

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 21, 2021
SECOND FLOOR MUNICIPAL COURT ROOM
SATURDAY, JANUARY 1, 2022 – 11:30 AM**

**TOWNSHIP OF WYCKOFF
48 HOUR NOTICE**

The Township Committee of the Township of Wyckoff will continue its December 21, 2021, 8:00 pm Business Meeting to Saturday, January 1, 2022, at 11:30 am in the Second Floor Court Room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey. This meeting known as the Sine Die Meeting will consist of all business items for the end of 2021 that were not completed on December 21, 2022. This Sine Die meeting was not listed on the Township Committee annual schedule of meetings for 2021 as provided to the newspapers.

Formal action will be taken during this meeting

Nancy A. Brown
Municipal Clerk

**TOWNSHIP OF WYCKOFF
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TOWNSHIP OF WYCKOFF

Open Public Meetings Act Notice

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall continue its 8:00 pm, Tuesday, December 21, 2021 Business meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 on Saturday, January 1, 2022 at 11:30 am and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas". Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item by Friday, December 31, 2021, at 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 11:25 am on January 1, 2022.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff". The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Municipal Clerk

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**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
CONTINUED MEETING OF DECEMBER 21, 2021
MUNICIPAL COURT ROOM**

SATURDAY, JANUARY 1, 2022 – 11:30 AM

PAUSE – Municipal Clerk will post the link to the live meeting on our website's homepage.

1. **Sine Die Meeting called to order by Mayor Melissa D. Rubenstein with an announcement that this meeting is a continuation of the December 21, 2021, Business Meeting.**

2. **Roll call of Township Committee**

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

3. **Reading of "Open Public Meeting" statement by Municipal Clerk, Nancy A. Brown.**

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4. **Confirm Finance Committee has reviewed, and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents.**

5. **Motion to open the Ten (10) Minute Public Comment period:**

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please step forward to the microphone or call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

Motion to close the Public Comment period:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

6. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SINE DIE MEETING
CONTINUED MEETING OF DECEMBER 21, 2021
SECOND FLOOR MUNICIPAL COURT ROOM
SATURDAY, JANUARY 1, 2022 – 11:30 AM**

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #21-318 | Award of Contracts for Recreation Equipment |
| #21-319 | Cancellation of 2021 Sewer Billing – Block 466, Lot 53.05 |

II Ordinances – Introduction

NONE

III Motions

NONE

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

- 7. Township Attorney Report
- 8. Township Committee Comments
- 9. 2021 Outgoing Mayor's Comments
- 10. Adjourn

Chair: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
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Sine Die Meeting called to order by Mayor Melissa D. Rubenstein with an announcement that this meeting is a continuation of the December 21, 2021, Business Meeting.

Attendance:

Committee Present: Mayor Melissa D. Rubenstein , Township Committeemen Rudolf E. Boonstra, Thomas J. Madigan, Peter J. Melchionne and Timothy E. Shanley

Staff Present: Municipal Clerk Nancy A. Brown and Township Attorney Robert E. Landel

Reading of "Open Public Meeting" statement by Municipal Clerk, Nancy A. Brown.

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Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Madigan. All voted in favor.

There being no callers after several minutes had passed and no one stepping forward, Committeeman Boonstra requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the Public Comment Period; Seconded by Committeeman Madigan. All voted in favor.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#21-318 Award of Contracts for Recreation Equipment

WHEREAS, the Township of Wyckoff has a need to purchase a variety of recreational supplies and equipment throughout the year for the myriad of recreation programs provided to Wyckoff residents; and

WHEREAS, the Township Committee has determined it to be most cost effective to establish unit prices for equipment and supplies to purchase throughout the calendar year; and

WHEREAS, the Township of Wyckoff is the Lead Agency for Cooperative Pricing System Number 176-WCGCPS-WOLF Group; and

WHEREAS, this competitively bid procurement combines the purchasing volume for the WOLF Group and as such this procurement establishes unit prices for system members (Franklin Lakes, Oakland and Wyckoff); and

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WHEREAS, the Township Committee approved the specifications and authorized advertised competitive sealed bidding; and

WHEREAS, a notice of bid specification availability was posted on November 5, 2021, on the Township's website, www.wyckoff-nj.com under "Bids & Employment" easily accessed from the Home Page; and

WHEREAS, an advertisement for soliciting competitive bids was published in the November 5, 2021 issue of the Ridgewood News to encourage competition; and,

WHEREAS, the Township of Wyckoff posted a notice that this bid specification is available to bidders on the Township's "Bids and Employment" quick link easily accessed from the Township's home page at Wyckoff-nj.com and to further encourage competition, the specifications were made available with no fee, and the advertisement notice of the bidding period exceeded the state requirement; and

