

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, JULY 18, 2017 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Township Administrator Shannon read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Rudolf E. Boonstra, Committeemen Thomas J. Madigan, Brian D. Scanlan, John A. Carolan and Timothy E. Shanley

**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Thomas Garlick, Esq. from Robert Landel's Office

**Absent:** Municipal Clerk Joyce C. Santimauro

Mayor Boonstra opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Carolan, seconded by Committeeman Shanley.

There was no public comment.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Boonstra advised that the Finance Committee has reviewed and signed vouchers.

**Township Committee Report:**

**Tim Shanley:**

1. Mr. Shanley congratulated the Wyckoff Free Public Library for their completion of the "Maker Space" enhancement. Mr. Shanley recognized Ed Kalpagian who secured the \$25,000 grant for this project. All residents are invited to visit the Library and experience the "Maker Space" facility.
2. Mr. Shanley congratulated and recognized the Wyckoff Volunteer Fire Department for their efforts last week with responding to an attic fire on Monroe Avenue on a very hot and humid day. Many hours were spent by the firefighters in the extreme heat extinguishing the fire. The Wyckoff Volunteer Fire Department also performed a diesel fuel spill cleanup located on Wyckoff Avenue, Clinton Avenue and Lawlins Road. Four (4) pallets of "speedy-dry" were utilized to absorb the fuel spill.
3. Mr. Shanley expressed condolences to the Adrienne Geraldo Family on the passing of Adrienne from cancer. Our prayers and sympathy are extended to the Geraldo Family.

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**Tom Madigan:**

1. Mr. Madigan made comment that he is proud to be a member of the Wyckoff/Midland Park Rotary Club. Recently, the Rotary Club raised funds and distributed \$30,000 at a ceremony to twenty-six (26) community groups such as the Wyckoff Volunteer Fire Department, the Wyckoff Volunteer Ambulance Corp and the Friends of the Wyckoff Library. Father Felix, a priest at St. Elizabeth's Church informed Mr. Madigan of a water shortage in his village in Nigeria. Mr. Madigan, along with the assistance from Rotary International, was able to obtain a \$35,000 grant to install running water in Fr. Felix's village.
2. Mr. Madigan also attended the "Maker Space" Grand Opening at the Wyckoff Free Public Library and thanked Ed Kalpagian from State Farm Insurance for presenting the grant.
3. Mr. Madigan attended the Zabriskie House Trustee Meeting this afternoon where various upcoming events and activities were discussed including the Historic Preservation Study.
4. Mr. Madigan attended the funeral of Dorothy Voorman Fish, the Township's former Board of Health President. Mrs. Fish was responsible for many significant contributions made to the municipality. Mrs. Fish was instrumental in the response to the meningitis outbreak that occurred a number of years ago to members of the Ramapo Ice Hockey Team. Mr. Madigan had the opportunity to work with Mrs. Fish as the President of the Ramapo/Indian Hills Board of Education.

**Brian Scanlan:**

1. Mr. Scanlan reported that on Thursday, June 29, 2017 the Wyckoff Board of Health conducted a Special Meeting where three (3) representatives from Ridgewood Water attended. A detailed discussion ensued regarding the water quality report Ridgewood Water recently issued to all residents of the four (4) town water supply. The discussion focused on the high level of sodium found in the water report. This may be a concern for individuals on a low sodium diet.
2. Mr. Scanlan concurred with the comments presented regarding the "Maker Space" Grand Opening Ceremony at the Wyckoff Free Public Library.
3. Mr. Scanlan also recognized Dorothy Voorman Fish as a longtime leader of the Wyckoff Board of Health and as a member of the Northwest Bergen Mental Health Association. Ms. Fish performed many, many good deeds for the senior citizens of Wyckoff.
4. The Parks and Recreation Advisory Board cancelled its meeting last evening due to lack of quorum. The current issue before the board is the request for a pickle ball facility which will be discussed at the August meeting.
5. Mr. Scanlan encouraged all residents to enjoy the second "Movies at Memorial" event scheduled for Thursday, July 20, 2017 at 8:30 p.m.
6. On Wednesday, July 12, 2017 the Design Review Advisory Board discussed a proposal to improve the façade of the small commercial building at 377 Franklin Avenue, corner of Madison Avenue.

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7. Mr. Scanlan noted that no reporter was in the audience this evening.

