

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

#23-246 Release Closed Session Minutes

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>	<u>Resolution</u>	<u>Date</u>
#2022-C4 (a)	05/24/2022	#2022-C5	06/14/2022
#2022-C6	07/12/2022	#2022-C8 (b)	10/18/2022
#2022-C8 (a)	10/18/2022	#2023-C1 (b)	01/16/2023
#2022-C9	12/13/2022	#2023-C2 (a)	02/07/2023
#2022-C11	12/20/2022	#2023-C1 (a)	01/16/2023

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C4 (a)
NJSA 10:4-12b (7)

Pending Litigation

Tax Appeal / Assessment Matters (a)

May 24, 2022

Present:

Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

Staff Present:

Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:30 pm

Township Attorney and Township Administrator informed the Township Committee regarding the pending Grace Church tax appeal and its financial implications. A discussion ensued and their appeared to be a consensus to continue with the prosecution of the tax appeal.

Adjourn Discussion: 7:36 pm.


Nancy A. Brown, Municipal Clerk


Rudolf E. Boonstra, Mayor

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023**

**TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C5
NJS 10:4-12b (4)
PBA Contract Negotiations**

June 14, 2022

Present:	Rudolf E. Boonstra, Mayor Thomas J. Madigan Peter J. Melchionne Timothy Shanley
Absent:	Melissa Rubenstein
Staff Present:	Robert Landel, Township Attorney Nancy A. Brown, Municipal Clerk Matthew A. Cavallo, Township Administrator

7:48 pm

Members of the Police Committee and the Township Administrator informed the Township Committee regarding the initial meeting with the PBA to discuss contract negotiations and next steps.

Adjourn Discussion: 7:52 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C5

INTRODUCED: Shanley

SECONDED: Melchionne

MEETING DATE: June 14, 2022

REFERENCE: Closed Session –
Contract Negotiations

VOTE: MADIGAN ☒ MELCHIONNE ☒ RUBENSTEIN absent SHANLEY ☒ BOONSTRA ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on June 14, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on June 14, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFY THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JUNE 14, 2022.



NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023**

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C6
NJSA 10:4-12b (4)
PBA Contract Negotiations

July 12, 2022

Present:

Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

Staff Present:

Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

8:16 pm

Members of the Police Committee and the Township Administrator updated the Township Committee regarding the ongoing PBA contract negotiations. Several strategies to move the negotiations forward were discussed.

Adjourn Discussion: 8:49 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

RESOLUTION #22-C6

Madigan

REFERENCE: Closed Session – Contract Negotiations

SHANLEY___BOONSTRA

J.S.A. 10:4-12, et seq.; and,

A. 10:4-12, provides that an Executive

Committee of the Township of Wyckoff to

N.J.S.A. 10:4-12b (4) – Contract Negotiations

Township Committee of the Township of

the said closed session will be made public

CERTIFICATION

THE TOWNSHIP OF WYCKOFF HEREBY

Wm. A. Brown

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023**

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C8 a
NJSA 10:4-12b (4)
PBA Contract Negotiations

October 18, 2022

Present:

Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

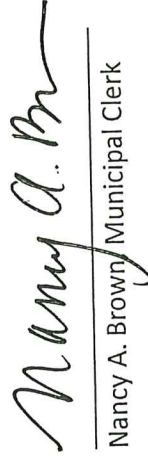
Staff Present:

Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:44 pm

Members of the Police Committee updated the Township Committee, Township Attorney, and Township Administrator regarding the ongoing PBA contract negotiations. Strategies to move the negotiations forward were discussed.

Adjourn Discussion: 7:47 pm.


Nancy A. Brown, Municipal Clerk


Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C8

INTRODUCED: Rubenstein SECONDED: Shawley *****

MEETING DATE: October 18, 2022

REFERENCE: Closed Session –
Pending Litigation &
Contract Negotiations

VOTE: BOONSTRA ✓ MADIGAN ✓ MELCHIONNE ✓ SHANLEY ✓ RUBENSTEIN ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Pending Litigation
N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 18, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on October 18, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

Nancy A. Brown

NANCY A. BROWN
MUNICIPAL CLERK

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023**

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C8 b
NJSA 10:4-12b (4)

Garbage Collection Contract Negotiations

October 18, 2022

Present:

Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Melissa Rubenstein
Timothy Shanley

Staff Present:

Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:47 pm

The Township Administrator updated the Township Committee and Township Attorney regarding the results of the recent Curbside Collection bid. Strategies to move forward and options regarding rebid or acceptance of the existing bid were discussed.

Adjourn Discussion: 7:56 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C8

INTRODUCED: Rubenstein

SECONDED: Shawley

MEETING DATE: October 18, 2022

REFERENCE: Closed Session –
Pending Litigation &
Contract Negotiations

VOTE: BOONSTRA ☒ MADIGAN ☒ MELCHIONNE ☒ SHANLEY ☒ RUBENSTEIN ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Pending Litigation
N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on October 18, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on October 18, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON OCTOBER 18, 2022.

Nancy A. Brown

NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C9
NJSA 10:4-12b (4)
Contract Negotiations

December 13, 2022

Present: Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Timothy Shanley

Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

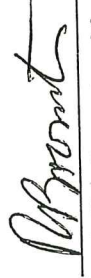
4:07 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed options and alternatives regarding the curbside collections contract which resulted from our rebid. Strategies to move forward with options for all three curbside collections were discussed.

Adjourn Discussion: 5:02 pm.



Nancy A. Brown, Municipal Clerk



Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C10

INTRODUCED: Shanley

SECONDED: Madigan

MEETING DATE: December 13, 2022

REFERENCE: Closed Session –
Contract Negotiations

VOTE: BOONSTRA ✓ MADIGAN ✓ MELCHIONNE ✓ SHANLEY ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on December 13, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on December 13, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON DECEMBER 13, 2022.



NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
RESOLUTION #2022-C11
NJSA 10:4-12b (4)

Contract Negotiations

December 20, 2022

Present:

Rudolf E. Boonstra, Mayor
Thomas J. Madigan
Peter J. Melchionne
Timothy Shanley

Staff Present:

Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator

7:22 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed options and alternatives regarding the negotiation of the PBA contract. Strategies to move forward with options before mediation or arbitration were considered.

Adjourn Discussion: 8:05 pm.


Nancy A. Brown, Municipal Clerk


Rudolf E. Boonstra, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #22-C11

INTRODUCED: Shanley

SECONDED: Madigan

MEETING DATE: December 20, 2022

REFERENCE: Closed Session –
Contract Negotiations

VOTE: BOONSTRA ☒ MADIGAN ☒ MELCHIONNE ☒ SHANLEY ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on December 20, 2022, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on December 20, 2022, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, NANCY A. BROWN, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON DECEMBER 20, 2022.



NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
RESOLUTION #2023-C1(a)
NJSA 10:4-12b (4)

Contract Negotiations

January 16, 2023

Present: Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley

Staff Present: Robert Landel, Township Attorney
Matthew A. Cavallo, Township Administrator (Phone)

7:48 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed the curbside collections contract which resulted from our rebid. The sub-committee updated those present as to the status, the proposed agreement and potential changes which would lower our costs.

Adjourn Discussion: 7:52 pm


Matthew A. Cavallo, Temporary Municipal Clerk


Thomas J. Madigan, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-C1

INTRODUCED: Shanley

SECONDED: Boonstra

MEETING DATE: January 17, 2023

REFERENCE: Closed Session -
Contract Negotiations

VOTE: BOONSTRA ☒ FISHER ☒ MADIGAN ☒ MELCHIONNE ☒ SHANLEY ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 17, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on January 17, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JANUARY 17, 2023.



MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
RESOLUTION #2023-C1(b)
NJS A 10:4-12b (4)

Contract Negotiations

January 16, 2023

Present: Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley

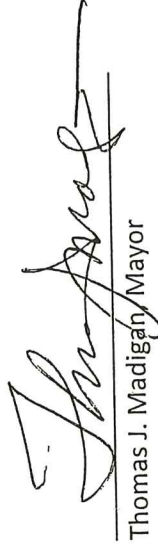
Staff Present: Robert Landel, Township Attorney
Matthew A. Cavallo, Township Administrator (Phone)

7:53 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed the PBA negotiations. The sub-committee updated those present as to the status, the proposed agreement, and options for moving forward. Mr. Boonstra removed himself from the negotiations sub-committee and he was replaced by Mr. Melchionne.