WHEREAS, on December 7, 2021, at 11:00 am, the Township Administrator held up each bid package to show the video camera that the bid package was sealed and then bids were publicly opened, and their contents read aloud, the bid prices listed on the bid spread sheet reflecting the bid prices that is attached as if set forth at length; and

WHEREAS, following is a list of the vendors which provided the lowest responsive and responsible bids for individual unit prices on the items listed as recommended for an award by the Wyckoff Recreation Director; and

The following is a list of the companies which were low bidders on the items listed:

Bidder #1
BSN Sports
Attn: AR Dept
PO Box 660176
Dallas, TX 75266-0176

Item #'s: 35, 37, 38, 41, 42, 43, 44, 45, 47, 49, 51, 53, 54, 55, 56, 57, 58, 59, 63, 64, 65, 66, 68, 69, 71, 72, 73, 75, 76Y, 76O, 77, 78, 79, 80, 81A, 81B, 81C, 82A, 82B, 82C, 83, 84, 85, 101Y, 102Y, 102I, 106, 111, 112, 113, 119, 120, 121Y, 121A, 122, 123, 125, 126, 127, 128, 129, 130, 131A, 131B, 134 A, 134B, 136I, 136L, 137, 138, 141, 143, 147, 148, 149A, 149B, 149C, 150A, 150B, 150C, 151, 152A, 152B, 152C, 157Y, 157I, 173, 174, 177, 178, 179, 180, 181, 182, 183, 187Y, 189A, 193A, 195, 204 J, 204S, 205J, 205S, 206A, 206B, 206C, 207J, 207S, 220, 223A, 223B, 223C, 241, 242

Total #'s: 132

Bidder # 2
East Coast Designs Unlimited
90 Columbus Avenue
Hasbrouck Heights, NJ 07604

Item #'s:
1Y, 1A, 1 A2XL, 1 A3XL, 1Y HW, 1A HW, 1 A2XL HW, 1 A3XL HW, 2Y, 2A, 2 A2XL,
2 A3XL, 12, 13, 25A, 25A2XL, 25A3XL, 26Y, 26A, 26A2XL, 26A3XL, 31A, 31A2XL, 31A3XL, 32A, 32A2XL, 23A3XL, 34A

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Total #'s: 28

Bidder # 3

Pioneer Manufacturing
4529 Industrial Parkway
Cleveland, OH 44135

Item #'s: 133A, 133B, 133C, 196, 197, 221, 222

Total #'s: 7

Bidder #4

Riddell

7501 Performance Lane
North Ridgeville, OH 44039

Item#'s: 3Y, 3A, 4A, 4A2XL, 14Y, 14A, 15Y, 15A, 16Y, 16A, 17Y, 17A, 27Y, 27A, 29A, 30A, 30A2XL, 30A3XL, 33A, 33A2XL, 33A3XL, 91^a, 142, 145, 146, 153XS, 153S, 153M, 153L, 153XL, 154XS, 154S, 154M, 154L, 154XL, 1542XL, 155Y, 155A, 1156Y, 15A, 158, 159Y, 159A, 160, 164A, 164B

Total #'s: 46

Bidder #5

S&S Worldwide

75 Mill Street

Colchester, CT 06415

Item #'s: 28Y, 28A, 36, 67, 110, 114, 168, 169, 170, 172, 176, 224

Total #'s: 12

Bidder #6

ZGI Industries, LLC

DBA Bob's Trophy/BT Specialties

127 Kinderkamack Road, Suite 2

Park Ridge, NJ 07656

Item#'s: 210, 211, 212, 213, 214, 215, 216, 217, 218, 226,

Total #'s 10

These recommendations are made on the basis of the low bid net unit price.

