooney advised the program will be implemented this week.
9. Mayor Rooney attended the ceremony on Thursday, January 29, 2015 where three (3) new EMT's from Wyckoff completed their training course at the academy to become certified.
10. A social media policy was drafted on Monday, February 2, 2015 by Mayor Rooney, Police Chief Fox and Administrator Shannon. It is intended to expand our ability to convey municipal information in addition to our website. It was drafted, utilizing the Bergen Joint Insurance Fund's model program and a Best Practice from Metuchen, New Jersey. The social media to be used would be Facebook and Twitter and possibly YouTube. The Administrator would be the "gate keeper" of each of these media entities. The governing body discussed the program details and a consensus existed to implement the policy as written.

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11. Mayor Rooney attended a budget meeting on Saturday, January 31, 2015 and Monday, February 2, 2015. On Tuesday, February 3, 2015 at 7:30 a.m. a Public Policy and Police Committee Meeting was conducted.
12. This morning, Mayor Rooney made comment that a delayed school opening was imposed because of snowy conditions. An incident occurred at the corner of Monroe Avenue and High Street where a mother and child were walking to school when a tractor trailer was attempting to turn onto High Street. As the mother and child walked by, the side of the truck grazed the child's face. The child was taken to the hospital as a precaution and luckily the injury was not more serious.

At 8:00 p.m. the Township Committee recessed the Work Session Meeting to conduct the public business meeting.

At 8:25 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

MOTION: BOONSTRA SECOND: JEPSEN  
BOONSTRA YES CHRISTIE ABSENT JEPSEN YES  
SCANLAN ABSENT ROONEY YES

At 8:26 p.m. the Township Committee recesses the Work Session Meeting to enter into Closed Session discussion via Resolution #15-C2.

At 9:00 p.m. the Township Committee re-enters the Work Session Meeting with the following vote:

MOTION: CHRISTIE SECOND: JEPSEN  
BOONSTRA YES CHRISTIE YES JEPSEN YES SCANLAN ABSENT  
ROONEY YES

The Work Session Meeting adjourned at 9:00 p.m.

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Kevin J. Rooney  
Mayor

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Joyce C. Santimauro  
Municipal Clerk