Adjourn Discussion: 8:06 pm


Matthew A. Cavallo, Temporary Municipal Clerk


Thomas J. Madigan, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-C1

INTRODUCED: Shanley SECONDED: Boonstra *****

MEETING DATE: January 17, 2023

REFERENCE: Closed Session –
Contract Negotiations

VOTE: BOONSTRA ✓ FISHER ✓ MADIGAN ✓ MELCHIONNE ✓ SHANLEY ✓

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on January 17, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on January 17, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JANUARY 17, 2023.


MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
RESOLUTION #2023-C2a
NJS 10:4-12b (4)

Contract Negotiations

February 7, 2023

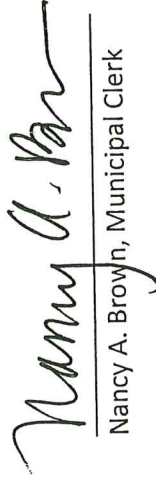
Present: Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Scott A. Fisher
Peter J. Melchionne
Timothy E. Shanley

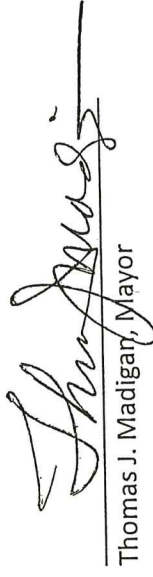
Staff Present: Robert Landel, Township Attorney
Nancy A. Brown, Municipal Clerk
Matthew A. Cavallo, Township Administrator (Phone)

7:45 pm

Members of the Township Committee, the Township Attorney, and the Township Administrator discussed the curbside collections contract which resulted from our rebid. The sub-committee that met with the contractor updated those present as to the proposed agreement. A change order was also discussed which will increase options for residents at the Recycling Center and result in some minor cost savings.

Adjourn Discussion: 7:58 pm


Nancy A. Brown, Municipal Clerk


Thomas J. Madigan, Mayor

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 15, 2023

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-C2

INTRODUCED: Melchionne SECONDED: Shanley *****

MEETING DATE: February 7, 2023

REFERENCE: Closed Session –
Pending Litigation &
Contract Negotiations

VOTE: BOONSTRA ☒ MADIGAN ☒ MELCHIONNE ☒ SHANLEY ☒ RUBENSTEIN ☒

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Pending Litigation
N.J.S.A. 10:4-12b (4) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on February 7, 2023, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on February 7, 2023, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF HEREBY CERTIFIES THIS RESOLUTION TO BE A TRUE AND CORRECT COPY OF THE RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON FEBRUARY 7, 2023.

Nancy A. Brown
NANCY A. BROWN
MUNICIPAL CLERK

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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#23-247 Authorize First Responder Fireworks Fundraiser

WHEREAS, the Wyckoff Volunteer Fire Department has requested the use of the Memorial Town Hall complex and grounds on Saturday, September 23, 2023, for the annual fireworks display fund raiser; and,

WHEREAS, in accordance with N.J.S.A. 21:3-3, the Township Committee has received letters from the Police Chief and Fire Chief approving this activity, copies of said letters are attached hereto and made a part hereof as though set forth herein at length; and,

WHEREAS, the Township Committee desires to approve this request and to forward a copy of the approval to the Fire Marshal for his use in issuing a Fire Prevention Permit for this activity; and,

WHEREAS, in accordance with the aforesaid N.J.S.A. 21:3-3, the contract between the Fire Department and the fireworks contractor and the insurance certificate will be approved by the Township Attorney.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff as follows:

1. The use of Memorial Town Hall campus for the annual Fire Department fireworks display fund raiser on Saturday, September 23, 2023 is hereby approved.
2. The Municipal Clerk shall forward a copy of the Insurance Certificate and permit to the N.J. Department of Labor, Division of Public Safety & Health, Office of Safety Compliance via email to ossc@dol.nj.gov or via mail to Dept of LWD Office Of Public Safety Compliance, P.O. Box 386, Trenton, NJ 08625-0386

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Township of Wyckoff

FIRE SAFETY PERMIT

Inspector: F. DiPietro

LOCATION INFORMATION		
NAME <u>SNAC</u>	STREET ADDRESS	
MUNICIPALITY		
STATE	ZIP CODE	AREA CODE & PHONE #

TOWNSHIP OF WYCKOFF
340 FRANKLIN AVE.
WYCKOFF NJ

This certificate must be posted in a
conspicuous location at the above premises.

Permit Type Fire Services District
Permit Fee N/A
Registration No. 23-227 240
Date of Event 9/23/23
Expiration Date
Annual
Seasonal
FIRE OFFICIAL
[Signature]
Date of Approval
8/17/23

[] If box is checked, approval is contingent
on adherence with the following conditions:

TOWNSHIP OF WYCKOFF
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WYCKOFF POLICE DEPARTMENT

340 Franklin Avenue
Wyckoff, New Jersey 07481



David V Murphy
Chief of Police

August 15, 2023

To: Matthew Cavallo – Township Administrator

Re: Free community fireworks display

The Township Committee and the Wyckoff Fire Department has requested permission to conduct a fireworks display at Memorial Field on Saturday, September 23, 2023.

Please be advised that I have no objections to this event, with the understanding that the Wyckoff Fire Department will be prepared to respond to any need that may arise in the township.

As always, the police department will prepare for the necessary traffic and crowd control required of an event of this size.

We look forward to assisting the Township Committee and the Fire Department in making this a successful and safe event for the community. Please see that a member of the fireworks committee contacts my office so that we can schedule a pre-event planning session.

Sincerely,

A handwritten signature in dark ink, appearing to read "David V. Murphy".

David V. Murphy
Chief of Police

cc: Nancy A. Brown, Township Clerk
Fire Chief J. Joseph Vander Plaats

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**TOWNSHIP OF WYCKOFF
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340 Franklin Avenue
Wyckoff, NJ 07481

Chief J. Joseph Vander Plaats
jvanderplaats151@wyckofffire.com

August 16, 2023

Matthew Cavallo, Township Administrator
Township of Wyckoff
340 Franklin Avenue
Wyckoff, NJ 07481

Dear Mr. Cavallo,

Re: 2023 free community fireworks display

It has been requested by the Township Committee to have a community fireworks display through the Wyckoff Fire Department as a fund raising event to be held at the Memorial Town Hall Complex. This year the show is scheduled for the evening of September 23, 2023.

I have reviewed the plans and determined that the Township Committee and the Wyckoff Fire Department will have the resources required to host the event as well as adequately respond to and offer fire protection to the residents of Wyckoff. The Police Department will assist with crowd/traffic control and security, and all permits required have been approved and issued by Fred Depken, Fire Marshal.

If you have any further questions, please do not hesitate to contact me.

Sincerely,


J. Joseph Vander Plaats, Chief
Wyckoff Fire Department

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#23-248 Authorize Municipal Public Information for Fireworks Fundraiser

WHEREAS, the Township Committee has accepted a \$5,000 donation towards the 2023 Community Fireworks from both the Wyckoff Shop-Rite and the Lakeland Bank tonight; and,

WHEREAS, the Fireworks Committee has requested to list both Wyckoff businesses as partial sponsors (not an advertisement for the business) of the 2023 Community Fireworks in the municipal public information promoting the event.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization is provided to list the Wyckoff Shop-Rite and the Lakeland Bank as partial sponsors on municipal public information for the 2023 Community Fireworks scheduled for Saturday, September 23, 2023.

BE IT FURTHER RESOLVED, by the Township Committee that the municipal public information for the 2023 Community Fireworks shall be reviewed and approved by the Township Committee.

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II Ordinances – Introduction

ORDINANCE #1991

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$125,000

WHEREAS, the Township of Wyckoff has made an application to the State of New Jersey, Department of Community Affairs for a Local Recreational Improvement Grant to receive grant funds for Restroom Facilities at Memorial Field; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$75,000 for Restroom Facilities at Memorial Field; and,

WHEREAS, the Township of Wyckoff has entered into a contract with the State of New Jersey, Department of Community Affairs to participate in the receipt of grant funds made available.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with Restroom Facilities at Memorial Field.

SECTION 2. The cost of implementing shall be paid by the Township out of funds to:

- a. \$75,000 to be authorized specifically for Restroom Facilities at Memorial Field.
- b. \$50,000 Grant match from Municipal Open Space.
- c. Total appropriation authorized is \$125,000.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- b. The total authorized appropriation in the ordinance is \$125,000.
- c.

SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the State of New Jersey, Department of Community Affairs for a Local Recreational Improvement Grant, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond

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Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

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GRANT/LOAN AGREEMENT

BETWEEN THE

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

AND

Township of Wyckoff

GRANT/LOAN AGREEMENT NUMBER: 2023-04960-0785-00

PROGRAM NAME: Local Recreational Improvement 2023

A grant/loan contractual agreement with the New Jersey Department of Community Affairs is composed of two major parts: the General Terms and Conditions for Administering a Grant/Loan and the individual Grant/Loan Agreement document which includes the cover page, the signature page, the Agreement Data Sheet and the following sections:

- A. Specific Terms and Conditions;
- B. Agreement Budget;
- C. Work Plan; and
- D. Program Provisions.

By signature on this Grant/Loan Agreement, the above-named Recipient agrees to the specific provisions stated in the four sections of this Grant/Loan Agreement. In addition, the Recipient agrees to comply with all provisions of the State of New Jersey, Department of Community Affairs, General Terms and Conditions for Administering a Grant/Loan - Issue Date: February, 1998. The General Terms and Conditions for Administering a Grant/Loan are incorporated in this Grant/Loan Agreement by reference. The Recipient hereby acknowledges receipt of the General Terms and Conditions for Administering a Grant/Loan document or understands that a copy of the General Terms and Conditions for Administering a Grant/Loan may be obtained upon request to the Division funding this grant and/or loan.

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GRANT/LOAN AGREEMENT NUMBER: 2023-04960-0785-00

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named below agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

FOR RECIPIENT USE ONLY:

ACCEPTED AND AGREED TO FOR RECIPIENT:

BY: The Honorable Thomas Madigan
Mayor
Wyckoff Township

FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS APPROVAL ONLY:

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

BY: Ishia Morton
Fiscal Administrator

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT APPROVAL OFFICER:

BY: Jacquelyn Suarez
Division Director

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GRANT/LOAN AGREEMENT NUMBER: 2023-04960-0785-00

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME:
PROJECT TITLE:
SERVICE AREA(S):

Local Recreational Improvement 2023
Permanent Restroom Facilities at Memorial Field Complex
Township of Wyckoff

RECIPIENT INFORMATION

AGENCY NAME:
ADDRESS:

Township of Wyckoff
340 Franklin Avenue
Wyckoff, New Jersey 07481-2060

CHIEF FINANCIAL OFFICER:
VENDOR ID #
TELEPHONE NUMBER:
CHARITIES REGISTRATION #:
(Nonprofit Agencies Only)
SAM Unique Entity #:

Ms. Diana McLeod
226002425-99
(201) 891-7000
EX00000000
RPEWQUH9NAH5

STATE INFORMATION

DEPARTMENT:
DIVISION:
ADDRESS:

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
Division of Local Government Services
101 South Broad Street
P. O. Box 803
Trenton, NJ 08625-0803

CONTACT PERSON:
TELEPHONE NUMBER:

Kevin Heydel
(609) 913-4401

FUNDING AMOUNT AND SOURCE OF FUNDS

	ACCOUNT NUMBER	AMOUNT	CFDA #
1 (State Funds)	2023-495-022-8030-668-FFFF-6120	\$75,000.00	

SUBTOTAL		\$75,000.00	
OTHER FUNDS		\$50,000.00	
TOTAL		\$125,000.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD:
LENGTH OF AWARD PERIOD:
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY:

May 17, 2023 THROUGH: December 31, 2024
1 Year, 8 Months
March 31, 2025

PURPOSE OF GRANT/LOAN

This award will provide funding to continue the modernization of the Memorial Field Complex to construct permanent restroom facilities at the Memorial Field Complex in Wyckoff, NJ.

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GRANT/LOAN AGREEMENT NUMBER: 2023-04960-07855-00

Section A SPECIFIC TERMS AND CONDITIONS

By virtue of the execution of the Grant/Loan Agreement, the Recipient agrees that all of the terms and conditions set forth in the General Terms and Conditions for Administering a Grant/Loan are incorporated herein. The specific Grant/Loan Agreement provisions are detailed as follows:

1. BONDING AND INSURANCE

Fidelity Bonding:

- () Fidelity Bonding with the limit of liability of at least \$ 0.00 shall be maintained by the Recipient until all financial transactions under this Grant/Loan Agreement are completed.
- (X) No Fidelity Bonding shall be required.

Insurance(s):

The Department must be provided with current certificates of insurance for all coverage and renewals thereof which must contain the provision that the insurance provided in the certificate shall not be cancelled for any reason except after 30 days written notice to the New Jersey Department of Community Affairs.

- (X) Comprehensive General Liability policy as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage. The policy shall include an endorsement (broad form) for contractual liability and shall include the State of New Jersey as a named insured. Limits of liability shall not be less than \$1 million per occurrence for bodily injury liability and property damage liability.
- (X) Comprehensive Automobile Liability policy covering owned, non-owned, and hired vehicles with minimum limits of \$1 million per occurrence for bodily injury liability and property damage liability.
- (X) Workers' Compensation Insurance applicable to laws of the State of New Jersey and Employers' Liability insurance with a limit of not less than \$100,000.
- () Additional Insurance Coverage(s) required:
- () No Additional Insurance shall be required.

2. METHOD OF PAYMENT

Advance Payment

- () An Advancement of Funds in the amount of \$ shall be made.
- (X) No Advancement of Funds shall be made.

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Payment Type

Payments shall be made as indicated below:

- (X) Reimbursement payments based on the actual rate of disbursement shall be made
() Monthly
() Quarterly
(X) Other:
() Other:

Final Payment Withheld

- () Final payment of \$0.00 shall be withheld pending receipt of final reports.
(X) No Final payment shall be withheld.
() Other:

3. BUDGET VARIANCE FLEXIBILITY

Variance of expenditures from budgeted amounts is permitted without a formal amendment to the Grant/Loan Agreement within the following limitations:

- There is no permitted budget flexibility variance between major budget cost categories.
- Within major budget cost categories, there is a maximum allowable budget line item flexibility of 10%. No individual line item expenditures may exceed the amount budgeted for that line item by an amount in excess of 10% of the budgeted amount.
- Under no circumstances may total expenditures exceed the total grant/loan award amount.

Expenditures that exceed these limitations must be authorized via a budget revision approved by the Department. Expenditures incurred that exceed the permitted budget variance flexibility prior to Departmental approval of a revised budget are at risk for being disallowed by the Department.

4. PROJECT INCOME

Project income, if any, shall be:

- () Added to project funds to further eligible program objectives; or
() Deducted from Recipient's payment request for allowable costs; or
() Used for the cost-sharing or matching requirement; or
() Returned to the Department.
(X) Not Applicable.

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5. FINANCIAL AND PERFORMANCE REPORTING

Financial Reports - A Fiscal Monitoring Report comparing the Recipient's actual expenditures of the project with the approved Budget included in this Grant/Loan Agreement shall be submitted with each request for payment, except for advance funding, if any. The Fiscal Monitoring Report shall be certified by the Recipient's Chief Financial Officer and submitted to the Department with the State voucher requesting payment.

Performance Reports - A Performance report(s) indicating the progress of the project shall be submitted:

- ☐ Monthly
☐ Quarterly
☐ Annually
☒ Other: biannually

Final Report - A final report shall be submitted to the Department no later than 60 days after completion of the grant/loan award period or termination of this Grant/Loan Agreement. Extensions to reporting due dates may be granted upon written request to the Department.

6. AUDIT REQUIREMENTS

- ☐ Audit Required.
☒ Audit Not Required. Recipient must submit to the Department supporting documentation for all grant/loan expenditures.

Audit Costs - The pro rata share of the cost of any required single audit or the cost of a program-specific audit, financial statement audit, or other limited scope audit shall be paid from funds:

- ☐ Provided for by this Grant/Loan Agreement.
☐ Provided by the Recipient from other funding sources.
☒ Not Applicable.

Additional Schedules - Additional schedules may be requested by the Department, if funding is made available to pay for such additional schedules.

- ☐ Additional Supplemental Schedules required as listed below:
☒ No Additional Supplemental Schedules required.

7. GRANT ADMINISTRATION AUTOMATION

The recipient acknowledges that this agreement is recorded within and administered utilizing DCA SAGE, the DCA System for *Administering Grants Electronically* (<https://dcasage.intelligent.com/portal.asp>). The recipient agrees to establish SAGE access for recipient staff in sufficient quantity and with sufficient authority to fulfill the requirements of the SAGE system and to assign relevant staff to the SAGE system grant record corresponding to this grant agreement document.

