

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MAY 16, 2017 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Administrator Shannon read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Rudolf E. Boonstra, Committeemen Thomas J. Madigan, Brian D. Scanlan, John A. Carolan and Timothy E. Shanley

**Also Present:** Township Administrator Robert J. Shannon, Jr. and Township Attorney Robert Landel

**Absent:** Municipal Clerk Joyce C. Santimauro

Mayor Boonstra opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Carolan.

Sarah Derico, 190 Wyckoff Avenue advised that she had sent an e-mail to the Township Committee over the weekend requesting the Pride Flag be flown in the month of June at Town Hall. Ms. Derico stated it is so important to let the youth of our town know we have their backs if they are struggling with their sexuality, as well as gay married couples raising their children in town to feel part of the community. This will also make people aware that homophobia and prejudice is not tolerated. The town showing their support for the LBGTQ community would be a powerful and positive message. Ms. Derico indicated that the Borough of Glen Rock and the Village of Ridgewood both permit flying of the Pride Flag. Mayor Boonstra intimated that the timing of Ms. Derico's request is directly before this evening's meeting therefore, Ms. Derico's letter will be referred to the Public Policy Committee for more in-depth discussion. Ms. Derico offered to assist the governing body at arriving at other alternatives if flying the Pride Flag in Town Hall is not approved.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Boonstra advised that the Finance Committee has reviewed and signed vouchers.

**Township Committee Reports:**

**Tim Shanley:**

1. Mr. Shanley attended the Zabriskie House "Open House" on Saturday, May 6, 2017 and extended thanks to Jim and Judy Abma and all the Zabriskie House Trustees for their efforts for a very enjoyable event.
2. The Shanley Family attended the May 12<sup>th</sup> Eisenhower School Food Truck Fundraiser Event. The food was great and the children thoroughly enjoyed the event.

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3. An e-mail was received from Laura Kavanaugh requesting a resolution for this evening's agenda to express opposition to gun violence and encourage all individuals to wear orange on Friday, June 2, 2017 in opposition to gun violence.
4. Mr. Shanley had the opportunity to observe the Wyckoff Volunteer Fire Department's air management training which was conducted at the tennis courts in full firefighter turn-out gear with oxygen masks and bottles. This training teaches our firefighters, in difficult/strenuous situations how to manage and maximize their breathing supply.
5. Prior to this evening's meeting, Mr. Shanley had the opportunity to visit Fire Company #3 and inspected the new Pierce Fire Pumper that was received today. This truck will replace a thirty-three (33) year old fire truck.
6. Mr. Shanley recently attended the Wyckoff Board of Education K-8 Meeting where they thanked the Township Committee and the Shade Tree Commission for planting two (2) Maple trees in the right-of-way in front of Washington School as the 2017 Arbor Day event.
7. Mr. Shanley reminded all that Saturday, June 3, 2017, municipal activities will kick-off with a Fishing Derby at Zabriskie Pond followed by the Annual Wyckoff Day which begins at 10:30 a.m. at the Wyckoff Family YMCA Campus, 691 Wyckoff Avenue.

**Tom Madigan:**

1. Mr. Madigan participated in the golf outing fundraiser last week sponsored by the owner of the Blue Moon Café to support the Wyckoff Volunteer Fire Department. Approximately eighty (80) golfers participated in the event whereby almost \$25,000 was raised. Mr. Madigan thanked Mayor Boonstra, Committeemen Shanley and Carolan and the organizers for their participation.
2. The Zabriskie House Trustees have performed brilliantly with regard to the tasks of "sprucing up" of the Zabriskie House and the surrounding grounds. The property looks great!!
3. Mr. Madigan attended the May Environmental Commission Meeting where the members continue to work diligently on the development of a updated natural resource inventory. New ideas are being suggested and discussed. The Environmental Commission will be staffing a booth at the Wyckoff Day Event on Saturday, June 3, 2017 with a focus on conservation and recycling.
4. Mr. Madigan, the proud parent of Patrick just recently graduated from North Carolina State University. As the parent of five (5) other children, Mr. Madigan's twenty-six (26) year career of guiding these children through their education has now been satisfied. Members of the governing body extended their congratulations to Mr. Madigan for a job very well done.

