

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE SPECIAL MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
THURSDAY, NOVEMBER 9, 2021**

**TOWNSHIP OF WYCKOFF
48 HOUR NOTICE**

The purpose of this notice is to comply with the Open Public Meetings Act and advise the public that the Township Committee of the Township of Wyckoff shall conduct a special public meeting Thursday, November 9, 2021, at 6:00 pm in the second floor Court Room in Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481.

The purpose of the meetings is to enable the Township Committee to immediately adopt a resolution authorizing a closed session discussion in accordance with N.J.S.A. 10:4-12b (8) regarding employment history, terms and conditions of employment, and general review of prospective candidates for possible employment as the successor Administrator. The Township Committee shall re-enter the open work session portion of the special public meeting at the conclusion of the closed session discussion and may take formal action on this matter only, and then adjourn. Discussion of any other matters shall not be considered.

Nancy A. Brown
Acting Municipal Clerk

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MUNICIPAL COURT ROOM
THURSDAY, NOVEMBER 9, 2021 - 6:00 P.M.**

1. 6:00 pm Special Meeting called to order by Mayor Melissa D. Rubenstein

2. Roll call of Township Committee

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

3. Reading of "Special Meeting" statement by Nancy Brown.

4. Motion to open the Ten (10) Minute Public Comment period:

Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

Motion to close the Public Comment period:

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

5. Motion to adopt resolution #21-C16 and enter a Closed Session Discussion:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

6. Motion to Exit the Closed Session Discussion and to re-enter the Open Special Meeting portion of the Special Meeting:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

7. Adjourn

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

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Meeting Called to Order

Mayor Melissa D. Rubenstein called the special meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 6:00 pm.

Attendance

Township Committee Present: Mayor Melissa D. Rubenstein; Committee Present: Rudolf E. Boonstra, Peter J. Melchionne, Thomas J. Madigan and Timothy E. Shanley.

Staff Present: Township Administrator Robert J. Shannon, Acting Municipal Clerk Nancy Brown, and Township Attorney Robert Landel.

PLEASE TAKE NOTICE: This Special meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting has been posted on the bulletin board in Memorial Town Hall; a copy has been filed with the Municipal Clerk and posted on the municipal website, and a copy has been emailed to The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having a general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the agenda thereof was similarly posted, filed and emailed to said newspapers.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Boonstra. All voted in favor.

There being no callers after several minutes had passed and no one stepping forward, Mayor Rubenstein requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the Public Comment Period; Seconded by Committeeman Boonstra. All voted in favor.

Motion to adopt resolution #21-C16 and enter a Closed Session Discussion:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

With an affirmative vote, the motion is approved.

Resolutions (Adoption of the following)

#21-C16 Closed Session – Personnel

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

**N.J.S.A. 10:4-12b (8) – Personnel, employment, appointment, terms
& conditions of employment for Administrator Vacancy**

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on November 9, 2021, meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on November 9, 2021, in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

Motion to Exit the Closed Session Discussion and to re-enter the Open Special Meeting portion of the Special Meeting:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

With an affirmative vote, the motion is approved.

Mayor Rubenstein stated: The Township Committee reports that a consensus appears to exist to explore an employment contract for a successor Administrator. The Personnel Committee shall discuss the possible terms of such an agreement with a finalist candidate and if these preliminary discussions are favorable, the Township Committee will consider a formal appointment at the next Township Committee meeting on Monday, November 15, 2021.

Meeting was adjourned at 7:33pm

Chairman: May I have a motion to and a second to adjourn the Special Meeting?

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN YES

With an affirmative vote, the motion is approved.



Mayor Melissa D. Rubenstein



Nancy A. Brown, Acting Municipal Clerk