[illegible]

2. 100

Budget Summary

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
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Section C Work Plan

1. Project Description

This grant provides funds to continue the modernization of the Memorial Field Complex to construct permanent restroom facilities at the Memorial Field Complex in Wyckoff, NJ.

2. Target Population to be Served

Understanding that the DLGS will evaluate all applications and notify applicants of grant awards no later than April 15, 2023, it is expected that if the Township is successful in our grant application, the construction of the restrooms and the related site improvements would begin as soon as Memorial Day 2023 and be completed no later than the end of August 2023, in time for the start of the football season.

An architect has already been engaged to prepare the necessary architectural drawings to obtain all approvals and permits. Upon notification of the award, the Township Administrator and the Public Works Superintendent will work with the Architect to bid out the necessary work and award the required contracts for masonry, plumbing, and HVAC in May 2023. The Township employs a licensed electrician in the Department of Public Works, so an outside contractor for electrical is not expected at this time.

Matching funds are planned and included in the Township's Municipal Budget that has been presented to the Township Committee's Finance Sub-Committee. In addition, funds are intended to be appropriated from the Township's Open Space Trust Fund, so no capital debt is expected to be raised for this purpose.

3. Project Objectives

- 1: The Township is looking to continue the modernization of the Memorial Field Complex by constructing permanent accessible restroom facilities. Due to the high use of the entire complex, at most times, the portable toilets are not conducive to those that visit the site.{-}

4: Scope of Service

The Township is looking to continue the modernization of the Memorial Field Complex by constructing permanent accessible restroom facilities. Currently, the Township contracts for the rental of portable toilets. Due to the high use of the entire complex, at most times, the portable toilets are not conducive to those that visit the site. Therefore, the Township plans to erect a structure with two accessible family restrooms on the complex next to the newly constructed snack stand, team meeting room, playground, and athletic fields. The location of the proposed restrooms is also close to the Wyckoff Public Library outdoor reading/activity area.

5: Grant Conditions

[Grant Conditions from SAGE – Future]

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Section D

Page 1 of 3

**FY 2023 LOCAL RECREATION
IMPROVEMENT GRANT
AWARD PERIOD: 05/17/2023 – 12/31/2024**

SUPPLEMENTAL PROVISIONS

- A.** This Agreement is in no way to be construed as a commitment on the Department's part as to the level of funding for any future extensions or new agreements. The Recipient agrees that based on State allocations, the amount of this Agreement may be reduced by the Department.
- B.** Documents listed below are herewith incorporated by reference. Compliance with each is a binding component of this contract. Grantee agencies are responsible for accessing and reviewing the contents of these referenced documents:
1. The application and any supporting documents submitted by the Grantee to the Department to obtain the funds provided herein.
- C.** Assurances: In executing this contract, the Board of Directors, or the governmental entity must comply with the following assurances:
1. That it will use funds granted as a result of the application to provide a range of services and activities having a measurable and potentially major impact on the target population, or leads to the successful completion of the project for which the grant was supplied;
 2. That it will ensure that fiscal control and fund accounting procedures are adequate to assure the proper disbursement of and accounting for all funds received pursuant to the application;
 3. That it will ensure the cooperation of staff and availability of all records, at the convenience of DCA, to representatives of DCA, and the Office of the State Auditor, charged with monitoring the use of the funds provided;
 4. That it has adopted and implemented bylaws, or governmental procedures for itself and has established agency policies relative to travel, personnel, and other areas as appropriate, consistent with Federal and State laws and regulations. The reimbursement rates for travel and related expenses will be set locally by the Boards but may not exceed any Federal limits. Fiscal management policies and procedures must have been approved and be located in a separate volume;
 5. That all weaknesses and inadequacies identified in the latest audit report have been corrected, with assurances contained in the application that the corrections have been made.

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D. No person shall be employed or retained as a consultant (under this agreement) by the Recipient or any of its sub-recipients while he/she or a member of his/her immediate family is a member of the governing Board of the Recipient; exercises supervisory authority over his/her position; or serves on a Board or committee which – either by rule or practice – regularly nominates, recommends, or screens candidates for his/her position. Exceptions to this provision must be requested in writing from the Division of Community Resources. For the purpose of this paragraph, a member of an immediate family shall include the following persons:

Husband	Wife
Father	Father-in-Law
Mother	Mother-in-Law
Brother	Brother-in-Law
Sister	Sister-in-Law
Son	Son-in-Law
Daughter	Daughter-in-Law

E. Purchase of Vehicles

1. If the Grantee is provided with written approval from the Department to purchase a vehicle, the title to the vehicle shall be taken in the name of the grantee, with the first lien to the State of New Jersey, Department of Community Affairs, Division of Community Resources. The grantee shall, within ten (10) days after registration of the vehicle, provide the Department with a copy of the registration with recorded lien.
2. The grantee will provide the Department with an annual certificate of insurance, which identifies the Department as the lien holder on the policy of the vehicle for the period of the agreement.
3. The grantee will maintain transportation logs regarding each trip for which each vehicle is utilized. The log should indicate the date, the origin and destination, the purpose and the mileage for each trip.
4. The grantee will provide accessibility to these logs for inspection by Division staff at such times as the Division might deem appropriate.
5. The grantee is prohibited from using these vehicles for any personal use.

F. Lease of vehicles, equipment or buildings

No leases can be entered into which extend beyond the period of the grant agreement. Agency leases must include a clause stating the agency has the right to terminate said lease in the event that funding from the Department of Community Affairs is terminated prior to the original agreement termination date. This clause must be included in all agreements for leasing of vehicle(s), equipment or buildings.

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**TOWNSHIP OF WYCKOFF
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G. Data Collection

The grant recipient will be required to provide performance data reports on a schedule delineated within Section A of this contract, Specific Terms and Conditions.

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TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #23-119

INTRODUCED: Melchionne SECONDED: Shanley *****

MEETING DATE: January 17, 2023

REFERENCE: Resolution of Support
Authorizing the Submission of the FY2023
Local Recreation Improvement Grant (LRIG)
Application

VOTE: BOONSTRA ☒ MADIGAN ☒ FISHER ☒ MELCHIONNE ☒ SHANLEY ☒ *****

WHEREAS, the New Jersey Department of Community Affairs is offering the Local Recreation Improvement Grant (LRIG); and

WHEREAS, the Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums.; and

WHEREAS, ensuring public access to community facilities is imperative given the current strain on communities confronting the COVID-19 pandemic; and

WHEREAS, access to outdoor recreation and community resources is critical for mental and physical health, particularly for those residents with limited or no other access to quality outdoor space or private recreational opportunities. Assisting local units in achieving unmet recreational obligations addresses these equity considerations, meeting the needs of communities that have been placed under substantial stress due to the lack of quality recreational facilities and spaces; and

WHEREAS, the Local Recreation Improvement Grant funds will be allocated to each grant recipient to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use; and

WHEREAS, the Local Recreation Improvement Grant exists to: fund improvements to recreational facilities; provide quality outdoor recreational space to underserved communities, particularly in this time of heightened need; and assist local units in achieving unmet recreational obligations; and

WHEREAS, the Township of Wyckoff strives to save tax dollars, assure clean land, air, and water, improve working and living environments; and

WHEREAS, the Township of Wyckoff wishes to apply for funding through the NJDCA Local Recreation Improvement Grant; and

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WHEREAS, the NJDCA Local Recreation Improvement Grant prioritizes unfunded projects and those that include a local match component; and

WHEREAS, the Township of Wyckoff is qualified to apply for this funding.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey formally supports this NJDCA FY2023 Local Recreation Improvement Grant application.

BE IT FURTHER RESOLVED that the Mayor, Municipal Clerk, and any other officer deemed appropriate are hereby authorized to submit a grant application for the NJDCA FY2023 Local Recreation Improvement Grant on behalf of the Township of Wyckoff.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Wyckoff and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION

I, MATTHEW A. CAVALLO, TEMPORARY MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF CERTIFIES THE ATTACHED RESOLUTION TO BE A TRUE AND CORRECT COPY OF A RESOLUTION AS ADOPTED BY THE WYCKOFF TOWNSHIP COMMITTEE ON JANUARY 17, 2023.