**John Carolan:**

1. Mr. Carolan recognized the Wyckoff Volunteer Fire Department for their quick response time and efforts to extinguish the fire at the house on Monroe Avenue. In the last few weeks, the Wyckoff Fire Department backed up the Borough of Fair Lawn on a house fire also.
2. Mr. Carolan reminded all that the next Rose Garden learning opportunity is set for Saturday, July 29, 2017 at 9:00 a.m. for all Wyckoff residents.
3. This past week has been very active for the Wyckoff DPW. The Commuter Park & Ride parking lot located at the Cornerstone Christian Church was milled and repaved the week of July 10. The Russell and Cedar Hill Avenues roads were milled the week of July 10<sup>th</sup> and paved during July 17<sup>th</sup> and 18<sup>th</sup>.
4. Mr. Carolan thanked Mayor Boonstra and Committeeman Madigan for their assistance responding to the resident calls for Township Committee assistance on Merlin Place concerning a water leak several weeks ago. The mystery of the source of the water leak was resolved and Ridgewood Water performed the repair.
5. Mr. Carolan commented that five (5) individuals were in the audience this evening.

**Mayor Boonstra:**

1. On Saturday, July 8, 2017 Mayor Boonstra attended a Northwest Bergen Mayors Association Meeting.
2. The Planning Board Meeting on Wednesday, July 12, 2017 focused on two (2) applications; the first application to construct a fence and the second application, submitted by Bank of America on Franklin Avenue for modifications to their existing ATM services. Bank of America will be doing away with teller service at this location.
3. Mayor Boonstra thanked the Wyckoff Volunteer Fire Department for their diligent fire call responses during these very hot and humid Summer days.
4. Mayor Boonstra also attended the opening of the "Maker Space" facility at the Wyckoff Public Library and was honored to participate in the ribbon cutting ceremony.
5. Mayor Boonstra extended his thanks to the DPW Staff for their work in completing the annual paving project.
6. Mayor Boonstra has attended a number of police negotiation meetings and that process continues.
7. Mayor Boonstra thanked the members of the governing body for their participation in the interviews with the police sergeants for the lieutenant vacancy.

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8. On Saturday, July 22, 2017 from 2:00 p.m. to 6:00 p.m. Fire Company #3 will conduct a barbeque to showcase the new Pierce Fire Pumper that was delivered several months ago.
9. Mayor Boonstra also attended the funeral service for Dorothy Voorman Fish where he spoke to thank and recognize Dorothy for the many years of service she devoted to the Township in numerous capacities. In 1973, Mayor Boonstra ran for public office alongside Ms. Fish. Our thoughts and prayers are with her family at this difficult time.

**Report of the Administrator:**

1. The 8:00 p.m. Agenda is presented for your consideration as submitted on Friday.
2. Thank you to the governing body members for signing the audit affidavit after their review.
3. The Bergen County Open Space Grant was completed and filed last week with Bergen County. This grant seeks to make improvements (such as the construction of a Sensory Garden) at the Russell Farms Community Park.
4. The recycling rate our residents achieved in the month of May was 34.46% and the recycling rate in June was 32.23%.
5. Last week, the commuter park and ride parking lot was improved at the Cornerstone Christian Church as reported by members of the Township Committee. However, the details and options provided to the commuters worked well. Alternate locations such as parking at Coolidge School was utilized daily.
6. The paving of Russell Avenue and Cedar Hill Avenue was completed today.
7. The Township was made aware of a new State unfunded mandate specifically, all buildings must have carbon monoxide alarms. That information has been issued for public awareness and the Wyckoff Fire Marshall is assisting with this compliance at municipal buildings.
8. A memorandum was provided regarding five (5) residents who have requested that the tennis courts be modified to accommodate "pickle ball." All governing body members agreed that this issue should be referred to the Parks and Recreation Advisory Board for discussion and review.
9. The work on the 2018 Municipal Calendar continues. The 2018 Township Committee Meeting Schedule and Holiday Schedule were provided for review. Committeeman Madigan questioned the meeting schedule dates and requested additional time for a conclusive decision.

**Township Attorney Report:**

1. The vacation of a portion of Beekman Place has been completed and the agreement with the property owners has been recorded.
2. Mr. Landel has been preparing two (2) sewer extension agreements which allow residents to connect to public sanitary sewers.

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3. Mr. Landel has been assisting the Municipal Clerk with a number of Open Public Records Act (OPRA) requests.
4. The developer's agreement with RS Builders has been completed and recorded.

The Work session Meeting adjourned at 7:55 p.m.

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Rudolf E. Boonstra  
Mayor

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Joyce C. Santimauro  
Municipal Clerk