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ITEM #	COMMENTS
3 Adult	*awarded to low bidder of youth sizes as we mostly order youth on this item
5 Youth	No Bid
5 Adult	No Bid
5 Adult 2XL	No Bid
5 Adult 3XL	No Bid
6 Youth	No Bid
6 Adult	No Bid
6 Adult 2XL	No Bid
6 Adult 3XL	No Bid
7 Youth	No Bid
7 Adult	No Bid
8 Youth	No Bid
8 Adult	No Bid
9 Youth	No Bid
9 Adult	No Bid
10 Youth	No Bid
10 Adult	No Bid
11 Youth	No Bid
11 Adult	No Bid
18 Youth	No Bid
18 Intermediate	No Bid
19 Youth	No Bid
19 Adult	No Bid
19Adult 2XL	No Bid
19 Adult 3XL	No Bid
20 Youth	No Bid
20 Adult	No Bid
20 Adult 2XL	No Bid
20 Adult 3XL	No Bid
21Youth	No Bid
21 Adult	No Bid
21 Adult 2XL	No Bid
21 Adult 3XL	No Bid
22Youth	No Bid
22 Adult	No Bid
22 Adult 2XL	No Bid
22 Adult 3XL	No Bid
23 Adult	No Bid
23 Adult 2XL	No Bid
23 Adult 3XL	No Bid
24 Adult	No Bid
24 Adult 2XL	No Bid
24 Adult 3XL	No Bid
26 Youth	*awarded to low bidder of adult sizes as we mostly order adult
39	No Bid
40	No Bid
46	No Bid
48	No Bid
50	No Bid
52	No Bid
60	No Bid
61	No Bid
62	No Bid

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70	No Bid
74	No Bid
87	No Bid
88	No Bid
89	No Bid
90	No Bid
93	No Bid
94	No Bid
95	No Bid
96	No Bid
97	No Bid
103	No Bid
104	No Bid
105	No Bid
107	No Bid
108	No Bid
109	No Bid
115	No Bid
116	No Bid
117 A	No Bid
117 B	No Bid
118	No Bid
124	No Bid
132	No Bid
135	No Bid
139	No Bid
140	No Bid
144	No Bid
162A	No Bid
162B	No Bid
162C	No Bid
175	No Bid
184	No Bid
185 YOUTH	No Bid
185 ADULT	No Bid
186	No Bid
188	No Bid
190	No Bid
191	No Bid
192A	No Bid
192B	No Bid
193B-SCHUTT STALLION	No Bid
575	No Bid
194	No Bid
198	No Bid
199	No Bid
200	No Bid
202YOUTH	No Bid
202 INTERMEDIATE	No Bid
202 ADULT	No Bid
203	No Bid
208	No Bid
209	No Bid
219 YOUTH	No Bid
219 ADULT	No Bid
226	No Bid
227	No Bid

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228	No Bid
229	No Bid
230	No Bid
231	No Bid
232	No Bid
233	No Bid
234	No Bid
235	No Bid
236	No Bid
237	No Bid
238	No Bid
239	No Bid
240	No Bid

WHEREAS, the Recreation Director recommends the award of contracts to the vendors that provided the lowest unit cost in accordance with his recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that they do hereby award six (6) contracts to the vendors for the individual bid unit items that they bid the lowest responsive and responsible individual bid unit prices in accordance with the Recreation Director's December 27, 2021, recommendation attached as if set forth at length.

BE IT FURTHER RESOLVED that the Recreation Director shall purchase the estimated recreation items at the awarded unit prices only and only those items required for the 2022 program. The Recreation Director shall meet periodically throughout the year with the Recreation Directors of Franklin Lakes and Oakland to order common items, separately but at the same time for purchasing efficiencies.

BE IT FURTHER RESOLVED that the Municipal Clerk shall mail a certified copy of this resolution to the Franklin Lakes and Oakland Municipal Administrators for their use in performing their separate ordering based on the cooperative pricing system procurement.

CERTIFICATION

I, DIANA MC LEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (B) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON DECEMBER 21, 2021, IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2022 ANNUAL BUDGET ACCOUNT 2-1-28-370-020 AND SUBSEQUENT ANNUAL BUDGETS AS REQUIRED. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS SET FORTH IN NJAC 5:30-5.4(A).

#21-319 Cancellation of 2021 Sewer Billing – Block 466, Lot 53.05

WHEREAS, 74 Wyckoff Avenue, known as Block 466, Lot 53.05 in the Township of Wyckoff has received duplicative bills for sewer service in both 2020 and 2021; and,

WHEREAS, James and Rebecca Conboy request the duplicate 2021 sewer usage billing be canceled; and,

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WHEREAS, the Wyckoff Tax Collector's office has produced and verified that and has confirmed the 2020/2021 sewer service charges have been paid and that the account is current.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the duplicate sewer usage billing for 2021 is hereby canceled and sewer usage billing will resume for 2022 service at 74 Wyckoff Avenue, Block 466, Lot 53.05.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Tax Collector, Sewer Utility Clerk and Township Engineer.

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

Township Attorney Robert Landel wished everyone a Happy New Year.

Township Committee Comments:

Mayor Rubenstein thanked the Township Attorney for his diligent and extensive work regarding Maple Lake, the Township's Fair Share Housing Plan and the Affordable Housing Plan that was approved this year. Mayor Rubenstein stated this was a major accomplishment for Wyckoff and extended her thanks to Mr. Landel as well as Administrator Shannon.