MATTHEW A. CAVALLO
TEMPORARY MUNICIPAL CLERK

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ORDINANCE #1992

AN ORDINANCE TO DELETE CHAPTER 54 (POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND ORGANIZATION), SECTION 54-6.7 (MARSHALS), AND TO AMEND AND SUPPLEMENT ARTICLE VI (SPECIAL LAW ENFORCEMENT OFFICERS) OF THE CODE OF THE TOWNSHIP OF WYCKOFF

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

SECTION 1. Section 54-6.7 (Marshals) of Chapter 54 (Police Department), Article I (Establishment and Organization) shall be deleted in its entirety and Reserved.

SECTION 2. Chapter 54 (Police Department), Article VI (Special Law Enforcement Officers) shall be deleted in its entirety and supplemented as follows:

CHAPTER 54 Police Department

ARTICLE VI Special Law Enforcement Officers

§ 54-11 Appointments.

The Township Committee may, as they deem necessary, appoint special law enforcement officers sufficient to perform the duties and responsibilities permitted by this article as authorized by *N.J.S.A. 40A:14-118* and within the conditions and limitations as may be established pursuant to the Special Law Enforcement Officers' Act.

§ 54-12 Term.

Special law enforcement officers may be appointed for terms not to exceed one (1) year.

- A. Special law enforcement officers so appointed shall not be permanently appointed members of the police force of the Township.
- B. Their powers and duties, as determined pursuant to the Special Law Enforcement Officers' Act, shall cease at the expiration of their appointed term.

§ 54-13 Classifications.

There shall be three classifications for special law enforcement officers.

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A. Class One — SLEO I.

- (1) Officers of this class shall be authorized to perform routine traffic detail, spectator control, similar duties, issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances, and violations to Title 39 of the Revised Statutes.
- (2) Use of a firearm by an officer of this class shall be strictly prohibited, and no SLEO I officer shall be assigned any duties which may require the carrying or use of a firearm.
- (3) The total complement of Class One special law enforcement officers shall not exceed 20% of the total number of permanently appointed officers.

B. Class Two — SLEO II.

- (1) Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanently appointed law enforcement officer. The use of firearms by an officer of this class may be authorized only after the officer has been fully certified as completing training as prescribed by the Commission.
- (2) The total complement of Class Two special law enforcement officers shall not exceed 25% of the total number of permanent officers.

C. Class Three — SLEO III.

- (1) Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanently appointed law enforcement officer while providing security at a public or nonpublic school or a county college, on the school or county college premises during hours when the public or nonpublic school or county college is normally in session or when it is occupied by public or nonpublic school or county college students or their teachers/professors. While on duty in the jurisdiction of employment, an officer may respond to offenses or emergencies off school or county college grounds if they

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occur in the officer's presence while traveling to a school facility or county college, but an officer shall not otherwise be dispatched or dedicated to any assignment off school or county college property.

- (2) There shall be no limit to the number of Class Three special law enforcement officers.

§ 54-14 Qualifications.

A. No person may be appointed as a special law enforcement officer unless the person:

- (1) Is a resident of the State of New Jersey and maintains residency in the State of New Jersey during the term of appointment.
- (2) Is able to read and speak the English language well and intelligently.
- (3) Possesses a high school diploma or its equivalent.
- (4) Is sound in body and of good health and able to perform the physical functions of the duties assigned.
- (5) Must be of good moral character and shall not have been convicted of any crime or offense involving dishonesty or which would make them unfit to perform the duties of their office.
- (6) Possess a valid driver's license that is valid in the State of New Jersey.
- (7) Has successfully undergone the same psychological testing required of all permanently appointed law enforcement officers.
- (8) Each applicant shall be at least 21 at the time of appointment to a permanently appointed position in the Department as evidenced by a birth certificate.
- (9) Every applicant appointed to a special law enforcement officer position shall have fingerprints taken and subjected to a criminal background check.

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(10) No person shall be appointed to serve as a special law enforcement officer in the Township during which time they are presently a special law enforcement officer in another local unit within the State of New Jersey, nor shall a permanently appointed law enforcement officer of any local unit within the State of New Jersey be appointed as a special law enforcement officer in the Township. No public official with responsibility for setting law enforcement policy or exercising authority over the budget of the Township or supervision of the Police Department shall be appointed as a special law enforcement officer.

(11) Before any special law enforcement officer is appointed pursuant to the Special Law Enforcement Act, the Chief of Police or, in their absence, the chief law enforcement officer of the Township shall ascertain the eligibility and qualifications of the applicant and report those determinations in writing to the appointing authority.

(12) Any person who at any time prior to their appointment had served as a duly qualified, fully trained, permanently appointed law enforcement officer in any municipality of this state and who was separated from that prior service in good standing shall be eligible to serve as a special law enforcement officer consistent with guidelines promulgated by the Police Training Commission (hereinafter the "Commission"). The Commission may waive training requirements set forth in this subsection with regard to any person eligible to be appointed as a special law enforcement officer pursuant to the provisions of this subsection. No person may commence their duties as a special law enforcement officer unless he has successfully completed a training course approved by the Commission, and no special law enforcement officer may be issued a firearm unless he has successfully completed the basic firearms course approved by the Commission for permanently appointed police and

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semiannual requalification examinations.

B. In addition to the requirements in Section A, no person may be appointed as a Class Three special law enforcement officer unless the person:

(1) Is a retired law enforcement officer who has previously served as a duly qualified, permanently appointed, full-time law enforcement officer in any municipality, county, agency of this state, bi-state agency, or federal agency and must be living in the State of New Jersey.

(2) Retired from that agency in good standing (necessary to have a letter of good standing issued by the agency from which the officer retired, listing the date and type of retirement. A copy will be submitted to the Commission).

(3) Must be less than 65 years of age at the time of appointment.

(4) Passes a psychological exam.

(5) Passes a medical exam and has a doctor complete the Medical Certification Form (Form PTC 8A).

(6) Passes a Drug Test pursuant to Attorney General's Law Enforcement Drug Testing Policy.

(7) Has an updated background investigation.

(8) A new SLEO III's break in service may not exceed three years.

(9) Once the SLEO III is appointed, the Township shall ensure that the SLEO III:

i. Completes SRO training within 12 months of being appointed.

ii. Conforms to Attorney General's Mandatory in-service training requirements.

iii. Is a uniformed officer displaying the Special Law Enforcement Officer Class III patch provided by the Commission.

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- iv. Acts under the authority of the Police Department.
- v. Completes Agency Training.
- vi. Is appointed yearly and is less than 65 years of age (can only be reappointed up to age 65).
- vii. Adheres to any other required mandates by the Commission.

§ 54-15 General Rules and Regulations.

- A. Every special law enforcement officer's uniform shall include an insignia issued by the Commission which clearly indicates the officer's status as a special law enforcement officer and the type of certification issued pursuant to the Special Law Enforcement Act.
- B. Special law enforcement officers shall be under the supervision and direction of the Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township.
- C. Special law enforcement officers shall comply with all of the rules and regulations applicable to the conduct and decorum of the permanently appointed law enforcement officers of the Township, as well as any rules and regulations applicable to the conduct and decorum of special law enforcement officers.
- D. The Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township wherein the officer is appointed may at their discretion authorize special law enforcement officers, when on duty, to exercise the same powers and authority as permanently appointed law enforcement officers of the Township, including but not limited to the carrying of firearms and the power of arrest, subject to rules and regulations, not inconsistent with certifications of the Special Law Enforcement Act.
- E. The Chief of Police or, in their absence, the chief law enforcement officer of the Township may assign Class One and Class Two special law enforcement officers to perform authorized duties at most 25 hours per week.

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- (1) Special law enforcement officers may be assigned without limit during periods of emergency.
- (2) The Chief of Police or, in their absence, the chief law enforcement officer of the Township may designate one special law enforcement officer to whom the limitations of hours set forth in this Article shall not be applicable.

F. The uniform of special law enforcement officers shall be determined by the Chief of Police.

§ 54-16 Use of Firearms.

A. No special law enforcement officer may carry a firearm except while engaged in the actual performance of the officer's official duties and when specifically authorized by the Chief of Police or, in the absence of the Chief, the chief law enforcement officer of the Township to carry a firearm, and provided that the officer has satisfactorily completed the basic firearms course required by the Commission for permanently appointed law enforcement officers and annual requalification examination as required for permanently appointed officers of the Township.

- (1) A special law enforcement officer shall be deemed to be on duty only while he is performing public functions on behalf of the Township and assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township and when he is receiving compensation, if any, from the Township at the rates established by Township.

