

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 3, 2017 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Rudolf E. Boonstra, Committeemen Thomas J. Madigan, Brian D. Scanlan, John A. Carolan and Timothy E. Shanley

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Boonstra opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff, with a motion from Committeeman Scanlan, seconded by Committeeman Carolan.

1. Tim Buchman, 430 Meer Avenue advised the governing body that he was in favor of government user fees when a user fee accomplishes a governmental purpose. Mr. Buchman expressed a concern with the septic pump-out fee proposed to be increased from \$1.00 to \$10.00 and questioned whether the fee of \$10.00 actually covers a specific cost of the Board of Health to perform a function. Mr. Buchman also questioned the aspect of the ordinance as it pertains to structures connecting to the public sewer. As he explained, with his home, a sanitary outlet is located at one point and a gray water outlet located at another point which is higher than his potable water inlet. Possibly the ordinance should address structures with these types of outflows so inspectors need not make exceptions.

2. James Savage, 448D Bromley Place, reminded the governing body that at the last meeting, two (2) weeks have gone by and inquired on the status of the request to have the dead and/or dying trees removed either from the Wyckoff YMCA property or the town's right-of-way of Spring Meadow Drive. Mayor Boonstra advised that Mr. Savage's request was still under review. Mr. Savage questioned when Musco will return to Pulis Field to install a rear attachment on one of the outdoor sports lighting poles. A call was placed into Musco to obtain a definitive install date. Mr. Savage asked when the dead trees along the landscape berm between parking lot and the rear property of the condominiums be replaced? Mayor Boonstra has stated all along that the berm would be addressed once the plantings and lighting issues have been resolved. The planting in the side yard of the last unit will be performed on Tuesday, October 10, 2017. Mr. Savage questioned why was the work completed by the trees which separate the field and the leaf compost area and the work requested in the Spring Meadow Drive right-of-way and/or Wyckoff YMCA was not performed. Mayor Boonstra replied that that request was received from a resident of Spring Meadow as a tripping hazard due to vines and was immediately addressed. Mr. Savage then reminded the governing body that there is a dead tree on the Wyckoff YMCA property where the entrance to the parking lot is located and should be considered a hazard since it can fall down and needs replacing.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

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Mayor Boonstra advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

Brian Scanlan:

1. Mr. Scanlan complimented the Administrator on the new website launched on Saturday, September 30, 2017. Mr. Shannon thanked Mr. Scanlan and advised the new website was a “team effort.”
2. Condolences’ were expressed to the family of Recreation Director, Andy Wingfield on the passing of his step-father, Rainer Reitz. Mr. Reitz was an avid Ramapo High School sports fan.
3. The Wyckoff Football Boosters, in conjunction with the Wyckoff Parks and Recreation Foundation, will conduct the Annual “Re Octoberfest Fundraiser” on Saturday, October 14, 2017 at McBride Field in Franklin Lakes,
4. Mr. Scanlan attended the St. Nicholas Greek Church’s Annual Festival on Grandview Avenue on Saturday, September 23, 2017 as did Mayor Boonstra and Committeeman Carolan. The festival enjoyed great weather and was well attended.
5. Mr. Scanlan suggested possible meeting dates for the subcommittee that he and Committeeman Madigan were appointed to by the Township Committee to examine how a mayor is selected in Wyckoff. Both individuals discussed schedules, meeting dates and indicated they wished to have Mr. Shannon participate as a “scribe” at the meetings along with Township Attorney Landel as researcher if available. Mr. Scanlan indicated he will also be focused, open minded and report in a non-partisan manner.

Tim Shanley:

1. The Shade Tree Commission Meeting was conducted this evening. The primary focus of the meeting was the possibility of removing several trees that have been planted at the Arboretum/Tree Farm at the Russell Farms Community Park.
2. With regard to the Ridgewood Water lawsuit, the tri-town alliance attorney has filed an appeal on September 22, 2017 relating to the decision. No legal responses have been filed as of this date.
3. Last Sunday, October 1, 2017 Mr. Shanley attended the St. Elizabeth’s Church Parish Picnic and was enjoying the festivities until his son was injured and required four (4) stitches from Urgent Care.
4. Mr. Shanley recently donated blood for Payton Sargenti, an eighth grade student who is battling cancer. Mr. Shanley strongly urged everyone to pray for Payton as well as Ben Landel who is fighting his own battle with cancer.
5. The Wyckoff Education Foundation Annual Gala is scheduled for Saturday, October 21, 2017 at the Arcola Country Club.