Mr. Melchionne wished everyone a Happy New Year. He also thanked Mayor Rubenstein for her leadership and guidance through 2021, an unprecedented year on countless levels. The governing body worked together to serve the residents of Wyckoff.

Mr. Madigan wished all in attendance a Happy New Year and expressed his wish that 2022 would be a healthy and positive year for Wyckoff. Mr. Madigan personally extended his thanks to Mayor Rubenstein for her service, leadership and emphasis on all the residents of Wyckoff. Mr. Madigan extended sincere thanks to Robert Shannon for his efforts over the past thirty-seven (37) years to keep Wyckoff an affordable, family friendly community. Mr. Madigan also remarked that the Township Committee met the challenge of hiring a new Administrator and stated that Wyckoff will always be grateful for Bob Shannon and his thirty-seven (37) years of dedicated service.

At this time, Mayor Rubenstein announced it would be her pleasure to swear in Nancy A. Brown as Municipal Clerk for the Township of Wyckoff.

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Mayor Rubenstein's Outgoing Remarks:

Wow, I cannot believe it is time for my outgoing mayor's comments! So first, it was an absolute honor to be able to serve the Township of Wyckoff. Going into 2021, I think we thought we were returning to some sort of a sense of normalcy, and it didn't really turn out like that. It was a year of challenges for all our residents. Our kids were in school, then sometimes our kids were not in school. Our teachers worked hard, our students, our parents, everybody pitched in to make this the best school year possible. On that note, we had some impressive accomplishments here in Wyckoff. First, back on November 2nd, Wyckoff voters voted to extend the Municipal Open Space Tax, and that's huge for all the open space that we have in our town. Our Police Department received their re-accreditation for the second three-year period. This is a huge accomplishment and Dave Murphy, our Chief of Police, and everyone who works under him should be really proud of that. Here in town, we had another successful Shred Fest and we added Styrofoam recycling and the opportunity to safely drop off drugs resulting in 46 pounds of drugs dropped off with our Police Department. The Township's Safety Committee completed the 2021 Safety Improvement Program. Safety is something that our Township takes very seriously, not only for the safety of our employees, but because it lowers the cost of our insurance. In 2021, \$1.3 million was put in our budget for paving roads, and we paved many roads in town. This has been a push of the Township Committee for at least the past three years, and we will continue to make that a priority - maintaining safe and drivable roads. Our Wyckoff Public Library celebrated 100 years of service to the community. Library Director Laura Leonard should be commended for her leadership and our Board of Trustees should be thanked for putting on incredible programming even through the pandemic. Our library serves 1000's of our residents every year as a safe haven. We also had new programs that came to fruition in 2021. Thanks to Pete Melchionne's leadership, we had Military Tribute Banners adorning Wyckoff roads for the first time ever. They could be seen from Memorial Day until Veterans Day, and we're looking forward to continuing and growing that program. Also, in 2021, the Township Committee renamed High Street to Dana Hannon Way. Dana is the Wyckoff Volunteer Firefighter and FDNY Firefighter who was lost on 9/11 in the terrorist attacks. Maple Drive was also renamed McNamara Lane for former Mayor and State Senator, Henry McNamara, who was the longtime Chair of the Senate Environmental Protection Committee. The New Jersey League of Municipalities also recognized Wyckoff as having The Best Special Innovative Media for our public information in the 2021 statewide competition. This includes our website, our E News, all our communications to our residents. The Police Department took on delivery of a hybrid police vehicle which is very exciting and something we're continuing in the future. And I know the biggest challenge and accomplishment of this Township Committee was the process of having to find a successor to Bob Shannon. We thank Bob Shannon for his 37 years of service to Wyckoff. He did incredible things. He brought many programs to our town. He kept Wyckoff affordable, he kept Wyckoff safe. He devoted his life to Wyckoff, but about midway through the year we were presented with the challenge and opportunity to choose his successor and this Township Committee, we're like any other group, we can butt heads. Sometimes we don't always agree. But we took all of our five unique perspectives, and we chose Matt Cavallo, who we're lucky to have here today. Matt Cavallo is going to lead us into 2022 and beyond. We're so lucky to have him and I thank the Township Committee for all of your hard work and for coming together to choose who I think was absolutely the right choice to lead Wyckoff towards the future. It's been a pleasure and an honor to serve this town.

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The Sine Die Meeting adjourned at 11:48 a.m.

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES



Mayor Melissa D. Rubenstein



Nancy A. Brown, Municipal Clerk