- (2) Private security duties.

- (a) A special law enforcement officer shall not be deemed to be on duty for purposes of the Special Law Enforcement Act while performing private security duties for private employers which duties are not assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township or while receiving compensation for those duties from a private employer.

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- (b) A special law enforcement officer may, however, be assigned by the Chief of Police or, in their absence, the chief law enforcement officer of the Township to perform public safety functions for a private entity if the Chief of Police or, in their absence, the chief law enforcement officer of the Township supervised the performance of the public safety functions. If the Chief of Police or, in their absence, the chief law enforcement officer of the Township assigns the public safety duties and supervises the performance of those duties, then, notwithstanding that the Township is reimbursed for the cost of assigning a special law enforcement officer at a private entity, the special law enforcement officer shall be deemed to be on duty.

B. Ownership and supply of firearms.

- (1) A special law enforcement officer shall only use a firearm supplied by the Township.

- C. No special law enforcement officer shall carry a handgun when off duty, except Class Three special law enforcement officers that are permitted to carry a handgun as a retired law enforcement officer pursuant to Federal and State law.

§ 54-17 Law Enforcement-Related Employment; Approval By Chief.

Special law enforcement officers shall only accept law enforcement-related employment with the prior approval of the Chief of Police. The Chief of Police shall have the sole discretion to approve the law enforcement-related employment of any special law enforcement officer.

§ 54-18 Procedure for Requesting Assignment of Special Law Enforcement Officers; Liability; Insurance Coverage.

Any organization or contractor that desires to hire special law enforcement officers shall submit the request in writing to the Chief of Police on a form prescribed by the Chief of Police. The organization or contractor shall hold the Township harmless from any and all claims that may arise as

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a result of the assignment of the special law enforcement officer to the organization or contractor. In addition, the organization or contractor shall submit with its application a certificate of insurance showing evidence of at least \$1,000,000 in both personal and comprehensive general liability insurance and \$300,000 in property damage coverage. A nonprofit, religious, or charitable organization may submit a certificate of insurance in coverage amounts less than those set forth herein upon the organization's representation contained in its request that obtaining the required coverage would impose an undue hardship on the organization.

§ 54-19 Fees.

The organization or contractor that hires a special law enforcement officer shall pay a fee to the Township as established in Chapter 113, Fees.

SECTION 3. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ORDINANCE #1993

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER
183 (WATER EMERGENCIES) OF THE CODE OF THE
TOWNSHIP OF WYCKOFF BY DELETING AND REPLACING IT
IN ITS ENTIRETY WITH A NEW CHAPTER 183**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

SECTION 1. Chapter 183 (Water Emergencies) shall be deleted in its entirety and supplemented as follows:

CHAPTER 183 WATER EMERGENCIES

§ 183-1 Purpose.

The purpose of this Chapter is to limit, restrict and regulate the use of water provided by Ridgewood Water by customers of Ridgewood Water during periods of use and emergency,

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as hereinafter defined, in order to ensure public health and safety.

§ 183-2 Definitions.

For the purposes of this Chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

CALENDAR YEAR

January 1 to December 31 of any given year.

CONVENTIONAL IRRIGATION SYSTEM OR DEVICE

Hose end irrigation systems and automatic irrigation devices.

DRIP/MICRO IRRIGATION

An irrigation method that saves water and fertilizer by allowing water to drip slowly to the roots of many different plants, either onto the soil surface or directly onto the root zone, through a network of valves, pipes, tubing, and emitters.

EMERGENCY

Any period of water shortage or imminent water shortage caused by drought; lack or failure of proper pumping equipment, storage, or other facilities; acts of God or public enemies; or excessive demand upon or use of water facilities or capacity.

HAND-HELD HOSE

A hose designed to be operated while being held in the hand and equipped with a nozzle that automatically shuts off when released.

IRRIGATION

The watering or sprinkling (including automatic sprinkling) of lawns, shrubs, and gardens.

NJDEP

New Jersey Department of Environmental Protection.

NJPDES

New Jersey Pollution Discharge Elimination System.

RIDGEWOOD WATER

The Department of Water Supply of the Village of Ridgewood.

SMART CONTROLLER

A weather-based irrigation controller or soil moisture-based irrigation controller meeting criteria specified and labeled as being compliant under the United States Environmental Protection Agency Water Sense

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Program, meeting the guidelines prescribed by Ridgewood Water and approved by permit from Ridgewood Water.

WATER

That water delivered and/or supplied to any persons by Ridgewood Water. This definition shall not include water pumped from private wells for residential irrigation purposes provided that the property owner maintaining the private well has provided their name and address to the Township.

§ 183-3 Declaration of emergency.

The Village Manager is authorized, in their discretion, in consultation with the Director of Ridgewood Water, to determine and declare the existence and extent of an emergency with respect to the water supply of the Village of Ridgewood. The determination of the Village Manager shall apply to the Township of Wyckoff, and notification of the emergency shall be promulgated to all such communities in the most reasonably expeditious manner. Interim emergency regulations may be adopted without notice by the Village Manager of the Village of Ridgewood and shall apply to the Township of Wyckoff and shall be promulgated in the most reasonably expeditious manner to all the communities.

§ 183-4 Public notice.

Public notice of the declaration of an emergency and the determinations made by the Village Manager of the Village of Ridgewood shall be made in the most expeditious manner by publication in the legal newspaper for the Village of Ridgewood and, for the other communities served by Ridgewood Water, by posting in each municipal building and at such other public places as shall be designated by the Village Manager and the local administrators or Clerks of the serviced communities. Notice shall also be disseminated through the press and the public in general. The emergency shall remain in effect until declared at an end by the Village Manager of the Village of Ridgewood.

§ 183-5 Regulations.

The following irrigation schedule and water emergency regulations are hereby adopted to become effective as set forth herein:

A. Irrigation schedule, effective year-round:

- (1) All nongovernmental properties: Irrigation by a conventional irrigation system or device may only be done on Tuesday and Saturday for odd-numbered addresses and Wednesday and Sunday for even-numbered addresses.
- (2) Governmental properties: Irrigation by a conventional irrigation system or device may only

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be done on Monday and Friday.

- (3) Irrigation using a hand-held hose or drip/micro irrigation system shall be allowed any day.

B. The emergency stages shall be as follows:

Stage of Emergency Regulation	Drought Emergency Condition	User Restrictions
III	Pending / Critical	Mandatory restriction of irrigation for all properties to the use of a hand-held hose on Tuesdays and Saturdays for properties with odd-numbered addresses and Wednesdays and Sundays for properties with even-numbered addresses. No irrigation of any kind shall be allowed on Mondays, Thursdays, or Fridays.
IV	Critical	Irrigation is prohibited at any time. Exceptions for irrigation using a hand-held hose may be allowed under conditions prescribed by the Village Manager of the Village of Ridgewood.

C. Stage III and Stage IV emergency regulations shall become effective upon declaration of each stage by the Village Manager of the Village of Ridgewood. The cleaning of cars, houses, or property, filling of swimming pools, or other outdoor water usage, including by water pumped from private wells, shall be prohibited during Stage III and Stage IV.

D. Exceptions to the user restrictions shall be determined by the Village Manager of the Village of Ridgewood or a Village of Ridgewood employee designated by the Village Manager. The request for an exception shall be submitted on forms prepared by Ridgewood Water and shall include any required documentation. Exceptions will automatically be denied for customers with bill balances beyond 120 days. Exceptions are subject to renewal annually and may be voided at any time due to an emergency. The exceptions may include the following:

- (1) Outdoor irrigation necessary for the establishment of newly sodded or seeded grass lawns or landscaping within the first 21 consecutive days of planting.
- (2) Irrigation of lawns or plantings with smart controllers, approved by permit from Ridgewood

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Water, and limited to the irrigation hours specified in Section E of this Chapter.

- (3) Outdoor water use from rain harvesting (rain barrels, etc.), gray water, or reclaimed water. Use of gray or reclaimed water must have an approved NJPDES permit issued through the NJDEP.
- (4) Outdoor irrigation necessary for one day only where treatment with an application of chemicals require immediate watering to preserve an existing landscape or to establish a new landscape.
- (5) Other outdoor water usage.

E. Irrigation shall not be conducted between 10:00 a.m. and 6:00 p.m. on any day. Irrigation using automatic systems, including Smart Controllers, may only be used between 3:00 a.m. and 7:00 a.m.