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**John Carolan:**

1. Mr. Carolan attended the Eisenhower Middle School Food Truck Fundraiser on Friday, May 12, 2017 with Committeeman Shanley, Assemblyman Rooney and Hayley Rooney. The event was a great fundraiser to support the Wyckoff Board of Education.
2. A Girls Stem Club Meeting was conducted at Eisenhower School whereby a representative from Pfizer Pharmaceuticals spoke to the students.
3. The month of June will celebrate the 50<sup>th</sup> Anniversary of Sicomac School.
4. The Wyckoff K-8 School Board adopted their 2017 Operating Budget with an increase of 1.99% and an average tax increase of \$139.00 per home. Mr. Carolan reported that the teacher negotiations remain ongoing.
5. Mr. Carolan attended a meeting with Committeeman Scanlan and Administrator Shannon with the Mayor of Ridgewood and the Ridgewood Water Director to review their public notification procedures with regard to the recent “e-coli” and “boil water” alert. The township had provided two (2) letters to Ridgewood Water inquiring on their process and suggesting how their public notification procedure could be improved. Mr. Carolan was pleased to report that the Township was able to accomplish a number of improvements which include: 1) an update of the Ridgewood Water emergency contact list and an assurance the list would be reviewed twice a year, 2) in the event of a future system wide emergency, there will be a conference call with representatives of all four (4) municipalities that are in the Ridgewood Water potable water franchise area as determined by the NJ Board of Public Utilities, 3) Ridgewood Water will test their alert system. Mr. Carolan also stated that it is important for the press to report full details of the Ridgewood Water alerts. During the past event, sections of the written alert were left off of press reporting which contributed to confusion. The Ridgewood Water Director noted that the well where the e-coli was discovered was offline and not a functioning well at the time. However, in accordance with their DEP “one size fits all” situations, Ridgewood Water still had to provide that notification even though that well was not operational. Ridgewood Water advised they are working on a new feature on their website which will allow residents to go onto the website to determine if their location is in the area of the emergency.
6. Mr. Carolan attended the Wyckoff Volunteer Fire Department Golf Outing and expressed gratitude that a wide section of the community was represented supporting the fire department.
7. The repair of the men’s bathroom in Fire Company #1 is soon to be completed.
8. The new fire pumper has arrived at Fire Company #3. This replaces the existing thirty-three (33) year old pumper.
9. Road paving is set to begin tomorrow with milling followed by resurfacing. This year, the Township is paving 14% more roads this year than last year. Additionally, the Recycling Center will be paved this year from non-taxed revenue generated from the clothing and shoe recycling bins.
10. The Commuter Park & Ride Facility located at the Cornerstone Christian Church at 495 Wyckoff Avenue will be paved later this Summer.

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11. Mr. Carolan suggested that as way of further enhancing the Township's communications, this evening's Township Committee Meeting will be placed on the Township's website as an audio file for residents who wish to listen to the meeting. Mr. Carolan described this as another addition to the Township's communication efforts. There is no cost to place the audio recordings onto the Township's website. Due to the size of audio files, the Township will only be able to post one or two meetings on the web and the succeeding meetings will then replace those meetings.

**Brian Scanlan:**

1. Last Friday, May 13, 2017 Mr. Scanlan attended the meeting with Ridgewood Water where the Township achieved a number of improvements from the letters the Township sent. After the meeting, the Township sent three (3) emergency contact names to Ridgewood Water who represent the Township's Health Office and those names were added to the emergency contact list. Mr. Scanlan emphasized that the Township insisted that when Ridgewood Water issues an alert, it provides precise clarity by listing the impacted streets and house numbers and not simply areas of the Township of Wyckoff affected.
2. Mr. Scanlan also visited the Zabriskie House Open House on Saturday, May 6, 2017 and complimented the Zabriskie House Trustees for their accomplished work. Although there is much work to be done, great strides have been reached thus far.
3. Mr. Scanlan attended a presentation on Wednesday, May 10, 2017 provided by Seth Siegel entitled "Let there be Water." Approximately 200-300 people participated and the Township could learn from the measures being taken in Israel to recycle water. Only 10% of Israel's water is lost where in the United States, four (4) times that amount of water is lost.
4. The Wyckoff Board of Health Meeting on Thursday, May 11, 2017 adopted a resolution against gun violence where it cited statistically that there are over 30,000 people killed due to gun violence and approximately 3,000 are children.
5. Mr. Scanlan reported that the new health officer from Bergen County attended the Wyckoff Board of Health Meeting. Members of the board were able to introduce themselves and ask a series of questions regarding emergency notifications, contact numbers and the services provided to the Township via the shared service contract with Bergen County.
6. At the Parks and Recreation Advisory Board Meeting last evening a bulletin and information was provided by the Wyckoff Football Boosters. The Boosters have begun in earnest to raise funds to install artificial turf on the Memorial Field and to construct a new snack stand and locker rooms for the football program. The parks and Recreation Advisory Board endorsed the effort last evening. Mr. Scanlan distributed a packet of information to each governing body member from the Wyckoff Football Boosters which indicated their unveiling meeting scheduled for Monday, May, 22, 2017 at 8:30 p.m. at the Brickhouse.

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7. Also at the Parks and Recreation Advisory Board Meeting, a request was received, reviewed and approved consistent with requests in previous years for a charity baseball tournament to be conducted on the weekend of May 26, 27 & 28, 2017 at Memorial Field. The proceeds from the tournament will benefit charities. Mr. Scanlan recommended the fee waiver to the governing body.
8. Three (3) years ago, Mr. Scanlan championed a resident survey regarding recreational program enhancements. From that survey, girls volleyball was established, "Movies at Memorial" have been realized and a new Spring volleyball program for girls in grades 6 thru 8. Mr. Scanlan added that this year a volleyball program for boys was introduced. The Township's very popular Summer Camp Program has increased in registrations from 175 campers last year to 225 campers this year.
9. Mr. Scanlan advised that this evening is the first time he has viewed a memorandum regarding practices such as the rustling of papers when sitting on the dias in order to achieve a clear audio recording of the business meeting. Mr. Scanlan expressed his opinion that the audio recording of the meeting is not sufficient and that most people prefer to watch a video recording rather than listen to an audio version. Committeeman Madigan inquired as to whether the Township may determine how many individuals access the audio recording. Mr. Scanlan stated that a full video recording in the Village of Ridgewood results in approximately 150 people watching the video recording. Committeeman Carolan believed those numbers to be exaggerated but is open for discussion with regard to the video recording issue. Mr. Carolan also pointed out that the State does not mandate video-taping meetings for small municipalities due to the cost factor. Mr. Scanlan disagreed with the statistics and indicated that video-taping may also be performed at no cost.  
Mayor Boonstra described this process as an introductory step and further discussion may take place to avoid a \$25,000 cost.