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6. Mr. Shanley expressed his condolences' to Recreation Director Andy Wingfield and his family on the passing of his step-father. He suggested all say a prayer for the victims and families of the Las Vegas shooting.

John Carolan:

1. Mr. Carolan expressed his condolences' the Andy Wingfield on the passing of his step-father Rainer Reitz.
2. This past weekend, Mr. Carolan attended the Eastern Christian Children's Retreat Annual Country Fair and the St. Nicholas Greek Church Festival. Mr. Carolan also participated in the Torpedoes Soccer Club's "Torpedo Day."
3. Many thank yous are extended to Mr. Shannon and his Township Team for the development of the new website. Both Bob and Krista Hussey worked diligently to implement this new website which is an enhancement to the existing website. Some of the new features and functionalities include: ADA compliant, can uniquely be translated into over 100 languages, consists of Google analytics, the buttons are clear, incorporates a social media center making navigation a simpler process and one (1) area for residents to register for all emergency alert messages.

Tom Madigan:

1. Mr. Madigan recognized Marsha Stolz, reporter for the Suburban News/Bergen Record in the audience this evening.
2. Mr. Madigan made comment that he was pleased with Committeeman Scanlan's report where he stated the same pledge as did Mr. Madigan to be focused, open minded and report in a non-partisan manner regarding the subcommittee he has been appointed to concerning the mayoral selection process. A back and forth discussion resulted between Mr. Madigan and Mr. Scanlan with regard to the referenced comment.
3. Mr. Madigan thanked Mr. Savage for the compliment earlier this evening that the Township responded swiftly to the complaint from Mrs. Outerbridge from the Spring Meadow Condominium Association regarding a potential hazard at the Pulis Field Pathway.
4. The Zabriskie House Trustees are conducting an Open House Event on Saturday, December 3, 2017 and invited all to attend.
5. On Saturday, October 14, 2017 the "Billy's Buddies" Annual Event to support those with Downe's Syndrome will take place at the Wyckoff Family YMCA. That same evening the Wyckoff Parks & Recreation Advisory Board will sponsor the "Rectoberfest Fundraiser" at McBride Field in Franklin Lakes. All are invited to attend.
6. The Bi-Annual Shredfest is scheduled for Saturday, October 7, 2017 at the DPW Garage, 475 West Main Street from 8:30 a.m. to 11:00 a.m. rain or shine. Mr. Madigan was disappointed this event was posted on social media as a political event. Committeeman Scanlan objected to this characterization. On the contrary, it is a municipal event sponsored by the Environmental Commission as a free personal shredding service for the residents of Wyckoff. Mayor Boonstra reminded the governing body that municipal events should not be misused as a means for political profit.

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Mayor Boonstra:

1. At this evening's meeting, The Township will be promoting Officer Kevin Pinches to the rank of sergeant. Mayor Boonstra also announced that Police Chief Murphy has assigned Sergeant Kevin Kasak to the Detective Bureau.
2. Mayor Boonstra discussed the condition of the Russell Avenue/ Route 208 Southbound interchange area. The New Jersey Department of Transportation (NJDOT) is performing a de-watering project specifically, cleaning out catch basins under Route 208 from Fair Lawn to Oakland. However, the NJDOT is utilizing the Russell Avenue island as a construction site/dump depot for accumulated "sludge material." Mayor Boonstra has contacted both county and State agencies and has learned that NJDOT is exempt from any municipal enforcement jurisdictions. Last Wednesday, September 27, 2017, Mayor Boonstra, the Township Engineer and the Administrator met with New Jersey Department of Environmental Protection (NJDEP) representative Kerri Plugh. Ms. Plugh has yet to reach a decision as to whether any improvements may be realized via the NJDEP. However, Mayor Boonstra has spoken to six (6) NJDOT Supervisors who have not resolved this issue to date.
3. Mayor Boonstra also expressed his condolences on the passing of Andy Wingfield's step-father.
4. On Saturday, September 23, 2017 Mayor Boonstra attended the "Grand Opening" of the Hourihan Chiropractic Office, the Eastern Christian Children's Retreat Country Fair and the St. Nicholas Greek Orthodox Church Festival.
5. Mayor Boonstra and Committeemen Carolan and Madigan participated in the walk to benefit Ben Landel on Sunday, September 24, 2017.
6. Last week, Mayor Boonstra attended the Wyckoff Chamber of Commerce Meeting conducted at the Wyckoff Family YMCA Gym.
7. This past Sunday, October 1, 2017 Mayor Boonstra attended the St. Elizabeth's Church Parish Picnic where he judged the chili and cupcake contests.