F. All automatic irrigation systems shall be equipped with an operational automatic rain sensor device. Each rain sensor device shall be capable of and programmed to interrupt the automatic irrigation cycle when 1/4 inch of rain has fallen.

§ 183-6 Violations and penalties.

- A. It shall be unlawful and a violation hereof for any person to use water in violation of this Chapter. Penalties for any property owner(s) found to be in violation of the provisions of this chapter shall be as follows per violation per individual block and lot location:

Number of violations within a calendar year		Penalty
First and second occurrences		Warning only
3rd occurrence		\$100
4th occurrence		\$250
Over four occurrences		\$500 per occurrence

- B. Failure to comply with any section of this Article or pay penalties imposed shall result in an issued summons to appear in court.

§ 183-7 Enforcement.

The enforcement of the provisions of this Chapter shall be the responsibility of the Code Enforcement Officer, Construction Code Official, Zoning Official, Superintendent of Public Works, Township Administrator, or the Police Department of the Township of Wyckoff.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not

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affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ORDINANCE #1994

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54
(POLICE DEPARTMENT), ARTICLE I (ESTABLISHMENT AND
ORGANIZATION), SECTION 54-3.3 (QUALIFICATIONS FOR
MEMBERSHIP) OF THE CODE OF THE TOWNSHIP OF
WYCKOFF**

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, in the County of Bergen, New Jersey, that those portions of the aforesaid set forth below are hereby amended as follows and that those portions not set forth below shall remain unchanged:

SECTION 1. Chapter 54 (Police Department), Article VI (Special Law Enforcement Officers), Section 3 (Qualifications for membership) shall be deleted in its entirety and supplemented as follows:

CHAPTER 54 POLICE DEPARTMENT

ARTICLE I Establishment and Organization

§ 54-3 Qualifications for membership.

A. Eligibility

(1) No person shall be appointed as a member of the Police Department unless they possess requisite qualifications prescribed by the applicable statutes and laws of New Jersey and unless they:

- (a) Are a citizen of the United States and the State of New Jersey.
- (b) Are physically and mentally sound and emotionally stable and possess the necessary ability to understand and obey orders and to perform the duties required of the Police Department.
- (c) Are able to read, write and speak the English language well and intelligently and:

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1. Graduated from a senior high school or vocational high school, evidenced by a high school diploma or possession of an approved high school equivalent certificate; and
 2. Possess a bachelor's degree from an accredited college or university, or possess an associate's degree or at least 60 college credits from an accredited college or university plus at least twenty-four (24) months of military experience or satisfactory employment as a full-time law enforcement officer (preferred); or
 3. Possess an associate's degree or at least 60 college credits from an accredited college or university plus at least twenty-four (24) months of satisfactory employment in a law enforcement-related field.
- (d) Are of good moral character.
- (e) Are not less than 21 years of age and not more than 35 years of age at the time of appointment.

(2) The Township Committee may require a Police Training Commission (hereinafter "Commission" or "PTC") PTC Basic Course for Police Officers (hereinafter "BCPO") certification or PTC BCPO certification eligible depending on recruiting goals (current PTC BCPO certificate holders, Alternate Route graduates and Class II Special Law Enforcement waiver eligible graduates)

(3) Candidates who meet all of the requirements in this Subsection by the closing date of the application for the selection process shall be eligible to participate in the selection process set forth herein below in Subsections B through H in this Section.

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B. Written examination.

(1) Eligible candidates will submit to a written test administered by the New Jersey State Association of Chiefs of Police (or prepared and administered by such other person, association, or organization as may be authorized by the Township Committee), which test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points, with 30 points being the highest possible score for such oral examination. For example, a candidate who receives 70 points out of the total 100 possible total points for the written test shall receive 21 points toward their overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for hire shall be established by the Township Committee, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for hire prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the hiring process (e.g., 70% or 80% required on the written test as the minimum score to continue).

(2) A ranked list of eligible candidates for hire shall be created based on the outcome of the aforesaid written test.

(3) A predetermined number of candidates, as may be evaluated by the Township Committee, each of whom must receive at least 70 points out of the possible 100 points on the above-written test, will advance to the physical fitness screening based on the written test scores.

C. Physical fitness screening. A physical fitness screening test shall be conducted on all candidates for permanent appointment as a Police Officer. The Chief of Police, or designee, shall notify those candidates who qualify for the physical fitness screening. The notification shall include the date, time, and location of the screening test. Only those candidates who

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achieve the minimum threshold score referenced in Subsection B of this Section are eligible to continue forward in the hiring process and are eligible to participate in the physical fitness screening.

(1) The physical fitness screening test is designed to confirm the physical ability to perform entry-level training and perform the essential functions of an entry-level law enforcement officer, which shall include the following:

- (a) A vertical jump of 15 inches or more to take place on a level surface.
- (b) Twenty-eight sit-ups in one minute or less, to take place on a level surface.
- (c) A 300-meter run in 70.1 seconds or less to be conducted on a level running track or roadway.
- (d) Twenty-four push-ups in one minute or less, to take place on a level surface; and
- (e) A 1.5 mile run in 15 minutes and 55 seconds or less, to be conducted on a level running track or roadway.

(2) The physical fitness screening test shall be conducted in accordance with the Commission's Physical Conditioning Directive. There shall be a rest in between each component of the physical fitness screening test. All fitness requirement tests shall be conducted within one continuous eight-hour period.

(3) During both the sit-up and push-up components of the physical requirement, the designated proctor shall verbally notify the candidate of the successful repetition completed (that is, "one complete, two complete, three complete").

(4) The candidate is required to successfully complete all five components of the

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physical fitness screening test in order to be found physically fit. There shall be no retesting for failure to complete all five components of the physical fitness screening test. Candidates found to be physically fit will advance to the oral interviews.

D. Oral interviews.

(1) The Chief of Police, or designee, shall notify those candidates who qualify for the oral interviews. The notification shall include the date, time, and location of the first oral interview, which is one of two interviews. Only those candidates who achieve the minimum threshold score referenced in Subsection B and the physical fitness screening test in Subsection C of this Section are eligible to continue forward in the hiring process and eligible to participate in the oral interviews.

(2) The first oral interview will be conducted by the Chief of Police, and other Department members, as designated by the Chief of Police. The first oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 20% of the candidate's overall total score, with 20 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on their first oral examination shall receive 16 total points towards their overall total score ($80 \times 20\% = 16$ total points). The first oral examination shall utilize the same criteria for each of the candidates who are interviewed.

(3) The panel conducting the first oral interview will determine which top candidates (with a minimum of five candidates) will appear for the final interview based upon the candidates' first interview scores and the number of vacancies.

(4) The final oral interview will be conducted by a panel comprised of the members of the Township Police Committee, the Township

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Administrator, and the Chief of Police. The final oral interview shall have 100 points as its maximum score and shall account for 50% of the candidate's overall total score, with 50 points being the highest possible score. For example, a candidate receiving a score of 80 points shall receive 40 points toward their overall total score ($80 \times 50\% = 40$ points). Upon completion of the scoring for the final oral interview by the Township Police Committee, said Police Committee shall make its recommendation to the Township Committee as to the hiring for the position(s) of police officer.

(5) The Township Committee shall make the final decision as to which candidate(s) shall be selected/hired for the available position(s) from among those candidates who participate in both of the foregoing oral interviews.

E. Background Investigation. A background investigation will be conducted on all candidates for all positions prior to appointment, which, at a minimum, shall include the records relating to the following:

- (1) Educational background, including transcripts and disciplinary records from high school and any post-high school education;
- (2) Military service, if applicable;
- (3) Motor vehicle history in this State and any other state;
- (4) Employment, including:

- (a) A review of the current National Decertification Index to determine if the candidate has been decertified as a law enforcement officer or has had their license or certification as a law enforcement officer revoked or denied or otherwise limited or restricted;

- (b) A review of Commission adverse license actions and any other records that the Commission maintains;

- (c) A review of disciplinary records held by any other law enforcement unit,

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including Federal and other states, if permissible;

- (d) A review of all employment-related information from each of the candidate's current and previous employers, as well as any records that may be held by law enforcement units that rejected a candidate's completed application; and
 - (e) Written communication with each of the candidate's references, including a written reference from each law enforcement unit, which reference shall address whether that employer is aware of any conduct committed by the candidate that could provide a basis for an adverse licensure action, including conduct that was under investigation, even if the investigation was not completed; and
- (5) Fingerprinting of the candidate and conducting a fingerprint-based search of the New Jersey State Police, the Federal Bureau of Investigation, and other relevant databases to determine the existence of any warrants, arrests, or criminal records including, but not limited to:
- (a) National Crime Information Center (NCIC) to include New Jersey and Interstate Identification Index (III) systems;
 - (b) New Jersey motor vehicle history and, if necessary, surrounding states;
 - (c) E-courts, to include Automated Traffic Systems (ATS) and Automated Criminal System(ACS);
 - (d) Promis Gavel;
 - (e) A check in accordance with the Prison Rape Elimination Act (PREA), 28 CFR 115.317, if applicable;
 - (f) The Domestic Violence Registry established pursuant to N.J.S.A. 2C:25-34; and

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(g) Any other database that may be a successor database to those above or where information obtained during the background check indicates that additional relevant information may be found.