**Review of 8:00 p.m. Agenda:**

The Administrator reviewed the following:

1. The approval of a fee waiver for the baseball tournament fundraiser could be added to the Agenda. Committeeman Madigan expressed his concern that the request does not have full and complete information from the Recreation Director. A discussion resulted and the governing body determined to add this item to the Agenda.
2. The Administrator reviewed a resolution to award individual unit price contracts for a WOLF Shared Service bid for approximately seventy (70) fire equipment items. However, on three (3) of the unit items, there was some confusion on the item description, therefore authority was requested to re-bid these specific items. The governing body asked the Administrator a series of questions concerning this procurement. He explained the Township was able to obtain all three (3) fire departments to aggregate their equipment needs to obtain bulk discount pricing. 25% of the items are priced less than the price paid last year and 70% of the individual low bid prices are less than catalog/internet posted prices.

**Township Attorney Report:**

1. Mr. Landel has been working on a revised agreement to extend the commuter parking program.

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2. Mr. Landel requested a closed session discussion this evening concerning affordable housing litigation. The Township Committee agreed.

At 8:14 p.m. the Township Committee recesses the Open Work Session discussion of the Open Public Meeting to conduct the Public Business Meeting.

At 8:35 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:

MOTION: CAROLAN SECOND MADIGAN  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

**Continuation of Township Committee Reports:**

**Mayor Boonstra:**

1. On Friday, May 5, 2017 Mayor Boonstra met with the Mayor of Hawthorne to discuss issues of interest to both communities including traffic regulations at the intersection of Sicomac and Cedar Hill Avenues and the Vista Project.
2. On Saturday, May 6, 2017 Mayor Boonstra attended the “Touch the Truck” event at the Faith Community Reformed Church on Sicomac Avenue. Participating was the Wyckoff Volunteer Fire Department, the Wyckoff Police Department and the Paterson Police K-9 Unit.
3. Mayor Boonstra attended the Bergen County Mayor’s Association on Tuesday, May 9, 2017 with Congressman Gottheimer present to speak.
4. Also on May 9<sup>th</sup>, Mayor Boonstra attended the Golf Dinner, a component of the golf outing fundraiser for the Wyckoff Volunteer Fire Department. Mayor Boonstra extended his thanks to Mitch Roman and Howie Felixbrod, owner of the Blue Moon Café for organizing this event.
5. The Planning Board Meeting was conducted on Wednesday, May 10, 2017.
6. Mayor Boonstra attended the Public Policy Meeting on Thursday, May 11, 2017 and also attended a meeting at Pulis Field with a Musco Sports Lighting representative, Mr. Jim Savage and Scott Fisher, DPW Manager. It was determined that Musco can make various changes to the lighting fixtures to lessen the light spillage towards the condominium area.
7. On Friday, May 12, 2017 Mayor Boonstra attended a Police Department Subcommittee Meeting.
8. On Saturday, May 13, 2017 Mayor Boonstra attended the Northwest Bergen Mayor’s Association Meeting. Speaking at the meeting was a representative from Verizon to discuss the Verizon request to place communication nodes on top of utility poles and the reasons why these communication nodes are necessary.
9. Earlier this evening, Mayor Boonstra visited Fire Company #3 where the Wyckoff Volunteer Fire Department took delivery of a new fire pumper to replace the existing thirty-three (33) year old Pumper #236. Many thanks are extended to many individuals who worked tirelessly on this project to bring the cost of the pumper to a more manageable level. Mayor

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Boonstra specifically thanked Bruce Peters, Assistant Fire Chief Joe Vander Plaat and Committeeman Carolan who worked on the committee. Sincere thanks to Diana McLeod, Chief Financial Officer and Bob Shannon who worked on the financing and procurement.

10. The process to move forward with a police lieutenant's promotional position is progressing. The Township Committee will conduct interviews of all candidates. A special meeting may be required for this purpose.
11. On Saturday, June 3, 2017 the Wyckoff Day activities begin at 10:30 a.m. at the main stage at the Wyckoff Family YMCA Campus at 691 Wyckoff Avenue. Immediately after opening remarks the Mayor's Wellness Walk will begin. The first 100 participants will receive a complimentary Mayor's Wellness headband.

The Open Work Session Meeting adjourned at 8:46 p.m.

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Rudolf E. Boonstra  
Mayor

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Joyce C. Santimauro  
Municipal Clerk