Township Attorney Report:

1. Mr. Landel advised that the closing for the property at 370 Clinton Avenue may be scheduled for as early as next week. The United Way of Bergen County may then begin work to construct a facility for individuals with developmental disabilities. It is expected that this is the last requirement to be completed prior to ground breaking.

At 8:05 p.m. the Township Committee recesses the Open Work Session discussion of the Open Public Meeting to conduct the Public Business Meeting.

At 3:30 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:

MOTION: SCANLAN SECOND CAROLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

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The Administrator provided the following report with regard to the bid opening conducted today in the Municipal Court Room.

Today, two (2) bid openings were conducted. The first bid at 11:00 a.m. was to receive competitive sealed bids after advertisement for a five (5) year garbage, recycling and vegetative waste collection contract in accordance with the uniform bid specifications established by the New Jersey Department of Environmental Protection. The Township advertised for competitive bids for over sixty (60) days and a bid opening was conducted this morning. The Administrator indicated caution in that certain post bid opening verifications required completion as well as due diligence to ensure that the Local Public Contracts Law is implemented fairly and consistently. However, there is an apparent concern with regard to the recycling function. Nevertheless, strategic procurement was employed in this bidding situation since all bidders had to bid on each level of service and for each year requiring all bidders to “sharpen their pencil” on all components. Therefore, the Township has the option to award one (1) contract or three (3) individual contracts.

As it relates to the garbage disposal bid, the good news is that the per ton price bid for all five (5) years is still lower than the price the Township paid in 2012. Very reasonable increases over last year’s per ton cost were experienced and again procurement strategy was utilized so that all bidders had to bid on each individual year. The Township Committee may then reserve the right to award a five (5) year contract or five (5) individual one (1) year contracts. The benefit to the taxpayer is that the Township pays the least amount based on the competitive bidding. Although the Administrator expressed caution, he was nonetheless performing due diligence. There will more than likely be two (2) separate contracts based on the lowest bid price per ton for individual years.

Overall, it is a good result and is a further example on how strategic purchasing can force the utmost competitive prices. A project team was utilized for this procurement which consisted of Mr. Shannon, Scott Fisher, Krista Hussey, Nancy Cole and Maryellen Tafate.

The earliest such contract could be awarded will be at the meeting of Tuesday, October 17, 2017 and the information must be translated into the 2018 Municipal Calendar prior to the printing deadline.

Committeeman Carolan thanked the Administrator and the project team for their diligent work. Committeeman Madigan also thanked Mr. Shannon and indicated that the garbage collection project also includes increasing the twice a week garbage collection schedule for the month of June. Therefore, in the next five (5) years, the twice a week garbage collection will include June, July and August. Committeeman Scanlan thanked Mr. Shannon as well for his extra effort with a great result.

Committeeman Shanley commented that he is aware of the time that Mr. Shannon spent on this bid process because when he would arrive to Town Hall prior to travelling to work, Mr. Shannon was already in the office working on the bid specifications.

Mayor Boonstra was also pleased with the outcome and stated he would come in on a Saturday morning and find Mr. Shannon in the small conference room with his papers laid out across the desk strategizing the bid specifications for the benefit of the municipality. Many thanks for a job well done.

The Administrator thanked the governing body for their kind words.

Mr. Shannon requested and obtained approval to make an application to Bergen JIF to obtain prices for land-use insurance.

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The Open Work Session Meeting adjourned at 8:40 p.m.

Rudolf E. Boonstra
Mayor

Joyce C. Santimauro
Municipal Clerk