(6) A candidate must be found to not have engaged in any prior conduct or behavior that would provide the grounds for an adverse licensure action pursuant to the Police Licensure Act, as codified at N.J.S.A. 52:17B-66 et seq. and the related rules and regulations pertaining to the Act.

F. Medical examination. A medical examination will be conducted on all sworn candidates prior to appointment but after being given a conditional offer of employment to certify the general health of each candidate. The medical examination shall be conducted by a physician, advance practice nurse, or physician assistant licensed in New Jersey who is familiar with the responsibilities of a law enforcement officer, which, at a minimum, shall include the following:

- (1) Completion of a comprehensive medical history questionnaire;
- (2) Submission to a medical examination that shall include the following minimum requirements:
 - (a) A medical history;
 - (b) A medical examination; and
 - (c) Laboratory tests, including a Complete Blood Count (CBC); urinalysis; Tuberculosis; Electrocardiogram (ECG), and cardiac stress test;
- (3) The medical examination shall consist of criteria aimed at identifying conditions that may potentially exclude a candidate from entry into a basic entry-level training program;
- (4) The Medical History Statement and Medical Examination Report are valid for a one-year period, to be measured from the date of the examining examiner's signature;
- (5) The examiner shall note if the candidate has

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any medical and physical conditions that may interfere with the candidate's ability to perform the essential functions of an entry level law enforcement officer; and

(6) If the medical examination yields results indicating that the candidate has medical or physical conditions that may interfere with the candidate's ability to perform the essential functions of a law enforcement officer, the candidate or licensee may obtain a second opinion, which shall be conducted at the candidate's expense. The Township will consider any second opinion, but the final decision regarding medical fitness for duty rests with the Township.

(7) A candidate must be found medically fit in order to proceed with the selection process.

(8) Those candidates who are enrolled in the Police Academy on the date they submit their application for employment or who were so enrolled within six months of such date may be exempt from the preceding exam, or any portion of the preceding exam, at the sole discretion of the Chief of Police.

G. Drug screening test. A drug screening test shall be conducted in a manner consistent with the current applicable Attorney General's Law Enforcement Drug Testing Policy

H. Psychological examination. A psychological examination of each candidate for a sworn position shall be conducted prior to appointment but after being given a conditional offer of employment. The psychological examination shall be conducted by a psychiatrist or psychologist licensed in New Jersey who is familiar with the responsibilities of a law enforcement officer, which, at a minimum, shall include the following:

(1) A written personality examination, such as NEO-PI-R, the Inwald Personality Inventory, or such other functionally equivalent examination; and

(2) A psychological evaluation that shall include screening for psychopathological disorders, personality characteristics, substance abuse problems, job-relevant traits, and

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their functional competencies, such as stress tolerance, impulse control, anger management, the ability to function as part of a team, adaptability (work-life balance, rotating shifts), and freedom from discriminatory bias.

(3) The licensed psychologist or psychiatrist shall state whether the individual is psychologically fit to effectively perform the duties of a Police Officer.

(4) A candidate must be found psychologically fit in order to proceed with the selection process.

I. Selection process for nonsworn positions. All vacancies for nonsworn positions will be selected at the sole discretion of the Township, pursuant to current policies and procedures. At a minimum, the selection process for nonsworn positions shall include:

(1) Advertisement of the position, unless a current Township employee is qualified.

(2) Resume review.

(3) Oral review.

(4) Background check consistent with Subsection E of this Section.

(5) Execution by the candidate of a confidentiality and nondisclosure agreement.

J. Probationary period.

(1) All appointees to the Police Department shall have a probationary period of twenty-four (24) months from the date of hire or the date of BCPO certification by the Commission, whichever is later, during which they will serve at the will of the Township Committee. No person holding such a probationary appointment shall be given or accept a permanent appointment unless such person has received BCPO certification by the Commission. Continuation in the service is dependent upon the conduct of the appointee and

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fitness to perform duties. At the termination of the probationary period, if the conduct or capability of the probationer has not been satisfactory, they shall be notified by the Township Committee, and they will not receive a permanent appointment, and their employment shall be terminated.

(2) At, during, or before the end of the probationary period, the Township Committee may discontinue the service of any such appointee if the working test indicates that the appointee is unable or unwilling to perform the duties of the position satisfactorily or is of such reputation, habits, and dependability as not to merit continuation in the police service. Failure or inability to understand the functioning, application, and use of any police equipment shall be sufficient reason for discontinuance of any such appointee, though discontinuance may be made for causes other than those enumerated herein.

K. Oath. Every member of the Police Department, before entering upon the performance of the duties, shall take and subscribe to an oath or affirmation to uphold and defend the provisions of the Constitution of the United States of America and the Constitution of the State of New Jersey, to obey the laws of the State of New Jersey and the ordinances of the Township of Wyckoff and the rules and regulations established by the Department and the orders of their superiors in office, and to faithfully, justly and impartially discharge the duties of the office, and shall file such oath or affirmation with the Clerk of the Township and shall sign the Police Register.

SECTION 2. If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

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III Motions

- A. Memorialize decision to permit temporary lawn signs from August 5th to August 15th, 2023 promoting the Wyckoff Education Foundation's Color Run Fundraiser to benefit Wyckoff schools.
- B. Authorize additional Dueling Piano night in Blue Moon's outdoor dining area on Wednesday, August 30th in celebration of the Super Moon/Blue Moon.
- C. Authorize The Barn to hold a live music night (single musician) from 5:00-8:30 pm on Tuesday, September 19, 2023.
- D. Approve and memorialize the application of Nicholas Canova as a firefighter with Fire Company #2.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: MELCHIONNE SECOND SHANLEY
 BOONSTRA ABSENT FISHER ABSENT MELCHIONNE YES
 SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

9. Ordinances – Public Hearing / Further Consideration:

Mayor Madigan, I have an Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1989** which is

**AN ORDINANCE AMENDING SALARY ORDINANCE #1982 AND
FIXING THE RATE OF COMPENSATION OF CERTAIN TOWN HALL
EMPLOYEES OF THE TOWNSHIP OF WYCKOFF**

For second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1989, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Madigan requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1989 be closed.

COMMITTEE PERSON MELCHIONNE : Seconded

ROLL CALL VOTE

BOONSTRA ABSENT FISHER ABSENT MELCHIONNE YES
SHANLEY YES MADIGAN YES

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With an affirmative vote, the motion is approved.

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1989, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #1989 on second reading by title only.

COMMITTEE PERSON MELCHIONNE : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT FISHER ABSENT MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

I have a second Ordinance for Public Hearing / Further Consideration on tonight's agenda. It is **ORDINANCE #1990** which is

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$25,000

for second reading, by title only, and a copy of this Ordinance has been posted on our municipal website, on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1990, and all persons who wish to be heard, please state your name before making your statement. If you wish to make a comment, please step forward to the microphone.

There being no one stepping forward after several minutes had passed, Mayor Madigan requested a motion to close the public comment period.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1990 be closed.

COMMITTEE PERSON MELCHIONNE : Seconded

ROLL CALL VOTE

BOONSTRA ABSENT FISHER ABSENT MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1990, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move Ordinance #1990 on second reading by title only.

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COMMITTEE PERSON MELCHIONNE : Seconded.

ROLL CALL VOTE

BOONSTRA ABSENT FISHER ABSENT MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

Meeting was adjourned at 8:20pm

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA ABSENT FISHER ABSENT MELCHIONNE YES
SHANLEY YES MADIGAN YES

With an affirmative vote, the motion is approved.

During the course of this live meeting there were between two and four concurrent viewers watching on YouTube.



Mayor Thomas J. Madigan



Nancy A. Brown, Municipal Clerk